

## **BCM604: SOCIAL AND BUSINESS ETHICS**

**Objectives:** The course aims to educate that how the adoption of Business Ethics by organizations not only discourages corporate wrong-doing, but also contributes substantially in the achievement of corporate excellence.

### **Unit-I**

Business Ethics, Definition, Nature, Purpose, Ethical Issues in Management, Causes of Unethical Behaviour, Ethical Abuse-Values, Morals and Business Ethics-Levels of Business Ethics, Myths of Business Ethics, Relationship between Value, Morals and Ethics., Conflict of Interest.

Ethics at Workplace: Individual in Organisation, Gender Issues, Harassment, Discrimination.

Ethics in Accounting & Finance, Marketing and Consumer Protection- Importance, Problems and Issues.

### **Unit –II**

Whistle Blower Policies-Meaning, Importance and Issues.

Corporate Social Responsibility under Company Act 2013.

Ethical Issues in Corporate Governance.

Environmental Issues-Protection of Natural Environment, Prevention of Pollution, Depletion and Conservation of Natural resources.

### **Suggested Readings:**

1. Chakraborty , S.K. : ,Foundations of management Work - Contributions from Indian Thought: Himalaya Publishing House Delhi
2. Griffiths , B. : Themarriage of East and West , colling London
3. Gandhi , M.K. : The Study of My Experience with Truth, Navjivan Publishing House , Ahmedabad
4. Velasquez , M.G. : Business Ethics 5. Sekhar , R.C. : Ethical Choices in Business .

### **BCM103: PSYCHOLOGY FOR MANAGERS**

**Objective:** The objective of the paper is to provide broad understanding about basic concepts and techniques of human behaviour to the students.

#### **UNIT- I**

Introduction: Concepts, Definitions; Need and Importance of Organisational Behaviour for Managers, Contributing Disciplines of OB. Nature and Scope, Organisational Behaviour Models.

Individual Behaviour: Introduction and Meaning, Factors Affecting Individual Behaviour, Models of Individual Behaviour

Personality: Meaning, Characteristics, Determinants and Theories of Personality

Perception: Nature & Importance, Perception Process, Perceptual Selectivity, Perceptual Organization, Perceptual Errors and Distortions.

Attitudes and Values: Components, Sources and Measurement of Attitudes. Concept, Sources and Types of Values.

#### **UNIT II:**

Motivation: Meaning and Importance of Motivation, Theories of Motivation, Morale.

Inter Personal Behaviour and Transactional Analysis (TA).

Leadership: Definition, Importance, Leadership Styles, Models and Theories of Leadership .

Stress Management: Concept, Sources of Stress, Work Stressors, Consequences, Prevention and Management of Stress.

Conflict Management: Traditional vis-a-vis Modern View of Conflict, Types and Causes of Conflict, Conflict Resolution.

#### **Reference books:**

1. Robbins, Stephens P., Organisational Behaviour
2. French, W and C. Bell, Organisational Development
3. Davis, Keith, Human Behaviour at Work: Organisational Behaviour
4. Luthans, Fred, Organisational Behaviour
5. Harold Weihrich, Koontz, Essentials of Management
6. Robbins, Stephens P., Organisational Behaviour Concepts, controversies and Applications.

## **UNIT II (ROAD SAFETY)**

1. Concept and Significance of Road Safety.
2. Role of Traffic Police in Road Safety.
3. Traffic Engineering Concept & Significance.
4. Traffic Rules & Traffic Signs.
5. How to obtain Driving License.
6. Traffic Offences, Penalties and Procedures.
7. Common Driving mistakes.
8. Significance of First-aid in Road Safety.
9. Role of Civil Society in Road Safety.
10. Traffic Police-Public Relationship.

### **Note : Examination Pattern :**

- The Environment and Road Safety paper is 70 marks.
- Seventy multiple choice questions (with one correct and three incorrect alternatives and no deduction for wrong or un-attempted questions).
- The paper shall have two units: **Unit I (Environment) and Unit II (Road Safety)**.
- Unit II shall comprise of 20 questions with minimum of 1 question from each topics 1 to 10.
- The entire syllabus of Unit II is to be covered in 10 hours.
- All the questions are to be attempted.
- Qualifying Marks 33 per cent i.e. 23 marks out of 70.
- Duration of examination: 90 minutes.
- The paper setter is requested to set the questions strictly according to the syllabus.

### **Suggested Readings**

1. The Motor Vehicle Act, 1988 (2010), Universal Law Publishing Co. Pvt. Ltd., New Delhi.
2. Road Safety Signage and Signs (2011), Ministry of Road Transport and Highways, Government of India.

### **Websites:**

- (a) [www.chandigarhpolice.nic.in](http://www.chandigarhpolice.nic.in)
- (b) [www.punjabpolice.gov.in](http://www.punjabpolice.gov.in)
- (c) [www.harvanapolice.gov.in](http://www.harvanapolice.gov.in)
- (d) [www.hppolice.nic.in](http://www.hppolice.nic.in)

## EDUCATION

## AS PART OF SEMESTER - II

## Unit – III

## VIOLENCE AGAINST WOMEN &amp; CHILDREN

**1. Concept and Types of Violence:** Meaning and Definition of violence; Types of Violence against women – domestic violence, sexual violence (including rape), sexual harassment, emotional/psychological violence; Types of Violence against children – physical violence, sexual violence, verbal and emotional abuse, neglect & abandonment.

**2. Protective Provisions of IPC on Domestic Violence & Sexual Violence against Women:**

**Dowry Death** – Section 304B;

**Rape** – Sections 375, 376(1), 376A, 376B, 376C, 376D and 376E;

**Cruelty** – Section 498A;

**Insult to Modesty** – The Indian Penal Code does not define the word eve-teasing; there are three sections which deal with crime of eve-teasing. These are Sections, 294, 354 and 509 of Indian Penal Code. Section 509 of the Indian penal code defines (Word, gesture or act intended to insult the modesty of a woman), Section 294 (Obscene acts and songs) and Section 354 (Assault or criminal force to woman with intent to outrage her modesty);

**Hurt & Grievous Hurt Provisions** – Sections 319 to 326;

**Acid Attacks** – Sections 326A and 326B;

**Female Infanticide** – Section 312, Section 313 of Indian Penal Code (Causing miscarriage without woman's consent) and section 314;

**Sexual Harassment** – For providing protection to working women against sexual harassment, a new section 354 A is added; 354 B (Assault or use of criminal force to women with intent to disrobe); 354 C Voyeurism; 354 D (Stalking). All these provisions are added in IPC to protect women against acts of violence through Criminal Law (Amendment) Act, 2013; **Human Trafficking and Forced Prostitution**- Sections 370 and 370A

**3. Protective Laws for Women:**

**3.1 Provisions of Protection of Women Against Domestic Violence Act 2005** – Definition, Powers of the Magistrate and Protection Officers, Protection order, Residence order, Monetary relief, Custody order and Compensatory order.

**3.2 The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013** – Definition, Internal Complaint Committee, Local Complaint Committee, Procedure adopted by Committee for punishing accused.

**4. Protective Provisions of IPC regarding Sexual Violence against Children:**

**Section 293**(sale etc. of obscene objects to young persons); 294 (obscene acts & songs); 305 (abetment of suicide of child); 315 to 317 (act causing death after birth of a child etc.); 361

(kidnapping from lawful guardianship); 362 (abduction); 363 (punishment for kidnapping); 363A (kidnapping or maiming a minor for purposing of begging); 364A (kidnapping for ransom etc.); 366 (kidnapping etc. to compel woman for marriage etc.); 366A (procuration of minor girl for illicit forced intercourse); 366B (importation of girl from foreign country); 367 (kidnapping/abduction in order to subject person to grievous hurt, slavery etc.); 369 (kidnapping adductive child under 10 year with intent to steal from its person); 372 & 373 (selling & buying minor for purposes of prostitution etc.).

**4.1 The Protection of Children from Sexual Offences Act, 2012:** An overview of the POCSO, relevant legal provisions and guidelines for the protection of children against sexual offences along with punishments; role of doctors, psychologists & mental experts as per rules of POCSO.

**Unit IV (Drug Abuse)****Drug Abuse: Problem, Prevention and Management**

**Note :** This is a compulsory qualifying paper, which the students have to study and qualify during three year of degree course.

**Main Objective**

This module introduces to the students the problem of drug abuse and its adverse consequences for the society. The students would get an understanding of why drug abuse is such a serious problem to our society. The course also appries them of how to prevent and manage this menace.

**Learning objectives of the course**

1. Understand the meaning of the term drug.
2. Understand the difference between use, misuse and abuse of drugs.
3. Differentiate between commonly abused legal and illegal drugs.
4. Become aware of common signs and symptoms of drug abuse.
5. Understand the causes and consequences of drug abuse
6. Identify and access safety measures for support to stay away/give up drug abuse
7. Become aware of the interventions for the prevention and management of drug abuse.

**Pedagogy of the course work**

1. 70 % Lectures (Including expert lectures)
  2. 30% assignments, discussion, seminars and class tests.
- A visit to drug de-addiction centre could also be undertaken

**Course content****UNIT I: Problem of Drug Abuse**

**a) Concept and overview :** what are drugs? Meaning of use, misuse and abuse of drugs. Misuse of prescription drugs with special emphasis on antibiotics and steroids. Historical perspective of drug abuse. How drug abuse is different from drug dependence and drug addiction? Physical and psychological dependence: concepts of drug tolerance and withdrawal symptoms.

**b) Types of drugs often abused and their effects**

**Stimulants:** tobacco Amphetamines: dl-amphetamine (Benzedrine ®), dextroamphetamine (Dexedrine®). Cocaine.

**Depressants :** Alcohol. Barbiturates: phenobarbitone (Nembutal®), secobarbital (Seconal®), Benzodiazepenes: diazepam (valium ®), alprazolam (Xanax®), flunitrazepam (Rohypnol®)

**Narcotics:** Morphine, heroin ( Chitta / Brown Sugar ), pethidine, oxycodone.

**Hallucinogens:** cannabis [ Bhang , marijuana ( Ganja ), hashish ( Charas ), hash oil]. MDMA

## SOC R 412: SOCIOLOGY OF FAMILY AND GENDER

### Objective

This course is aimed at sensitizing the students regarding the basic concepts and approaches used for explaining and understanding family and gender. It also aims at sensitizing students about the process of gender socialization within the framework of family. Finally, it exposes the student to specific problems and legal provisions made available to counter these problems relating to gender inequality in the Indian context.

### INSTRUCTIONS FOR THE PAPER-SETTER AND THE CANDIDATES

- (i) The theory question paper will be of 80 marks and 20 marks will be for internal assessment. Duration of the paper will be 3 hours.
- (ii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.  
**The paper setter must put note (ii) in the question paper.**

*The syllabus has been divided into four units.*

There shall be 9 questions in all. The first question is **compulsory** and shall be short answer type containing 10 short questions spread over the whole syllabus to be answered in about 30 to 35 words each, carrying 20 marks i.e. 2 marks each. Rest of the paper shall contain 4 units. Each unit shall have **two** long questions and the candidates shall be given internal choice of attempting one question from each Unit - 4 in all. Each question will carry 15 marks.

### Course Outline

#### Unit-I

#### Concepts and Approaches to Family

Concepts-Family, Household and Domestic function;  
Approaches- Structural Functional, Conflict, Symbolic-Interactionist, Exchange and Feminist.

#### Unit-II

#### Concept and Construction of Gender

- i) Concepts- Sex, Gender, Gender-Identity and Gender-roles
- ii) Basic understanding of Patriarchy, Masculinity and Femininity, Gender Socialization and Gender Stereotyping through the institutions of family, education, work and religion.



### Unit-III

#### Approaches to Gender

Feminism: Meaning; Liberal, Radical, Socialist-Marxist and Post Modernist Feminisms

### Unit-IV

#### Gender Equality through Legislation (in Indian Context)

- i) Dimensions of Gender Inequality: Female Foeticide, Neglect of Girl Child and Bride Burning and Status of Elderly Women.
- ii) Brief introduction to PNDT Act, Dowry Prohibition Act and Domestic Violence Act.

#### Suggested Readings

1. Bender, Donald R. (1970) 'A Refinement of the Concept of Household: Families, Co-residence and Domestic Functions', *American Anthropologist*, Vol.32, No.1, PP 1-15.
2. Chanana, Karuna (1988) *Socialization, Education and Women: Explorations in Gender-Identity*, New Delhi: Orient Longman.
3. Lipman, Jean Blumen (1984), *Gender-Roles and Power*, New Jersey, Prentice Hall Inc.
4. Oakely, Ann (1972) *Sex, Gender and Society*, London: Harper & Row Pub.
5. Patel, Tulsi (2005), *The Family in India: Structure And Practice*, New Delhi: Sage Publications.
6. Saradamoni K.(ed) (1992), *Finding the Household: Conceptual and Methodological Issues*, New Delhi: Sage Publication.
7. Shah, A.M. (1973), *The Household Dimension of Family*, New Delhi: Orient Longman.
8. White James M. & David M. Klein (2002), *Family Theories*. Thousand Oaks: Sage Publications (Second Edition).
9. Wood, Julia T (1999), *Gendered Lives*. London: Wadsworth Pub. Company (Third Edition).
10. Wykes, Maggie and Barrie, Gunter (2005) *The Media and Body Image*, New Delhi: Sage Publications.

#### Additional Readings

1. Bare Acts: PNDT Act, Dowry Prohibition Act, Protection of Women Against Domestic Violence Act, Hindu Succession Act.
2. Burr, Wersley R. et.al (1997), *Contemporary Theories about Family*, New York: Free Press.
3. Das, Man Singh & Gupta, Vijay Kumar (eds.) (1995), *Gender Roles and Family Analysis*, New Delhi: M.D. Pub.

## SOC O 821: STRUCTURAL MOORINGS OF GENDER OPPRESSION

### Objective

The course aims at understanding the social-structural underpinnings of gender oppression persisting in India and worldwide. The agenda of gender empowerment fails to yield the desired outcomes because of structural impediments which are, nevertheless, difficult to overcome. On the one hand, there is the socially given identity of 'otherness' of the woman and on the other, there are contested spaces and processes of self-identity formation. Various contemporary issues, perspectives and challenges in feminist scholarship, movements, agency and empowerment will be explored in a holistic framework through the course.

### INSTRUCTIONS FOR THE PAPER-SETTER AND THE CANDIDATES

- (i) The theory question paper will be of 80 marks and 20 marks will be for internal assessment. Duration of the paper will be 3 hours.
- (ii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.  
**The paper setter must put note (ii) in the question paper.**

*The syllabus has been divided into four units.*

There shall be 9 questions in all. The first question is compulsory and shall be short answer type containing 10 short questions spread over the whole syllabus to be answered in about 30 to 35 words each, carrying 20 marks i.e. 2 marks each. Rest of the paper shall contain 4 units. Each unit shall have two long questions and the candidates shall be given internal choice of attempting one question from each Unit - 4 in all. Each question will carry 15 marks.

#### Unit-I

Social construction of gender: Structural myths of femininity and masculinity.  
Patriarchy and gendered division of labour.  
Reflections on structural gender inequity in nature-culture debates.

#### Unit-II

Approaches to gender:  
Liberal feminism.  
Marxist, Radical and Socialist feminisms.  
Dalit feminism



### Unit-III

International Conventions with special reference to CEDAW Reports: Govt. of India, 2000 & 2007 (Articles 2 & 3)

**Gendering the Human Development Indices:** Recasting the Gender Development Index and the Gender Empowerment Measure for India: Govt. of India, 2009.

#### **Women's movement in India**

### Unit-IV

**Status of Women in India: critical appraisal of status reports**  
Work-participation and Sexual Harassment at the Workplace (Prevention, Prohibition and Redressal) Act, 2013

**Gender Narratives in Indian Epics: Sita and Draupadi**

#### **Suggested Readings**

1. Agarwal, Bina (ed.), 1994, *A Field of One's Own: Gender and Land Rights in South Asia*, Cambridge, Cambridge University Press.
2. Agarwal, Bina (ed.), 1998, *Structures of Patriarchy: State, Community and Household in Modernizing Asia*, New Delhi, Kali for Women.
3. Beauvoir, Simone de, 1989, *The Second Sex*, New York, Vintage Books.
4. Blumberg, Rae Lesser (ed.), 1991, *Gender, Family and Economy: The Triple Overlap*, California, Sage.
5. Bose, Mandakranta, 2000, *Faces of the Feminine in Ancient, Medieval and Modern India*, New Delhi, OUP.
6. Butler, Judith, 1999, *Gender Trouble: Feminism and the Subversion of Identity*, New York, Routledge.
7. Cohen, Beth (ed.), 1995, *The Distaff Side: Representing the Female in Homer's 'Odyssey'*, New York, OUP.
8. Collins, Patricia Hill, 2000, *Black Feminist Thought: Knowledge, Consciousness, and the Politics of Empowerment*, New York, Routledge.
9. Friedan, Betty, 1984, *The Feminine Mystique*, New York, Dell Publications.
10. Grogan, Sarah, 1999, *Body Image: Understanding Body Dissatisfaction in Men, Women and Children*, New York, Routledge.
11. Hooks, Bell, 2000, *Feminist Theory: From Margin To Center*, London, Pluto Press.
12. Jackson, Stevi & Jackie Jones, 1998, *Contemporary Feminist Theories*, Edinburgh, Edinburgh University Press.

## HOME SCIENCE SEMESTER- I

### Scheme of Examination

Sr. No.	Theory					Practical				
	Name of Paper	No. of Papers	Time in hrs.	Marks allotted	Int. Ass.	No. of Papers in hrs.	Time Allotted	Marks	Int. Ass.	Total Marks
1.	Family Resource Management, Hygiene & Health	1	3	40	10	1	3	40	10	100
<b>Total</b>										<b>100</b>

Note : 1. Each Practical group will have 12-15 students.

### PAPER : FAMILY RESOURCE MANAGEMENT, HYGIENE & HEALTH

Max. Marks	50
Theory	40
Int. Ass.	10
Periods	6 Hours/8 periods per Week

#### INSTRUCTIONS FOR THE PAPER SETTER :

The question paper will consist of five Sections : A, B, C, D and E. Sections A, B, C and D will have two questions from the respective sections of the syllabus and will carry 8 marks each. Section E will consist of objective type questions covering the entire syllabus uniformly and will carry 8 marks.

#### INSTRUCTIONS FOR THE CANDIDATES :

Candidates are required to attempt one question each from the Sections A, B, C and D of the question paper and the entire section E.

#### Section A

- I. (a) Meaning & Importance of Home Science.  
(b) Functions of Home.
- II. (a) Home Scientist as an Entrepreneur.  
(b) Agencies promoting Entrepreneurship- Commercial Banks, District Industries, Co-operative Societies.

**Section B****III Interior Decoration**

- (a) Elements of Art - Line, Form, Pattern, Texture, Colour, Light and Space.
- (b) Principles of Art in relation to interior decoration - Harmony, Balance, Rhythm, Proportion & Emphasis.

**IV Colour**

- (a) Characteristics of colour
- (b) Colour wheel
- (c) Colour schemes

**Section C****V Hygiene & Health**

- (a) Definition of Hygiene, Health
- (b) Definition of infection, sources, carrier and control
- (c) Definition and types of immunity
- (d) Immunization schedule

**VI Causes & Spread of following diseases.**

- (a) Caused by insects - Malaria & Dengue
- (b) Conveyed by ingestion - Enteric Fever, Cholera, Dysentery & Diarrhea
- (c) Spread by droplet infection- chickenpox, measles, mumps & TB.
- (d) Sexually transmitted diseases -AIDS.

**Section D****VII Food Hygiene**

- (a) Definition
- (b) Hygiene during preparation, service and storage of food.
- (c) Domestic purification of water-
  - Aquaguard
  - Reverse Osmosis

**VIII Food Adulteration**

- (a) Definition
- (b) Common food adulterants and their effects on health.
- (c) Household Methods of testing food adulteration.

## III. Money Management

- (a) Types of Income
- (b) Budget- Types, Advantages and limitations of budgeting, factors affecting budget, basic steps in planning of budget.
- (c) Means of supplementing family income.

## IV. Energy Management

- (a) Fatigue - Types, Symptoms & Effects.
- (b) Work Simplification (Mundel)

## Section B

## V. Furniture

- (a) Factors affecting selection of furniture.
- (b) Furniture requirement and arrangement for different rooms.
  - (1) Master Bedroom
  - (2) Drawing Room
  - (3) Dining Room
  - (4) Children's Room

## VI. Flower Arrangement

- (a) Definition and Types
- (b) Principles of art in flower arrangement
- (c) Material and Essential equipment used in Flower Arrangement.

## Section C

## VII. The Home maker as a Consumer

- (a) Concept and objectives of Consumer Education.
- (b) Rights and responsibilities of a Consumer.
- (c) Malpractices in the production of consumer goods.
- (d) Consumer guides- Standardized marks, labels, packaging, media and consumer redressal forum.

## VIII. Health Education

- (a) Aims and Objectives
- (b) Scope
- (c) Importance

## Section D

## IX. Digestive System

- (a) Diagram of Alimentary Canal
- (b) Functions of mouth, stomach, intestines (Small and Large)
- (c) Digestion of Carbohydrates, proteins and fats.

- X. Simple first aid for burns, poisoning, electric shock, bleeding, drowning, fainting, fractures, insect bite, snake bite, nose bleeding, sunstroke, sprain, heart attack.

## HOME SCIENCE SEMESTER- II

Scheme of Examination										
Theory					Practical					
Sr. No.	Name of Paper	No. of Papers	Time in hrs.	Marks allotted	Int. Ass.	No. of Papers	Time in hrs.	Marks Allotted	Int. Ass.	Total Marks
1.	Family Resource Management, Hygiene & Health	1	3	40	10	1	3	40	10	100
<b>Total :</b>									<b>100</b>	

Note: 1. Each Practical group will have 12-15 students.

### PAPER: FAMILY RESOURCE MANAGEMENT, HYGIENE & HEALTH

Max. Marks	50
Theory	40
Int. Ass.	10
Periods	6 Hours/8 periods per Week

#### INSTRUCTIONS FOR THE PAPER SETTER:

The question paper will consist of five Sections: A, B, C, D and E. Sections A, B, C and D will have two questions from the respective sections of the syllabus and will carry 8 marks each. Section E will consist of objective type questions covering the entire syllabus uniformly and will carry 8 marks.

#### INSTRUCTIONS FOR THE CANDIDATES:

Candidates are required to attempt one question each from the Sections A, B, C and D of the question paper and the entire section E.

#### Section A

##### I. Resources

- (a) Introduction
- (b) Classification

##### II. Time Management

- (a) Steps in making time plans.
- (b) Tools in time management- peak loads, work curves and rest periods.

**PUBLIC ADMINISTRATION****SEMESTER - I****PAPER : ADMINISTRATIVE THEORY**

Max. Marks	100
Theory	90 Marks
Internal Assessment	10 Marks
Time	03 Hours

**Objective of the Paper :**

The objective of this paper is to acquaint the student with the basic concepts and principles of public administration. In addition, the paper would trace the evolution of public administration and its relationship with other social sciences.

**INSTRUCTIONS FOR PAPER-SETTERS AND CANDIDATES :**

- > For Private/University School of Open Learning (USOL) students, who have not been assessed earlier for the internal assessment, the marks secured by them in the paper will proportionately be increased in lieu of the internal assessment.

**The Paper-Setter must put a note in question paper in this regard.**

- > The candidate shall attempt 5 questions in all (one compulsory and one each from four units). The first compulsory question shall comprise of 12 short-answer type questions, covering the whole syllabus, to be answered in 25-30 words each, out of which the candidate would be required to attempt any 9. Each question will carry 2 marks. Rest of the paper shall contain 4 units, each unit having two questions, out of which the candidate would be required to attempt one. Each question will carry 18 marks.

**Unit-I**

Meaning, Nature, Scope and Significance of Public Administration; Public and Private Administration; Public Administration as a Science or an Art; Relationship of Public Administration with other Social Sciences; Evolution of Public Administration since 1887.

**Unit-II**

Organization: Meaning, Types, Formal and Informal Organization  
Forms of Organization: Department, Public Corporation, Government Company  
Principles of Organization: Hierarchy, Span of Control, Unity of Command, Authority and Responsibility.

**Unit-III**

Chief Executive: Types, functions and Role  
Line, Staff and Auxiliary Agencies  
Centralisation and Decentralisation  
Decision Making: Meaning, types and process

**Unit-IV**

Coordination: Concept, Methods and Hindrances  
Communication: Concept, Process and Barriers  
Supervision: Concept and Methods  
Leadership: Concept, Styles, Qualities of a Good Administrator



## SOCIOLOGY

B.A. (GENERAL) SECOND YEAR EXAMINATION, 2017-18

## SEMESTER-III

## SOCIAL STRUCTURE AND SOCIAL CHANGE

Max. Marks	100
Theory	90 Marks
Internal Assessment	10 Marks
Time	3 Hours

## INSTRUCTIONS FOR THE PAPER-SETTER AND THE CANDIDATES :

- (i) For written paper, the students will be required to attempt five questions in all. Question No. 1 will be compulsory comprising of 12 short answer type questions of 2 marks each and will cover the entire syllabus. The students are required to attempt 9 short answer type questions out of 12 i.e.  $9 \times 2 = 18$  marks. In addition to it, Question Nos. II to IX will consist of long answer (essay type) questions, two questions from each unit with internal choice carrying 18 marks each i.e.  $4 \times 18 = 72$  marks.
- (ii) On an average, 15 hours are to be devoted for each unit.
- (iii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.  
The paper-setter must put note (iii) in the question paper.

**Objective :**

This paper basically introduces students both to conceptual and some theoretical understanding of social structure and social change. Students are introduced to characteristics and elements of social structure and to understand the meaning, process and factors of social change.

**Course Content****Unit-I**

*Social Structure* : Meaning, Characteristics, Elements – Status, Role, Power and Prestige, Norms and Values.

**Unit-II**

*Social Change* : Meaning and Features.  
*Types of Social Change* : Evolution (Comte), Revolution (Marx), Development – Changing Connotations.

**Unit-III**

*Factors of Social Change*: Economic, Demographic, Education, Legislative, Scientific and Technological

**Unit-IV**

*Processes of Social Change* : Sanskritization, Westernization, Modernization and Secularization, Globalization and its impact on Society.

## SOCIOLOGY

B.A. (GENERAL) SECOND YEAR EXAMINATION, 2017-18  
SEMESTER IV

## SOCIAL INSTITUTIONS

Max. Marks	100
Theory	90 Marks
Internal Assessment	10 Marks
Time	3 Hours

## INSTRUCTIONS FOR THE PAPER-SETTER AND THE CANDIDATES :

- (i) For written paper, the students will be required to attempt five questions in all. Question No. 1 will be **compulsory** comprising of 12 short answer type questions of 2 marks each and will cover the entire syllabus. The students are required to attempt 9 short answer type questions out of 12 i.e.  $9 \times 2 = 18$  marks.  
In addition to it, Question Nos. II to IX will consist of long answer (essay type) questions, two questions from each unit with internal choice carrying 18 marks each i.e.  $4 \times 18 = 72$  marks.
- (ii) On an average, 15 hours are to be devoted for each unit.
- (iii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.
- The paper-setter must not note (ii) in the question paper.**

**Objective:**

In this paper, social institution as a concept is introduced to the students. Study of various institutions which are foundations of human society, will help students to look at society in an objective and analytical way.

**Course Work****Unit-I**

Institutions – Meaning, Features, Normative and Relational aspects of Institutions.  
Types – Social, Political, Economic and Cultural  
Difference of Institutions with Society Community and Association

**Unit-II**

Social Institutions :  
Marriage –Types ( Monogamy and Polygamy); Rules of Mate Selection, Contemporary Trends.  
Family – Meaning, Types, Structure, Function; Development Cycle and Changing Trends.  
Kinship – Meaning, Significance and a Brief Understanding of Incest, Consanguinity, Affinity, Clan, Lineage.  
Contemporary Trends

**Unit-III**

Political Institutions – State, Government and Political Parties – Features and Functions.  
Economic Institutions – Features and Functions, Property, Division of Labour (Emile Durkheim)

**SOCIOLOGY**

B.A./B.Sc. (GENERAL) THIRD YEAR (SEMESTER SYSTEM) EXAMINATION, 2017/2018

**SEMESTER - V****SOCIETY IN INDIA**

Max. Marks	100
Theory	90 marks
Internal Assessment	10 marks
Time	3 Hours

**INSTRUCTIONS FOR THE PAPER SETTER AND THE CANDIDATES:**

- (i) For written paper, the students will be required to attempt **five** questions in all. Question No. 1 will be **compulsory** comprising of 12 short answer type questions of 2 marks each and will cover the entire syllabus. The students are required to attempt **nine** short answer type questions out of 12 i.e.  $9 \times 2 = 18$  marks.

In addition to it, Question Nos. II to IX will consist of long answer (essay type) questions, two questions from each unit with internal choice carrying 18 marks each i.e.  $4 \times 18 = 72$  marks.

- (ii) On an average, 15 hours are to be devoted to each unit.  
 (iii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.

**The paper-setter must put note (iii) in the question paper.**

**Objective**

The objective of this paper is to present a comprehensive view of Indian Society. The students are exposed to the tribal, rural and urban societies and are presented with the social structure and social institutions to understand these segments of Indian Society. Through this paper, the students are also introduced to the problems of the underprivileged in Indian Society.

**Course Content****Unit-I**

*Tribal Society:* Meaning, Characteristics, Classification of tribes.

*Institutional Features:* Family, Marriage, Economy and Changing trends.

**Unit-II**

*Rural Society:* Meaning; Characteristics.

*Institutional Features:* Family, Marriage, Economy and Polity (Village Panchayat); Changing Trends.

**Unit-III**

*Urban Society:* Meaning and characteristics, Concepts of urbanization and urbanism;

*Institutional features:* Urban family - features and changes; Economy, Voluntary associations; Slums.

**SOCIOLOGY**  
B.A. / B.Sc. (GENERAL) THIRD YEAR (SEMESTER SYSTEM) EXAMINATION, 2017-2018  
**SEMESTER -VI**

**DISORGANISATION AND EMERGING PROBLEMS**

Max. Marks	100
Theory	90 marks
Internal Assessment	10 marks
Time	3 Hours

**INSTRUCTIONS FOR THE PAPER SETTER AND THE CANDIDATES:**

- (i) For written paper, the students will be required to attempt five questions in all. Question No. 1 will be **compulsory** comprising of 12 short answer type questions of 2 marks each and will cover the entire syllabus. The students are required to attempt **nine** short answer type questions out of 12 i.e.  $9 \times 2 = 18$  marks.

In addition to it, Question Nos. II to IX will consist of long answer (essay type) questions, two questions from each unit with internal choice carrying 18 marks each i.e.  $4 \times 18 = 72$  marks.

- (ii) On an average, 15 hours are to be devoted to each unit.
- (iii) For private candidates, who have not been assessed earlier for internal assessment, the marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.
- The paper-setter must put note (iii) in the question paper.**

**Objective**

This paper exposes the students to social disorganization, its levels and current problems. It helps students to understand social realities and also equips them to utilize their knowledge in various theoretical and practical exercises.

**Course Content****Unit-I**

*Social Disorganization - Concepts and Levels -Personal, Familial and Societal.*

**Unit-II**

*Personal Problems: Problems of Adolescence; Alcoholism; Drug Addiction; Suicide.*

**Unit-III**

*Familial Problems: Domestic Violence, Violence against Children; Female Headed Households; Problems of Working Women.*

**Unit-IV**

*Societal Problems - Poverty; Corruption; Problems of the Aged; Cyber Crime*