Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GURU GOBIND SINGH COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. Jatinder Kaur**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0172-2791610**
Mobile no.	**9781996284**
Registered Email	**principalggscw@yahoo.in**
Alternate Email	**principalggscw@gmail.com**
Address	**Guru Gobind Singh College for Women, Sector-26, Chandigarh**
City/Town	**CHANDIGARH**
State/UT	**Chandigarh**
Pincode	**160019**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Pooja Malhotra**
Phone no/Alternate Phone no.	**09855611012**
Mobile no.	**8146044822**
Registered Email	**naacggscw18@gmail.com**
Alternate Email	**naac@ggscw.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ggscw.ac.in/Downloads/637654012737453247.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ggscw.ac.in/Downloads/637654022593292577.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B+**	**0**	**2004**	**08-Jan-2004**	**08-Jan-2009**
2	**B**	**2.81**	**2014**	**21-Jan-2014**	**21-Feb-2019**
3	**B++**	**2.84**	**2019**	**01-May-2019**	**01-May-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Mar-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Creative writing activity,	30-Aug-2019 1	31
Sadbhawna Diwas	20-Aug-2019 1	72
Prem Chand Jyanti	03-Oct-2019 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GGSCW, Sector 26 Chandigarh	Grant for Unnat Bharat Abhiyan	IRD unit, IIT Delhi	2019 365	50000
GGSCW, Sector 26 Chandigarh	Salary from DHE CHD	DHE, CHD	2019 365	41365683
GGSCW, Sector 26 Chandigarh	Grant for Science city Trips & Tour	Department of Science and Technology, Chandigarh.	2019 365	91000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Spiraling the excellence in academics by conducting One Day National Seminar on Digitalization in Global Market: Challenges and Opportunities sponsored by College Development Council, Panjab University, Chandigarh • Conducted Academic Audit and introduced Administrative Audit • Quality Assurance Initiative through

regular meetings of Internal Quality Assurance Cell (IQAC) • Quality Assurance Initiative through Workshops • Timely submission of Annual Quality Assurance Report (AQAR) to NAAC for the academic year 201819 • Applied for STRIDE programme of UGC under Component 2 • Professional development by faculty in the form of the following: Attending offline/online refresher/ short term programmes, international, national level seminar/webinar and Conferences Publication of research papers in Peer Reviewed and UGC Care List Journals • Participation in NIRF • Promoted community based extension activities through various committees and cells • Effective utilization of RUSA funds. • Prompt adaptation of online mode due to demand of the situation i.e covid 19.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Community Outreach and Extension Activities	The college inculcated social values and responsibilities amongst the faculty members and students by conducting various extension activities in the neighbourhood for holistic development of the society. The students enrolled under the NSS and NCC served the society through extension activities. In addition expert lectures were delivered to neighbourhood community and students. Awareness programes like Swachhta Pakhwara in adopted village Kishangarh and college campus, a poster making competition, Nukkad Natak to commemorate Rashtriya Poshan Maah, celebrations on Sadbhavana Diwas, Cancer Detection Camp, aquaintance with Ek Bharat Shreshtha Bharat and International Yoga Day have been conducted through out the year. Activities such as Blood Donation Camp, Run for Unity on National Unity Day were organised. Further 7 days camp was organised on the theme Swachh Bharat Abhiyan and Jal Shakti Abhiyan. Students participated in activites including langar sewa outside general hospital, visit to senior citizen home and orphange etc. were conducted.NSS voulnters participated in national integration camp organised by other universities and won many prizes. Institution has conducted village survey and household survey covering more than 1500 households under Unnat Bharat Abhiyan with the aim to achieve sustainable development and better quality of life in rural area. The NCC

	army and navy wing organised shooting and annual training camp. Further various social service activities such as tree plantation drive, vigilance drive, cleanliness drive were conducted to sensitize, develop social values and responsibilities. NSS, NCC Unit, other clubs and societies of the college organized various activities in the period of lockdown, by following SOPs issued by Government from time to time. Programs such as Pandemic Covid 19 online campaign, mask distribution in nearby areas by students, Installation of Aarogya Setu App, Training on Basics of Covid were carried out by NSS unit. The NCC army unit completed Covid-19 training. Covid-19 awareness and appeal to stay home, was made by the students enrolled under Unnat Bharat Abhiyan program.
To facilitate greater information dissemination and convenience during admission process (ERP) and adopting digital initiatives	The college made continuous efforts towards implementation of Digital initiatives. Keeping in mind the convenience of applicants and their parents, the College followed a two-step strategy. In the first pre-admission phase, the prospectus was released and the online link was shared on college website. In the second phase, helpdesks consisting of faculty members and student representatives, along with display sign boards were set up to assist the applicants and parents towards smooth completion of admission formalities.
Preparation of academic calendar	Academic Calendar for the year 201920 was prepared and it projected the activities both curricular and co?curricular, which were conducted by varied committees in coordination with Principal. From March onwards due to Covid19 pandemic and lockdown, offline activities were put to hold and online mode was adopted for implemation of the academic calendar.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Sikh Educational Society ,Chandigarh	12-May-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, the institution has decentralized Management Information System. I. Student Fee Management This module aims to include application submission, merit list preparation, program details entry. Also, it includes database of student's details like personal details, family details and student history. Moreover, student's class wise and subject wise report, fee receipt, pending fee details, fine calculation etc. is included in this module. II. Staff Payroll Management It includes staff list, staff salary settings, pay slips, increments and salary reports like PF statement, income tax statement, insurance etc. III. Library Management System Library has following facilities: • OPAC (Open Public Access Catalogue) where students can search library resources without any hassle. • Library blog (ggscwlibrary.blogspot.in) which provides access to previous question papers, current syllabus, newspaper clippings, departmental activities etc. • Library is partially automated with Integrated Library Management Software Libsys. • Library has a fully automated module with ERP, Campus Whizz software. IV. Time Table and Attendance Management • Attendance is marked in the software for one term at a time where entry is done for each student for each subject for Lectures Delivered and Lectures Attended. • For daily attendance entry is done in the software for assigning each subject to the teacher who is supposed to take the class. Teachers will mark the attendance of their students themselves. • Various reports can be

generated based on attendance marked for the students. • Provision of sending SMS to parents regarding attendance through this software. V. Examination Result Management This module includes following facilities: • Class wise and subject wise marks entry • Subject/ examination list • Marks list report • Class wise and section wise rank list VI. Hostel Management • Admission details and type of admission is done through the system • Hostel facility like mess bills, receipts etc is done through the system. VII. University Returns All the university returns as per the format of the concerned university are maintained in this module. This is customized as per university affiliation. VIII. System Administration/ User Management / Backup Auto Backup • Software can be operated by unlimited users. • Password is assigned to each user. Each user is provided access to the options based on his role. Complete transparency is maintained for shareable information and sensitive information is with held and rights for access to such information are given accordingly. • System can be scheduled to take automated backups at regular intervals.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution plans and implements the effective delivery of curriculum, as prescribed by the affiliating university, Panjab University, Chandigarh. PLANNING AND IMPLEMENTATION: • Various departments conduct meetings before the commencement of classes to prepare time table and teaching plans. • A tentative schedule for activities such as competitions, workshops, seminars, etc. to be conducted in the session is chalked out. • During the session, daily attendance record (online as well as offline) is maintained. Students with acute shortage of attendance are identified for further action. ENHANCEMENT OF TEACHING SKILLS AND DELIVERY: • Faculty members are encouraged to participate in various faculty development programmes, workshops, seminars, orientation courses and refresher courses etc for their professional growth. • Apart from lectures, class room teaching involves group discussions, quiz sessions, presentations and extensive use of audio visual aids. • In addition to the facilities like e-journals, Inflibnet- digital library, Gyankosh and book bank, latest books and journals are regularly procured to keep the library updated. • To ensure exposure and enhance student participation, field and industrial visits are regularly organized. • Meritorious students are awarded with prizes and scholarships. • Towards the end of the session, teaching was undertaken online

due to COVID restrictions. Faculty members organised and participated in workshops for enhancing soft skills required for online teaching. This helped faculty members shift seamlessly to online mode of teaching. • G-Suite was introduced for online classes and official IDs were provided to faculty and students. ENRICHMENT • Students are encouraged to participate in Inter and Intra-college competitions. • Workshops, seminars, career counselling sessions, etc are organised regularly. • Yearly budgets are discussed and requirements for new equipment, if any, are put forth. • In addition to academics, skill based learning is also emphasized. Value added courses are an important tool to impart practical knowledge and experience to the students. • The college library has a complete repository of online study material provided by faculty members. This has been of immense help to students in their study during the COVID lockdown period. • Even though contact classes were suspended, students were guided and encouraged to participate in webinars, online workshops and competitions in order to involve them in extra-curricular activities and nurture their potential. CURRICULUM FEEDBACK • Parent teacher meetings are conducted regularly. • Mentors are allotted to every student of the college to identify problems/issues faced by the students. • Feedback forms are filled by the students and parents every year which helps us to identify the gaps in the curriculum, as perceived by the students. • Faculty members, serving in the Board of Studies, as well as in syllabus revision committees help in establishing a link for providing feedback and making changes in the syllabus as required. • Academic Audit at the end of every session helps to ensure that adequate and effective quality assurance parameters are being met regarding curriculum planning and delivery. • Based on the academic audit, new policies/ guidelines are framed for the coming session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
GST	01/11/2019	108

Preparation and E-filing of income tax return	01/09/2019	50
Fitness through Yoga	01/10/2019	40
Tie and dye	29/10/2019	26
Internet of things	15/01/2020	25
Science of Happiness	10/10/2019	30
Wall Painting	02/11/2019	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Functional English	11
MSc	Information Technology	8
MCom	Commerce	36
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedbacks are beneficial to individuals as well as organizations in improvement and development. We have shifted to online Google Forms for collecting feedback, which reduce paperwork and help in environmental conservation. The College has several mechanisms to obtain feedback from different stakeholders. Informal student feedback is received through classroom interactions. There is also a Suggestion Box for the students to express any grievance or complaint, which are promptly addressed by the Principal through meetings with student and teacher bodies. Structured feedback forms are filled by the students to assess the curriculum, teaching and college infrastructure. Overall responses indicated moderate to high levels of satisfaction with teaching-learning process, assessment, course outcomes and infrastructure available. Based on the student feedback received, the college reviews, develops and implements policies and practices concerning the governance of curriculum, supervision and monitoring, creation of academic culture for the students and staff. Parents have a very important role in the development and enhancement of the quality of the learning experience of their wards. Feedback from parents allows the institute to provide them with the opportunity to comment on the quality of their ward's learning experience. Overall, parents are satisfied with the infrastructure of the college and have found the campus to be safe and secure. Parents are also encouraged to interact with the faculty during college admissions and Parent – Teacher meetings. These practices are appreciated by

the parents and create a bond between the parents and the institution. Teachers provide informal as well as formal feedback to the head of the institution on various academic, administrative and related affairs of the college. Formal feedback questionnaire includes the opinion of teachers on utility of the curriculum with respect to employability, teaching methodology, infrastructure, scope for research, etc. At the end of each session, an Academic Audit is carried out for planning, devising and/or revising teaching strategies based on the faculty's experience and feedback. Faculty members, who serve as members of Board of Studies or Syllabus Revision Committees have the opportunity to give feedback directly to their parent departments in the University during meetings and interactions. Feedback from employers is also collected, which helps us to improve and enhance our curriculum and teaching learning process. Placement Cell is further able to design trainings and soft skill development sessions for the students on the basis of feedback received from employers. Alumni are the representatives of an institution. Overall response from the alumni has been very good and put positive light on the hard work of faculty, administrative and support staff. The college also conducts Alumni Meets, where suggestions and feedback are received from the Alumni, apart from using online feedback forms. The feedback from various stakeholders is analysed to prepare action taken report and corrective measures are implemented subsequently. The different areas for improvement are discussed in respective committees/departments and their proposals are presented in IQAC meetings of the college for necessary action. The focus of IQAC is on redressing various grievances raised during the stakeholder feedback process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General / Honors	450	423	334
MA	English	30	41	31
MA	Economics	30	12	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1791	178	49	Nill	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

73	73	17	12	6	23
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-defined mentoring system so as to bridge the gap between the faculty members and students where the students can approach teachers for educationalas well as personal guidance. Each student of the institution isattached to faculty Mentors for personal guidance, career advancement anddevelopment. Regular meetings of thementor groups are arranged throughout the session. Every faculty member is expected to create a rapport with thestudent mentee, encourage her to ask questions, attempt to clarify doubts and facilitate counselling on different issues(if/when required). The essence of mentorship is a continuous human relationship, in which mentor focuses on thementee's holistic development by guiding her in areas like academics, career choices, or any kind of support or advisein personal areas. Regular mentor-mentee meetings along with tutorials not only help students deal with academicstress and difficulties but also address personal problems with their mentors on one-to-one basis. Even during the unprecedented situation of Covid-19, the faculty members worked overtime to help their mentees as they had to unexpectedly adjust to an online learning mode away from the physical presence of their teachers and peers. Various online mentoring sessions were conducted during the year on relevant and much needed topics such as 'Nutrition and care', 'Precautions during COVID', ' Awareness regarding mental care' etc. Students were made comfortable with the online mode of examination and the issues related with it not only during mentoring sessions but were also given clarifications for their doubts telephonically as and when required. The faculty members worked on war-footing as the time was limited and relationship had become virtual.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1969	72	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	73	2	5	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Amneet Kaur (National level, from NCC unit)	Assistant Professor	Appreciation for outstanding NCC services
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	NIL	Semester I Dec, 2019	16/12/2019	20/01/2020

BCom	NIL	Semester I Dec, 2019	23/12/2019	07/02/2020
BA	NIL	Semester I Dec, 2019	23/12/2019	09/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A continuously evolving evaluation system is a must to achieve desired results in any teaching learning process. TheCollege adopts systematic approach for evaluating students. They are evaluated on classroom learning, practicalknowledge as well as academic activities. Various evaluation formats are employed by the faculty members to test thelearning of the pupil, through presentations in the class, group discussions and written tests. Students are made aware oftheir performance and faculty members discuss gap areas with them to help them improve their performance in atransparent manner. Regular discussions with students in tutorial groups and informal interactions also facilitate themechanism of CIE in the institution. During this year of virtual learning, students were evaluated by submission of online assignments, were made to attempt quizzes, gave presentations by presenting their screens etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College adheres to the Panjab University Academic Calendar for the conduct of classes and examination. The Calendar helps to arrange the teaching schedule and regular assessment. The College compiles its Annual College Calendar to schedule various events and celebrate important days throughout the session for comprehensive learning of the students. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal examinations etc. It specifies the dates of End-term examinations along with tentative dates of practical exams and viva-voce and theory examinations are also mentioned in academic calendar. The College time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. Faculty members of each department also create lesson plans to ensure timely completion of the prescribed syllabus keeping CIE in mind. However, due to the pandemic,completeimplementation of the Panjab University Academic Calendar was not possible. It had to be modified time and again as per the situations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ggscw.ac.in/Downloads/2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BSc	Non Medical	52	52	100
NIL	BCom	General/Honors	250	250	100
NIL	BA	General/Ho	250	250	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
International Projects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Faculty Enablement Programme on "InfyTQ based Foundation Program"	Department of Computer Science and Applications	12/07/2019
Workshop on "Cook it up"	Department of English	30/08/2019
Workshop-cum-Interaction Session on Aptitude	Department of Commerce	21/09/2019

Building and Employability Enhancement		
Workshop on Tie and Dye	Department of Home Science	24/09/2019
Workshop- cum- Interactions at CSIR-CSIO Chandigarh with RD team on Spectroscopic Techniques	Department of Science	26/09/2019
Workshop-cum-interactive session organised under 'Awareness regarding Globally Recognised Career Prospects'	Department of Commerce	30/09/2019
Interactive Session on Career Opportunities in IT Sector	Department of Computer Science and Applications	01/01/2020
National seminar on 'Digitalization in Global Market: Challenges and Opportunities"	Department of Commerce	26/02/2020
Workshop on the theme, "Women in Science" (National Science Day)	Department of Science	28/02/2020
Workshop on "Enhancement of Interview Skills"	Placement Cell	02/03/2020
Expert Talk on Careers in Special Education	Department of Psychology	04/03/2020
An interactive session on "From Violence to Voice"	Gender Champions Club	05/03/2020
Workshop on "Covid Care: Diet Mask Making"	Department of Home Science Department of Fine Arts	02/04/2020
National Webinar on, "Reference Management Software for Students, Researchers and Academics".	Library	05/05/2020
Online Campus Placement Personality Development program "SPRUCE" series.	Department of Commerce	11/05/2020
Workshop on "Project Report Writing"	Department of Commerce	20/05/2020
Online interactive session: Enhancing Personality and life and impact of COVID-19 on placement opportunities.	Department of Commerce and Placement Cell	26/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Arts and Humanities	5	0
National	Commerce	2	0
National	Science	1	0
International	Arts and Humanities	4	2.65
International	Commerce	2	3.10
International	Science	4	1.14
International	Computer Applications	1	6.2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Arts and Humanities	2
Commerce	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Understanding stru	Navjot Kaur,	Journal of	2019	0	Guru Gobind	1

cture-activity relation in VxOy clusters of varied stoichiometry and sizes through conceptual density functional approach	Shuchi Gupta and Neetu Goel	Molecular ModelingJournal of Molecular ModelingJournal of Molecular Modeling			Singh College for Women, Sector -26, Chandigarh	
Effect of corporate governance on stock market liquidity: empirical evidence from Indian companies	Dr.Manjit Kaur Sidhu and Parmjit Kaur	Decision	2019	0	Guru Gobind Singh College for Women, Sector -26, Chandigarh	2
Analyzing Investment Pattern of Debt Mutual Fund Schemes in India	Kamalpreet Kaur	Emerging Trends in Commerce, Management and Economics	2019	0	Guru Gobind Singh College for Women, Sector -26, Chandigarh	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Experimental and Theoretical Vibrational Spectroscopic Analysis of Etoricoxib	RitikaSachdeva, Dr.PrabhjotKaur, AbhinavSoni, Randhir Singh, VasantSathe, V.P. Singh, G.S.S.Saini	Material Today Proceedings	2020	3	Nill	GGSCW 26 Chandigarh affiliated to Panjab University Chandigarh
Effect of Pyridine	Dr.PrabhjotKaur, SukhDevDogr	Material Today Proceedings	2020	3	Nill	GGSCW 26 Chandigarh affiliated

Title	Authors	Journal	Year	Citation	Impact Factor	Affiliation
on the Structure and Vibrations of Cobalt Phthalocyanine	a, RitikaSachdeva, Randhir Singh, Sukhwinder Singh, S.K.Tripathi and G.S.S. Saini					to Panjab University Chandigarh
Conceptual DFT and TDDFT study on electronic structure and reactivity of pure and sulfur doped (CrO3)n (n1-10) clusters	Shivangi Garg, Navjot Kaur, NeetuGoel	Journal of Molecular Graphics and Modelling	2020	3	Nill	GGSCW 26 Chandigarh affiliated to Panjab University Chandigarh
Understanding structure-activity relation in VxOy clusters of varied stoichiometry and sizes through conceptual density functional approach	NavjotKaur, Shuchi Gupta and NeetuGoel	Journal of Molecular Modeling	2019	3	1	GGSCW 26 Chandigarh affiliated to Panjab University Chandigarh

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	25	Nill	Nill
Presented papers	4	15	Nill	Nill
Resource persons	Nill	Nill	Nill	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International yoga day	NSS	2	50
Annual Blood donation Camp and Signature campaign	Ehsaas, Red Ribbon Club and NSS Unit	2	30
Akshay Urja Diwas	Environment Society Vasudha CREST, Chandigarh Administration	22	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Boxing Championship	Represented India	International Boxing Association (AIBA)	1
Khelo India	Awarded Silver medal	Government of India	1
Khelo India	Achieved 2nd position	Government of India	4
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Unnat Bharat Abhiyan	MHRD, IIT-Delhi, NITTTR Chandigarh	Career counselling and motivation session (Village Raipur Khurd)	2	65
Unnat Bharat Abhiyan	MHRD, IIT-Delhi, NITTTR Chandigarh	Household Survey (Villages : Mullanpur, Raipur Khurd , Parchh, Raipur Kalan and Saranpur)	2	52
Unnat Bharat Abhiyan	MHRD, IIT-Delhi, NITTTR Chandigarh	Village Survey (Cluster of 5 villages: Mullanpur, Sarangpur, Parchh, Raipur Khurd, Raipur	2	90

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Series of Lectures on History of English Literature and Modern Literary Theories and Criticism	Faculty Exchange (01) Department of English	Self	60
Student Exchange	06-B.A- III (Psychology)	Self	198
Student Exchange	05-B.A- II (Psychology)	Self	198
Student Exchange	31-M.A- I(English)	Self	198
Student Exchange	22-M.A- II(English)	Self	198
Student Exchange	03-M.A- I(Economics)	Self	198
Student Exchange	12-M.A- II(Economics)	Self	198
Faculty Exchange (Teaching)	03 (English)	Self	198
Faculty Exchange (Teaching)	02 (Economics)	Self	198

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational Visit	Summer Training	Demonstration of Emerging Technologies	30/09/2019	30/09/2019	100
Educational Visit	Practical Experience on Spectroscopic Techniques	CSIR-CSIO Chandigarh	26/09/2019	26/09/2019	26
Internship	Summer Training	Appworx IT Solutions	28/01/2020	30/08/2020	3

	Pvt. Ltd, Plot No. 10, 4th Floor, Rajiv Gandhi IT Park, Chandigarh, 160101			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bulls Eye	11/05/2020	Online Campus Placement Personality Development Programme SPRUCE	91
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	10318725

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

LibSys (M/s LibSys Technologies Pvt. Ltd)	Partially	LSEase	2010
ERP, Campus Whizz	Fully	2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Weeding (hard & soft)	3484	220751	Nill	Nill	3484	220751
Others(specify)	1611	342469	243	69424	1854	411893
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	163	4	1	7	0	10	6	300	67
Added	0	0	0	0	0	0	0	0	0
Total	163	4	1	7	0	10	6	300	67

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DSLR camera and Video Camera	https://www.youtube.com/watch?v=KFAMs569hg0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10000000	9440003	4000000	3646887

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The support facilities /infrastructure provided needs proper maintenance for uninterrupted and smooth functioning, so a need for constant policy making is required. Timely up gradation, replenishment, repair and replacement of resources is a continuous process. Standardized maintenance and utilization procedures for resources are followed. Advisory committee in consultation with Principal, IQAC and Management allots sufficient funds for the upkeep of the infrastructure Day to day maintenance and care is taken by the administrative and technical staff in consultation with the Head of the Departments. The care taker and support staff having technical and mechanical skills also help in the daily maintenance of the facilities. The college has established committees for maintenance of infrastructure Advisory committee Building committee Horticulture Committee Cleanliness Committee Hostel Committee IQAC Cell Purchase committee Environment society Canteen committee Library committee Sports committee Security and safety committee The following procedure is followed systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The upkeep of the labs and servicing of equipment is carried out on regular basis. Internal stock verification is done annually. Proper stock registers are maintained for labs with bills attached and the stock of consumable and non-consumable items are also maintained. The librarian in consultation with the library committee purchases and procures books. There is an organized system for checking out and return of books and regular maintenance that includes checking the books for damage and replenishment of the library stock. Write off of the obsolete and damaged books is also done from time to time. The computers have been installed with Quick Heal Antivirus for the safety. Security committee monitors and maintains the CCTV cameras throughout the campus. Permanent ground men maintain the vast sports grounds. Special staff is assigned for the maintenance of the gymnasium. The Hostel is under the supervision of chief warden who along with the support staff looks after the daily maintenance of the Mess, Common Room and other infrastructure. Instructions are displayed for the proper use of infrastructure facilities The Purchase Committee takes review of the facilities and services from each department and prioritizes the need for up gradation in consultation with IQAC and the relevant committee. Permanent electrician is appointed for the repairs and daily upkeep of the electrical equipment, generators, fittings and wiring periodically. The campus landscape is maintained aesthetically by the Horticulture committee and gardeners appointed on permanent basis. The water purifiers are serviced, fire extinguishers are refilled and coolers and underground water tank in the Hostel are cleaned at regular intervals. Classrooms and washrooms are cleaned and maintained daily by the sweepers. Plumbers, mechanics, carpenters and painters provide their services on need basis.

https://ggscw.ac.in/ContentPage.aspx?Id=963BjEs5/J+Vmua9/9EGcRG26Sj20TGq8JkAhtAyp2MgtQ=

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from institution	2158	4238176

Financial Support from Other Sources			
a) National	Financial Support From Other Sources	115	1122570
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Poster Making and Slogan Writing competition	13/09/2019	30	Vasudha-Environment Society of the college
Prem Chand Jayanti - Group discussion of students	31/07/2019	50	Department of Hindi
'Cook It Up'- Creative writing and screening of films	30/08/2019	31	Post Graduate Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Banking Coaching Allied Scheme	9	Nill	Nill	Nill
2019	45 Days Online Campus Placement And Personality Development Program Spruce for Preparation of Various Entrance Exams	91	Nill	Nill	Nill
2019	Workshop-C um-Interaction Session	Nill	61	Nill	Nill

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	35

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	150	1

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.COM	Commerce	Lovely Professional University	Ph.D
2019	1	BCA	Computer Science and Applications	PGGCG, Sector- 11, Chandigarh	M.Sc -I.T.
2019	1	BSc	Non Medical	Panjab University, Chandigarh	M.Sc. Industrial Chemistry

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	2
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Poster Making Competition	Inter-College	16
Republic Day Celebration- Paper Reading on Constitutional History of India	Inter-College	24
Republic Day Celebration- Paper Reading on Constitutional History of India	College Level	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Senior National	National	1	Nill	661486977624	Meenakshi
2019	ESSB National Integration Camp	National	Nill	1	506542404052	Pallvi Saini
2019	All India Inter University	National	1	Nill	509392985108	Manisha
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College firmly believes in giving an equal and just opportunity to its students to understand and practise the working of the college on democratic rules and regulations. The college has well structured IQAC Team, Student Welfare Cell, Gender Champions club, Internal Complaints Committee , Anti Sexual Harassment Cell, Library Committee, Anti-Ragging Cell, EHSAAS- Red Ribbon Club, Electoral Literary Club, Grievance Redressal Cell, Internal Complaints Committee, RAAHAT Club, Abhivyakti- Literary Club, Library Committee. Each of these committees has student representation to ensure transparency. Our IQAC Team enhances highest standards of quality education and student participation in the college. The College is in tandem with student requirements, our student representatives work closely with the senior members of the team of the aforesaid committees. Anti Sexual Harassment Cell has adequate student representation to provide a safe space to students to report any problems and to assure impartial resolution to the problem and ensure that our girls are treated with due respect and dignity. The college has noticed a remarkable positive response to such informal teaching mechanisms specially when it comes to socially sensitive issues. Gender Champions Club works with the objective of creating awareness among students about the tragic realities of violence against women and are advised to be conscious of their inner

strength, to celebrate sisterhood in the society. Keeping in view the Constitutional mandate, our college provides a non discriminative platform through Student Welfare Council, which formulates various programmes and functions including freshers, farewell party and student council Elections wherein students are elected every year as per P.U. schedule. The students' council is formed with office bearers from all classes and disciplines by giving them a platform for exchange of ideas, conveying of student concerns and mediating between college and students. RAAHAT, a welfare committee with the student volunteers helps in creating awareness about the selfless contribution to the community as a part of their social responsibility. Abhivyakti committee of the college encourages students participation in various literary competitions to enhance their confidence and zeal to represent their skills on a common platform. EHSAAS- Red Ribbon Club sensitises the students and raising their awareness regarding HIV-AIDS. Furthermore, to generate awareness among the students towards their responsibility towards the democratic rule of our country, Electoral Literacy Club was formed on the directions of Government of India to highlight the importance of voting rights as their constitutional right and duty of a responsible citizen. The values which were administered through various committees of our college and the faculty members, it was reflected during the most testing times, these student representatives and office bearers became the important link between the faculty and the students and helped in dissemination of information regarding classes, examinations, assignments etc. to the students who were not able to get the study material due to lack of proper infrastructure in their residential areas. These student representatives walked with the fraternity of the college through thick and thin ensuring that the right values are inculcated by us.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Guru Gobind Singh College for Women has always strived to make their students not just a degree holder but a 'Citizen of the World', who have been inculcated with teachings of the Gurus with modern adaptability to give something back to the Society and especially their Alma Mater. The College cherishes such Alumnae and there are many more in the line to make the College proud. The Alumni Association of Guru Gobind Singh College for Women was formed in the session 2002-03. It was registered on 17.02.2003 under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. An account was opened with the SBI. The Alumni Association of the College provides a platform for the alumnae to share their success stories and continue to strengthen their bond with the College in the coming years. Our shining stars have made their names in the fields pursued by them and have carried forward the values and knowledge imbibed from the institution which is well reflected in their words for their Alma Mater. The branches may grow and outreach but can never be separated from the roots, they are connected to Alma Mater. It is a nest from where alumnae fly away and come back with their experiences and memories to share with their mentors and their younger counter part. To foster an ongoing relationship between the old students and their alma mater, the Alumni Association strives hard to establish a mutually meaningful connectivity between the two. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunions, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad The College has always had a special spot for our Alumnae as whenever an event, fest or youth festivals are organized they are invited as special guest and judges for various events, to which they are delighted to be part of the College again. They have contributed towards the College in one way or other.

5.4.2 – No. of enrolled Alumni:
668

5.4.3 – Alumni contribution during the year (in Rupees) :
43700

5.4.4 – Meetings/activities organized by Alumni Association :
2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management happens at various levels. The major policy decisions regarding finance, infrastructure, recruitments etc. is taken by the Management besides discussing matters related to staff and college budget. The Principal is assisted by senior faculty and the administrative staff for daily affairs and various college committees are formed for smooth functioning of the institution. To illustrate this, following are the two practices for the year 2019-20: The college celebrated 550th Prakash Purab of Sri Guru Nanak Dev ji on November 8, 2019, graced by the Honourable Chief Guest Prof. Prem Singh Chandumajra, former Member of Parliament. He enlightened the teachings of Guru Nanak Dev ji and motivated the students to imbibe those teachings in their daily lives and also inspired the students to follow the principle "Kirat Karo, Naam Japo, Vand Chhako". The lecture was followed by Shabad gaayan, Folk Orchestra, Lok Geet, Luddi, Giddha, Bhangra and the Sound and Light Show which was performed by the team of the students under the guidance of staff members of the college. The Post Graduate Department of Commerce of college in collaboration with the College Development Council (CDC), Panjab University, Chandigarh organized a One Day National Seminar on the topic " Digitalization in Global Market: Challenges and Opportunities" on February 26, 2020. The seminar was graced by the eminent personalities and dignitaries. The Chief Guest Dr. (Prof) Karamjeet Singh, Registrar, Panjab University, Chandigarh, The Guest of Honour, Dr.(Prof) Sanjay Kaushik, Dean, College Development Council, Panjab University, Chandigarh S. Gurdev Singh, IAS (Retd.), President, S.E.S., Col. (Retd) J.S. Bala, Secretary Sikh Educational Society were the integral part of the event. The Principal, Dr. Jatinder Kaur welcomed everyone and extended a floral welcome to the distinguished worthies. The Inaugural session commenced with a Concept Note by Dr. Jaspreet Kaur who was also the Convenor of the seminar. The Keynote Address was delivered by Sh. Anil Kumar Yadav (General Manager, RBI, Chandigarh) and a special lecture was delivered by Ms. Mandeep Kaur Sidhu (CEO, Simba Quartz and a well-known TEDx Speaker). More than 200 participants attended the seminar out of which 50 delegates from in and around the city presented their papers on various topics. For the smooth conduct of both the events, an outline of the program was initially prepared by the faculty in consultation with the Principal and was sent to the Management. After prior approval, different committees were formed and various responsibilities like registrations, distribution of certificates, cleanliness, arrangements for paper presentations etc were delegated among staff members and student councils. To reach out to a wide community, press was invited to cover the events along with uploading of activities report on social media for valuable feedback. The events went gracefully with equal efforts of the Management, Principal, Teaching and Non-teaching Staff and Students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college prospectus contains all guidelines about admission process. Centralized admission is done for B.Com I, B.C.A I and B.Sc. I classes and Admission committees are constituted for all other classes to make admission process smooth. Online fee payment is done through student login id and password provided to every student of the college. The reservation policy for admission to different classes is followed as laid down by Chandigarh Administration /Panjab University guidelines. In order to cater the needs of prospective candidates, admission help-desk is setup and names of nodal officers are displayed on the college website.
Industry Interaction / Collaboration	Regular talks, workshops, lectures, seminars are conducted by various experts from academia and industries to impart practical knowledge to the students which helps them in their career building. Field and industrial visits are also conducted by various departments of the college. Students are also encouraged to take up internships in different companies. Admist corona pandemic, the college prepared students for placements by conducting online personal interviews and grooming sessions. Industry experts were invited for virtual guest lectures which went a long way in instilling confidence in students.
Human Resource Management	Records of Teaching and Non Teaching members are maintained. The recruitment process is as per the parameters laid by UGC, DHE and P.U. guidelines. Faculty members are motivated to take research work and publish them in reputed journals. Also projects are taken up by the faculty and participation in refresher courses, faculty development programs, orientation programs and short term courses is encouraged which helps them in their professional development. The college IQAC cell helps the faculty in filling up their CAS forms.

Library, ICT and Physical Infrastructure / Instrumentation	The well equipped library with computers and online database can be accessed through OPAC. A book bank is there for needy students. Library blog provides links to various activities of college, syllabus, previous year question papers and other e-learning resources along with INFLIBNET. College is spread in 11 acres of land with Smart classrooms, Seminar room, Auditorium, hostel, fully equipped labs and maintained playgrounds, gymnasium and CCTV cameras throughout the campus. The college library has been providing remote access of e-journals, e-books and other free resources through the global pandemic besides course material prepared by faculty for the library repository
Research and Development	The college has a research committee which motivates teachers and students to undertake major and minor research projects for their academic and professional development. The college has a research lab equipped with SPSS. The college has one e-journal 'GYANKOSH: An Interdisciplinary Journal and annual magazine 'GYAAN MANIK 'which provides a platform to students and staff for creative outpouring of thoughts. In order to ensure that students as well as faculty do not miss on their research activities during the pandemic, webinars on topic of interest were conducted on routine basis over reliable web platforms which saw overwhelming response.
Examination and Evaluation	Panjab University Chandigarh norms are abided by and semester system is followed in the college. It includes theory, practical, viva voce, internal assessment and project work. Two house examinations are held in the month of October and March, one in each semester. Internal assessment is provided to students on the basis of attendance, performance in house exams and tests, class participation, assignments, and presentations. During the pandemic, offline examination format was changed to online examination for the even semester where the question papers were uploaded on the University website and students were asked to submit their answer sheets online. Panjab University Chandigarh norms are abided by and

	semester system is followed in the college. It includes theory, practical, viva voce, internal assessment and project work. Two house examinations are held in the month of October and March, one in each semester. Internal assessment is provided to students on the basis of attendance, performance in house exams and tests, class participation, assignments, and presentations. During the pandemic, offline examination format was changed to online examination for the even semester where the question papers were uploaded on the University website and students were asked to submit their answer sheets online.
Teaching and Learning	The college staff adopts different and newer pedagogical techniques to broaden the learning horizon of students and is encouraged to attend conferences, seminars, faculty development programs and workshops to keep their knowledge updated in sync with present scenario. During Covid-19 outbreak, online classes were conducted through various platforms like Zoom, Free conference call, Webex as per the timetable of even semester 2019-20. Also, subject wise whatsapp groups were created for sending videos, doubt clearance sessions etc. Besides books, lecture notes, course materials were also made available through You Tube and other online videos created by teachers.
Curriculum Development	The syllabi and curriculum of all UG and PG classes is designed by Panjab University, Chandigarh. The faculty from various departments of the college are members of board of studies. They participate actively in the board meetings and give suggestions for syllabi upgradation. Any upgradation in syllabi is circulated among all faculty members of the concerned subject. The inputs of students, their parents and employers are taken through structured feedback forms designed by IQAC.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college engages students, members of teaching and non teaching staff, alumni, parents and other representatives to disseminate information by using electronic

		database. All the information including regular notices and others are communicated to stakeholders via e-mail and whatsapp groups. Amidst tech-savvy environment, social media platform is used to exhibit college activities on instagram and facebook. Also, all the staff members have been allotted institutional email-ids.
	Administration	The college has a proactive approach to streamline the administrative work. The database and records are maintained in electronic form. There is continuous interaction with management and governing body Sikh Educational Society through e-mails. Moreover, admission data of students, internal assessment records, reports of various committees and other related information is sent through digital mode. Online registration by students during admission helps to create an accessible student database. Further, the staff members can send their leave in case of emergency on the official e-mail id of Principal
	Finance and Accounts	The accounts department of the college ensures digitization of records in order to ensure transparency and availability of data. The process of fee collection and dues collection from students, salary payment to employees, deposit of PF/ESI, TDS, LTA and other reimbursement to staff is done via e-payment mode. Also, Internal and External Audit is done annually. RUSA (Rashtriya Uchchatar Shiksha Abhiyan) funds are effectively utilised and all the payments to vendors is made through PFMS.
	Student Admission and Support	The college follows the admission process administered and regulated by DHE and Panjab University, Chandigarh. The college website provides links to College prospectus, admission schedule, college committees, details of activities and achievements among students which is updated on regular basis. Students are provided with their login id's at admission.ggscw.ac.in. The admission committee of the college is formed for this purpose and duties are assigned for the admission of various classes. Any query regarding the admission process is appropriately and timely responded by the convenors and incharges of the respective

Examination	The Panjab University, Chandigarh administers the examination schedule. The teaching staff is intimated by the college for maintaining internal assessment and attendance records on timely basis. Further, Library blog as ggscwlibrary.blogspot.in. initiated by the college allows students to download the previous year question papers and syllabus of undergraduate and postgraduate classes besides providing access to various e-learning resources. The college has taken several initiatives for timely and relevant information amongst students during the pandemic. The examinations for final year courses were conducted online where students were asked to submit their answer sheets via Gmail to the Examination controller's e- mail ID for evaluation. Also, Oral examination and viva voce were conducted through video conferencing mode.

(continued from above) classes. Also, attendance shortage at the end of session is sent to parents through digital mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

FDP On Celebrating and reviving Physical Education and Sports Sciences in XXXII Olympiad organized by Panjab University, Chandigarh	2	24/04/2020	29/04/2020	6
FDP on Neural Network and CNN organized by NITTTR , MHRD	1	09/04/2020	13/04/2020	5
125th Orientation Course organized by UGCHRDC held at Panjab University, Chandigarh	4	26/12/2019	15/01/2020	21
Interdisciplinary Refresher course on India Studies organized by HRDC held at Panjab University, Chandigarh	3	10/10/2019	23/10/2019	14
Short Term Course on Research Methodology organized by Academic Staff college, Panjab University, Chandigarh1	1	11/10/2019	17/10/2019	7
Short Term Course on Constitutional Law Human Rights organized by UGC-HRDC held at Panjab University, Chandigarh	1	08/08/2019	14/08/2019	7
FDP on Advances in Research	1	14/05/2020	20/05/2020	7

Methodolody and Data Analysis organized by CH. Bansi Lal University, Bhiwani, Haryana				
FDP on Managing Virtual Classrooms and Open Educational Resources organized by Centre for Academic Leadership and Education Management (CALEM), Panjab University, Chandigarh under the Aegis of PMMMNMTT, MHRD, Govt. of India	2	24/06/2020	29/06/2020	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	32	2	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
11	8	12

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes Auditing is the process of inspection of various books of accounts including physical examination of related documents to ascertain the accuracy of the financial statements prepared by the organization. Auditing done by a qualified independent person ensures unbiased check on the accounts and authenticity. It involves scrutinizing the documents supporting the transactions and critical examination of financial statements. A Pre audit committee is constituted by the management from the different institutions under the same management. This committee regularly performs the function of physical verification of vouchers and bills. Internal Audit The internal audit is the part of the institution and carried out on quarterly basis by the independent Chartered Accountant appointed by the Management of the institution. The internal audit unit verifies the supporting documents involving examination of vouchers, bill payments, quotations and approval from the Management. External Audit External audit is the independent examination of the financial statements i.e. Income Expenditure Statement and Balance Sheet

which are prepared by the organization. A team consisting of one A.O. (Audit Officer) and two S.O. (Section Officer) is deputed by the office of Accountant General, Punjab UT Chandigarh to conduct the audits on yearly basis. Further, officers of the Director Higher Education and A.G. Office teams visit college regularly for auditing and the remarks given by them are always considered imperative and implemented.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MANAGEMENT, INDIVIDUAL, ORGANISATIONS	295000	DONATION AND SPONSORSHIPS

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6.4.3 – Total corpus fund generated

67707903.57

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC and College Academic Audit Committee
Administrative	No	NIL	Yes	IQAC and College Administrative Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parent-Teacher meetings are organized from time to time in the college premises to update parents about the students' attendance record and their academic performance. • Celebration of The 550th Prakash Purab of Sri Guru Nanak Dev Ji emphasizing on the importance of the teachings of Sri Guru Nanak Dev Ji that motivated the students and their parents to imbibe them in their daily lives. • Sthapana diwas is celebrated annually to instill spiritual values among students. This event also includes Guru ka Langar prepared by students and college staff and is further served to the Sangat. Sangat includes parents, relatives of staff and students and outsiders as well. • Even with the onset of the pandemic, teachers have been available all the time through online platform to guide students regarding their doubts and concerns. Also, results and attendance records were shared with students and parents via online mode.

6.5.3 – Development programmes for support staff (at least three)

• Administrative Staff members in the college are encouraged to attend various workshops pertaining to technical aspects like grants, fund utilization, Management Information System etc. • The college takes initiatives to develop support staff and increase their technical know how. • In the era of clean and green environment, training and awareness programmes related to health, environment and cleanliness are also undertaken. • Fee concession for children of Class IV employees in order to support their education. • Uniform to class IV employees is provided by the college. • Several online awareness drives were

conducted by the college to make staff deal with the devastating effects of COVID-19 and advised everyone to be extra cautious. • Created virtual platform for students offering all information online where they could contact the admin staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
• Regular meetings of IQAC • Timely submission of AQAR • Internal Academic and Administrative audit conducted • Enabling teachers for E-content Development • Proposal sent to UGC under STRIDE scheme and College Development Council for organising national seminar.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Swatchhta Pakhwara organized by NSS	01/08/2019	01/08/2019	15/08/2019	50
2019	Sadbhawna Diwas celebrated by NSS	20/08/2019	20/08/2019	20/08/2019	72
2019	Creative writing activity "Cook it Up" organized by Department of English	30/08/2019	30/08/2019	30/08/2019	31
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nutrition Week: for children, pregnant women and elderly (September 01-07, 2019)	06/09/2019	06/09/2019	7	Nill

Know Your Strengths	17/09/2019	17/09/2019	25	Nill
Talk on "Anaemia: Prevalence and Prevention"	19/09/2019	19/09/2019	76	Nill
Club SAKSHAM, the entrepreneurial venture was constituted	20/09/2019	20/09/2019	11	Nill
Awareness about the personal Hygiene	21/09/2019	21/09/2019	12	Nill
Happiness Index	24/09/2019	25/09/2019	38	Nill
Breast Cancer Awareness rally	04/10/2019	04/10/2019	40	Nill
One Act Play- MUJHE PANKH DE DO (five days theatre festival ASEES-2019)	06/11/2019	06/11/2019	9	Nill
Cancer Detection Camp- Mammography:- 24 Bone density:- 72	08/11/2019	08/11/2019	96	Nill
One Act Play- MUJHE PANKH DE DO (Chandigarh Sangeet Natak Academi)	26/11/2019	26/11/2019	9	Nill
Talk on Feminine Hygiene	25/01/2020	25/01/2020	70	Nill
Showcased movie 'Manikarnika: The Queen of Jhansi'	01/02/2020	01/02/2020	50	Nill
Nukkad Natak: on the themes of Drug Addiction" and "Eve Teasing"	20/02/2020	20/02/2020	112	Nill
'Women in Science'- Celebrating National Science Day	28/02/2020	28/02/2020	65	Nill

'From Violence to Voice' to mark International Women's' Day	05/03/2020	05/03/2020	70	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
(A) Environment Society 'Vasudha': Utilization of Grants and Funds received: ? A registered society of the College with Chandigarh Administration Society has been engaged in various activities for promoting the cause of a green environment. The Department of Environment, Chandigarh Administration sanctioned an amount of Rs 38,000/- for supporting the green initiative in the College. ? Chandigarh Renewable Energy and Science Technology Promotion Society (CREST) sanctioned an amount of Rs.10,000/- to celebrate Akshay Urja Diwas.. 2. Prizes/Accolades won – Bhagwani Club (merged with Environment Society in the present year): ? Best maintained campus in the Chandigarh at Annual Rose Festival 2020 ? Flower Competition at Annual Rose Festival 2020 (26th Februray, 2020) • Students of the college prefer using public transportation for their daily commute. Chandigarh Transport Authority also visited the college campus for spreading awareness and promoting the usage of public transportation. • In order to promote a plastic-free campus, the college organized various seminars to sensitize the students about the alternate choices they can make to reduce the usage of plastic. • Digital Correspondence: The reuse of one-sided paper printouts is also encouraged to save wastage of paper. Most of the communication of the college is through internet and phones . • Two Mobile Compost pits are used to produce manure for the Institution greenery by using the kitchen waste of Canteen and Hostel Mess. • Written instructions are labeled at appropriate places which direct the Students and teachers to switch off the fans and lights before leaving the classroom. • NSS volunteers and NCC Cadets also conduct youth outreach activities on environmentally conscious. • For every event organized by the Institution, to felicitate guests, planters are gifted to them as an eco-friendly approach. B- Sustainability/Alternate Energy initiative ? Solar Power Energy: Approx 30 percent of solar power generated is being used by our institution on a monthly basis. ? LED bulbs were installed in and around the campus to promote sustainability and energy conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	07/02/2019	1	Wall of Kindness adjacent to the college gate wherein underprivileged people can pick up items of use to them.	To promote the culture of giving to the deprived.	200
2019	1	1	31/10/2019	1	'Run for Unity' on National Unity Day (Rastriya Ekta Diwas)	To promote commitment to strengthen the security, unity and integrity of our country	25
2019	1	1	26/12/2019	1	Langar Sewa at Govt. Multi Speciality Hospital, sec 16	Promoting values and under taking social responsibilities	46
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Information of Panjab University	01/07/2019	The college follows the code of conduct framed by Panjab University for the staff members, both for teaching and non-teaching. It also keeps itself updated and timely implement all the guidelines. The Handbook of information is

			annually published by the university containing information regarding courses offered and rules of admission. https://puchd.ac.in/includes/documents/2018/handbook-of-information-2019.pdf?20210503051805 Conduct of teachers in affiliated colleges as per Panjab University Calendar vol-1 page number:171to 176 available at https://puchd.ac.in/includes/documents/vol1/chap6to11.pdf and in case of non-teaching staff, it is based on conduct rules for nonteaching staff of affiliated colleges as per chapter IX, panjab university calender Vol III and available at: https://puchd.ac.in/includes/documents/calendar-2016/calender-vol-3-2019.pdf The college follows the instruction time to time issued by MHRD and UGC
Guidelines issued by MHRD and UGC	01/07/2019		The college follows the instructions which are issued by the MHRD and UGC.
Code of ethics for faculty, administrative staff support staff	01/07/2019		https://ggscw.ac.in/Downloads/conduct.pdf
Code of Conduct For College students	01/07/2019		https://ggscw.ac.in/Downloads/conduct.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Computer science and applications	20/05/2020	20/05/2020	28
Paper reading competition on the topic Constitutional History of India to celebrate Republic day	23/01/2020	23/01/2020	70
Essay writing competition on the topic History of Epidemics in India	24/05/2020	24/05/2020	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation and other environment conscious activities organized by NSS, NCC Units and Environment Society- 'Vasudha' - Teachers promote Car Pooling. -The campus has been declared "Plastic Free Campus" - Two Mobile Compost pits are used to produce manure for the Institution greenery by using the kitchen waste of Canteen and Hostel Mess. - Waste plastic bottles were used for plantation. -LED Lightings and Fans are being installed on the college campus and Hostel under Pradhan Mantri Ujjal yojana sponsored by RUSA. -Dry and Wet Waste -Separate Dustbins are used for bio-degradable waste and non-biodegradable waste (Green Blue) -All communications to the students and teachers are done by using electronic media to promote "Paperless Campus". - E-Waste Management: Institution believes in the least damage to the environment and the whole existence. Thus, Write-off Committee of the Institution has the responsibility to make sure to recycle e-waste by disposing it to the authorized agency to properly re-use and recycle the waste. Moreover, special dustbins are kept for e-waste. In addition, the Institution donates computers of lesser configuration that can be used for the beginners to the school run by the same management. - Re-Use of One-Sided Paper - Reuse the papers (one-sided) for off the record work of the college. Waste Paper boxes have been placed at appropriate places in the labs, staff rooms and Administrative block of the Institution. -The Plantation Drive of herbal and medicinal plants was organized in Herbal Garden of the College -Solar Power plant has been installed on the roof top of adjoining building of Shri Guru Gobind Singh College (a sister concern under the same management). The power generated is distributed on a consumption basis amongst all institutions governed by Sikh Education society.30 of generated power is being used by our Institution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

EMPOWERING WOMEN THROUGH SPORTS: FINANCIAL AND NON-FINANCIAL/ADDITIONAL SUPPORT FOR GIRLS STUDENTS TO EXCEL IN SPORTS Objectives of the Practice a) To encourage and promote women athletes. b) To provide financial and other support to achievers in sports in the college. c) To attract students who have achieved excellence in sports and academics. d) To provide financial support to students who have achieved excellence in different fields, add value to the college, and are academically strong but economically weak. The Context Financial and other support to student-athletes of the college is meant to help them focus on sports and encourage them to participate at national and international events representing the College, University, State, and India at events abroad. Financial and non-financial assistance is not only for academically bright students but also those for who are economically weak and show excellence in academics and /or sports. The Practice There are several scholarships for academically excellent students but our Institution has special arrangements for the sports achievers who are representing the Institution at University, State, and also India at umpteen national and international events abroad. It has started acknowledging the sports achievers who are bringing laurels to the country. Women athletes in India are now getting their share of fame and appreciation that they deserved much earlier. Aligned with the Centre's policy of promoting women-athletes, our College supports women-athletes by providing concession in tuition fees, free accommodation at the hostel, free special diet, proper infrastructure and equipment at the College campus or at the stadium, which is within 5 km of the college. Different NGOs, organizations, and private citizens associated with the institute make a significant contribution towards financial support to these deserving athletes. Evidence of

Success Cash Prizes to Sports Students by Panjab University (No. of Students 44) 435000 Cash Prizes to Sports Students by College (No. of Students 90) 5,14,000 Cash prize to college NCC Cadets from NCC PHHC Directorate (8 Cadets) 68,000 Free accommodation provided to 31 elite sports girls in the hostel- 23,61425 Achievements S.No GAME TOURNAMENT LEVEL POSITION NUMBER OF STUDENTS PARTICIPATED 1. VOLLEYBALL ALL INDIA INTER UNIVERSITY NATIONAL 3RD 4 KHELO INDIA GAMES NATIONAL 2ND 4 2. KHO- KHO NORTH ZONE INTER UNIVERSITY ZONAL 3RD 7 3. BASKETBALL NORTH ZONE INTERUNIVERSITY ZONAl 3RD 6 4. SEPAKTAKRAW(QUAD) ALL INDIA INTER UNIVERSITY NATIONAL 2ND 2 5. SEPAKTAKRAW(REGU) ALL INDIA INTER UNIVERSITY NATIONAL 3RD 4 6. SWIMMING ALL INDIA INTER UNIVERSITY NATIONAL 3RD 1 KHELO INDIA GAMES NATIONAL 2ND 1 7. CRICKET NORTH ZONE INTER UNIVERSITY ZONAL 3RD 6 8. BOXING SENIOR NATIONAL NATIONAL 3RD 1 9. BOXING WORLD CHAMPIONSHIP INTERNATIONAL PARTICIPATION 1 Problem Encountered • With the limited funds it is difficult to distribute amongst the deserving students as per their requirements. • Often deserving candidates do not possess the necessary paperwork required for processing/availing the scholarship. • Stringent requirements needed to satisfy the criteria for availing scholarship restricts certain students from availing the same. Best Practice 2 PROMOTING WOMEN ENTREPRENEURSHIP -"EARN WHILE YOU LEARN" The college strongly believes in creating individuals that are capable of becoming financially independent. Club SAKSHAM has been one such entrepreneurial venture of the all the Departments of which was constituted in this session with an aim of acquainting the students with the grass-root knowledge and work involved in building and running a business. Objectives of the Practice • Display/showcase skills and talents of students. • To understand the concept of entrepreneurship. • To help students learn the basics of management to create profits on a small scale. The Context The Department of Fine Arts imparts knowledge of the concepts of art and design that include the visual arts. The students show case their talent by displaying an annual arts exhibition where they get a chance to earn by selling their paintings and murals. This gives them a sense of confidence and contentment. Home Science is an interdisciplinary field of knowledge with focus ranging from goods to fabric, human development to resource management, communication, and extension. The wide scope of the subject can be successfully applied in the field to launch the entrepreneurship program. The skill and knowledge of the students can be harnessed to create opportunities for self-employment. The Practice Along with the conduct of practicals, students were provided information's about creating profitable opportunities. The main activities were outlined as under: • Bakery and Cooking- The students of BA final years were introduced to the concept of raw materials, overhead expenses, portion control, and profits. They put up stalls at various functions in the college, where baked goods and nutritious snacks were sold. Orders for cakes from faculty members were also taken by the students. • Textile enhancement- The students of the second year were introduced to the concept of tie and dye as well as block printing. They prepared a vast range of articles using these techniques such as dupattas, bags, shirts, table cloths, napkins, tray covers, and runners, etc. • Stalls were put up for the sale on the IT fest as well as Biz Bash. The articles were highly appreciated and brisk sales were made. • Department of Music (Instrumental) provides curricular and co-curricular experiences to students who enjoy playing different Musical instruments. They participate in various items at Zonal, Inter Zonal Youth Festivals and departmental competitions. The students were encouraged to earn while they learn by showcasing their talent in reciting Shabad Kirtan at various religious events in the college. 3. Miscellanea/ others During the annual blood donation camp, volunteers who were found to be anemic were consulted by the final year students regarding iron-rich food and its inclusion in the diet. Though this diet clinic was not an income-generating activity , students were made aware of how nutritional consulting works. Many talented students of the college participated in mehndi and tattoo stalls during Karwa Chauth and Teej . A good

amount of profits were made by the students. Hair braiding was also undertaken by a couple of students. Evidence of Success The stalls were put up during the IT fest and Biz Bash, wherein students from schools and colleges of the Tricity participated with great enthusiasm and earned Rs 4155. A huge footfall led to good sales for stalls. The profitable sales were a great motivation for the talented students. A group of 6 students earned an amount of Rs 7500 by reciting Shabads at various religious events in the college. Problems Encountered • Managing time was a hurdle since the conduct of these activities and regular teaching were to be done simultaneously. • Adequate funds availability would help us to organize workshops and invite resource persons to provide the technical knowledge and managerial skills required for successful entrepreneurship launches. • With only two faculty members in the department, running an entrepreneurship club on a full-time basis, though helpful and advantageous, will not be profitable.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://ggscw.ac.in/Downloads/practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SOCIETY FOR IMPARTING SPIRITUAL TRAINING FOR HOLISTIC DEVELOPMENT: GURMAT VICHAR SABHA (Teaching of Gurus Spiritual knowledge, Society for Reflecting on mind and Spirituality) Spirituality plays a significant role in helping students search for meaning and purpose in life. Spiritual engagement equips students with tools to deal with various experiences that will come their way both personally and professionally spiritual practices like meditation can influence learning and well-being positively. Objectives of the practice To shoulder responsibility as an institution for shaping the moral and spiritual well-being of students. To instill awareness of a broader social responsibility and promote a sense of compassion, tolerance, and self-discipline. To cultivate confidence to imbibe a value system as the basis of their choices, goals, and priorities. To build a sense of community that transcends all diversities of religion, caste, and class. To foster a strong faith in the Higher Power, Almighty that gives an inner strength to take on challenges especially for women and stand for justice fearlessly and confidently. The Context Named after the 10th guru of the Sikhs, Sri Guru Gobind Singh, our college is guided by his philosophy of Oneness and selfless service to humanity. We draw upon his teachings to encourage our students to engage in spirituality along with leading their lives with good moral and ethical practices. There is a Gurudwara (prayer room) on the hostel premises where students are free to visit and draw inspiration from the teachings of the gurus. The Practice We start the academic year by visiting the historical Gurudwara Nada Sahib to seek blessings from the gurus. An inaugural function is held at the commencement of the academic session. The birth of Guru Gobind Singh Ji is commemorated as the Sthapna Diwas – Founder's Day – at the end of the academic year. The Manipuri New Year is also celebrated in the Hostel by the preparation of a special meal dedicated to this practice. This encourages all students to feel connected to the Gurmat Vichar Sabha and its message of harmony and peace for all. Evidence of success The practice has brought about a feeling of goodness and cooperation among students and the whole fraternity in general. Tiers of the college community – the management, principal, staff, students, and employees work together to organize these huge festivities, thus strengthening their bond and generating a sense of community and belonging. In the current scenario of social and moral decay, such an organization plays an indispensable and crucial role in safeguarding society from further damage. This practice has been vital in

fulfilling our aim of imparting holistic education to our girls, empowering them with knowledge and making them self-reliant, enlightened, and socially responsible citizens of the country. Problems Encountered and Resources Required We have never confronted any obstacle that can encumber the endeavors and spirit of this organization. Financial support is provided by the college. Generous voluntary donations by the college community also enhance the support.

Provide the weblink of the institution
https://ggscw.ac.in/Downloads/Distinctive.pdf

8.Future Plans of Actions for Next Academic Year

The Institution plans the following for the next academic year: Curricular Aspects: ? To have a fully equipped online teaching platform for the upcoming session to hold online classes. Official emails for teaching staff have already been generated and work is in progress for generating email id's for the students for privacy of google classrooms. ? To enhance the feedback mechanism for encouraging the students to critically think about their performance and to understand the methodology for improving it especially during the ongoing pandemic scenario. Teaching – Learning and Evaluation ? Organizing inter-college online competitions, webinars and workshops for the students to keep them occupied during the lockdown. ? Collaborating with other institutions for conducting online Training Programs for overall development of the students. ? Developing and promoting innovation in teaching-learning methodologies as per online requirements. To explore various available apps and programs for imparting the knowledge and evaluating the progress of the students. ? Creating study material for the Library Repository covering the whole syllabus for the benefit of students living in remote areas. Student Support and Progression ? To establish industry-academia linkages for addressing the training and placement needs of the students. ? To organise online workshops for providing guidance to the students regarding start-ups and to develop their entrepreneurial skills. ? Further activation of Placement Cell by organising workshops on career counselling and interview skills to make the students Job Fest ready. ? Encourage the students to apply for various scholarships available under various Government schemes to benefit the needy and bright students. ? Improvement in Enterprise Resource Planning (ERP), to make it more user-friendly and convenient for the students by installing more wi-fi access points. ? To enhance the accuracy, role and timeliness of information for student support and co-ordinating among the university students for timely flow of information during the lockdown. Research, Innovation and Extension ? To promote research opportunities for students and faculty members. ? Fund mobilization through different schemes to encourage research. ? Encouraging faculty members to take up research projects. ? To organize research-oriented workshops for the students. Enhancement of Infrastructure ? Proposal for renovation of the hostel building and building a reading room and new AC rooms. ? To purchase laptops, antivirus software, LED floodlights for the multifunctional playground, lawn mowing machine for the college garden out of the grant received under RUSA. ? Construction of open gym and beautification of the Open Air Theatre. ? Proposal to construct an Athletic Race Track around the Multifunctional Sports Ground to benefit the sports students. ? To upgrade the Multipurpose Hall by installing false ceiling, air-conditioners and tile terracing of the roof. Social Values and Best Practices ? Promoting better environmental practices in the College such as use of energy saving bulbs, wet and dry waste segregation, installation of compost pit, rain water harvesting, to name a few. ? Promoting Social Responsibility and encouraging the students to play an active role in the pandemic situation by helping the needy in their neighborhood