



Prospectus 2019-20

Guru Gobind Singh College for Women, Chandigarh

A premier Multi Faculty Post Graduate Institution (NAAC Re-Accredited)
An Institution of Sikh Educational Society, Chandigarh

Tel : 0172-2792757, 2791610 | Email : principalggscw@yahoo.in | URL : www.ggscw.ac.in

College Shabad

ਪ੍ਰਭਾਤੀ ਮਹਲਾ ॥ 1 ॥

ਗੁਰ ਪਰਸਾਦੀ ਵਿਦਿਆ ਵੀਚਾਰੈ ਪੜਿ ਪੜਿ ਪਾਵੈ ਮਾਨੁ ॥

ਆਪਾ ਮਧੇ ਆਪੁ ਪਰਗਾਸਿਆ ਪਾਇਆ ਅੰਮ੍ਰਿਤੁ ਨਾਮੁ ॥ 1 ॥

ਕਰਤਾ ਤੂ ਮੇਰਾ ਜਜਮਾਨੁ ॥

ਇਕ ਦਖਿਣਾ ਹਉ ਤੈ ਪਹਿ ਮਾਗਉ ਦੇਹਿ ਆਪਣਾ ਨਾਮੁ ॥ 1 ॥ ਰਹਾਉ ॥

ਪੰਚ ਤਸਕਰ ਧਾਵਤ ਰਾਖੇ ਚੂਕਾ ਮਨਿ ਅਭਿਮਾਨੁ ॥

ਦਿਸਟਿ ਬਿਕਾਰੀ ਦੁਰਮਤਿ ਭਾਗੀ ਐਸਾ ਬ੍ਰਹਮ ਗਿਆਨੁ ॥ 2 ॥

ਜਤੁ ਸਤੁ ਚਾਵਲ ਦਇਆ ਕਣਕ ਕਰਿ ਪ੍ਰਾਪਤਿ ਪਾਤੀ ਧਾਨੁ ॥

ਦੂਧੁ ਕਰਮੁ ਸੰਤੋਖੁ ਘੀਉ ਕਰਿ ਐਸਾ ਮਾਂਗਉ ਦਾਨੁ ॥ 3 ॥

ਖਿਮਾ ਧੀਰਜੁ ਕਰਿ ਗਊ ਲਵੇਰੀ ਸਹਜੇ ਬਛਰਾ ਖੀਰੁ ਪੀਐ ॥

ਸਿਫਤਿ ਸਰਮ ਕਾ ਕਪੜਾ ਮਾਂਗਉ ਹਰਿ ਗੁਣ ਨਾਨਕ ਰਵਤੁ ਰਹੈ ॥ 4 ॥ 7 ॥ SGGS 1329

By Guru's Grace, contemplate spiritual knowledge; read it and study it, and you shall be honored.

Within the self, the self is revealed, when one is blessed with the Ambrosial Naam, the Name of the Lord. ||1||

O Creator Lord, You alone are my Benefactor. I beg for only one blessing from You: please bless me with Your Name. ||1||Pause||

The five wandering thieves are captured and held, and the egotistical pride of the mind is subdued.

Visions of corruption, vice and evil-mindedness run away. Such is the spiritual wisdom of God. ||2||

Please bless me with the rice of truth and self-restraint, the wheat of compassion, and the leaf-plate of meditation.

Bless me with the milk of good karma, and the clarified butter, the ghee, of compassion. Such are the gifts I beg of You, Lord. ||3||

Let forgiveness and patience be my milk-cows, and let the calf of my mind intuitively drink in this milk.

I beg for the clothes of modesty and the Lord's Praise; Nanak chants the Glorious Praises of the Lord. ||4||7||

SIKH EDUCATIONAL SOCIETY



S Gurdev Singh
IAS (Retd)
President SES



S Kulbir Singh
Chief Engineer (Retd)
Vice President SES



Col (Retd) Jasmer Singh Bala
Secretary SES



S Karandeep Singh Cheema
Advocate
Joint Secretary SES

The College is privileged to be governed by a duly constituted and elected body, the Sikh Educational Society (SES), Chandigarh. Formed in 1937 in Lahore, with a vision to modernise the educational, cultural and social environment of the region, SES comprises of eminent bureaucrats, philanthropists, scholars, prominent educationists and administrators. Presently, the SES is headed by S Gurdev Singh, IAS (Retd), President; S Kulbir Singh, Chief Engineer (Retd), Vice President; Col (Retd) Jasmer Singh Bala, Secretary, and S Karandeep Singh Cheema, Joint Secretary.

INSTITUTIONS OF HIGHER EDUCATION MANAGED BY SIKH EDUCATIONAL SOCIETY

Guru Gobind Singh College for Women Sector-26, Chandigarh

Sri Guru Gobind Singh College, Sector-26, Chandigarh

S.G.G.S. College of Pharmacy, Sector-26, Chandigarh

Sikh National College, Qadian Distt. Gurdaspur

Sikh National College, Banga Distt. Nawanshahr



Dear Students

The Sikh Educational Society is resolutely committed towards offering students the opportunity for higher education. Our aim is to motivate young minds towards positive thinking and purposeful action. Mindful that education serves society, the SES continually examines its practices to ensure that its efforts and results effectively contribute to the common good.

We constantly seek to strengthen Guru Gobind Singh College for Women, through supporting the College's most essential requirements, equip its faculty, update facilities and sustain endowments. Our mission of educating young women is driven by a powerful conviction that women can and should make a difference to the world at large. Guru Gobind Singh College for Women is a pioneer in educating women in an academic environment wherein the students develop their talents, and make excellent preparation for wholesome roles in different walks of life. The learning environment of the campus contributes in fostering confidence, leadership and a high academic success among the students.

I welcome you all on joining this campus and assure that Guru Gobind Singh College for Women will uphold its distinct mission long into the future.

S Gurdev Singh,
IAS (Retd) President, Sikh Educational Society



“Reach high, for stars lie hidden in you. Dream deep, for every dream precedes the goal.”
Rabindranath Tagore

Dear students,

With extreme pleasure, I welcome you to Guru Gobind Singh College for Women, which is recognised for its relentless commitment towards providing quality education to young women. A wide variety of academic courses are offered by the College to help students achieve their educational and career aspirations. Students are encouraged to participate in extracurricular activities besides achieving academic excellence, which helps them develop as a well informed, socially responsible, generous and sentient human being. The College has indeed carved a niche for itself, with the dedicated efforts of its deeply committed Management, experienced faculty members along with motivated students. The innovative and student centric teaching-learning process will enable you to explore your true potential.

Undertake this holistic journey at Guru Gobind Singh College for Women and give wings of success to your dreams. All the best.

Dr Jatinder Kaur
Principal

College Profile

Guru Gobind Singh College for Women was established in 1973 by the Sikh Educational Society to empower young women with quality education to face the changing world. The institution has been working towards preparing students to lead a wholesome life, by inculcating human qualities as well as the abilities to emerge as smart, confident, strong, informed and responsible citizens of the globalised world. Inspired by the teachings of the Sikh gurus, the College has been progressing steadfastly towards achieving its mission of creating balanced minds wherein knowledge is teamed with ethical thinking. The spirit of the College comes alive in its motto, SHUBH KARMAN TE KABHUN NA

TARON, implying 'Never to stray from the path of righteousness.' Catering to the all-round development of its students, the College fosters in the young minds the spirit of healthy nationalism, social responsibility, moral uprightness, feelings of compassion and love, care for environment, and above all a life of service and sacrifice as exemplified by Guru Gobind Singh Ji.

Ranked as one of the pre-eminent institutions of the region, the College is located in the prime area of Sector 26, Chandigarh with other educational institutions in the vicinity, which offers environment for academic enrichment. The College Campus is easily accessible and is well connected with city transportation services.



Courses of Study

Class	Seats	Procedure	Website Addresses
M Sc (IT)	40	Non Centralised	www.ggscw.ac.in
BCA I	40	Centralised Admission	www.dhe.chd.gov.in
M Com I	80	Centralised Admission	www.dhe.chd.gov.in
B Com I	280	Centralised Admission	www.dhe.chd.gov.in
B Sc (Non-Med/Comp Sc) I	80	Centralised Admission	www.dhe.chd.gov.in
MA English	60	Non Centralised	www.ggscw.ac.in
MA Sociology	60	Non Centralised	www.ggscw.ac.in
MA Economics	60	Non Centralised	www.ggscw.ac.in
BA/BA Hons	450	Non Centralised	www.ggscw.ac.in

For Online Centralised Admission Schedule, visit www.dhe.chd.gov.in

Vision and Objectives of the College

Educational Institutions are the abodes of knowledge and the beacon lights of wisdom and enlightenment. “Subh Karman Te Kabhun Na Taron” (Never to stray from the path of righteousness) has been the motto of Guru Gobind Singh College for Women after whose name the College is functioning.

Vision

- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

Mission

To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country

Objectives

- To promote academic excellence by providing quality education in an intellectually stimulating environment.
- To inculcate the right value system with special emphasis on spiritual training in an ambience infused with Sikh tenets.
- To foster a sense of physical well being, a key to all creative and intellectual activity.
- To equip the students with sound knowledge and skill set, so that they are able to negotiate the complex, diverse and uncertain demands of a constantly changing society.
- To ensure the holistic growth of the students wherein they attain a confident personality, a concern for environment and respect for social norms with special emphasis on Human Rights and Gender Issues.
- To enable the young minds to develop a deeper level of critical and analytical thinking, to unleash their leadership potential and cultivate an enduring passion to pursue higher education in their relevant fields.

EMINENT GUESTS



Prof. Shyam Sundar Pattnaik, Director NITTTR, S Gurdev Singh, President, Er Kulbir Singh, Vice President and Col. (Retd.) JS Bala, Secretary, Sikh educational Society at the 40th Convocation of the College.



Prof. Tankeshwar Kumar, Vice Chancellor, GJU Hisar and Prof. Vijay Kumar Shrotriya, Delhi School of Economics, DU with Col. (Retd.) JS Bala, Secretary SES



Prof. Manjit Singh, Department of Sociology, PU presenting his Special Address during a National Seminar, Prof. Sucha Singh Gill, Former Director CRRID, Er SS Virdi, Executive Member SES and Col.(Retd.) JS Bala with the Chief Guest Dr Gurdeep Kaur, daughter of Former President of India, Giani Zail Singh.



Ms Nazuk Kumar, IAS, SDM Central with Dr Jatinder Kaur, Principal at the Cultural Fest organised at Tagore Theatre.



Prof Sanjay Kaushik, Dean College Development Council, Panjab University, Chandigarh at the Annual Prize Distribution Function in the College.

Infrastructure

Fully wi-fi enabled 11 acre sprawling campus replete with an expanse of infrastructure which includes all the latest facilities, well-equipped laboratories, well-stocked library, Mata Kheevi Hostel, Seminar Room, Mata Ganga Auditorium, Mata Gujri Fitness Centre, Student's Centre, expansive grounds, etc. Language Lab for Functional English, with state-of-the-art equipment and facilities, well stocked with Language Skills Software. Laboratories in Physics and Chemistry Departments boast of latest equipment and resources. Various learning resources are available to develop proficiency in academics. Advanced learners are provided with extra reference books/ material by faculty members who set suitable goals for the students to feel adequately challenged. The Students' Centre houses a Stationery Shop, Photostat Facility, and Student Council Office.



The College takes pride in being the **Best Maintained Campus in Chandigarh**, winning the 2nd prize at the Annual Rose Festival 2019, a feat which the College has been consistently accomplishing since 2008.

An exclusive SBI Branch for students, faculty members and other College employees.

Library

The College Library is a Double storey- building with spacious modern infrastructure, making it an ideal place for users to expand and widen their knowledge.

The College library has a Blog (ggscwlibrary.blogspot.in), a digital space for students to access the previous question papers, pages/ links to highlight various activities and achievements of the Staff and students, Newspapers clippings, latest Panjab University Syllabus, links to e- journals and e-books, etc.



The library with Open Access system, is well stocked with more than 24000 books and 490 CDs on different subjects, the collection is enriched with reference books, coffee table books, light reading books like fiction, self-help, biographies of eminent personalities, etc. A total of 38 Magazines and Journals as well as 19 Newspapers are also subscribed by the library on annual basis.

Library homes a 'Book Bank' that consists of nearly 1600 books on various subjects which are lent out for the full session to the needy as well as the meritorious students. Library is fully automated with EXP CAMPUS WHIZZ Software and is provided with VIDYARTHI OPAC (Online Public Access Catalogue) and web OPAC facility, through which users can search their required documents. A striking feature of the library is e-Learning Resource Centre, on the first floor, where students have added facilities for their research oriented activities.

There is separate Reading Room for students to read their personal documents/ books. As member of the Chandigarh Librarian's Consortium and Panjab University Book Club, the College avails the benefit of accessing latest publications of many Universities.

College Hostel

The College has a well-equipped Mata Kheevi Hostel offering accommodation to 350 residents with a Gurudwara Sahib within the premises, which offers sanctum to students. Periodic inspection and renovation of the Hostel is undertaken to ensure comfort and hygiene levels to the residents. The College hostel offers :-

- Excellent accommodation with spacious and well-furnished rooms.
- Homely and nurturing environment.
- Conducive environment for study, recreation and healthy interaction among students.
- Recreational facilities including indoor games.
- Hygienically cooked meals.
- Health and medical care.



Students seeking hostel accommodation are required to fill Hostel Prospectus online. Seats are allotted to the students on the basis of merit and availability. The Principal is the final deciding authority for Admission to the hostel.

Academics

Student centric methods, such as experiential and participative learning along with problem solving methodologies, are adopted to enhance learning experience, which includes:

- ICT enabled teaching, including presentations, assignments and storyboard learning
- Regular monitoring and testing of Learning Outcomes
- Seminars, Conferences, Expert Lectures and Workshops for holistic exposure
- Placement drives, Career counselling for better future prospects
- Scholarships, Financial aid available for meritorious/deserving students
- Regular Educational, Field and industry trips and tours to facilitate classroom learning

Sports Achievements

The College offers ample opportunities to its students for training and participating in numerous International, National, All India Inter Varsity and Inter College Level tournaments throughout the year. Keeping the tradition of marvelous achievements, the College won the Runners up Trophy in Panjab University Overall Sport Championship 2018-19 bagging 11 Championships in various games. The College stood first in boxing, Volleyball, Hockey, Rugby, Cricket, Kho-Kho, Softball, Rowing, Netball and Basketball in Punjab University Inter College Tournaments.



Alumni Association

To foster an ongoing relationship between the old students and their alma mater, the Alumni Association strives hard to establish a mutually meaningful connectivity between the two. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunion, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad.

Ms Geeta Bhukkal

Former Minister, Govt of Haryana

‘Being an alumna of the College, it gives me great satisfaction that the College is progressing in all its Endeavour’s towards the overall development and personality of girl students. I will always cherish my College days here for which I will always remain indebted to this prestigious institution. The education I obtained in this institution helped me immensely in building confidence to face the challenges of life and achieve success.’



Capt Urmilla Yadav
Commander Pilot, Air India
Alumnus 1977-81

“There lies a huge difference between teaching and mentoring. I was actually mentored by my educators...my teachers...certainly had a huge role to play in removing my initial hesitation and inhibitions, which are major hindrances in the path of self-discovery. When provided with a concrete platform to take off from, I never looked back as I excelled...”

Mandeep Kaur

Investigator

New Zealand Police (Counties Manukau District)

Alumnus 1985-87

“The years between 1985 -1987 when I joined Guru Gobind Singh College for Women, Chandigarh, were the best of my academic life and where I completed part one of my Bachelor of Arts Degree...the personal touch I experienced from the lecturers at GGSCW was something special that I would not have experienced elsewhere.”



Dr Gurdeep Kaur Randhawa
Assistant Director, Sports
Punjabi University, Patiala
Alumnus 1990 to 1993

“Sikh Educational Society has contributed a lot to the educational needs of the region in different ways. I credit all my achievements to the efforts made by the staff of this College...who always guided me and worked hard to bring out the best of every individual. The College has given me a lot, whatever I am today, it is due to the College and industrious Staff.”



Dr Kavita Singh
Assistant Professor & Incharge
S Sobha Singh Department of Fine Arts
Punjabi University, Patiala
Alumnus 1999 to 2002

“Being the alumnus of this premier institution (1999-2001) my heart is filled with a great sense of pride and gratitude for the valuable contribution of its staff and management in inculcating the universal and humanitarian values of Sikh tenets in its students...I consider myself lucky to be alumnus of this college...to be the best not only in academic and educational spheres but prepared me mentally and spiritually to face the vagaries of life in its myriad manifestations and go out as an enlightened and responsible citizen who knows her rights and responsibilities towards the fellow citizens.”

Lt Firoza Konthoujam
Lieutenant, Instructor and Mentor Officer,
Indian Navy
Indian Naval Academy, Ezhimala, Kerala
Alumnus 2004-07

“My regards to my alma mater Guru Gobind Singh College for Women, Chandigarh, where I incorporated my attitude to do good with “De Shiva bar mohe eh...” recited with fervor every Monday morning.”



Student Activities



WHOM TO CONTACT

NODAL OFFICER (Admissions):

Ms Prabhjot Kaur, Dept of Political Science 9815709191 (Non Centralised)

Ms Sukhmeen Kaur, Dept of Punjabi 988400093 (Centralised)

Ms Lucky Malhotra, Dept of Music (I) 9216102220 (Centralised)

Class	Convener	Contact
MA English	Dr Jaslene Dhaliwal	9876288663
MA Sociology	Dr Jaswinder Kaur Bhangoo	9876498893
MA Economics	Dr Reena Parti	8288004859
BA/BA Hons	Ms Prabhjot Kaur	9815709191
M Sc (IT)	Ms Maninder Kaur	9876555570
BCA	Ms Maninder Kaur	9876555570
M Com	Dr Jaspreet Kaur	9872888075
B Com	Dr Jaspreet Kaur	9872888075
B Sc (Non-Med/Comp Sc)	Dr Sujata Vohra	9888879269

ADMISSION SCHEDULE July, 2019

Class	Dates of Admission
BA I	08-07-2019 onwards
BA II	10-07-2019 to 13-07-2019
BA III	15-07-2019 to 18-07-2019
B Sc I (Non-Medical)	As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh
B Sc II (Non- medical)	10-07-2019 to 13-07-2019
BSc III (Non- medical)	15-07-2019 to 18-07-2019
B Com I	As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh
B Com II	10-07-2019 to 13-07-2019
B Com III	15-07-2019 to 18-07-2019
BCA I	As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
BCA II	10-07-2019 to 13-07-2019
BCA III	15-07-2019 to 18-07-2019
M Sc I (IT)	08-07-2019 onwards
M Sc II (IT)	17-07-2019 to 19-07-2019
M Com I	As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
M Com II	17-07-2019 to 19-07-2019
MA I (English)	08-07-2019 onwards
MA II (English)	17-07-2019 to 19-07-2019
MA I (Economics)	08-07-2019 onwards
MA II (Economics)	17-07-2019 to 19-07-2019
MA I (Sociology)	08-07-2019 onwards
MA II (Sociology)	17-07-2019 to 19-07-2019

Faculty

The College takes pride in its highly qualified and dedicated members of teaching and non teaching staff, who work incessantly towards overall development of students and also strive to update themselves with the latest in the field. The faculty members undertake various research and professional activities throughout the year at National and International level.

Principal

Dr Jatinder Kaur

(Post Doc., Ph D, M Phil, M Com, PGDFM)

Department of English

Dr Jaslene Dhaliwal, Assoc. Prof (Ph D, M Phil, MA)

Ms Harbinder Chahal, Assoc. Prof. (M Phil MA)

Dr Ramnik Kohli, Assoc. Prof. (PhD, M Phil, MA)

Dr Harneet Kaur Sandhu, Assoc. Prof. (Ph D, MA)

Dr Sarabjit Kaur, Asst. Prof. (Ph D, MA, B Ed)

Department of Punjabi

Ms Sukhmeen Kaur, Assoc. Prof. (M Phil, MA)

Dr Gurvinder Singh, Asst. Prof. (Ph D, MA)

Department of Hindi

Dr Aradhna Mehtani, Assoc. Prof. (Ph D, MA)

Department of Music (Instrumental)

Ms Lucky Malhotra, Asst. Prof. (M Phil, MA)

Mr Satinder Singh, Tabla Instructor

Department of Public Administration

Ms Suparna Sharma, Assoc. Prof. (M Phil, MA)

Department of Home Science

Ms Jasneet Kaur Malhi, Asst. Prof. (M Sc)

Mr Gurnam Singh, Jr Lecture Assistant

Department of Economics

Dr Reena Parti, Assoc.Prof. (Ph D, MA)

Ms Harpreet Kaur, Asst. Prof. (M Phil, MA)

Ms Mandeep Kaur, Asst. Prof. (MA) on Leave

Ms Amrita Kaur, Asst. Prof. (MA, B Ed) Part Time

Dr Madhur Ojha, Asst.Prof. (PhD,MA Hons School) Part Time

Department of Political Science

Ms Prabhjot Kaur, Assoc. Prof. (M Phil, MA)

Department of Sociology

Dr Jaswinder Kaur, Assoc. Prof. (Ph D, M Phil, MA, PGDHE, Diploma in Labour Laws)

Dr Manipal Kaur, Asst. Prof. (Ph D, M Phil, MA)

Mr Jashandeep Singh, Asst. Prof. (M Phil, MA, B Ed)

Department of History

Dr Surinder Kaur, Asst. Prof. (Ph D, M Phil, MA)

Dr Jasneet Kaur, Asst. Prof. (Ph D, M Phil, MA, B Ed) Part time

Department of Physical Education

Dr Amandeep Kaur, Asst. Prof. (Ph D, M Ped)

Mr Amolak Singh Bhullar, Asst. Prof. (M PEd, B Ped)

Department of Fine Arts

Ms Harpreet Kaur, Assoc. Prof (MA)

Ms Department of Psychology

Dr Savneet Kaur, Asst. Prof. (Ph D, M Phil, MA, B Ed, Diploma in Training & Development, Handling Dyslexics)

Department of Commerce

Dr Jaspreet Kaur, Assoc. Prof. (Ph D, M Phil, M Com)

Ms Pooja Malhotra, Asst. Prof. (M Phil, M Com)

Sub/Lt (Dr) Amneet Kaur, Asst. Prof. (Ph D, M Com)

Lt. Ritu Dhanoa, Asst. Prof. (M Com)

Dr Savneet Kaur, Asst. Prof. (Ph D, M Com)

Dr Manpreet Kaur, Asst. Prof. (PhD, M Com) on Leave

Dr Sonia Sharma, Asst. Prof. (Ph D, M Com)

Dr Manpreet Kaur, Asst. Prof. (Ph D, MBA, M Com)

Ms Arshveer Kaur, Asst. Prof. (M Com)

Department of Computer Science & Applications

Dr Rohini Arora, Asst. Prof. (M Phil, M Sc. IT) on leave

Ms Meenu Sharma, Asst. Prof. (M Phil, M Sc (CS), PGDCA)

Dr Baljeet Kaur, Asst. Prof. (M Phil, MCA) on leave

Ms Maninder Kaur, Asst. Prof. M Sc (CS)

Ms Nidhi Kaushal, Lab Technician

Mr Gagandeep Singh, Lab Attendant

Department of Physics

Dr Anamika Mukhopadhyay Asst. Prof. (Phd, Msc)

Department of Chemistry

Dr Sujata Vohra Asst. Prof. (Phd, M Sc)

Library Staff

Ms Sukhdeep Kaur, Librarian

Mr Jaspreet Singh, Asst. Librarian

Ms Gagandeep Kaur, Restorer

Hostel Staff

Ms Harbinder Chahal, Chief Warden

Ms Renuka, Warden

Ms Anureet Kaur, Asst. Warden

Administrative Office

Mr TS Cheema, Superintendent

Ms Sukhminder Kaur, Sr. Lab Attendant

Ms Rajwinder Kaur, Clerk

Ms Satinder Sharma, Clerk

Mr Joginder Kumar, Clerk

Ms Monica Sharma, Clerk

Mr Abhishek Arya, Clerk

Ms Tina Thakur, Clerk

Mr Gurvinder Singh, Electrician

Procedure to Apply Online

(New Student) UG/PG Courses- Centralised Admission Instructions

- Visit the website www.dhe.chd.gov.in for online admission/application process.
- There is no offline mode to submit the application form.
- Download **Joint Prospectus of Government and Grant in-Aid colleges.**
- Read Prospectus carefully before applying for any course.
- **Help desks** will be set up in the college from the very next day of the release of the prospectus, to help the candidates in filling up the online Admission forms.

Step 1: Online Registration

1. Click on the link **e-Admissions (2019-20) on the website.**
2. Click on **Sign Up** to register on website by filling email ID, Mobile Number and Name (**Spellings of Name must be same as in Class-X marks sheet/certificate**).
3. **Mobile Number** will be the Login ID and Password will be sent to your registered mobile number through SMS.
4. Candidate can change the password, if she desires.
5. Candidate will be able to Login to the admission portal by using the password in all future visits to this portal.
6. Pay **Registration Fee online to proceed further to fill application form.** Note down the transaction number generated.
7. Payment verification will take maximum up to 24 hours. You can verify your payment by using the option **Payment Verification** on the website (**Note: Transaction number will be used to verify the status of transaction**).

Step 2: Login to apply for courses

1. Login to the website www.dhe.chd.gov.in with your user id and password.
2. Click on **APPLICATION FORM**. Click on Degree College.

3. Candidate will be asked two options:-

2) New Student 2) Old Student

4. Candidate applying for the first time for 1st year of courses in UG/PG courses will click on the link **New Student**.
5. **Select Centralised Admission link for courses for which admissions are centralised and select Non-Centralised link for courses for which admissions are non-centralised directly through the college.**

6. Instruction page will be displayed once the candidate selects the Course.

Step 3: Guidelines for Filling College Admission Form (Centralised and Non-Centralised Admissions Both)

1. Visit college website www.ggscw.ac.in and download prospectus for detailed information. Study it thoroughly before applying for any course.
2. Click on a link **Admissions (2019-20)** on website www.ggscw.ac.in.
3. This will take the user to **admission.ggscw.in** for further process.
4. Click on LOGIN
 - a) In case student is using the site for the first time and does not have a login ID and password click on CREATE NEW LOGIN to register on website by filling her email ID, mobile number and Name (name spellings must be same as in Class-X marks sheet/ certificate). An SMS will be automatically sent to the student with her password to be used for further process. Student will be able to login to the admission portal by using this password in all future visits to this portal.
 - b) Student can change the password if she so desires.
5. Click on **ADMISSION APPLICATION FORM SUBMISSION**. Various columns and drop downs will appear on screen and student will have to fill or choose as applicable in her case and complete all the information. Student will also have to upload all her scanned certificates /testimonials (pdf format) as following :

- 10th detailed Marks certificate
- 10+2 detailed Marks certificate
- Detail marks certificate of last exam passed.
- Character Certificate
- Aadhaar Card
- Anit Ragging decalaration affidavit (After Registering on http://antiragging.in/Site/Affidavits_Registration.aspx)
- Scanned photograph and signature in JPEG format (Size 30 to 200KB)
- Migration Certificate (if applicable)
- Gap Year Certificate (if applicable)
- Reservation Certificate (if applicable)
- Other Category Certificate (Single Girl Child, Defence, Cancer Patient, Depended Children of Leprosy Effectted Person, Thalassemia Patient, Wards of Kashmiri Migrants, Children/Grand children of Freedom Fighter, 1984 Riot Victim, Sports, J&K Student, Wards of Martyrs/ Permanently Disabled of Kargil War, Rural Area Student, Border Area Student, Sports Gradation Certificate from

Chandigarh Sports Department any other)**

** Subject to change as per PU guidelines.

All data will be saved against student's registered ID. Student will be able to view and modify the information.

6. Click on **PAYMENT**. On completion of application form, student will have the option to make the payment of Rs. 650/- online using debit card, credit card, net banking, PayUmoney. A receipt will be generated after payment has been successfully made online.

a) Student can print a copy of online fee payment receipt as proof of having made the payment of Rs 650/-

b) Student will have to print a copy of her complete form and online payment receipt and bring it to the college on the day of counseling along with all original certificates and testimonials.

7. Student will not be able to edit her information after making the payment. College authorities will scrutinize the documents uploaded by the students to confirm that there is no shortcoming or deficiency in the application form. Student will be able to check the status of her application form on the college admission portal.

8. In case any deficiency is found in the form and any additional document(s) are required to be uploaded, an SMS will be sent to the student. Student form will be unlocked and she will be able to upload the additional document(s) demanded.

9. On the day of counselling, original documents will be checked in student's presence and admission will be granted subject to eligibility and availability of seats. Student will be issued a computer generated ADMISSION SLIP.

10. Against the ADMISSION SLIP issued to student she will be required to submit her fee ONLINE.

11. In case the student fails to submit her fee online before midnight, the seat will be offered to the next eligible candidate.

Procedure for existing (old) college students

1. Visit college website ggscw.ac.in and download prospectus for gathering all the details. Study it thoroughly before applying for any course.

2 Click on link **Admission (2019-20)** on website

ggscw.ac.in.

3. Click on link Admission - Old Students.

This will take the user for further process. Existing students will be required to login with the help of their ID and password already available with them and carry out following steps :-

- Enter result of her previous class as declared by the University

- Upload all the documents.

- Click on PAYMENT on completion of application form, student will have the option to make payment of Rs 650/- online using debit card, credit card, Net banking. A receipt will be generated after payment has been successfully made online.

4. Student can print a copy of online fee payment receipt as proof of having made the payment of Rs 650/-

5. Student will have to print a copy of her complete form and online payment receipt and bring it to the college on the day of counseling along with all original certificates and testimonials.

6. Student will not be able to edit her information after making the payment.

7. College authorities will scrutinize the documents uploaded by students to confirm that there is no shortcoming or deficiency in the application form.

8. In case any deficiency is found in the form and any additional documents are required to be uploaded, an SMS will be sent to the student. Student form will be unlocked and she will be able to upload the additional document demanded.

9. On the day of counselling, original documents will be checked in student's presence and admission will be granted subject to eligibility.

10. Student will be issued a computer generated ADMISSION SLIP. Against the ADMISSION SLIP issued to student she will be required to submit his/her fee ONLINE and take receipt printout. Student can make payment using any Debit Card/Credit Card / Net banking/ PayUmoney option as guided by payment gateway instructions.

Reservation Policy

Reservation of seats in different categories will be made in accordance with the rules and instructions framed by the Chandigarh Administration, whereas in case of additional seats, admission will be made as per instructions issued by Panjab University from time to time.

Categories of Reservation

Following are the categories for Reservations of seats (wherever applicable) in the college: Scheduled castes / Scheduled Tribes, Dependents of Defence / Para Military Personnel, Physically / Visually handicapped persons, Children and Grand Children of Freedom Fighters, Sportswomen, Dependents of victims of November 1984 Riots and Terrorism.

Additional Seats

1. Single Girl Child: Two additional seats for Single Girl Child: one girl out of 2 girl children per unit per course subject to maximum limit of 4 out of the two girl children. **The Additional seats will be only for those girl Children who are either a single girl Child of her parents or one amongst the only two girl Children with no male child.**

2. Cancer ,AIDS, Thalassemia Patient : An additional seat each for Cancer, AIDS and Thalassemia patient is available in all the courses for an eligible candidate.

3. J & K Students: 2 seats under supernumerary

(additional) quota have been created for students from Jammu & Kashmir, as a part of the Special Scholarship Scheme for Jammu & Kashmir.

4. Two Additional Seats for Rural Area Students

Only those candidates will be considered in this category, which have passed their Matriculation and +2 examination from those rural schools that do not fall in the area of Municipal Corporation / Municipal Committee / Small Town / Notified Area. Further, the candidates should have been studying in such school for at least five years before passing the last examination. A candidate claiming such benefit will have to produce a certificate from the D.E.O. / Principal of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and +2 examination, falls within the aforesaid rural area.

5. One Additional Seat for Border Area students

The border area students shall mean those candidates who have passed their matriculation and +2 examination from the Border Area Schools situated with 20 kilometers from the International border. A candidate claiming such benefit will have to produce a certificate from the Tehsildar or the Principal / Headmaster / Head of the School certifying that the School from where the candidate has passed the matriculation or +2 examination, falls within the aforesaid Border area.



Late Admission

- a. Permission of the Vice-Chancellor, Panjab University is necessary for admission after the expiry of the last date for admission given with the Principal's permission.
- b. A student, whose result of 10+2 examination has not been declared by the School Board, may be admitted without late fee within 15 working days of the declaration of the result, depending upon the availability of seats and the fact that the Admission Form has been submitted as 'Result Awaited Case' before the last date of submission of Admission Forms. The attendance of such a student shall be counted from the date of admission. This would be applicable to Open School also. After expiry of this period, late admission approval from the Vice-Chancellor is required.
- c. In case of late declaration of result by Panjab University, normal admission will take place within 10 working days of declaration of the result. This rule will not apply to a candidate who passes the lower examination from any other University/Board.

Compartment Rules for UG Courses

A candidate who has been placed under compartment in the +2 examination conducted by a Board / Body / Council / University in India shall be eligible to seek admission in the 1st year of B.A. Course under 10+2+3 system of education provided she fulfils the following conditions:-

1. A candidate should have been placed in compartment in one subject only.
2. A candidate should have obtained at least 20% marks in the subject in which she has been placed in compartment (theory and practical taken together).
3. A candidate should have obtained 33% in the aggregate of all the subjects (including the marks obtained by her in the subject of compartment) taken by her in the +2 examination.
4. The candidate securing less than 20% marks in the subject in which she has been placed in compartment at the +2 examination under semester system shall not be eligible to seek admission to the first year of B.A./ B.Com/ BCA course/s.
5. A student of any other University, who is placed in the compartment in 1st & 2nd Semester/3rd & 4th Semester of B.A./ BCA/ B.Com/B.Sc Course will not be allowed to join the 3rd & 4th Semester /5th & 6th Semester of this University.

Admission of the candidate with a compartment, as indicated above, shall be provisional and will be confirmed only after he/she has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.



Migration

Students taking admission under centralised admissions will be allowed to migrate during subsequent counselling schedule as per the rules prescribed in the Joint Prospectus.

All other migration will be as per Panjab University Guidelines.

Candidates require Migration Certificate when:

- a) They are not from Panjab University, No migration will be permitted to a student with a combination of Subjects not provided in this college.
- b) Mid-term migration from any other university is not allowed.

A candidate who has passed her 1st year or 2nd year examination of B.A./B.Sc (General)/ B.Com/ BCA Course conducted by another University/ College affiliated to another University in India under specific authorization by the University concerned, be allowed to migrate to a College affiliated to this University in the 3rd Semester/ 5th Semester of the respective course (as per rules prescribed under Chapter XIV – 'Migration of student' Page No. 289 to 304 of PU Calendar Volume III, 2016) on the condition that such a candidate will have to clear the deficient subject/s if any, within the

permissible chances.

If the candidate is being admitted in the 2nd year of B.A./B.Sc./B.Com/ BCA, she will have to clear the deficient subject/s of 1st year and 2nd year of B.A./B.Sc./B.Com/BCA as the case maybe.

Admission Committee will certify on the Admission from regarding 'No Deficient Subject'.

Admission Rules for Foreign Students

Admission of the foreign students to the College will be governed by the Guidelines issued by the Dean Foreign Students, PU. Following is the **Checklist of Documents for Foreign Students :**

1. Original Passport / Visa. (wherever applicable)
2. Valid Student Visa
3. A certificate of registration from the local police.
4. Date of Birth Certificate with the Father's/Mother's name
5. An eligibility certificate from the Panjab University to desired course
6. Original letter of certificate from present institution
7. Original Migration Certificate
8. Academic certificates and testimonials.
9. Original letters of scholarships in case of those who are Government of India sponsored scholars.

Mid Semester Examinations & Internal Assessment

As per the instructions of Panjab University, Chandigarh, Internal Assessment is based on the result of mid-semester examinations conducted by the college in each paper of all the subjects as well as extracurricular activity and attendance (75% minimum).

- A student attending NCC Camps/Sports/Cultural Activities will seek prior permission for remaining absent in mid-term exams. She may be allowed to appear in a Special Test, if held at the discretion of the Head of the respective Department.
- A student is required to obtain a minimum of 25% marks in aggregate of all subjects in the House Examinations to be eligible for the University examination.

College Leave Rules

1. Leave must be applied for well in advance on the Leave Form available in the College Office.
2. An application for leave must be countersigned by the student's parent/guardian.
3. Leave for 3 to 7 days will be granted by the Mentor/Tutor and for more than 7 days by Dean, Academics.
4. In case of serious illness, an authentic medical certificate by Government Physician must be submitted to the college office
5. If a student is absent from College without any information for more than 7 days, her name will be struck off from the College Rolls.

Library Rules

On joining the College each student is issued an **Identity-cum-library Card** bearing her photograph, name, address, class and roll number. All the students are required to carry their Identity Card with them during their presence in the campus. If it is lost a duplicate can be issued on payment of Identity Card charges.

- Students are permitted to enter the Library/ Reading Room with her Identity Card only.
- Under-graduate students can get two books issued, while Post Graduate students can get three books issued from the library for a period of two weeks i.e. 14 days.
- A fine of Rs. 2/- per day is charged for the book returned after the due date.
- Reference books, textbooks, periodicals, etc., will not be issued except for consultation in the library premises.

Withdrawal and Refund Rules

- A student who wishes to leave the College must apply in writing to the Principal, and the application must be countersigned by her parent/ guardian. No student will be permitted to leave the College until she has cleared her College dues.
- Fees and other dues once paid shall not be refunded.
- Security deposited with the College at the time of

Mentoring

To promote student interaction with the teachers outside the classroom, each student is placed under the personal supervision of a mentor. The mentor provides guidance, counsel the students and also keeps a record of progress, to assist the students in attainment of their maximum potential. Mentor Meetings are held regularly.

Counselling Cell

The College believes in providing regular and need-based counselling to its students in order to help them deal with the challenges of the competitive world. There is a trained Counsellor and persistent support from Faculty members for each student of the Institution.

Placement Cell

The Placement Cell concentrates on overall development of students by enhancing their technical knowledge and soft skills. Students attend various Training programs and placement drives organised in the campus as well as in other Institutions.

- Books issued from the library should be kept carefully and in no case be underlined or disfigured. If a book is already damaged in any form, it should be brought to the notice of the issuing clerk of the library otherwise the student will be held responsible for the damage.
- The marking and defacing of any publication is strictly forbidden.
- The loss of a book should be reported to the librarian before the due date otherwise usual fine will be charged till information is given. The borrower will be required to replace the book or pay double the price.
- Personal belongings like bags, books, etc. should be deposited at the entrance counter.
- The mobile phones should be switched off or kept on a silent mode in the library premises.
- Eatables and drinks are not allowed in the library.

admission will be refunded when a student leaves the College.

- In cases where the refund of security deposit is applicable all claims must be made, in writing, within 6 months of the date of withdrawal failing which no such claim will be entertained. A student shall have to pay the College fee and all other dues until her name is formally withdrawn. All refunds will be as per UGC / Panjab University Guidelines.

Internal Complaints Committee

As per the guidelines of UGC and the Hon'ble Supreme Court, an Internal Complaints Committee has been formed in the college. Headed by the Principal, functioning of the Committee involves the complaint procedure to report/file a complaint.

The members of the Committee discuss and inquire into the complaint. This Committee works towards creating a healthy, respectful and congenial atmosphere in the college.

Participative Learning Platforms in the College

Student Welfare Society

Student Council : The Student Council is constituted as per University rules. Elections of Class Representatives and Members of the Executive committee are held every year. Any student of the College can compete for the election of The Student Council except, a student above

21 years of age on September 1, of the year; any student who has failed to complete successfully a course of studies (pertaining to a University Examination) within the prescribed period, without break; student who has been detained in any class and student who has been held guilty of gross misconduct/ indiscipline.

NSS

The college has two units of NSS. Number of Seats being limited, volunteers are enrolled on the basis of FIRST COME FIRST SERVED. NSS helps to enrich student's personality and deepen their understanding of the social environment. It too helps to enhance socio-economic awareness and encourage the students to impart the same to the illiterate community of the area adopted. The main objective of NSS is to identify the needs and problems of the community and involve the students in problem solving process; to develop competence required for group living and sharing of responsibilities; to help volunteers acquire leadership qualities and democratic attitude and to always practice national integration and social harmony. Under this scheme, students are engaged in various outreach programmes such as Literacy Campaigns, Blood Donation Camps, Motivational Camps, Awareness Talks, Rural and Urban Projects, etc. Community service ventures give an opportunity to the students to interact with the villagers and slum dwellers, thereby exposing them to the realities of life, and bringing about a positive change in their social perception. NSS Volunteers are required to put in 120 hours of work during the session including a 7-day service camp.

NCC

NCC inculcates spirit of discipline and patriotism amongst the students. It helps to broaden their outlook and develop the quality of leadership and spirit of fraternity. The College unit offers Army and Navy Wing. Cadets get opportunity to participate in Annual Training Camp, Army Detachment Camp, National Integration Camp, Basic and Advanced Leadership Camps. Cadets are sensitized to India's diversity in National Integration, Nau Sainik and Thal Sainik Camps, All India Leadership Training and Republic Day Camps. There are other activities that are organised for holistic development of the Cadets, namely regular Drill, firing, swimming, cyclothons, cleanliness drives, ship modelling, boat pulling and community work. The College NCC unit recruits about 120 cadets, who are given basic training in small arms and parades. As per the NCC rules, a Cadet is required to attend the annual training camp of the unit and undergo service training of 40 parades during the

academic session. The holders of NCC, A, B and C certificate shall be given the weightage in marks for admission to various courses in the University teaching departments and its affiliated colleges. The weightage of marks is as under: A-1% | B-2% | C -3%. The maximum weightage in marks is 4% for distinction in any or all the curricular activities.

Gender Champions' Club

The College is committed to the cause of creation of awareness regarding gender sensitisation. Gender Champions Club was instituted for this purpose and functions as per guidelines of the UGC. Students interested in becoming Gender Champions can contact the Nodal Officer.

Gurmat Vichar Sabha

The Gurmat Vichar Sabha endeavors to enrich the lives of the young women by developing firm spiritual strength in them. The inculcation of strong ethical, moral and spiritual values is made possible by actively involving the students in various religious activities. Theological discourses/ workshops are arranged in the College, which help the students to evolve as good human beings and contribute meaningfully to society at large.

College Magazine

The College Magazine 'Gyan Manik' is published annually. It contains a collection of articles, poems, stories, etc., in different languages by the students as well as the teachers. The Editorial Board, headed by a senior faculty member from the language department, comprises teachers and students who select the best articles and edit them for publication. Through their contributions, students are given an opportunity to develop their writing skills and give expression to their thoughts and imagination. Based on the quality of their inputs, prizes are awarded to the Best Contributors in each section. Literary Society 'Abhivyakti' works towards honing the creative skills of the students.

Environment Society 'Vasudha'

The Environment Society 'Vasudha' is committed to spreading awareness regarding environment preservation and promoting three 'R's i.e. Reduce, Re-cycle and Re-use. The Society organises various activities on environment related topics. It also promotes ban on polythene bags in the college campus.

Prizes/Scholarships and Concessions

The outstanding students who bring laurels to the college in Academics, Sports and Cultural activities are felicitated on the Annual Prize Distribution Function of the College.

Academic Prizes

- Prizes are awarded to those students who stand First/Second in a subject / aggregate in the House Examinations, provided she gets pass marks in all the subjects and at least 60% marks in the subject for which she is to be awarded a prize.
- Prizes are also awarded to those students who achieve merit positions in the University examination.
- Roll of Honour is awarded to the students securing distinction/position in the University Examination.

Sports Prizes/Medals

Prizes are awarded to the players for their outstanding performances in various games and sports under the following categories:

- Best Sports Woman of the year
- Cash Prizes for 1st, 2nd or 3rd Position in Inter-College Competitions.
- Cash Prizes for 1st, 2nd or 3rd Position in All India Inter University Competitions.
- Cash Prized for 1st, 2nd or 3rd Position in National Competitions.
- Cash award is given to National Level players.

Cultural Prizes

Prizes are awarded in the following categories:

- All Round Best Student of the year. (A student aspiring for the prize must have distinction in academics, sports, cultural activities and show good conduct throughout the year).
- The Best Outgoing Student.
- The Best Reader of Library books.
- The Best Singer.
- The Best Dancer.
- The Best Actor.
- The Best Speaker.
- The Best Writer (of each section of the College Magazine).
- The Best NSS Volunteer.
- The Best NCC Cadet.
- The Best Artist
- The Best in Home-Science
- The Best in Music (I)

- The Best Volunteer in Gurmat Vichar Sabha.

A student who is found guilty of misconduct / or is irregular in her classes or fails in the House Examinations shall not be eligible for any prize. For a prize in any cultural activity only those students who participate in the Inter-College Youth Festival Competition organised by the Panjab University will be considered.

Scholarships & Concessions

The College provides help to the needy and deserving students in the form of books, scholarships and grants from the Students' Aid Fund, Raahat.

- Freeship and fee concession are granted to economically weak and deserving students.
- Students belonging to Scheduled Castes, Scheduled Tribes and Backward Classes can avail fee concession and scholarships as per Government Rules.
- National Loan Scholarship is granted to students who have secured First division in the University Examination, provided that they belong to EWS.
- University merit scholarships and Government merit scholarships are also given to the brilliant students.
- Two Macauliffe Memorial Scholarships are awarded by the Sikh Cultural Society U.K. on the basis of merit-cum-proficiency in Theology.
- Two Bibi Sat Bharai Chhatwal Scholarships are awarded by the Sikh Cultural Society, U.K. on the basis of merit-cum-proficiency in Theology.
- Sardarni Baljit Kaur Tulsi Scholarships for five brilliant and outstanding students.
- Dr Gajendra Singh Scholarship.
- S. Dilbagh Singh Scholarship.
- Sardarni Mohinder Kaur scholarship for two needy meritorious students.

A special Award for Excellence has been instituted in the memory of Late Mrs Ravinder Kaur Shergill, Founder Principal of the College. The Award comprises an amount of ₹ 25,000/- to be given to a meritorious student for all round excellence and who meets the conditions set by the family of Mrs R K Shergill.

For information regarding the scholarships, the students can contact the Scholarship Committee.

It is mandatory for the students to have a Bank Account for availing any Scholarship.

The list of scholarships which are being awarded to the students of affiliated college by office of Dean College

Development Council in the following categories is available on the website of Dean, College Development Council Panjab University i.e. <http://dcdc.puchd.ac.in/>.

1. Means Cum Merit
2. Sports
3. Single Girl Child
4. Physically Disabled
5. Aids/Cancer Patient

In addition to above information other scholarships available to the students of Panjab University are also available on Panjab University website: <http://puchd.ac.in/>

Special Freeship/Fee Concession

A special freeship/fee concession programme to afford opportunity of higher education to deserving students especially inspired by the zeal to raise the 'Girl Child', has been instituted by the College.

Freeships are limited and will be given on a first come-first-served-basis. Students with outstanding achievements in sports are given freeships including a free hostel facility.

RAGGING INVITES EXPULSION

According to a ruling of the Hon'ble Supreme Court, ragging is a cognizable offence and is punishable by law. Any student indulging in ragging will be heavily fined and will be expelled from the college immediately. "Ragging means display or disorderly conduct, doing of any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution." http://antiragging.in/Site/Affidavits_Registration.aspx

Code of Conduct and Discipline

1. Ragging is strictly prohibited. Ragging in any form in the college campus, hostel or anywhere outside the college campus will be treated as a serious crime.
2. Use of mobile phones in the classrooms and library is strictly prohibited.
3. The following activities are strictly prohibited :
 - Littering the campus.
 - Scribbling on the walls and college property.
 - Making noise in the corridors.
 - Tampering with vehicles of the staff members.
 - Smoking, drinking and playing cards.
 - Any obscene reading/ viewing material.
 - Interfering with any apparatus or enter any laboratory other than directed.
4. The college Notice Boards should be read daily to keep abreast of the ongoing activities. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
5. It is mandatory for all students to carry their Id-cards to college daily.
6. Parents are advised to remain in touch with the faculty members to keep a track of their ward's academic

performance, attendance, conduct and inform of any change in postal address or telephone numbers in office with immediate effect.

7. Right to detain and refuse admission: The College reserves the right to refuse admission to a student or to detain him/her on the following grounds:

- Indiscipline of any kind
- Shortage of Attendance
- Not qualifying the eligibility conditions as laid by Panjab University
- Ragging (As per the guidelines from Hon'ble Supreme Court of India)
- Eve-teasing and Sexual Harassment.
- Drugs/alcohol/any intoxicant

8. No Responsibility of any loss: Students are advised not to bring heavy cash, jewellery or any other expensive items to college as the college authorities will not be responsible for any loss.

Note: Students who violate the above code of conduct are liable to be PENALISED entailing heavy fine, withdrawal of concession, scholarship(if any) and in extreme case even expulsion from the college.

Courses of Study

BA I

Eligibility

A candidate who has passed +2 examination under the 10+2+3 system of education from any recognized Board/ University in India, the equivalence of which is recognized by Panjab University, is eligible for admission to the B.A. 1st year if she has obtained 33% marks in the aggregate of the qualifying examination.

Candidates who have passed +2 examination from the recognized Open Schools are eligible for admission to B.A. 1st year course only if their result is shown as “Pass” in their certificate issued by the said Open Schools and they have obtained the requisite percentage of marks prescribed under the University Regulations for admission to the concerned course. In case their result has not been shown as “Pass” in the relevant column of the said certificate they being ineligible will not be admitted.

Candidates from the Board that are not recognized by Panjab University will not be allowed admission. The programme of study consists of 24 credits (8 credits per semester). Each credit has a value of 100 marks. A subject studied for the whole year carries two credits. All the theory papers and practicals irrespective of their credit value are studied throughout the academic year.

Subject Combinations

Every student is required to study two compulsory subjects and three elective subjects.

Compulsory Subjects

1. English
2. Punjabi/ History and Culture of Punjab: Only the following students may take up History and Culture of Punjab in place of Punjabi Compulsory:
 - a. Candidates who are not domicile of Punjab and have not studied Punjabi at Matriculation or +2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October, 2011)\
 - b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.
 - c. Foreigners
3. Environment, Road Safety Education, Violence against

Women/ Children and Drug Abuse: It is a compulsory paper, which the candidates are required to pass with at least 33% marks either in Second, Fourth and Sixth Semester of the Course, failing which the Degree will not be issued.

Elective Subjects

A student is required to select any three elective subjects of 2 credits each, selecting not more than one subject from any of the following sets of combinations:

- English/Hindi/Punjabi
- Physical Education/ Psychology
- Home Science/ Public Administration
- Economics/Fine Arts
- Political Science /Functional English
- Sociology/ Computer Science
- History/Music (Instrumental) / Religious and Sikh Studies

Students cannot opt for more than two practical subjects.

In case of subjects having practicals, the theory papers and practicals together will be of 2 credits value. The candidate will have to pass in theory and practical(s) separately.

Change of Subjects

Panjab University allows to change a subject in circumstances in the even semester examination whereas he/she will have to clear that subject as deficient in lower semester examination which he/she has changed in the higher semester for qualifying the award of Bachelor's Degree.

BA II, III

Student who has passed any of the following is eligible to join BA II/III:

- BA I/II from Panjab University
- BA I/II from any other University with same subjects/ scheme of course prescribed or will have to pass deficient subjects. Eligibility is required to be confirmed from the Panjab University, Chandigarh.
- The students have the option of taking up Honours in an elective subject they had studied in BA I when they take admission to BA II.

BA Honours

A student can opt for Honours in English/ Economics/ Sociology/ Psychology provided:-

1. Students having secured at least 50% marks in the concerned elective subject in BA (1st and 2nd Semester) can opt for Honours Course in BA (3rd Semester).
2. Classes in Honours will commence only if the number of students opting for Honours in a particular subject is at least ten.

B Sc I (Non Medical / Computer Science)

Eligibility

Admission to B Sc I is centralised for more details visit dhe.chd.ac.in.

Subject Combinations

Compulsory Subjects

Punjabi/HCP

Environment, Road Safety Education and Violence against Women and Children and Drug Abuse.

(It is a compulsory paper, which the candidates are required to pass with at least 33% marks either in Second, Fourth and Sixth Semester of the Course, failing which the Degree will not be issued.)

Three Elective Subjects:

Physics, Maths, Chemistry / Computer Science.

B Sc II - A compulsory subject of English is to be studied by the student.

B Sc II / III

Each student is required to study the same subject combination of 3 elective subjects as she had studied in B Sc I.

B Com I

Eligibility

Admission to B Com I is centralised, for more details visit dhe.chd.ac.in.

B Com Honours

A student of B Com II can take up Honours in the subject of Accounting and Finance, Economics, Management Studies, Banking provided she secures 50% marks in the aggregate of B Com 1st year Examination.

B Com II/III

The students of the College who have passed B Com I/II examination are eligible to join B Com II, III respectively, with the same subject combinations.

Course Scheme

Every student is required to study the following subjects:

Semester I

- 101A Punjabi or 101B History and culture of Punjab
- 102 English and Business Communication
- 103 Interdisciplinary- Psychology for Managers
- 104 Business Economics I
- 105 Principles of Financial Accounting
- 106 Commercial Laws
- 107 Principals and Practices of Management

Semester II

- 201A Punjabi or 201B History and Culture of Punjab
- 202 English and Business Communication
- 203 Interdisciplinary- E-commerce
- 204 Business Economics II
- 205 Corporate Accounting
- 206 Business Laws
- 207 Human Resource Management
- Environment, Road Safety Education and Violence and Drug Abuse (It is a compulsory paper, which the candidates are required to pass with at least 33% marks either in Second, Fourth and Sixth Semester of the Course, failing which the Degree will not be issued.)

Semester III

- 301 Interdisciplinary Issues in Indian Commerce
- 302 Cost Accounting
- 303 Company Law
- 304 Business Mathematics and Statistics
- 305 Banking and Insurance
- 306 Goods & Services Tax
- Options of Subjects for Honours:***
- 307 Accounting Theory and Reporting Practices
- 308 Development Economics
- 309 Advertising and Brand Management
- 310 Bank Management

*** Subject to minimum of 10 students in respective subject**

Semester IV

401 Interdisciplinary Security Analysis and Portfolio Management

402 Advanced Accounting

403 Auditing and Secretarial Practice

404 Cost Management

405 Marketing Management

406 Quantitative Techniques and Methods

Options of Subjects for Honours:

407 Contemporary issues in Accounting

408 Industrial Economics

409 Consumer Behavior

410 Bank Legislation

Semester V

501 Income Tax Law

502 Management Accounting

503 Indian Economy

504 Production Operation and Management

505 Entrepreneurship and Small Business

506 Financial Markets & Services

Options of Subjects for Honours:

507 Strategic Financial Management

508 Money and Banking

509 Compensation Management

510 Electronic Banking and Risk Management

Semester VI

601 Direct Tax Laws

602 Financial Management

603 Issues in Financial Reporting

604 Social and Business Ethics

605 Operational Research

606 Sectoral Aspects of Indian Economy

Options of Subjects for Honours:

607 Investment Management

608 International Economics

609 Training & Development

610 Bank Marketing

BCA-I

Admission to BCA I is centralised for more details visit dhe.chd.ac.in.

Semester-I

BCA-16-101 English(Compulsory)-A

BCA-16-102 Fundamentals of Mathematical Statistics

BCA-16-103 Computer Fundamentals and Computing Software

BCA-16-104 Problem Solving Through C

BCA-16-105 Lab based on BCA-16-103

BCA-16-106 Lab based on BCA-16-104

Compulsory Subject : Environment Road Safety Education & Violence against Women & Children and Drug Abuse (It is a compulsory paper, which the candidates are required to pass with at least 33% marks either in Second, Fourth and Sixth Semester of the Course, failing which the Degree will not be issued.).

Semester-II

BCA-16-201 English (Compulsory)-B

BCA-16-202 Computer Organization

BCA-16-203 Fundamentals of Web Programming

BCA-16-204 Object Oriented Programming using C++

BCA-16-205 Lab based on BCA-16-203

BCA-16-206 Lab based on BCA-16-204

Semester-III

BCA-16-301 Punjabi-A

BCA-16-302 History & Culture of Punjab – A

BCA-16-303 Information System Design and Implementation

BCA-16-304 Computer Oriented Numerical Methods

BCA-16-305 Data Structures

BCA-16-306 Lab based on BCA-16-304

BCA-16-307 Lab based on BCA-16-305

Semester-IV

BCA-16-401 Punjabi-B

BCA-16-402 History & Culture of Punjab -B

BCA-16-403 Software Project Management

BCA-16-404 Operating System Concepts and Linux

BCA-16-405 Database Management System

BCA-16-406 Lab based on BCA-16-404

BCA-16-407 Lab based on BCA-16-405

Semester-V

BCA-16-501 Computer Networks

BCA-16-502 Discrete Mathematical Structure

BCA-16-503 Java Programming

BCA-16-504 Web Application Development using PHP

BCA-16-505 Lab based on BCA-16-503

BCA-16-506 Lab based on BCA-16-504

Semester-VI

BCA-16-601 E-Commerce

BCA-16-602 Application Development using UB.NET

BCA-16-603 Computer Graphics & Multimedia Applications

BCA-16-604 Lab based on BCA-16-603

BCA-16-605 Major Project & Seminar

Post Graduate Degree Programmes

MA English*

Eligibility

Students must possess anyone of the following qualifications:

I. BA with Honours in English

II. Bachelor's degree in any discipline with at least 50% marks in the aggregate.

III. Diploma in Physical Education or Post Graduate Diploma in Library Science after having passed BA or B Sc

IV. BA (General) in full subjects obtaining at least 45% marks in English as an Elective Subject.

V. Masters degree in a subject other than English.

VI. BA examination under Social Service regulations or under War Regulations and has subsequently passed in English in the BA examination obtaining at least 45% marks.

For information on syllabus and paper options in semester I & II, please refer to Panjab University Syllabi on www.puchd.ac.in.

***Classes will be held on co-opt basis with SGGS College, Sector-26, Chandigarh.**

MA II English

Eligibility

To qualify for the award of an MA/M Sc degree in each subject taught under the Semester System, a candidate shall be required to complete successfully course work of 64 credits. The normal work load of a student during a semester will be of 16 credits. To qualify for the grant of credits for a particular course, a candidate must get at least the pass marks. If she fails in the course, she will not get credit for it. If at the end of the second semester the successfully completed courses remain less than 16 credits, she will not be allowed to join the third semester. At the end of the third semester she must have successfully completed 24 credits to enable her to join fourth semester.

Course Scheme

Candidates should visit Panjab University website: puchd.ac.in for updated syllabus of MA English 2019-20.

Semester I & II

Candidates should visit Panjab University website: puchd.ac.in for updated syllabus of MA English 2019-20.

Semester III

Paper I Literary Theory-I

Paper II Indian Writing in English (Sem III)

Paper III (Opt. ii): LINGUISTICS-I (ECS II LIN I)
OR

(opt. iii) AMERICAN LITERATURE I

Paper IV (Opt. ii): APPLIED LINGUISTICS I
OR

PAPER-IV (Opt. iv) SHAKESPEARE-I

Semester IV

PAPER-I: LITERARY THEORY-II

PAPER II: INDIAN WRITING IN TRANSLATION

PAPER-III (opt. ii): LINGUISTICS-II
OR

PAPER III (opt. iii): AMERICAN LITERATURE-II

PAPER-IV (Opt. ii): APPLIED LINGUISTICS-II
OR

PAPER-IV (Opt. iv) SHAKESPEARE-II

MA Sociology*

A person who has passed one of the following examinations from the Panjab University or an examination recognized by the Syndicate as equivalent thereto, shall be eligible to join the MA degree course in Sociology.

(i) A Bachelor's degree obtaining at least 45 percent marks in the subject of Postgraduate course or 50 percent marks in the aggregate.

(ii) BA with Honours in the subject of the Postgraduate course or B Sc Hons. School course.

(iii) Master's degree examination in any other subject.

***Classes will be held on co-opt basis with SGGS College, Sector-26, Chandigarh.**

Course Scheme

Semester-I

SOC R 411 History of Social Thought

SOC R 412 Sociology of Family and Gender

SOC R 413 Sociology of Development

SOC R 414 Social Stratification: Concepts & Theories

Semester-II

SOC R 425 Positivistic Sociological Theories

SOC R 426 Methodology of Social Research

SOC O 621 Social Dimensions of Development

SOC O 821 Structural Moorings of Gender Oppression

Semester-III

SOC R 438 Interpretive Sociological Theories

SOC R 439 Methods & Techniques in Social Research

SOC O 632 Social Development in India

SOC O 934 Sociology of Crime

Semester-IV

SOC R 440 Perspectives of Indian Society

SOC O 644 Environmental Crisis and Sustainable Development

SOC O 942 Social Problems

SOC O 946 Media and Culture

MA Economics*

Eligibility

A person who has passed one of the following examination from the Panjab University or an examination recognized by the syndicate as equivalent thereto, shall be eligible to join the MA degree course in Economics.

I) A Bachelor's degree obtaining at last 45 percent marks in the subject of Postgraduate course or 50 percent marks in the aggregate.

II) BA with Honours in the subject of the Postgraduate course or B Sc Hons. School Course.

III) Master's degree examination in any other subject.

***Classes will be held on co-opt basis with SGGS College, Sector-26, Chandigarh.**

Course Scheme

MA in Economics will be a four semester full time programme. The course will be organized over two years, each year consisting of two semesters – the summer semester and the winter semester. The programme of study consists of sixteen courses out of which 12 are core course – compulsory for all students – and 4 are elective course. Each of these courses will carry 100 marks, of which 20 marks will

be for internal assessment and 80 marks for the end semester examinations will be held in December (Semester I and III) and April (Semester II and IV). The teaching hours will be 50 per course per semester. The courses will be offered according to the following schedule:

Semester-I

MAECO 101 Micro Economics-I

MAECO 102 Contemporary issues in Indian Economy-I

MAECO 103 Quantitative Methods –I

MAECO 104 Economics of Public Finance

Semester-II

MAECO 201 Micro Economics-II

MAECO 202 Contemporary issues in Indian Economy-II

MAECO 203 Quantitative methods-II

MAECO 204 International Economics

Semester-III

MAECO 301 Macro Economics-I

MAECO 302 Economics of Growth and Development-I

MAECO 303 Economics of Agriculture-I

MAECO 304 Economics of Population

Semester-IV

MAECO 401 Macro Economics-II

MAECO 402 Economics of Growth and Development-II

MAECO 403 Economics of Agriculture-II

MAECO 404 Economics of Money and Banking

Master of Commerce I

Admission to M Com is centralised for more details visit dhe.chd.ac.in.

Master of Commerce II

The students of the College who have passed M Com I are eligible to join in M Com II Courses Scheme- Each paper will be of 100 marks.

Semester-I

MC 101 Managerial Economics

MC 102 Quantitative Methods for Business

MC 103 Modern Accounting Theory & Reporting Practices

MC 104 Organization Theory and Behaviour

MC 105 Marketing Management

MC 106 Management Information System

MC 107 Workshop on IT Applications In
Commerce

Semester-II

MC 201 Business Environment
MC 202 Research Methodology in Commerce
MC 203 Financial Management and Policy
MC 204 Production and Materials Management
MC 205 Operations Research
MC 206 Business Policy & Strategic Management
MC 207 Summer Training Report and Viva Voce

Semester-III

Paper 1 MC 301 Business Performance
Measurement
Paper 2 MC 302 Tax Planning and Management
Paper 7 MC 315 Workshop of Financial Markets &
Instruments
For Paper 3, Paper 4, Paper 5, Paper 6 Students have
to select two groups from groups A, B & D.
Group A is fixed.
Paper 7 MC 315 Workshop on Financial Markets
and Instruments
Group A: Marketing
MC 303 Integrated Marketing Communication &
Brand Equity
MC 304 Marketing Research
Group B : Human Resource Management
MC 305 Human Resource Development
MC 306 Industrial Relations
Group D: Accounting & Finance
MC 309 Strategic Cost Management
MC 310 International Accounting
Note: Group A is compulsory.

Semester-IV

Paper 1 MC 401 Project Planning and Control
Paper 2 MC 402 Knowledge Management
Paper 3 MC 403 Business Ethics and Corporate
Governance
Every student has to select any one group from the
two groups selected in the third semester (Selected
group in the 4th semester will be having three
papers) (MC 404 to MC 421)
The three options offered by the College are subject
to minimum of 10 students
Group A: Marketing
MC 404 Advertising and Sales
Management

MC 405 Services Marketing
MC 406 Consumer Behavior
Group D: Accounting & Finance
MC 413 Advanced Corporate Accounting
MC 414 Security Analysis and Portfolio
Management
MC 415 Advanced Auditing

M Sc (IT)

Eligibility

A student with 50% marks in BCA/B Tech in
Computer Science/ BE in Computer/ Graduation
with Mathematic as an elective subject from any
University recognized by UGC is eligible to Join M
Sc (IT). Candidate with Compartment is not eligible.
The admission to M Sc (IT) will be on the basis of
Merit. Reservation as per UT Admin. / PU / Govt of
India rules.

Course Scheme

SEMESTER-I

MS-66 Linux Administration and Programming
MS-61 Software Engineering
MS-62 Computer Algorithms
MS-42 Operating System Concepts
MS-63 Minor Project Based on 66
MS-64 Minor Project Based on 62

SEMESTER-II

MS-45 Advance Java and Network Programming
MS-65 E- Commerce and Emerging Trends
MS-60 Advanced Database System and MySQL
MS-67 Artificial Intelligence
MS-27 Seminar
MS-56 Minor Project Based on MS-45 & MS-60
MS-68 Minor Project Based on MS-67

SEMESTER-III

MS-32 .NET Framework and C#
MS-69 Theory of Computation
MS-39 Computer Graphics
MS-14 Systems Approach to Management and
Optimization Techniques
MS-18 Seminar

MS-33 Minor Project Based on MS-32
MS-59 Minor Project Based on MS- 39

SEMESTER-IV

MS-21 Major Project

Compartment Rules for Post Graduation Courses

A candidate who is placed under compartment in one subject in BA III Year examination of Panjab University shall be allowed to join MA I Semester class provisionally, if she fulfils other requirements and provided:

i) The subject in which she has to re-appear is not offered for the MA First Year examination

ii) If she fails to clear the compartment subject of the BA III Year examination in the next two consecutive chances immediately following the examination in which she was placed under compartment, her provisional admission to MA I Year (I and II Semesters) examination shall be cancelled.

Important

- The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the Panjab University Calenders as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is said in Prospectus and that in the Regulations & Rules of Panjab University etc., the latter shall prevail. In case of any changes, additions to admission rules or guidelines by the Panjab University at any later stage, the same shall be displayed on the college website.
- The Papers offered in all the Courses of Study are subject to any change from Panjab University at any point of time.



Whom to contact

Sr. No.	Committees	Name	Phone
1	Admission & Eligibility	Ms Prabhjot Kaur Ms Sukhmeen Kaur Ms Lucky Malhotra	9815709191 9888400093 9216102220
2	Attestation of copies of Certificates and Testimonials	Ms Harpreet Kaur	9815184065
3	Time table, change of subject/faculty	Dr Jaswinder Kaur	9876498893
4	DMC, Degree Certificate, Character/bonafide Certificate University/College Results etc., House Examination Award, Lecture Shortage, Attestation of certificate and testimonials. Annual convocation matters.	College Office Window No. -3 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
5	Scheduled Castes/Backward Class and other Scholarships.	Dr Gurvinder Singh	6280983302
6	All types of Scholarship application, fee certificate, Misc. Certificate, Roadways Bus Pass/ Attestation/ Railway Concession	College Office Window No.-5 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
7	Submission of documents for University/College registration/Migration/ Compartment cases, Fee Refund Application Annual/Semester Examination Form and Collection of Roll Numbers, Attestation of Certificate/ Testimonials. Eligibility for University Examination.	College office Window No.-4 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
8	Leave upto 7 Days	Mentor/Tutor	
9	Leave more than 7 Days	Ms Harpreet Kaur	9815184065
10	Registrar	Ms Harpreet Kaur (Eco)	9872300008
11	Bursar	Dr Amneet Kaur	9780025967
12	Public Relation Officer	Ms Suparna Randhawa	9417351348
13	Youth Welfare Society	Ms Jasneet Kaur Malhi	9815991834
14	Career Advising & Placement Services	Dr Jaspreet Kaur	9872888075
15	College Magazine	Dr Sarabjit Kaur	9888088802
16	Anti- Ragging Cell	Dr Jaswinder Kaur	9876498893
17	Cultural Activities	Dr Reena Parti	8288004859
18	Grievances Redressal Cell	Ms Harbinder Chahal	9815467679
19	Internal Complaints Committee	Dr Jaspreet Kaur	9872888075
20	Research Cell Coordination	Dr Surinder Kaur	7986148897
21	Educational Tours/Trips and Visits	Dr Savneet Kaur (Commerce)	9888561274
22	Hostel Chief Warden	Ms Harbinder Chahal	9815467679
23	Nodal Officer, Gender Champions' Club	Dr Manipal Kaur	7837305458

Guru Gobind Singh College for Women

Office Bearers/Deans (2019-20)

Deans and Teachers-in-charge	
Dean, Academics	Ms Harpreet Kaur (Fine Arts)
Dean, Non-Centralised Admissions	Ms Prabhjot Kaur
Dean, Centralised Admissions	Ms Sukhmeen Kaur , Ms. Lucky Malhotra
Registrar	Ms Harpreet Kaur (Economics)
Controller of Examinations (CoE)	Ms Meenu Sharma
Dean, Students' Welfare	Ms Jasneet Kaur Malhi
Co-ordinator-UGC Cell	Ms Prabhjot Kaur
Dean, Publications	Dr Sarabjit Kaur, Dr Manipal Kaur
Dean, Foreign Students	Ms Lucky Malhotra
Dean, Research	Dr Surinder Kaur
Dean, Cultural Activities	Dr Reena Parti, Ms Meenu Sharma
Bursar	Dr Amneet Kaur

Cells/Committees and Societies

Academic Development Council (Academic Audit)	Ms Harpreet Kaur (Fine Arts), Ms Prabhjot Kaur, Dr Jaspreet Kaur, Dr Jaslene Dhaliwal, Ms Pooja Malhotra (IQAC Coordinator), Ms Harpreet Kaur, President Student Council
Advisory Committee	Ms Harpreet Kaur (Fine Arts), Ms Prabhjot Kaur, Dr Jaslene Dhaliwal, Dr Jaswinder Kaur, Dr Jaspreet Kaur, Ms Sukhmeen Kaur, Ms Harbinder Chahal, Dr Reena Parti, Dr Aradhana, Ms Harpreet Kaur (Eco), Ms Meenu Sharma (COE)
Alumni Association	Dr Reena Parti, Dr Amandeep Kaur(Phy Ed), Dr Amneet Kaur, Ms Ramandeep Kaur, Ms Arshveer Kaur, Ms Aqwinder Kaur
AISHE	Dr Jaslene Dhaliwal, Ms Davinder Kaur, Ms Nishwinder Kaur, S. T.S.Cheema (Supdt.)
Internal Complaints Committee (ICC)	Dr Jatinder Kaur (Principal), Dr Jaspreet Kaur, Dr Amandeep Kaur (Phy Ed), Dr Savneet Kaur (Psy), Dr Anamika Mukhopadhyay, Mr TS Cheema (Supdt.), Hostel Warden, 2 Student Representatives
Anti-Ragging Cell	Dr Jaswinder Kaur, Ms Harbinder Chahal, Dr Aradhana, Dr Amandeep Kaur(Phy Ed), Hostel Warden, Student Representative
Building Committee	Dr Jatinder Kaur (Principal), Sh Harpreet Singh (Representative of Univ.), Sh Karam Chand (Representative of CPWD), Ms Harpreet Kaur (Fine Arts), Ms Prabhjot Kaur, Dr. Jaslene Dhaliwal, Dr. Gurvinder Singh, Sh. Amolak Singh Bhullar, Dr. Anamika Mukhopadhyay, Representative from User Teaching Deptt., Sh.T.S.Cheema (Supdt.), Ms Rajwinder Kaur (Clerk), Architect
Cleanliness Committee	Ms Jasneet Malhi, Dr. Sonia Sharma, Ms Nishwinder Kaur, Dr. Sujata Vohra
Canteen Committee	Dr. Jaslene Dhaliwal, Dr. Jaswinder Kaur, Ms Sukhmeen Kaur, Ms Jasneet Malhi, Dr. Savneet (Psy)
Chief Editor (College Magazine)	Dr Sarabjit Kaur
Counselling Cell	Ms. Harpreet Kaur, Ms Prabhjot Kaur, Dr. Jaslene Dhaliwal, Dr. Jaspreet Kaur, Dr. Aradhna, Dr. Savneet (Psy) Ms. Maninder Kaur

Dance Society	Dr Savneet Kaur (Commerce)
Discipline Committee	Ms Harpreet Kaur(Fine Arts), Dr. Jaslene Dhaliwal, Ms Suparna Randhawa, Dr. Amandeep Kaur (Phy Ed), Ms Maninder Kaur, Ms Savneet Kaur (Commerce), Sh. T.S.Cheema (Supdt.) Hostel Warden, Office Bearers of Student Council
Dramatics Society- Rangtoli	Dr Madhur
Editorial Board	Ms. Sukhmeen Kaur, Dr. Aradhana, Dr. Harneet Kaur Sandhu, Dr. Manpreet Kaur, Ms Maninder Kaur, Dr. Anamika Mukhopadhyay
Environment and Horticulture Society (Vasudha)	Ms Harpreet Kaur (Fine Arts), Ms Harbinder Chahal, Ms Lucky Malhotra, Ms Harpreet Kaur (Economics),Dr Sujata Vohra
Financial Aid/ Scholarship Committee	Dr. Gurvinder Singh, Ms Jasneet Kaur (HCP),Mr Jashandeep Singh
Grievance Redressal Cell	Ms Harbinder Chahal, Dr. Reena Parti, Dr. Aradhna, Dr. Amandeep Kaur, Dr. Gurvinder Singh, Sh. T.S.Cheema (Supdt.), Student Representative
Giddha Society/Luddi	Ms. Sukhmeen Kaur
Governor Flagship Programme	Dr Reena Parti
Gurmat Vichar Sabha	Ms Sukhmeen Kaur, Dr. Surinder Kaur, Dr. Manpreet Kaur, Ms Sukhdeep Kaur (Librarian)
Hostel Committee	Ms Harbinder Chahal (Chief Warden), Ms Sukhmeen Kaur, Dr. Amandeep Kaur, Ms Harpreet Kaur(Eco), Ms Meenu Sharma
IQAC Cell	Dr. Jatinder Kaur (Principal), Col (Retd.) J.S. Bala (Secretary,SES), Ms Pooja Malhotra (Coordinator), Dr Sonia Sharma (Co-coordinator), Ms Harbinder Chahal, Dr. Reena Parti, Dr. Harneet Kaur Sandhu, Ms Jasneet Kaur Malhi, Dr. Amandeep Kaur (Phy Ed), Dr. Amneet Kaur, Dr. Savneet Kaur (Commerce), Ms Maninder Kaur, Sh. T.S.Cheema(Supdt.), Ms Sukhdeep Kaur (Librarian), Hostel Warden, Dr. S.S.Gill (Ex-VC, Baba Farid Univ.), S.S.Virdi, Ms Amanpreet Kaur (Alumnus)
Library Committee	Ms Sukhdeep Kaur(Librarian), Dr. Surinder Kaur, Dr. Savneet Kaur (Psy), Dr. Sonia Sharma, Student Representative
Literary Society- Abhivyakti	Ms Sukhmeen Kaur, Dr. Aradhana, Dr. Ramnik Kohli
Media Committee	Ms Suparna Sharma, Mr Amolak Singh Bhullar
Mentoring (Convenor)	Dr Aradhana
NIRF	Dr. Ramnik Kohli (Convenor), Dr Savneet, Dr. Reena Parti, Dr. Harneet Kaur Sandhu, Ms. Pooja Malhotra, Ms. Maninder Kaur,
National Cadet Corps	Sub/Lt (Dr) Amneet Kaur(Naval Wing), Lt Ritu Dhanoa (Army Wing)
National Service Scheme	Dr Manpreet Kaur, Ms Arshveer Kaur
NGO RAAHAT	Ms Prabhjot Kaur, Dr Aradhana
Placement Cell	Dr Jaspreet Kaur, Dr Aradhana, Ms Maninder Kaur, Dr Sujata Vohra, Ms Amrita
Research Committee	Dr Surinder Kaur, Dr Gurvinder Singh, Ms Sukhdeep Kaur, Ms Pooja Malhotra, Dr Savneet Kaur (Psy), Dr Sonia Sharma,
RUSA	Dr. Jatinder Kaur, Principal (Chairperson), Ms. Prabhjot Kaur (RUSA Institutional Co-ordinator), Sh. T.S.Cheema (Supdt.)

Sports Committee	Dr. Amandeep Kaur, Sh. Amolak Singh Bhullar, Ms Harbinder Chahal, Ms Jasneet Kaur Malhi, Ms Jasneet Kaur(HCP)
Security/Safety Committee	Ms Harpreet Kaur(Eco), Ms Meenu Sharma, Ms Maninder Kaur, Mr Gurwinder Singh (Technical Asstt.)
Time Table Committee	Dr. Jaswinder Kaur, Dr Surinder Kaur, Dr. Harneet Kaur, Dr. Savneet Kaur (Commerce), Ms Maninder Kaur, Dr. Anamika Mukhopadhyay
Trips & Tours	Dr Savneet Kaur (Commerce), Ms Arshveer Kaur

Club Coordinators

Gender Champions' Club	Dr. Manipal Kaur (Nodal officer), Dr Sarabjit Kaur
Fine Arts Club	Ms Harpreet Kaur (Fine Arts)
Home Science Club	Ms Jasneet Malhi
IT Club	Ms. Maninder Kaur
Music Club	Ms Lucky Malhotra
Ehsaas-Red Ribbon Club	Ms Jasneet Malhi, Ms Ritu Dhanoa
ROTARACT CLUB	Ms. Jasneet Kaur Malhi, Dr. Savneet Kaur
Legal Literacy Club	Ms. Suparna Randhawa, Dr. Jasneet Kaur (HCP)
Electoral Literacy Club	Ms. Suparna Randhawa, Mrs. Jasneet Kaur (HCP)
History Society	Dr. Surinder Kaur, Ms Jasneet Kaur
Business and Commerce Club	Dr. Jaspreet Kaur, Ms. Pooja Malhotra, Dr. Amneet Kaur
BE POSITIVE—Psychology Club	Dr Savneet Kaur (Psy)

Fee Details

Fee structure for all the classes will be displayed on the College Notice Board as and when received from Panjab University, Chandigarh.

MODE OF PAYMENT

Students are required to follow the dates for payment of dues, which will be notified on the Notice Board.

Any Application for delay in payment will not be entertained.

Payment of Dues

Student will pay their dues as per the following schedule:

- | | |
|--------------------------------------|---|
| 1. Fee along with the annual dues | At the time of admission |
| 2. Examination Fee and other charges | In the month of October, 2019 and March, 2020 |
| 3. No dues Clearance | 2nd week of April, 2020 |

- The name of the students who do not pay the fees up to the end of the month will be struck off from the College rolls. They may be re-admitted on payment of re-admission fee along with the due late fee fine at the discretion of the Principal.

- The fee counters will remain open from 9.30 a.m. to 1.00 p.m. during the schedule of the month in which the fees fall due. But on all other days the counters will remain open from 10.00 a.m. to 12.00 noon.

- In the interest of their wards, parents are requested to ensure the payment of fee is in time.

PANJAB UNIVERSITY, CHANDIGARH

Academic Calendar (Tentative) for the session 2019-20 for the Panjab University Affiliated colleges with under graduate & Post Graduate Courses having semester System of examination :-

Summer Vacation	31-05-19 (Friday)	to	07-07-19 (Sunday)	(38 days)
Colleges open on and Normal Admission for ongoing classes	08-07-2019 (Monday)			
Admission Schedule Normal Admission for ongoing those classes in which admission PU - CET (U.G & P.G)	08-07-19 (Monday)	to	23-07-19 (Tuesday)	(16days)
Late Admission to be allowed by the Principle of the College with late fee of Rs. 560*/- per student	24-07-19 (Wednesday)	to	13-08-19 (Tuesday)	(21 days)
Commencement of Teaching For ongoing Classes	23-07-19 (Tuesday)			
Late Admission in Panjab University, Affiliated Colleges to be allowed by the Vice-Chancellor with late fee of Rs. 2040*/- per student *Or any revision of late admission fees by the syndicate/Senate	14.08.19 (Wednesday)	to	31.08.19 (Saturday)	(18 days)
Academic Term-1 Odd semesters	23.07.19 (Tuesday)	to	30.11.19 (Saturday)	(105 Teaching days)
Total Teaching Days of Term 1-105 days End Semester Examinations	02.12.19 (Monday)	to	21.12.19 (Saturday)	(18 days)
Semester vacation (Winter Break)	22.12.19	to	08.01.20	(18 days)
Academic Term-II Even Semester Colleges reopens after semester Examination	09.01.20 (Thursday)	to	04.05.20 (Monday)	(93 teaching days)
Total teaching days of Academic Term II-93 days				
End Semester Examinations	05.05.20 (Tuesday)	to	30.05.20 (Saturday)	(22 days)
Summer Vacation (Tentative)	31.05.20 (Sunday)	to	05.07.20 (Sunday)	(36 days)
Total Teaching days of academic term I & II =105+93=198 days				

