

PERIOD OF PROBATION: -

The period of probation shall be three years as per the Punjab Government's Notification No. G.S.R.56/Const./Art.309/Amd.(18)/2016 dated 05.09.2016 as adopted by the Chandigarh Administration vide letter No. 28/70-IH(7)-2016/31807 dated 30.11.2016.

NOTE: During the period of probation of 3 years and extended period of probation, if any, the selected candidates will draw emoluments as per Government of Punjab Notification No. 7/204/2012-4FP1/60 dated 15.01.2015 and letter No.7/204/2012-4FP1/66 dated 15.1.2015 duly adopted by the Chandigarh Administration, Department of Personnel vide letter No.28/70-IH(7)-2015/14387 dated 10.7.2015 and Government of Punjab letter No. 7/204/2012-4F.P.1/1049 dated 21.12.2015 as adopted by Chandigarh Administration vide letter No. 28/70-IH(7)-2016/1175 dated 18.01.2016 as mentioned below :-

1. The newly recruited employees will be paid Fixed Monthly Emoluments which will be equivalent to the minimum of the pay band of the post or DC rate, whichever is higher during three years period of probation and the extended period of probation, if any. 'Fixed Monthly Emoluments' means the emoluments drawn by a Govt. employee but the said emoluments shall not include any Grade Pay, Annual Increment or any other allowance, except the travelling allowance as per entitlement of the post held by such employee.

2. After completion of period of probation successfully, the employee will be entitled for minimum pay in pay band, including Grade Pay and all other allowances. Period of probation and extended period of probation, if any, will not be countable towards period of service in the time scale.

- The salary will be regulated as per UT Administration norms.

Mandatory ICT Skills:

- Certificate of ICT Skills Course i.e. Course on Computer Course Concepts (CCC)+ 126 hours – 200 hours from a Govt. recognized Institution OR a reputed Institution which is an ISO 9001 certified OR of Department of Electronics Accreditation of Computer Course (DOEACC), Govt. of India OR from NIELIT and its authorized Institution at the time of their appointment.

NOTE: Application Form by post can be obtained by sending a Demand Draft of Rs. 250 in favor of Principal, Guru Gobind Singh College for Women Sector-26, Chandigarh.