



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

GURU GOBIND SINGH COLLEGE FOR WOMEN

• Name of the Head of the institution **Dr. Jatinder Kaur**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **0172-2791610**

• Mobile no **9781996284**

• Registered e-mail **principalggscw@yahoo.in**

• Alternate e-mail **principalggscw@gmail.com**

• Address **Guru Gobind Singh College for Women, Sector-26, Chandigarh**

• City/Town **CHANDIGARH**

• State/UT **Chandigarh**

• Pin Code **160019**

2.Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Women**

• Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Panjab University**
- Name of the IQAC Coordinator **Dr. Pooja Malhotra**
- Phone No. **9855611012**
- Alternate phone No. **9872494465**
- Mobile **8146044822**
- IQAC e-mail address **naacggscw18gmail.com**
- Alternate Email address **naac@ggscw.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://ggscw.ac.in/Downloads/AQAR_2020_2021.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://ggscw.ac.in/Downloads/AC_2021.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.45	2004	08/01/2004	08/01/2009
Cycle 2	B	2.81	2014	21/01/2014	21/02/2019
Cycle 3	B++	2.84	2019	01/05/2019	01/05/2024

6. Date of Establishment of IQAC

20/03/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GGSCW, Sector 26 Chandigarh Environment Society	Grant for Environmental Activities	Environment Department, Chandigarh	2021-22	32,000

GGSCW, Sector 26 Chandigarh Red Ribbon Cell	Grant for Activities	Chandigarh State AIDS Control Society, Chandigarh	2021-22	4,000
GGSCW, Sector 26 Chandigarh I nterstellar- Science Club	Grant of Science Club Activities	Department of Science and Technology and Renewable Energy	2021-22	20,000
GGSCW, Sector 26 Chandigarh: Department of science	Grant for National Science Day	CREST Chandigarh	2021-22	8,000
GGSCW, Sector 26 Chandigarh	Grant received for NSS activities	Govt. of India	2021-22	92,200
GGSCW, Sector 26 Chandigarh	Salary from Director Higher Education, Chandigarh	Director Higher Education, Chandigarh	2021-22	55,821,315
GGSCW, Sector 26 Chandigarh	Grant Received for Scholarships	Govt. of India	2021-22	23,14,138
GGSCW, Sector 26 Chandigarh	Grant received Electoral Literacy Club	Director Higher Education, Chandigarh	2021-22	4,000

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted Academic and Administrative Audit during the year. Introduced new value added certificate courses and continued with existing courses during the year. Quality Assurance Initiative through regular meetings of Internal Quality Assurance Cell (IQAC). Timely submission of Annual Quality Assurance Report (AQAR) to NAAC. Attending online Refresher/FDPs, International, National level seminars/webinars and Conferences. Quality Assurance Initiatives through organizing online and offline capacity building workshops. Smooth conducting of online admissions, teaching and completion of syllabus, examination and evaluation during pandemic. Participation in NIRF • Promoted community based extension and outreach activities through various committees and cells. Participated in India Today-MDRA Best College Ranking -2023 for commerce. B.Com

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of academic calendar	Academic Calendar for the year 2021-2022 was prepared in tune with the guidelines of Panjab university calendar. Initially the institution continued with online mode of teaching but with decline in Covid cases, the college reopened and resumed offline classes. The curricular and extra circular activities were conducted in hybrid mode.
To facilitate greater information dissemination and convenience during online admission process (ERP)	In view of covid pandemic, the whole process of admission was online. Covid Committee looked into and supervised the covid protocols during admission process. Firstly, the prospectus was released and the online link was shared on college website. In the second phase, helpdesks consisting of faculty members and technical support were set up for the guidance of students and parents. Duties were assigned among the staff members for each class as per the covid protocols.
Community Outreach and Extension Activities	As a part of routine, institution conducted various extension activities in the neighbourhood for holistic development and to instil moral, ethical values and social responsibilities amongst the faculty members and students. The students enrolled under the NSS and NCC programme served the society through various community outreach activities. Different activities like poster making, essay writing and slogan writing etc. were conducted on World Environment Day,

International Yoga day, No plastic Day, Independence Day, FIT INDIA Run-Amrit Mahotsav@75, NSS day, NCC day, Gandhi jayanti, world no tobacco day, World Mental Health Day, Swastha Balak Balika Spardha, and Beti Bachao Beti Padhao etc Students were also apprised in webinar about the role of psycho social support service cell and NGOs in the pandemic conditions and how to provide relief and support to others and become active citizens of the society. The Communal Harmony Week was observed to highlight the importance of communal harmony in our society. In collaboration with a NGO, Open Eyes Foundation, students distributed soaps and hygiene products to the needy in underprivileged area near Manimajra. International Women's Day have been celebrated focusing on gender equality, reproductive rights, and violence and abuse against women. In an activity "Our Planet, Our Health" Students were sensitized to the need of action for women's health worldwide and to understand the impact of policies and practices on women healthcare. To celebrate Poshan Mah, NSS volunteers visited Anganwadi in the adopted village Kishangarh and distributed pinnies to the children. The activity aimed at making the students aware about the importance of a good and balanced diet. In addition to this, Students have participated in Dengue Awareness Drive,

	<p>Rashtriya Ekta Diwas, national unity day, constitution day, national youth day etc. A door-to-door campaign on dengue awareness in the adopted village, Kishangarh were conducted for 3 days. As a tradition, NSS wing of the College donated sale proceeds from the Diwali stall to the Institute for Blind, Sector 26, Chandigarh. NCC army and navy wing students participated in world environment day, Tree plantation Drive at Reserve Forest Sector- 26, Poster Making, PPT presentation and just a minute competition On NCC day. The NCC army and navy wing organised shooting and annual training camp too. Pink October for raising awareness about breast cancer and life style changes were conducted under Red Ribbon Club. Covid awareness drive and mask distribution was carried out by volunteers of Unnat Bharat Abhiyan. Under Raahat, a welfare committee of the college, faculty and students created awareness in Adopted village about nutrition wellness and healthy diet, cyber frauds and importance of sports on different occasions.</p>
To promote capacity building and overall human resource development	<p>Realising the significance for constant regular development and encouragement in academic and non-academic areas, the IQAC organised periodic online workshops/webinars for various departments of the college • Webinar on "Website Development: Creating and Hosting" • Webinar on "Use of Technology in</p>

Education" • Value Added Certification Course on "Structured Query Language" • Value Added Certification Course on "Website Development Technologies" • Value Added Certification Course on "Health and Nutrition" • Value Added Certification Course on "Blockchain" • Webinar on "Soft Skills and Resume Writing" • Seminar on "Vedic Maths". • Workshop on Tie and Dye using Organic Dyes • Webinar on "Practical Implications of Research Methodology" • Webinar on 'Financial Markets: Concepts, Operations and Career Guidance' • Webinar on Basic Financial Literacy: Banking and Financial Services' • Four Days Clay Modelling Workshop (International) • Webinar on 'Career Counselling for Future Readiness' • Webinar On International Fraud Awareness Week • Two Days Webinar on "Employability and Interpersonal Skills". • Expert talk on Financial literacy • Volga to Ganga: An International Interdisciplinary Seminar • A Visit to an Art Exhibition • Lokrang- Two-day Wall Painting Workshop • Visit to INDO-SWISS training centre ISTC-CSIO, Chandigarh. • Webinar on "Career Opportunities in Basic Sciences" Laboratory Skills Development Workshop- Preparation of Herbal Hand Sanitizer • Visit to ICAR-Directorate of Mushroom Research, Solan, HP • Talk on Gender Stereotypes and Women Empowerment • Workshop on "Reference Management Tool: A

	<p>Boon for Academic Fora" • A National level online PPT competition was organized by the Post Graduate Department of Economics of the college on the theme ?????? ?????????? - Analysis of Indian Economic Survey 2021-22</p>
To broaden the horizons of academic curriculum	<p>All the programmes of UG and PG are conducted with respect to innovative teaching and curriculum. With a view to enhance the existing structure of curriculum and to provide up-to-date dimensions to learning, the faculty members shared online content among the students. The institution adopted Google Meet platform for conducting regular online classes. The curriculum was discussed through online interactive sessions, power point presentations, you tube videos, online quizzes and competitions. The online content prepared by the faculty was also uploaded on library blog which was accessible to the students anytime at their place. Due to decrease in covid cases, the institution shifted to offline mode of teaching. With a view to enhance the existing structure of curriculum and to provide up-to-date dimensions to learning, the IQAC arranged lectures in different streams with the objective of providing students greater understandings on contemporary issues as well as empowering faculty to go beyond their syllabus. The various issues were discussed through interactive sessions, talks,</p>

	<p>lectures, film screening, and discussion, review of TV interviews, educational videos, debates and documentaries in hybrid mode. Along with this in consultation with advisory and IQAC members, new value added courses in various streams have been started and in other streams the courses were continued. The departments were given autonomy to decide the course content, time, schedule, examination pattern and result declaration for value added courses offered to the students.</p>
To enhance physical, IT and library infrastructure	<p>The College utilised the allocated funds optimally under the heads of renovation, upgradation, construction and purchase of equipment. • Construction of an open gym and an athletic track has been done for providing more sports facilities to the students. New equipment for sports students have been added for their regular practice sessions. • The RUSA grant has been utilised for the construction of the new reading room for hostel students. In addition to this furniture and fixtures have been added which helped in providing an environment and facility for better learning. • Library is fully automated with Campus Whizz ERP software provided with Web OPAC facility, Learning Resource Centre and Reading room. The Library also has a Braille Corner, where one computer with NVDA (Non Visual Digital Access) software is installed for blind students.</p>

	<p>The College has subscribed to e-Journals under the scheme of NLIST programme of INFLIBNET, UGC. The college has purchased reference books as per the requisition received from different departments</p>
Promoting Research Culture	<p>To facilitate research aptitude, build knowledge and enhance efficient learning among the faculty members in the college, the Research Committee on the recommendations of IQAC organised online workshops, webinars and guided faculty members in their research work. Keeping in view the present situation of pandemic, the teachers were also encouraged to attend webinars related to practical training for preparation of e-content. Faculty members are also contributing research papers in college research journal "Gyankosh: An Interdisciplinary e-journal" which was released in the month of November and December. Various proposals were sent to different agencies for mobilising grants for conducting various seminars and workshops</p>
Professional Development	<p>Many faculty members attended online orientation/ refresher/ FDPs and webinars organised by various institutions</p>
Environmental Initiatives	<p>The college environment society, Vasudha conducted activities for promotion of green environment. A visit to bird park was organised on World Wetlands Day to enhance their awareness about the wetlands and our biodiversity. On Van Mahotsav -</p>

	<p>Tree Plantation Drive have been conducted to raise the awareness of conservation of trees and the need for planting trees. A Webinar was organized in collaboration with MGNCRE On Swachhta Action Plan and Sustainability Efforts in college to institutionalize cleanliness or Swachhta as an integral part of the functioning of educational institutions.</p>
Structured Feedback from stakeholders	<p>Feedbacks were collected on sample basis from different stakeholders, students, teachers, alumni and employers through google form. The consolidated reports were sent to the Principal and IQAC for further considerations. The analysis and action taken report has been uploaded on institution's website.</p>

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Sikh Educational Society	05/02/2022

14. Whether institutional data submitted to AISHE

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Cell		Chandigarh		
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Structured Feedback from stakeholders	<p>Feedbacks were collected on sample basis from different stakeholders, students, teachers, alumni and employers through google form. The consolidated reports were sent to the Principal and IQAC for further considerations. The analysis and action taken report has been uploaded on institution's website.</p>
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Sikh Educational Society	05/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/01/2023

15. Multidisciplinary / interdisciplinary

Our institution is an affiliated college with Panjab University follows its guidelines and norms. Multidisciplinary and Interdisciplinary is integral to holistic education and has been integrated in the syllabus prescribed by the University. It provides an effective learning platform for students by broadening the horizons of education by offering electives in UG and PG. College offers a compulsory course to its first year students in all streams on Environment studies to build basic understanding of environment issues and climate change so that students become socially responsible and global citizen. The college is fully committed to implement the NEP 2020 as an when notified by affiliating university.

16. Academic bank of credits (ABC):

The institution preparedness in implementation of ABC is subject to the guidelines of Panjab University and approval from governing bodies.

17. Skill development:

The college has continuously offered opportunities for students to develop their skills in tandem with changing needs. The college offers value added certificate courses in diverse streams of practical significance for the students Skill-based activities are organized throughout the year to evolve innovative and entrepreneurial skills amongst the students. "SAKSHAM Club" incubates young minds for transforming the innovative ideas so that they earn while learning.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College focuses on cultural diversity towards provisioning of an inclusive environment, by celebrating festivals and awareness days to bring diverse array of students coming from diverse cultural, regional, linguistic and socio-economic backgrounds

together. To promote/integrate Indian Knowledge System, the Linguistic Activities, Celebrations like Hindi Diwas is celebrated every year. The institution gives equal importance to all regional cultural festivals like Makar Sakranti, Vasant Panchmi, Diwali, and Gurupurab. To meet the needs of students coming from diverse regions, multilingual mode of teaching is adopted in the classes. In Humanities, the institution has departments in the subjects of Hindi, English and Punjabi which caters to courses specialising in these languages and literature with the goal of inculcating an appreciation of these languages and their relevance for the cultural development of students. The college magazine "GyanManik" also features write-ups of students in English, Hindi as well Punjabi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To make students employable, the objective and course delivery of academic programmes have been enriched for improvement of communication skills, personality development, critical thinking, time management, stress management, interpersonal skills and teamwork. Well-defined Program Outcomes (PO), Course Outcomes (CO), and Program Specific outcomes (PSO) have been prepared and are displayed on the College website.

20.Distance education/online education:

Our institution offers courses in the regular mode only. Online tools and blending learning is used to augment and enhance pedagogy. Use of ICT & E-resources is encouraged, which opens doors and windows to information and knowledge. The college has an Automated Library that provides access to e-resources via INFLIBNET. The College Library Blog (ggscwlibrary.blogspot.in) provides Open Educational Resources that include SWAYAM online Courses, MOOCS UG and PG, e-Pathshala UG and PG.

Extended Profile

1.Programme

1.1 305

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **2035**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **169**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **670**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **60**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **41**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 305

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2035

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 169

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 670

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 60

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	41
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	46
Total number of Classrooms and Seminar halls	
4.2	14685162
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	141
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Panjab University, Chandigarh, it follows a prescribed curriculum, designed by faculty of affiliated colleges under the guidance of UG and PG members of Board of Studies. The institution further ensures a well-planned and documented process by:

- Undertaking online Admission process, using G-Suite for running online classes.
- Keeping up-to-date book bank, library blog and e-resources in the library
- Industrial visits to bridge gap between curriculum and industry.
- Projects and internships undertaken by final year students to help them identify industry and social needs.
- A group of 30 students each mentored by faculty to keep track of their attendance and overall progress.
- Parent Teacher Meeting arranged to interact with parents.

- Views of experts from industry and academia, on curriculum taken regularly.
- Feedback on curriculum collected to lessen gaps between framed and delivered curriculum.
- Academic Audits to ensure adequate and effective quality assurance parameters. New policies/ guidelines framed for effective curriculum planning and delivery.
- Institution adopts interdisciplinary approach for cohesive working of all departments with various activities like conferences and seminars organised regularly.
- Value added certificate courses offered for improving employability skills of students.
- Emphasis laid on faculty development programmes to update the faculty about the latest ICT tools

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ggscw.ac.in/ContentPage.aspx?Id=968ICsfk0SKJPw7xZtgj5HhS+Jh6FLZPzkVohauaWKSC+g=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before commencement of every academic year, Academic plan of the institution is prepared in accordance with academic calendar of Panjab University.
- As per the institutional academic planner each department prepares detailed departmental academic calendar by incorporating term commencement, examination schedule, department and institution level activities, workshops, guest/expert lectures, industrial visits etc.
- Time table coordinators prepare time tables class-wise. These time tables are finalized by HoDs and college time table in-charge and approved by Principal, then circulated to faculty members and students. The timetables are also displayed on common notice board and the college website.
- NSS, NCC, cultural and sports activities are distributed evenly throughout the year and reviewed by the Principal and IQAC Coordinator.
- The students are assessed regularly through class tests, mid semester tests, quizzes, assignments, presentations and mock practical exams.

- Mid semester tests help in assessing students about their understanding of the subject and identifying slow and advance learners.
- Extra efforts are undertaken by conducting additional classes and remedial sessions for the weaker students.
- The question papers are set according to the university examination pattern. The evaluated answer sheets are shown to the students to make them aware of their mistakes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ggscw.ac.in/Downloads/AC_2021.pdf

1.1.3 - Teachers of the Institution

A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1780

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Keeping in line with the mission of the all-round development of its students, the College attempts to foster in the young minds a sense of responsibility by:

- Offering courses for their holistic development like value-added certificate courses which help inculcate human

values and environmental consciousness.

- Prescribed curricula contain many lessons related to religious, social, cultural background of the nation, professional ethics, gender awareness, and position of women. Additionally, many activities like plantation drive, health check-up and blood donation camps are organized regularly.
- The College has adopted a village in Kishangarh in its efforts towards upliftment of society with regular sensitization programs.
- Academic activities such as seminars, workshops, presentations, and extracurricular activities in sports and cultural events round the year are complemented with different outreach programmes that build students' campus experience.
- Undergraduate classes have to undertake a compulsory non-credit paper 'Environment, Road Safety Education and Violence Against Women and Children' in fulfilment of their degree.
- The Bebe Nanki Wall of Kindness began as an initiative to provide clothes to the needy and homeless.
- Vasudha (Environment Society), NSS and NCC units work towards environmental conservation.
- Gender Champion's Club is active in the College and focusses on gender sensitization and equality.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1175

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ggscw.ac.in/ContentPage.aspx?Id=877JPeU4K4Q/bGGt6KeSgy+tlGNNb+mlwWBjBaebpBnjsI=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ggscw.ac.in/ContentPage.aspx?Id=877JPeU4K4Q/bGGt6KeSgy+tlGNNb+mlwWBjBaebpBnjsI=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

692

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

169

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution recognises that the students who take admission possess diverse academic abilities as they come from varied geographical, economic, educational, and linguistic backgrounds, keeping this in mind, the faculty of the College aim at bridging the gaps and optimizing the learning outcomes.

The faculty identifies learning abilities through students' performance in the classroom and in the (MSTs) Mid Semester Examinations. Tutorials and remedial classes are organized for slow learners along with given individual attention, additional learning material such as textbooks, previous years' question papers, available on the College Library Blog (ggscwlibrary.blogspot.in) and guidance.

Advanced learners are encouraged and advised advanced readings (through various online resources like SWAYAM, NPTEL courses run by the Government of India, Value Added Certificate Courses run by the College and well stocked reference section of the College library) to enhance their understanding of the subject. They are encouraged to help and provide support to the weaker students.

Creative abilities of students are enhanced by encouraging them to take part in various extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation contests, etc.

Mentoring and counselling sessions are organised to help them move towards their academic goals.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/2.2.1_MST.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2035	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College aims to enhance the learning experience of students by adopting student-centric methods both inside and outside the classroom. The faculty continuously develops and upgrades teaching-learning processes for the benefit of its students.

The participatory learning activities are adopted by the faculty to facilitate students, to play an active role in the learning process, including seminars, workshops, projects, exhibitions, group discussions, industry internship etc.

Field trips are employed to improve problem-solving ability of the students. Use of ICT & e-resources by students is encouraged, which not only helped students cope with the online classes but also opened doors and windows to information and knowledge. Project work is assigned to encourage teamwork and participative learning. They are engaged in hands-on practice under the guidance of the faculty members. Student creativity is nurtured through exhibitions of their creative works in the College campus.

The College enrolls students for NCC (Army and Navy wing), NSS and student clubs to assure an extensive learning experience. The value of community service is inculcated through activities of NCC/NSS as well as RAAHAT: a college NGO, run by the faculty

members to help underprivileged students with their tuition fee and other study expenses.

Many expert lectures were also organised by different departments which provided the faculty as well as students an opportunity to interact with eminent resource persons.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Wi-Fi Enabled Campus and smart classrooms along with the knowledge and skills to use new digital tools to help students, faculty members work towards optimal use of technology in the e-teaching-learning process.

Departments make use of e-books, educational podcasts, along with other online educational content to facilitate the teaching-learning process. The faculty shares reading material and e-books through various online platforms like Google Classroom, e-mail, WhatsApp, etc.

The college has an Automated Library that provides access to e-resources via INFLIBNET. The College Library Blog (ggscwlibrary.blogspot.in), helps students to access question papers from previous years, pages/links of College activities, achievements of staff and students.

The Library blog provides Open Educational Resources that include SWAYAM online Courses, MOOCS UG and PG, e-Pathshala UG and PG.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

657

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University Chandigarh and is guided by its regulations regarding examination, internal assessment as well as evaluation. The internal assessment is marked twice in every academic session (Semester-wise)

Fairness and transparency in awarding internal assessment to the students is ensured by the institution. They are informed about the assessment criteria at the commencement of every academic session and also at regular intervals in the classrooms. Performance of the students is continuously assessed for awarding internal assessment as per Panjab University guidelines.

As per the guidelines, 10% to 20% marks, depending on the course/programme are awarded through internal assessment. The faculty assesses the students on the basis of house tests, practical examinations, viva-voce, attendance, class response, assignments, project reports, participation in sports, and

extracurricular activities for awarding internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students.

There is provision for redressal of grievances of the students, their queries, and problems concerned with internal examination. Any discrepancy or grievance regarding internal examination (Mid-Semester Test) is addressed by the concerned subject teachers. The answer sheets of the Mid-semester test are shown to the students in their respective classes to ensure transparency.

The College follows a time-bound and efficient mechanism to resolve examination related grievances. The College has a mentoring system in place by virtue of which students get to easily share all their issues, be it academic or personal. It is ensured that all grievances are addressed with a fool-proof and smooth grievance redressal mechanism.

The Controller of Examination is easily accessible to the students for resolution of any exam-related grievance in a time-bound manner. If not satisfied at the level of Controller of Examination, the student can appeal to the head of the institution for the same.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Undergraduate and Postgraduate courses in

Humanities, Science, Commerce, Computer Science streams. Being affiliated to Panjab University, the College has its learning outcomes aligned to that of the University. Programme outcomes encompass a broad spectrum of knowledge, skills, and ability that students acquire during the pursuit of graduate and postgraduate courses.

These outcomes are communicated to the students and teachers through induction and orientation programmes at the beginning of the year.

Programme/ Course outcomes are displayed on the College website for ready reference. The students are also made aware of the relevance and significance of the learning outcomes through tutorial groups and mentoring groups.

Copy of Syllabi of Panjab University is available in the college library as well as on the PU website for students as well as faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ggscw.ac.in/Downloads/Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college aims to provide value based learning and achieves the intended learning outcomes associated with programmes and courses.

The attainment of the POs, PSOs and COs is evaluated on the basis of International Assessment and End Semester examination as per the suggested pattern of 20%- 80% weightage by the University. The direct attainment involves collection of feedback from the students, thus suggestions and recommendations in the feedback via questionnaires are received and the data is analysed to take corrective measures towards the improvement and attainment of course and programme outcomes. The workshops,

field trips, seminars, value added certificate courses and other academic activities are conducted to supplement the curriculum and achieve various outcomes. Tutorials and additional classes are one of the corrective measures adopted.

The institution evaluates the performance of the students to assess the delivery of COs and POs. The students are evaluated on a continuous basis and guided for improving their performance. Achievers are felicitated on Annual Prize Distribution of the College. Reputed alumni is another indicator. The IQAC of the college methodologically evaluates attainment of POs and COs. The placement committee's review of the Students' Progression to Higher Studies and their Placement is another evaluative measure.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ggscw.ac.in/Downloads/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

524

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ggscw.ac.in/Downloads/GGSCW_AR%20_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggscw.ac.in/Downloads/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,60,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college has a Research Committee which encourages innovative ideas. There is also a well equipped Research Lab.
- The college has entered MOUs with many Institutions and industries to bring the industry closure to the academic and better industrial exposure to the students
- The Colleges organizes educational interactive sessions, workshops and seminars/webinars on latest research knowledge. Various value added certificate courses are introduced to provide opportunity to students to develop their interdisciplinary skills. Bridge courses are designed to assist individuals in transitioning from high school to university by strengthening academic abilities.
- As a part of various skill based activities, an interactive hands on training cum workshop was organised at ICAR-Directorate of Mushroom Research, Solan(HP). Similarly an International workshop on "Clay Modelling" was also organised.
- The college publishes inter-disciplinary peer reviewed e-Journal "GYANKOSH" which contains valuable research papers from various disciplines of the college and also other colleges.
- The Library has e-Learning Resource Centre (e-LRC) accessible to the students for online searching and usage for their curriculum/subjects related work. The Library is also having a blog page "ggscwlibrary.blogspot.in" wherein

all the necessary links for e-books, journals, syllabus etc are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

46

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://ggscw.ac.in/Downloads/Gyankosh%20An%20Interdisciplinary%20Journal,%20Volume%20V,%20December%202022.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution is accorded with indulgence insignifying the cardinals of virtue; caring and sharing with the impoverishment and lending a hand in altering the vicinity. The volunteer participation of students in societal outreach programmes has been accelerated with the aim of embedding the sense of social commitment and community service for uplifting their personality.

Various Extension and outreach activities have been organized by Institution for students with the aim of developing their social sensitivity and responsibilities towards the community. The College also participated enthusiastically in nationwide campaigns such as Swachhta Abhiyan, Village Adoption, PoshanMah, cleanliness drive etc.

Various clubs & societies such as National Service Scheme (NSS), Red Ribbon Club, Rotaract Club, Gender Championship Club, Environment Society, Electoral Club etc. rigorously envisaged, harmonised & accomplished different outreach programmes among students. Celebration of Days of National & International Importance such as International Women's Day, World Forest Day, World AIDS Day, National Science Day is an annual feature of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

167

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

180

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2035

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

64

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries,

corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Yes, the institute has adequate infrastructure for teaching and learning viz: classrooms, laboratories, computing equipment etc.

- There are 11 laboratories and 33 classrooms. There are 10 projectors, 6 interactive boards including 1 in seminar room and 2 portable projectors.
- Functional English lab has 25 computers with microphones.
- 80 computers with UPS and antivirus loaded with licensed software like SPSS, Tally, Oracle, and Photoshop are divided into 4 computer labs.
- Research lab has SPSS software enabled 10 computer systems.
- The entire campus has a wireless internet connection. There are 41 Wi-Fi access points.
- During the pandemic, College subscribed to G-suite for conducting online classes.
- The college library is fully automated with Campus Whizz ERP software with a sizeable repository of academic books, journals and e-resources. It has a blog (ggscwlibrary.blogspot.in) to provide digital access to e-resources.
- Student Centre has stationery and Photostat shops and a student council office.

- Other infrastructure includes Mata Kheevi Hostel offering accommodation to 350 students, full Air conditioned Mata Ganga Auditorium, multi-functional sports ground, Mata Gujri Fitness Centre, Gymnasium, Bhai Kanhaiya Health Centre, staff rooms, NCC room, canteen, Bank, playgrounds and gardens.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.1 link.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution provides following facilities for sports, gymnasium, yoga and cultural activities:

- Athletic track (200 m), Kho Kho (27m x 16m), Kabaddi court (8m x 12m), Netball Court (100 ft x 50 ft), Volley ball court (18 x 9), Fencing, Soft Tennis/Tennis and Archery.
- The multifunctional court include Handball court (40m x 20m), Basketball court (28mx 15 m), Netball Court (100ft x 50ft) and Tennis Court (78ft x27ft).
- Badminton (13.4 x 6.1 m), Judo (8 x 8 m), Gymnastics (10m x12 m), Wrestling, Taekwondo (10 x 10 m), Wushu (10 x 10 m)and Table-Tennis (9 ft x 5 ft).
- The sports students are motivated by providing them with scholarship/free accommodation in hostel. The modernized gym includes steam/ sauna bath and machines such as treadmill, cross-trainer, indoor cycles, strength training equipment, steppers to train students. College also has an open air gym with 5 stations.
- There is a multipurpose air conditioned hall, seminar room, student centre, music and common room wherein all the cultural activities are conducted by various student clubs. Yoga/meditation are also a part of routine activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=292I1gcDuRalBK4aH3WfPCnbTNom0RtirQz5WhwrYla6H8=

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.3_proof.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60,09,144

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes.

- Name of ILMS software : ERP, Campus Whizz
- Nature of Automation : Fully
- Version : 2.0
- Year of Automation : 2017

Our College Library is housed in a separate edifice with spacious contemporary infrastructure. More than 24,300 books, newspapers, national and international journals and research materials are available there and more are added each year.

The library has dedicated different sections namely Periodical, Circulation and Book Bank section, etc. One of the 10 computers in the e-learning resource centre is set aside for visually impaired students using NVDA (Non-Visual Digital Access) software. A computer for OPAC is placed separately. Our library has a Library Blog (ggscwlibrary.blogspot.com) that provides access to Gyankosh: An institutional repository offering virtual access to lectures recorded by the college faculty as well as prior exam papers, recent syllabus, e-resources, etc.

Best Practices of Library:

- Gyankosh: An Institutional Repository
- Book Bank facility for needy and deserving students.
- User Orientation and Information Literacy to students.
- Complaint/ Suggestion box and timely response.
- Display of New Arrivals.
- Organizing competitions.
- Wall Magazine KHOJ.
- Reading room.
- Library Blog: ggscwlibrary.blogspot.com

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ggscwlibrary.blogspot.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

45,265

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, institution frequently updates its IT facilities including Wi-Fi.

College continuously strives to provide state-of-the-art technologies and update ICT facilities to ensure efficient

functioning. In 2020-21, 14Online UPS 2KVA, inverter and inverter batteries were purchased for uninterrupted power supply.

To make Academic, administrative and admission process more effective and efficient, the college has upgraded systems with 6TB and 4TB Hard-disksto store audio/video data.

Licensed softwares like SPSS, Tally, Oracle9i, Photoshop, Visual Studio Professional Editions etc. are available to cater the needs of various departments. Antivirus softwares like Quick Heal etc. are regularly purchased and installed.

College Website provides timely information of upcoming events. ERP System provides easy and quick access to information about students, staff, examination, admissions and fees. During pandemic, the college took subscription of G-Suite for smooth conduct of online classes.

The entire college campus is under CCTV surveillance with many CCTV cameras and NVR placed at various places to enhance safety and security measures. To provide centralized internet facility in overall campus, college has BSNL Broadband plan of 300mbps with fiber optical cable. To enhance the experience of Wi-Fi facility for students and teachers college has regularly updated its IT infrastructure including Wi-Fi access points etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/ICT.pdf

4.3.2 - Number of Computers

163

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

86,76,018

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, The college follows certain procedures for maintenance of academic and support facilities.

The advisory committee in consultation with the principal and management allots sufficient funds for the upkeep of the infrastructure. The librarian in consultation with the library committee takes care of the library. The library stock is replenished from time to time as per requirement. Library rules are abided by the students. The library is cleaned daily. The computers are installed with Quickheal Antivirus for safety from viruses.

The entire campus has CCTV cameras installed and a special security committee monitors the CCTV's in the campus. The gymnasium is maintained by special staff. A permanent electrician is employed who looks into all the matters relating to wiring,

generators, etc. The hostel Chief warden with the support of the staff looks after the Mess, Common room etc. The purchase committee takes a review prioritizes the need for upgradation in consultation with IQAC and the relevant committee. The campus landscape, ground and plants are maintained aesthetically by the VASUDHA, The Environment Society and cleaned daily by the sweepers. The underground water tanks, fire extinguishers, water coolers and purifiers are serviced at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=924fr1W5kGUzmgh+4V2tMxIPCFktDGYNP+ALL1gV+w9g5s=

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

323

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2438

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://ggscw.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3171

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3171

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

148

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

272

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

89

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

93

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council of the college is elected every year comprising of President, Vice-President, General Secretary, Joint Secretary and Class Representatives of all UG and PG classes. This council has a major role in organizing and managing all the events of the college. Various societies and clubs have been formed in the college for various concerns like VASUDHA club for Environment Conservation, Gender Champions Club to ensure Gender Equity, Ehsaas- the Red Ribbon Club, Abhivyakti- a literary society, Road Safety etc. Others are Student Welfare Council, NSS, NCC (Army and Navy Wing). Both Inter and Intra level competitions are also organized and managed by the student volunteers of these societies. Academic Development Council, Internal Complaint Committee, Anti Ragging Cell, Ethics and Code of Conduct Committee and Library Committee are some of the main committees of the college which has active participation of student volunteers as its members to ensure that they are able to present their grievances, suggestions and feedback for any issues. The presence of these student volunteers is ensured in every meeting of these clubs and societies for their active participation and decision making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

293

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was formed in the session 2002-03 and registered on 17.02.2003 under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. The Alumni Association provides a platform for the alumnae to share their success stories and continue to strengthen their bond with the College in the coming years by inspiring the ongoing students with their success stories. Our shining stars have made showed glorious outcomes in their respective fields opted by them by carrying forward the values and knowledge imbibed from the institution. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunions, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad. These prestigious gems of our college have always been a major part of our college events, fests or youth festivals organised as special guest or invitees and even judges, to which they are delighted to be part of the College again. Their contribution towards the college has been an inspration and they have even come up as a role model for many students in shaping their career or academic goals for the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

MISSION

To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country.

The college aims to develop and enhance critical - analytical thinking skills and develop leadership qualities amongst young girls of today. Besides the development of academic skills, efforts are made to always keep alive in them the spirit of sportsmanship and connect them with diverse culture and heritage of our country.

The institution follows a democratic and participatory mode of governance by strategically implementing the vision and mission of college. Principal is the Head of the institution, assisted

by Vice-principal and guided by a supportive and proactive management, Sikh Educational Society.

Head of Departments have autonomy in running their disciplinary units following the vision and mission of the College. Principal takes major decisions in consultation with the IQAC and Advisory Committee. Besides, teachers are members of the various committees instituted for daily functioning of the college.

File Description	Documents
Paste link for additional information	https://www.ggscw.ac.in/ContentPage.aspx?Id=991VL/LLbsCwHQ1UrO5W3kyZitsujNpm9kDj7KfmQYu+Z4=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows a decentralized functioning with equal involvement of stakeholders. College is governed by Sikh Educational society assisted by LMC, Principal, IQAC and Advisory. Functioning is further decentralized amongst HODs, Deans, Registrar, Bursar supported by administrative staff, student council, parents, Alumni etc. Clubs, committees, societies provide an opportunity for equal participation of students throughout the year in various activities.

College opened this year from online to offline mode after a gap of year and half. However, college before its opening, took special measures for students at home to make them involve in activities that helped them to cope up with increasing stress /anxiety levels amongst them with the starting of online value - added courses on Mental - wellbeing (in August) which was possible due to combined efforts of management, principal, staff, students. With combined efforts, college infrastructure was put into operation along with following of COVID protocols. Orientation / Mentoring/ Counselling Sessions were conducted to make students comfortable and stress free. Regular tests and assignments mentally prepared students for appearing in offline exams. Students were motivated to participate in workshops, value - added courses, inter college events, placement drives and various co - curricular activities to put them back into action.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.1.2_proof.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College effectively deploys the institutional strategic / perspective plan. This year, impacts of COVID - 19 and Adoption of New Education Policy 2020, influenced the revision in the strategic plan of the college. Due to the challenges faced by the society during the pandemic and a shift from Learning - Based Approach to Skill - Based approach as demanded by NEP, it was planned to equip the students with employability skills in order to make them self - dependent. Club "Saksham", an entrepreneurial venture of the college, where the students actively conduct various revenue - generating activities by themselves, was made more active this year. The students were given an opportunity to participate in various value - added courses and Bridge courses that would enable the students to fine - tune their career prospects, increase chances in placement and gain competitive edge. To increase the employability quotient of the students, placement cell of college conducted various talks, workshops and webinars that guided and assisted students in achieving their career goals. This year, Placement cell had MOU's with many reputed companies that visited the college campus and offered jobs to good number of students. College was successful in making On - Campus placement, its regular feature,

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/6.2.1 P.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functioning of institution is effective and efficient as explained below:

Management:

College is governed by Sikh Educational Society that ensures proper administration, decision making, financial regulation and quality assurance with active participation in IQAC. Every year, management elects two faculty members as a member of Local Management committee in order to ensure equal participation of college faculty in various decisions taken by them.

Administrative Set-up:

The principal supervises overall functioning of college and acts as a bridge between Management and staff. Principal strictly adheres to rules and norms framed by UGC, DHE and Panjab University and is assisted by duly constituted IQAC, HODs & Office Bearers. IQAC is functioning as an advisory body for various policy matters, structures, documentation as mandated by statutory authorities. All cells, clubs, committees of college work in consultation with IQAC.

Admission, Service Rules, Recruitments, Promotions:

College strictly follows admission process and affiliation of various courses, as per Panjab University and DHE norms. Service rules, appointments and CAS promotions are undertaken strictly as per UGC & DHE guidelines. Teaching and non-teaching staff have benefits of PF, Casual Leave, Earned Leave, Medical Leave, Maternity Leave, child care leave etc. as per the set norms by authorities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ggscw.ac.in/Downloads/6.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures :

Teaching:

1. Teachers permitted to pursue courses for academic enhancement.
2. Compassionate appointments
3. Research lab to pursue research activities.
4. Hostel facility on demand.
5. Provision of leaves like casual,duty , medical, CCL, study leaves, Quarantine leaves
6. Departmental staff rooms
- 7.G Suite ID's for enabling them to take online classes.

Non-Teaching:

1. Fee concession for children of Class IV employees.
2. Uniform to class IV employees
3. Adequate equipment like computers with printers, internet facilities, etc

4 Felicitation of class 4 employees during annual prize distribution function.

5.Provision of advance salary as loan

Both Teaching and Non - Teaching

1. EPF as per rules

3.Wi-Fi facility

4.Hygienic Canteen and Mess at reasonable rates.

5.Provision of parking facility.

6. Bank with Green Channel facilities.

7. Eye check-up , dental check-up , Mammography and Booster dose camps

8.Well-furnished Fitness center and open-air gym.

9.On campus gurudwara for spiritual wellness

10. Regular fogging to prevent spread of dengue and other type of fevers.

11. Staff welfare fund scheme - where employees contribute 100/ month from salary and equivalent amount is contributed by management. The collected amount to be utilized for medical emergencies as and when need arise.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

261

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

1. Teaching faculty fills a Self-Appraisal Proforma framed by college as per UGC guidelines. The ACR of every faculty member is reviewed principal and Secretary, Sikh Educational Society (governing body) which is based on certain significant criteria like academic performance, administrative functioning, research work undertaken etc.

2. For the promotions, faculty members fill CAS (Career Advancement Scheme) proforma duly prescribed by DHE and approved by Panjab University. A pre-screening committee is formed at college level to scrutinize CAS forms and cases further are cleared by duly constituted committee as recommended by DHE.

3. All academic and administrative activities of faculty are systematically recorded in their respective service books, which is audited by DHE time to time.

4. Contractual staff also fills appraisal forms, reviewed by the principal every year.

Non-Teaching Staff:

1. Non-teaching employees are required to fill self-appraisal reviewed by the Superintendent and further by Principal. Its major purpose is to assess performance of the employees in terms of duties undertaken by them, timely submission of planned work, proficiency in work etc.

2. All the administrative activities and pertinent information concerning the non-teaching staff are recorded systematically in their respective service books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, institution conducts internal and external financial audit regularly.

Pre-Audit

A Pre audit committee is constituted by the management from the different institutions under the same management. This committee regularly performs the function of physical verification of vouchers and bills.

Internal Audit

The internal audit is carried out on quarterly basis by the independent Chartered Accountant appointed by the Management of the institution. The internal audit unit verifies the documents including examination of vouchers, bill payments, quotations.

External Audit

External Audit is the independent examination of the financial statements prepared by the organization. A team consisting of one A.O. (Audit Officer) and two S.O. (Section Officer) is deputed by the office of Accountant General, Punjab & U.T. Chandigarh to conduct the audits on yearly basis. Further, officers of the Director Higher Education and A.G. Office teams visit the college regularly for auditing. The suggestions and remarks given by the external auditors are always incorporated properly and judiciously.

Stock Verification

The college appoints stock verification committee for physical verification of stock with records of stock registers. This verification is done annually by the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,69,581

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises funds from following sources and utilize them judiciously:

- College generates funds through its self-financing courses to provide salary to self-finance staff.
- RUSA funds are judiciously utilized by college for upgradation of existing infrastructure and organization of various useful workshops for students.
- Funds raised from the voluntary contribution by the faculty, club RAAHAT, individuals and philanthropists are used to provide scholarships to deserving students from economically weaker section.
- Grants received from research organizations such as ICSSR, DCDC are effectively used to conduct seminars and conferences.

- Funds received from Environment Society (Vasudha), Red Ribbon club and NSS are also channelized properly to conduct various activities for students. A utilization certificate of the grant received is forwarded to concerned authorities at the end of year.
- Donations by politicians, canteen and mess rent, renting of the multi-purpose hall and sale of scrap are used for the general and overall maintenance of the college.
- The Sponsorships received from private and public organizations are effectively used for successfully organizing various events throughout the year in the college.

For Judicious utilization: Bursar undertakes adequate monitoring of fund mobilization and Purchase committee also monitor, verify and review any kind of major purchases made by college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two Best Initiatives implemented by IQAC:

1. VALUE-ADDED AND SKILL-DEVELOPMENT COURSES IN LINE WITH NEP

Due to immense competition and demand of NEP, skilled workforce has become the need of hour. To provide platform for holistic growth of students, IQAC team focused to provide students with a learning process which is more practical and application oriented. Therefore, 16 value-added certificate courses this year were added as a supplement to student's learning to prepare them for challenges that would be encountered by them in work life. Various departments offered students with such courses, in which more than 1500 students enrolled enthusiastically and gained the required skills.

2. ENHANCEMENT IN EMPLOYABILITY SKILLS OF STUDENTS BY FOCUSING ON INDUSTRY-ACADEMIA COLLABORATIONS:

IQAC in collaboration with placement cell this year signed 07 MoUs with many new and reputed companies. The main aim of such industry collaborations was to bridge gap between learning and career opportunities. This industry - academic interaction played a vital role in placement support and career growth of students. Companies with whom collaborations were done, conducted placement drives and more than 130 students got an opportunity to get placed. The companies also shortlisted many students for internships and training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, institution reviews its teaching-learning process and learning outcomes at periodic intervals through IQAC

- IQAC get Academic and Administrative audit conducted to ensure that academic practices are in consonance with quality control measures as prescribed for HEIs. Filled Academic Audit forms are collected, analyzed and action taken report is prepared to improve quality processes in teaching/learning and enhancing student success. Administrative audit aims to evaluate infrastructure, courses, admission procedure, human resources, audits, management of data and governance. On the basis of data collected suggestions and improvements are implemented.
- Further to review Teaching-Learning process, college collects feedback on various curriculum aspects from stakeholders like students, faculty, alumni and employer through structured feedback forms. Collected feedback is analyzed and discussed for necessary steps to be taken for upgradations in teaching-learning process, learning experiences and infrastructure.

Incremental improvements:

IQAC team has been successful in enhancing supplement learning to students in the form of increase in the number of Value - added courses, Bridge courses, placement opportunities, industry collaborations and holistic growth of students.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=2969k8cwOODHT7BXh4kE9+kPyToTExGfd3jjIt7aDEjWkI=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ggscw.ac.in/ContentPage.aspx?Id=332bem+6UL54BULk/UOEwcmWrb9RIv+jWBoWw2cT5WkIZY=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution despite being a women college is quite proactive in promoting gender equity sensitization among students. We follow our Annual Gender Sensitization Action Plan.

1. Curricular

Prescribed curricula in several papers of Humanities and Commerce programmes at graduate and post graduate levels provide an important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in society.

2. Institutional Efforts

- Gender Champion Club organizes programs, lecture and seminars for staff and students.
- 35 CCTV cameras installed at strategic locations of campus for continuous surveillance.
- Security guard at gate 24*7.
- Counselling Cell to counsel students.
- Support and motivation to married girls for pursuing higher education.
- Anti-ragging and Internal Complaints Committee to protect interest of students.
- Safe and secured hostel facilities.
- Periodic Mentoring held.

3. Co-curricular activities

- To mark Swasth Balak-Balika Spradha NSS volunteers were shown video on importance of health and nutrition.
- Intra college poster making, slogan writing and poem competition was organized under theme Beti Bachao Beti Pado.
- NSS Programme officers interacted virtually with volunteers on gender equality and women empowerment. A short motivational video was shown.
- On National Girl Child Day A Pledge Taking Ceremony against sex determination of the foetus was taken.

File Description	Documents
Annual gender sensitization action plan	https://ggscw.ac.in/Downloads/7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ggscw.ac.in/Downloads/NAAC%207.1.1-Specific%20facilities%20provided%20for%20WOMEN-GENDER%20EQUITY.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Waste generated in routine is segregated at source. Separate dustbins for bio-degradable and non-bio degradable waste (Green and Blue) have been placed at appropriate places. Dry and wet waste is segregated in hostel and canteen. Municipal Corporation collects garbage on regular basis. Single-use plastic is banned. Waste paper boxes have been placed at appropriate places for re-usage of one-sided papers.

Liquid Waste Management: To ensure efficient water utilization we use treated water for gardening and watering of lawns as supplied by Municipal Corporation, Chandigarh. Regular care is taken to ensure no leakage in pipes or accumulation of contaminated water in campus.

E-Waste Management: E-waste is thrown in e-bin and write-off committee shoulders responsibility of recycling e-waste.

Waste recycling system: For converting organic compost into bio-compost the institution has 3 compost pits. One is concrete and other 2 are moveable.

Hazardous chemicals and radio-active waste management: The Science Department under RUSA got installed Fume Hood in the Chemistry Lab to ward off any toxic fumes. To support environmental concern, the chimney of the Fume Hood is installed at a certain height as prescribed by the Regulatory Authorities so that it does not affect the surroundings.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following **A. Any 4 or all of the above**
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Efforts have been directed towards provisioning of inclusive environment.

- **At administrative level:** Access to education to all irrespective of caste, creed. State reservation guidelines are adhered to. Foreign students are encouraged. Scholarship to poor and meritorious students from aid fund (Rahat) and students from reserved category are encouraged to avail scholarships given by government. Valued added courses in English for students facing problem in the language.
- **Freshers cum Talent search competition** for hostellers and day scholars to assess talent. Students participate in great numbers in Panjab University Youth Festival and bring many laurels.
- **Regional festivals:** Equal importance given to all regional cultural festivals like Makar Sakranti, Bihu, Lohri, Pongal, Vasant Panchmi, Diwali, Christmas and Gurupurab.
- **National festivals:** Independence Day, Republic Day, National Youth Day and National Constitution Day are celebrated to kindle patriotism amongst students.
- **Linguistic Activities:** Events like Hindi Diwas organized every year. The college has three different language departments (Hindi, English and Punjabi) that carry out various activities.
- **Communal Socio-Economic related activities:** Lohri, Diwali, Christmas and Gurupurab celebrated with enthusiasm.
- **Other diversities:** Major world awareness days

like International Women's Day, World Forest Day, World Environment Day, International Yoga Day are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution is not inert but a living document. It is moral responsibility of every institution to make its students aware of various values, rights, duties and obligations. At GGSCW, we endeavor to do so by undertaking various activities directed towards it.

- **NSS and NCC:** Two integral bodies commit to various activities to inculcate constitutional obligations, patriotism and responsibilities as in Article 51A among students and staff.
- **Efforts for sustainable environment:** Right to environment is right without which development of individual and realization of full potential is not possible. It is inherent in Article 21, 19 and 14, of which students are made aware through various environment friendly activities such as Swachh Bharat campaigns and Tree Plantation drives. Safe practices as plastic ban, water conservation, waste segregation, e-waste disposal, cleanliness are undertaken and anti-pollution campaign organized.
- **Democratic values:** The College enshrines sovereign and democratic values of our Constitution through various activities on Independence and Republic Day annually. Constitution Day is celebrated every year and electoral literacy club generates voting awareness.
- **Citizens' rights:** College offers Political Science as subject in Humanities. It conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ggscw.ac.in/Downloads/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various national and international commemorative days, events and festivals that are an integral part of learning and help in building strong cultural belief in students. Various activities were organized by the college to spread awareness about their importance.

Important National Days

The college organized various activities on Republic Day, 75th Independence Day, Constitution Day, National Voter's Day, National Sports Day, Van Mahotasa Day, No Plastic Day, National Nutrition Week, Rashtriya Poshan Mah, Hindi Diwas, Mental Health Awareness, Doctor's Day, Sadbhawna Diwas, NSS and NCC Day.

National Commemorative Days

Gandhi Jyanti, Kargil Diwas, Rashtriya Ekta Diwas, National Youth Day, Children's Day, Mahadevi Verma Jayanti and Ambedkar Jayanti were celebrated to spread awareness amongst the youth.

International Days

World Environment Day, World Ocean Day, World Day against Child Labour, World Pollution Day, World Nature Conservation Day, International Youth Day, International Literacy Day, World Tourism Day, World Animal Day, World Mental Health Day, World Aids Day, World Cancer Day, International Women's Day, World Health Day, Earth Day, World No Tobacco Day, World Drugs Day, International Yoga Day, International Fraud Awareness Day, World Book Day, World Wetland Day, International day of Action for Women's Health, International Museum day were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our college, seat of higher education has adopted promotion of 'Sports and Well-being' and 'Women Entrepreneurship-Earn While You Learn' as best practice. Objective is to empower women economically, psychologically, generate in them spirit of self-confidence, positive healthy decision-making ability, team work leading to their well-being.

Sports has potential to leave social-economic legacies, challenge long-seated stereotypes. We adopted it as one of our best practices with UN Goal 5 (SDGs), Agenda 2030 as underlying principle. Financial, non-financial assistance is given for promotion. In 2021-22, free-ship (3,347,452/-) given to 206 beneficiaries. Students won various laurels. Concern is generation and distribution of funds.

Saksham Club through 'Earn While Learn' aims to inculcate concept of entrepreneurship and basics of management. Department of Home Science unleashed talent of students by organizing Mehndi, Diwali Bonanza Bake workshop-cum-stall and Summer Food Festival. Staff and students were made aware of healthy eating. Profit around 21,625/- earned. Fine Arts students earned around Rs. 1800/- from sale of various items during Diwali Bonanza Exhibition.

Learning in this direction not only generated income but also made them socially responsible, raised emotional quotient, much in alignment with 'holistic development of beings' being the main aim of education. Limitation faced is financial constraint.

File Description	Documents
Best practices in the Institutional website	https://ggscw.ac.in/Downloads/7.2.1.pdf
Any other relevant information	https://ggscw.ac.in/Downloads/freeships_2021.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Focus of our institution has always been towards better health and well-being of its staff and students. Emphasis is laid on concept of spirituality to instill a feeling of compassion, empathy, tolerance, self-discipline, a sense of community that transcends all diversities of religion, class and caste, to take on challenges of life and stand for justice fearlessly and confidently. Carrying forward Guru Gobind Singh Ji's philosophy of 'Oneness and Selfless Service to humanity' we start the academic year by visiting the historical Gurudwara Nada Sahib and academic session with "Sahej Path" that culminates with celebration of Sthapna Diwas to mark birth anniversary of Guru

Gobind Singh Ji. Guru ka Langar is prepared and served to sangat. Besides, every year 'The Manipuri New Year' is also celebrated in the hostel by preparation of special meal dedicated to this practice. Essence is diversity and importance is given to various regional festivals like Lohri, Makar Sakranti, Vasant Panchami, Christmas and Diwali. Various activities are organized to mark the occasion, to make our students aware of the significance of these festivals in our lives and society as a whole, aiming towards holistic development of our students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Panjab University, Chandigarh, it follows a prescribed curriculum, designed by faculty of affiliated colleges under the guidance of UG and PG members of Board of Studies. The institution further ensures a well-planned and documented process by:

- Undertaking online Admission process, using G-Suite for running online classes.
- Keeping up-to-date book bank, library blog and e-resources in the library
- Industrial visits to bridge gap between curriculum and industry.
- Projects and internships undertaken by final year students to help them identify industry and social needs.
- A group of 30 students each mentored by faculty to keep track of their attendance and overall progress.
- Parent Teacher Meeting arranged to interact with parents.
- Views of experts from industry and academia, on curriculum taken regularly.
- Feedback on curriculum collected to lessen gaps between framed and delivered curriculum.
- Academic Audits to ensure adequate and effective quality assurance parameters. New policies/ guidelines framed for effective curriculum planning and delivery.
- Institution adopts interdisciplinary approach for cohesive working of all departments with various activities like conferences and seminars organised regularly.
- Value added certificate courses offered for improving employability skills of students.
- Emphasis laid on faculty development programmes to update the faculty about the latest ICT tools

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ggscw.ac.in/ContentPage.aspx?Id=968ICsfk0SKJPw7xZtgj5HhS+Jh6FLZPzkVoha uaWKsc+g=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before commencement of every academic year, Academic plan of the institution is prepared in accordance with academic calendar of Panjab University.
- As per the institutional academic planner each department prepares detailed departmental academic calendar by incorporating term commencement, examination schedule, department and institution level activities, workshops, guest/expert lectures, industrial visits etc.
- Time table coordinators prepare time tables class-wise. These time tables are finalized by HoDs and college time table in-charge and approved by Principal, then circulated to faculty members and students. The timetables are also displayed on common notice board and the college website.
- NSS, NCC, cultural and sports activities are distributed evenly throughout the year and reviewed by the Principal and IQAC Coordinator.
- The students are assessed regularly through class tests, mid semester tests, quizzes, assignments, presentations and mock practical exams.
- Mid semester tests help in assessing students about their understanding of the subject and identifying slow and advance learners.
- Extra efforts are undertaken by conducting additional classes and remedial sessions for the weaker students.
- The question papers are set according to the university examination pattern. The evaluated answer sheets are shown to the students to make them aware of their mistakes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ggscw.ac.in/Downloads/AC_2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1780

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Keeping in line with the mission of the all-round development of its students, the College attempts to foster in the young minds a sense of responsibility by:

- Offering courses for their holistic development like value-added certificate courses which help inculcate human values and environmental consciousness.
- Prescribed curricula contain many lessons related to religious, social, cultural background of the nation, professional ethics, gender awareness, and position of women. Additionally, many activities like plantation drive, health check-up and blood donation camps are organized regularly.
- The College has adopted a village in Kishangarh in its

efforts towards upliftment of society with regular sensitization programs.

- Academic activities such as seminars, workshops, presentations, and extracurricular activities in sports and cultural events round the year are complemented with different outreach programmes that build students' campus experience.
- Undergraduate classes have to undertake a compulsory non-credit paper 'Environment, Road Safety Education and Violence Against Women and Children' in fulfilment of their degree.
- The Bebe Nanki Wall of Kindness began as an initiative to provide clothes to the needy and homeless.
- Vasudha (Environment Society), NSS and NCC units work towards environmental conservation.
- Gender Champion's Club is active in the College and focusses on gender sensitization and equality.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1175

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://ggscw.ac.in/ContentPage.aspx?Id=877JPeU4K4Q/bGGt6KeSgy+tlGNNb+m1wWBjBaeBpBnjsI=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ggscw.ac.in/ContentPage.aspx?Id=877JPeU4K4Q/bGGt6KeSgy+tlGNNb+m1wWBjBaeBpBnjsI=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

692

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the

year	
169	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institution recognises that the students who take admission possess diverse academic abilities as they come from varied geographical, economic, educational, and linguistic backgrounds, keeping this in mind, the faculty of the College aim at bridging the gaps and optimizing the learning outcomes.</p> <p>The faculty identifies learning abilities through students' performance in the classroom and in the (MSTs) Mid Semester Examinations. Tutorials and remedial classes are organized for slow learners along with given individual attention, additional learning material such as textbooks, previous years' question papers, available on the College Library Blog (ggscwlibrary.blogspot.in) and guidance.</p> <p>Advanced learners are encouraged and advised advanced readings (through various online resources like SWAYAM, NPTEL courses run by the Government of India, Value Added Certificate Courses run by the College and well stocked reference section of the College library) to enhance their understanding of the subject. They are encouraged to help and provide support to the weaker students.</p> <p>Creative abilities of students are enhanced by encouraging them to take part in various extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation contests, etc.</p> <p>Mentoring and counselling sessions are organised to help them move towards their academic goals.</p>	

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/2.2.1_MST.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2035	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College aims to enhance the learning experience of students by adopting student-centric methods both inside and outside the classroom. The faculty continuously develops and upgrades teaching-learning processes for the benefit of its students.

The participatory learning activities are adopted by the faculty to facilitate students, to play an active role in the learning process, including seminars, workshops, projects, exhibitions, group discussions, industry internship etc.

Field trips are employed to improve problem-solving ability of the students. Use of ICT & e-resources by students is encouraged, which not only helped students cope with the online classes but also opened doors and windows to information and knowledge. Project work is assigned to encourage teamwork and participative learning. They are engaged in hands-on practice under the guidance of the faculty members. Student creativity is nurtured through exhibitions of their creative works in the College campus.

The College enrolls students for NCC (Army and Navy wing), NSS and student clubs to assure an extensive learning experience. The value of community service is inculcated

through activities of NCC/NSS as well as RAAHAT: a college NGO, run by the faculty members to help underprivileged students with their tuition fee and other study expenses.

Many expert lectures were also organised by different departments which provided the faculty as well as students an opportunity to interact with eminent resource persons.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Wi-Fi Enabled Campus and smart classrooms along with the knowledge and skills to use new digital tools to help students, faculty members work towards optimal use of technology in the e-teaching-learning process.

Departments make use of e-books, educational podcasts, along with other online educational content to facilitate the teaching-learning process. The faculty shares reading material and e-books through various online platforms like Google Classroom, e-mail,WhatsApp, etc.

The college has an Automated Library that provides access to e-resources via INFLIBNET. The College Library Blog (ggscwlibrary.blogspot.in), helps students to access question papers from previous years, pages/links of College activities, achievements of staff and students.

The Library blog provides Open Educational Resources that include SWAYAM online Courses, MOOCS UG and PG, e-Pathshala UG and PG.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

657

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University Chandigarh and is guided by its regulations regarding examination, internal assessment as well as evaluation. The internal assessment is marked twice in every academic session (Semester-wise)

Fairness and transparency in awarding internal assessment to the students is ensured by the institution. They are informed about the assessment criteria at the commencement of every academic session and also at regular intervals in the classrooms. Performance of the students is continuously assessed for awarding internal assessment as per Panjab University guidelines.

As per the guidelines, 10% to 20% marks, depending on the course/programme are awarded through internal assessment. The faculty assesses the students on the basis of house tests, practical examinations, viva-voce, attendance, class response, assignments, project reports, participation in

sports, and extracurricular activities for awarding internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students.

There is provision for redressal of grievances of the students, their queries, and problems concerned with internal examination. Any discrepancy or grievance regarding internal examination (Mid-Semester Test) is addressed by the concerned subject teachers. The answer sheets of the Mid-semester test are shown to the students in their respective classes to ensure transparency.

The College follows a time-bound and efficient mechanism to resolve examination related grievances. The College has a mentoring system in place by virtue of which students get to easily share all their issues, be it academic or personal. It is ensured that all grievances are addressed with a fool-proof and smooth grievance redressal mechanism.

The Controller of Examination is easily accessible to the students for resolution of any exam-related grievance in a time-bound manner. If not satisfied at the level of Controller of Examination, the student can appeal to the head of the institution for the same.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Undergraduate and Postgraduate courses in Humanities, Science, Commerce, Computer Science streams. Being affiliated to Panjab University, the College has its learning outcomes aligned to that of the University. Programme outcomes encompass a broad spectrum of knowledge, skills, and ability that students acquire during the pursuit of graduate and postgraduate courses.

These outcomes are communicated to the students and teachers through induction and orientation programmes at the beginning of the year.

Programme/ Course outcomes are displayed on the College website for ready reference. The students are also made aware of the relevance and significance of the learning outcomes through tutorial groups and mentoring groups.

Copy of Syllabi of Panjab University is available in the college library as well as on the PU website for students as well as faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ggscw.ac.in/Downloads/Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college aims to provide value based learning and achieves the intended learning outcomes associated with programmes and courses.

The attainment of the POs, PSOs and COs is evaluated on the basis of International Assessment and End Semester examination as per the suggested pattern of 20%- 80% weightage by the University. The direct attainment involves collection of feedback from the students, thus suggestions and recommendations in the feedback via questionnaires are received and the data is analysed to take corrective measures

towards the improvement and attainment of course and programme outcomes. The workshops, field trips, seminars, value added certificate courses and other academic activities are conducted to supplement the curriculum and achieve various outcomes. Tutorials and additional classes are one of the corrective measures adopted.

The institution evaluates the performance of the students to assess the delivery of COs and POs. The students are evaluated on a continuous basis and guided for improving their performance. Achievers are felicitated on Annual Prize Distribution of the College. Reputed alumni is another indicator. The IQAC of the college methodologically evaluates attainment of POs and COs. The placement committee's review of the Students' Progression to Higher Studies and their Placement is another evaluative measure.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ggscw.ac.in/Downloads/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

524

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ggscw.ac.in/Downloads/GGSCW_AR%20_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggscw.ac.in/Downloads/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,60,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college has a Research Committee which encourages innovative ideas. There is also a well equipped Research Lab.
- The college has entered MOUs with many Institutions and industries to bring the industry closure to the academic and better industrial exposure to the students
- The Colleges organizes educational interactive sessions, workshops and seminars/webinars on latest research knowledge. Various value added certificate courses are introduced to provide opportunity to students to develop their interdisciplinary skills. Bridge courses are designed to assist individuals in transitioning from high school to university by strengthening academic abilities.
- As a part of various skill based activities, an interactive hands on training cum workshop was organised at ICAR-Directorate of Mushroom Research, Solan(HP). Similarly an International workshop on "Clay Modelling" was also organised.
- The college publishes inter-disciplinary peer reviewed e-Journal "GYANKOSH" which contains valuable research papers from various disciplines of the college and also other colleges.
- The Library has e-Learning Resource Centre (e-LRC) accessible to the students for online searching and usage for their curriculum/subjects related work. The

Library is also having a blog page "ggscwlibrary.blogspot.in" wherein all the necessary links for e-books, journals, syllabus etc are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

46

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://ggscw.ac.in/Downloads/Gyankosh%20An%20Interdisciplinary%20Journal,%20Volume%20V,%20December%202022.pdf
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution is accorded with indulgence insignifying the cardinals of virtue; caring and sharing with the impoverishment and lending a hand in altering the vicinity. The volunteer participation of students in societal outreach programmes has been accelerated with the aim of embedding the sense of social commitment and community service for uplifting their personality.

Various Extension and outreach activities have been organized by Institution for students with the aim of developing their social sensitivity and responsibilities towards the

community. The College also participated enthusiastically in nationwide campaigns such as Swachhta Abhiyan, Village Adoption, PoshanMah, cleanliness drive etc.

Various clubs & societies such as National Service Scheme (NSS), Red Ribbon Club, Rotaract Club, Gender Championship Club, Environment Society, Electoral Club etc. rigorously envisaged, harmonised & accomplished different outreach programmes among students. Celebration of Days of National & International Importance such as International Women's Day, World Forest Day, World AIDS Day, National Science Day is an annual feature of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

167

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

180

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2035

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

64

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****8**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Yes, the institute has adequate infrastructure for teaching and learning viz: classrooms, laboratories, computing equipment etc.

- There are 11 laboratories and 33 classrooms. There are 10 projectors, 6 interactive boards including 1 in seminar room and 2 portable projectors.
- Functional English lab has 25 computers with microphones.
- 80 computers with UPS and antivirus loaded with licensed software like SPSS, Tally, Oracle, and Photoshop are divided into 4 computer labs.
- Research lab has SPSS software enabled 10 computer systems.
- The entire campus has a wireless internet connection. There are 41 Wi-Fi access points.
- During the pandemic, College subscribed to G-suite for conducting online classes.
- The college library is fully automated with Campus

Whizz ERP software with a sizeable repository of academic books, journals and e-resources. It has a blog (ggscwlibrary.blogspot.in) to provide digital access to e-resources.

- Student Centre has stationery and Photostat shops and a student council office.
- Other infrastructure includes Mata Kheevi Hostel offering accommodation to 350 students, full Air conditioned Mata Ganga Auditorium, multi-functional sports ground, Mata Gujri Fitness Centre, Gymnasium, Bhai Kanhaiya Health Centre, staff rooms, NCC room, canteen, Bank, playgrounds and gardens.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.1 link.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution provides following facilities for sports, gymnasium, yoga and cultural activities:

- Athletic track (200 m), Kho Kho (27m x 16m), Kabaddi court (8m x 12m), Netball Court (100 ft x 50 ft), Volley ball court (18 x 9), Fencing, Soft Tennis/Tennis and Archery.
- The multifunctional court include Handball court (40m x 20m), Basketball court (28mx 15 m), Netball Court (100ft x 50ft) and Tennis Court (78ft x 27ft).
- Badminton (13.4 x 6.1 m), Judo (8 x 8 m), Gymnastics (10m x 12 m), Wrestling, Taekwondo (10 x 10 m), Wushu (10 x 10 m) and Table-Tennis (9 ft x 5 ft).
- The sports students are motivated by providing them with scholarship/free accommodation in hostel. The modernized gym includes steam/ sauna bath and machines such as treadmill, cross-trainer, indoor cycles, strength training equipment, steppers to train students. College also has an open air gym with 5 stations.
- There is a multipurpose air conditioned hall, seminar room, student centre, music and common room wherein all

the cultural activities are conducted by various student clubs. Yoga/meditation are also a part of routine activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=292I1gcDuRalBK4aH3WfPCnbTNom0RtirQz5WhwrYla6H8=

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/4.1.3_pro of.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60,09,144

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes.

- Name of ILMS software : ERP, Campus Whizz
- Nature of Automation : Fully
- Version : 2.0
- Year of Automation : 2017

Our College Library is housed in a separate edifice with spacious contemporary infrastructure. More than 24,300 books, newspapers, national and international journals and research materials are available there and more are added each year.

The library has dedicated different sections namely Periodical, Circulation and Book Bank section, etc. One of the 10 computers in the e-learning resource centre is set aside for visually impaired students using NVDA (Non-Visual Digital Access) software. A computer for OPAC is placed separately. Our library has a Library Blog (ggscwlibrary.blogspot.com) that provides access to Gyankosh: An institutional repository offering virtual access to lectures recorded by the college faculty as well as prior exam papers, recent syllabus, e-resources, etc.

Best Practices of Library:

- Gyankosh: An Institutional Repository
- Book Bank facility for needy and deserving students.
- User Orientation and Information Literacy to students.
- Complaint/ Suggestion box and timely response.
- Display of New Arrivals.
- Organizing competitions.

- Wall Magazine KHOJ.
- Reading room.
- Library Blog: ggscwlibrary.blogspot.com

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ggscwlibrary.blogspot.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

45,265

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Yes, institution frequently updates its IT facilities including Wi-Fi.

College continuously strives to provide state-of-the-art technologies and update ICT facilities to ensure efficient functioning. In 2020-21, 14Online UPS 2KVA, inverter and inverter batteries were purchased for uninterrupted power supply.

To make Academic, administrative and admission process more effective and efficient, the college has upgraded systems with 6TB and 4TB Hard-disksto store audio/video data.

Licensed softwares like SPSS, Tally, Oracle9i, Photoshop, Visual Studio Professional Editions etc. are available to cater the needs of various departments. Antivirus softwares like Quick Heal etc. are regularly purchased and installed.

College Website provides timely information of upcoming events. ERP System provides easy and quick access to information about students, staff, examination, admissions and fees.During pandemic, the college took subscription of G-Suite for smooth conduct of online classes.

The entire college campus is under CCTV surveillance with many CCTV cameras and NVR placed at various places to enhance safety and security measures.To provide centralized internet facility in overall campus, college has BSNL Broadband plan of 300mbps with fiber optical cable. To enhance the experience of Wi-Fi facility for students and teachers college has regularly updated its IT infrastructure including Wi-Fi access points etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/ICT.pdf

4.3.2 - Number of Computers**163**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****86,76,018**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, The college follows certain procedures for maintenance of academic and support facilities.

The advisory committee in consultation with the principal and management allots sufficient funds for the upkeep of the infrastructure. The librarian in consultation with the library committee takes care of the library. The library stock is replenished from time to time as per requirement. Library rules are abided by the students. The library is cleaned daily. The computers are installed with Quickheal Antivirus for safety from viruses.

The entire campus has CCTV cameras installed and a special security committee monitors the CCTV's in the campus. The gymnasium is maintained by special staff. A permanent electrician is employed who looks into all the matters relating to wiring, generators, etc. The hostel Chief warden with the support of the staff looks after the Mess, Common room etc. The purchase committee takes a review prioritizes the need for upgradation in consultation with IQAC and the relevant committee. The campus landscape, ground and plants are maintained aesthetically by the VASUDHA, The Environment Society and cleaned daily by the sweepers. The underground water tanks, fire extinguishers, water coolers and purifiers are serviced at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=924fr1W5kGUzmgh+4V2tMxIPCFktDGYNP+ALL1gV+w9g5s=

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

323

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2438

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	https://ggscw.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3171	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3171	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	
A. All of the above	

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

148

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

272

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

89

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

93

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council of the college is elected every year comprising of President, Vice-President, General Secretary, Joint Secretary and Class Representatives of all UG and PG classes. This council has a major role in organizing and managing all the events of the college. Various societies and clubs have been formed in the college for various concerns like VASUDHA club for Environment Conservation, Gender Champions Club to ensure Gender Equity, Ehsaas- the Red Ribbon Club, Abhivyakti- a literary society, Road Safety etc. Others are Student Welfare Council, NSS, NCC (Army and Navy Wing). Both Inter and Intra level competitions are also organized and managed by the student volunteers of these societies. Academic Development Council, Internal Complaint Committee, Anti Ragging Cell, Ethics and Code of Conduct Committee and Library Committee are some of the main committees of the college which has active participation of student volunteers as its members to ensure that they are able to present their grievances, suggestions and feedback for any issues. The presence of these student volunteers is ensured in every meeting of these clubs and societies for their active participation and decision making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****293**

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was formed in the session 2002-03 and registered on 17.02.2003 under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957. The Alumni Association provides a platform for the alumnae to share their success stories and continue to strengthen their bond with the College in the coming years by inspiring the ongoing students with their success stories. Our shining stars have made showed glorious outcomes in their respective fields opted by them by carrying forward the values and knowledge imbibed from the institution. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunions, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad. These prestigious gems of our college have always been a major part of our college events, fests or youth festivals organised as special guest or invitees and even judges, to which they are delighted to be part of the College again. Their contribution towards the college has been an inspration and they have even come up as a role model for many students in shaping their career or academic goals for the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

MISSION

To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country.

The college aims to develop and enhance critical - analytical thinking skills and develop leadership qualities amongst young girls of today. Besides the development of academic skills, efforts are made to always keep alive in them the spirit of sportsmanship and connect them with diverse culture and heritage of our country.

The institution follows a democratic and participatory mode of governance by strategically implementing the vision and mission of college. Principal is the Head of the institution,

assisted by Vice-principal and guided by a supportive and proactive management, Sikh Educational Society.

Head of Departments have autonomy in running their disciplinary units following the vision and mission of the College. Principal takes major decisions in consultation with the IQAC and Advisory Committee. Besides, teachers are members of the various committees instituted for daily functioning of the college.

File Description	Documents
Paste link for additional information	https://www.ggscw.ac.in/ContentPage.aspx?Id=991VL/LLbsCwHQLUrO5W3kyZitsujNpm9kDj7KfmQYu+Z4=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows a decentralized functioning with equal involvement of stakeholders. College is governed by Sikh Educational society assisted by LMC, Principal, IQAC and Advisory. Functioning is further decentralized amongst HODs, Deans, Registrar, Bursar supported by administrative staff, student council, parents, Alumni etc. Clubs, committees, societies provide an opportunity for equal participation of students throughout the year in various activities.

College opened this year from online to offline mode after a gap of year and half. However, college before its opening, took special measures for students at home to make them involve in activities that helped them to cope up with increasing stress /anxiety levels amongst them with the starting of online value - added courses on Mental - wellbeing (in August) which was possible due to combined efforts of management, principal, staff, students. With combined efforts, college infrastructure was put into operation along with following of COVID protocols.

Orientation / Mentoring/ Counselling Sessions were conducted to make students comfortable and stress free. Regular tests and assignments mentally prepared students for appearing in offline exams. Students were motivated to participate in workshops, value - added courses, inter college events,

placement drives and various co - curricular activities to put them back into action.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/Downloads/6.1.2_proof.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College effectively deploys the institutional strategic / perspective plan. This year, impacts of COVID - 19 and Adoption of New Education Policy 2020, influenced the revision in the strategic plan of the college. Due to the challenges faced by the society during the pandemic and a shift from Learning - Based Approach to Skill - Based approach as demanded by NEP, it was planned to equip the students with employability skills in order to make them self - dependent. Club "Saksham", an entrepreneurial venture of the college, where the students actively conduct various revenue - generating activities by themselves, was made more active this year. The students were given an opportunity to participate in various value - added courses and Bridge courses that would enable the students to fine - tune their career prospects, increase chances in placement and gain competitive edge. To increase the employability quotient of the students, placement cell of college conducted various talks, workshops and webinars that guided and assisted students in achieving their career goals. This year, Placement cell had MOU's with many reputed companies that visited the college campus and offered jobs to good number of students. College was successful in making On - Campus placement, its regular feature,

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ggscw.ac.in/Downloads/6.2.1_P.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functioning of institution is effective and efficient as explained below:

Management:

College is governed by Sikh Educational Society that ensures proper administration, decision making, financeregulation and quality assurance with active participation in IQAC. Every year, management elects two faculty members as a member of Local Management committee in order to ensure equal participation of college facultyin various decisions taken by them.

Administrative Set-up:

The principal supervises overall functioning of college and acts as a bridge between Management and staff. Principal strictly adheres to rules and norms framed by UGC, DHE and Panjab University and is assisted by duly constituted IQAC, HODs & Office Bearers. IQAC is functioning as an advisory body for various policy matters, structures, documentation as mandated bystatutory authorities. All cells, clubs, committees of college work in consultation with IQAC.

Admission, Service Rules, Recruitments, Promotions:

College strictly follows admission process and affiliation of various courses, as per Panjab University and DHE norms. Service rules, appointments and CAS promotionsare undertakenstrictly as per UGC. & DHE guidelines. Teaching and non-teaching staff have benefits of PF, Casual Leave, Earned Leave, Medical Leave, Maternity Leave, child care leave etc.

as per the set norms by authorities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ggscw.ac.in/Downloads/6.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures :

Teaching:

1. Teachers permitted to pursue courses for academic enhancement.
2. Compassionate appointments
3. Research lab to pursue research activities.
4. Hostel facility on demand.

5. Provision of leaves like casual,duty , medical, CCL, study leaves, Quarantine leaves

6. Departmental staff rooms

7.G Suite ID's for enabling them to take online classes.

Non-Teaching:

1. Fee concession for children of Class IV employees.

2. Uniform to class IV employees

3. Adequate equipment like computers with printers, internet facilities, etc

4 Felicitation of class 4 employees during annual prize distribution function.

5.Provision of advance salary as loan

Both Teaching and Non - Teaching

1. EPF as per rules

3.Wi-Fi facility

4.Hygienic Canteen and Mess at reasonable rates.

5.Provision of parking facility.

6. Bank with Green Channel facilities.

7. Eye check-up , dental check-up , Mammography and Booster dose camps

8.Well-furnished Fitness center and open-air gym.

9.On campus gurudwara for spiritual wellness

10. Regular fogging to prevent spread of dengue and other type of fevers.

11. Staff welfare fund scheme - where employees contribute 100/ month from salary and equivalent amount is contributed by management. The collected amount to be utilized for

medical emergencies as and when need arise.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

261

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

1. Teaching faculty fills a Self-Appraisal Proforma framed by

college as per UGC guidelines. The ACR of every faculty member is reviewed by the principal and Secretary, Sikh Educational Society (governing body) which is based on certain significant criteria like academic performance, administrative functioning, research work undertaken etc.

2. For the promotions, faculty members fill CAS (Career Advancement Scheme) proforma duly prescribed by DHE and approved by Panjab University. A pre-screening committee is formed at college level to scrutinize CAS forms and cases further are cleared by duly constituted committee as recommended by DHE.

3. All academic and administrative activities of faculty are systematically recorded in their respective service books, which is audited by DHE time to time.

4. Contractual staff also fills appraisal forms, reviewed by the principal every year.

Non-Teaching Staff:

1. Non-teaching employees are required to fill self-appraisal reviewed by the Superintendent and further by Principal. Its major purpose is to assess performance of the employees in terms of duties undertaken by them, timely submission of planned work, proficiency in work etc.

2. All the administrative activities and pertinent information concerning the non-teaching staff are recorded systematically in their respective service books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, institution conducts internal and external financial audit regularly.

Pre-Audit

A Pre audit committee is constituted by the management from the different institutions under the same management. This committee regularly performs the function of physical verification of vouchers and bills.

Internal Audit

The internal audit is carried out on quarterly basis by the independent Chartered Accountant appointed by the Management of the institution. The internal audit unit verifies the documents including examination of vouchers, bill payments, quotations.

External Audit

External Audit is the independent examination of the financial statements prepared by the organization. A team consisting of one A.O. (Audit Officer) and two S.O. (Section Officer) is deputed by the office of Accountant General, Punjab & U.T. Chandigarh to conduct the audits on yearly basis. Further, officers of the Director Higher Education and A.G. Office teams visit the college regularly for auditing. The suggestions and remarks given by the external auditors are always incorporated properly and judiciously.

Stock Verification

The college appoints stock verification committee for physical verification of stock with records of stock registers. This verification is done annually by the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,69,581

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises funds from following sources and utilize them judiciously:

- College generates funds through its self-financing courses to provide salary to self-finance staff.
- RUSA funds are judiciously utilized by college for upgradation of existing infrastructure and organization of various useful workshops for students.
- Funds raised from the voluntary contribution by the faculty, club RAAHAT, individuals and philanthropists are used to provide scholarships to deserving students from economically weaker section.
- Grants received from research organizations such as ICSSR, DCDC are effectively used to conduct seminars and conferences.
- Funds received from Environment Society (Vasudha), Red Ribbon club and NSS are also channelized properly to conduct various activities for students. A utilization certificate of the grant received is forwarded to concerned authorities at the end of year.
- Donations by politicians, canteen and mess rent, renting of the multi-purpose hall and sale of scrap are used for the general and overall maintenance of the college.
- The Sponsorships received from private and public organizations are effectively used for successfully organizing various events throughout the year in the college.

For Judicious utilization: Bursar undertakes adequate monitoring of fund mobilization and Purchase committee also monitor, verify and review any kind of major purchases made by college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two Best Initiatives implemented by IQAC:

1. VALUE-ADDED AND SKILL-DEVELOPMENT COURSES IN LINE WITH NEP

Due to immense competition and demand of NEP, skilled workforce has become the need of hour. To provide platform for holistic growth of students, IQAC team focused to provide students with a learning process which is more practical and application oriented. Therefore, 16 value-added certificate courses this year were added as a supplement to student's learning to prepare them for challenges that would be encountered by them in work life. Various departments offered students with such courses, in which more than 1500 students enrolled enthusiastically and gained the required skills.

2. ENHANCEMENT IN EMPLOYABILITY SKILLS OF STUDENTS BY FOCUSING ON INDUSTRY-ACADEMIA COLLABORATIONS:

IQAC in collaboration with placement cell this year signed 07 MoUs with many new and reputed companies. The main aim of such industry collaborations was to bridge gap between learning and career opportunities. This industry - academic interaction played a vital role in placement support and career growth of students. Companies with whom collaborations were done, conducted placement drives and more than 130 students got an opportunity to get placed. The companies also shortlisted many students for internships and training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes, institution reviews its teaching-learning process and learning outcomes at periodic intervals through IQAC

- IQAC get Academic and Administrative audit conducted to ensure that academic practices are in consonance with quality control measures as prescribed for HEIs. Filled Academic Audit forms are collected, analyzed and action taken report is prepared to improve quality processes in teaching/learning and enhancing student success. Administrative audit aims to evaluate infrastructure, courses, admission procedure, human resources, audits, management of data and governance. On the basis of data collected suggestions and improvements are implemented.
- Further to review Teaching-Learning process, college collects feedback on various curriculum aspects from stakeholders like students, faculty, alumni and employer through structured feedback forms. Collected feedback is analyzed and discussed for necessary steps to be taken for upgradations in teaching-learning process, learning experiences and infrastructure.

Incremental improvements:

IQAC team has been successful in enhancing supplement learning to students in the form of increase in the number of Value - added courses, Bridge courses, placement opportunities, industry collaborations and holistic growth of students.

File Description	Documents
Paste link for additional information	https://ggscw.ac.in/ContentPage.aspx?Id=2969k8cwOQDHT7BXh4kE9+kPyToTExGfd3jjIt7aDEjWkI=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ggscw.ac.in/ContentPage.aspx?Id=332bem+6UL54BULk/UQEwcmWrb9RIv+jWBoWw2cT5WkIZY=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution despite being a women college is quite proactive in promoting gender equity sensitization among students. We follow our Annual Gender Sensitization Action Plan.

1. Curricular

Prescribed curricula in several papers of Humanities and Commerce programmes at graduate and post graduate levels provide an important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in society.

2. Institutional Efforts

- Gender Champion Club organizes programs, lecture and seminars for staff and students.
- 35 CCTV cameras installed at strategic locations of campus for continuous surveillance.
- Security guard at gate 24*7.
- Counselling Cell to counsel students.
- Support and motivation to married girls for pursuing higher education.
- Anti-ragging and Internal Complaints Committee to protect interest of students.
- Safe and secured hostel facilities.
- Periodic Mentoring held.

3. Co-curricular activities

- To mark SwasthBalak-Balika Spradha NSS volunteers were shown video on importance of health and nutrition.
- Intra college poster making, slogan writing and poem competition was organized under theme Beti Bachao Beti Padao.
- NSS Programme officers interacted virtually with volunteers on gender equality and women empowerment. A short motivational video was shown.
- On National Girl Child Day A Pledge Taking Ceremony against sex determination of the foetus was taken.

File Description	Documents
Annual gender sensitization action plan	https://ggscw.ac.in/Downloads/7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ggscw.ac.in/Downloads/NAAC%207.1.1-Specific%20facilities%20provided%20for%20WOMEN-GENDER%20EQUITY.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Waste generated in routine is segregated at source. Separate dustbins for bio-degradable and non-bio degradable waste (Green and Blue) have been placed at appropriate places. Dry and wet waste is segregated in hostel and canteen. Municipal Corporation collects garbage on regular basis. Single-use plastic is banned. Waste paper boxes have been placed at appropriate places for re-usage of one-sided papers.

Liquid Waste Management: To ensure efficient water utilization we use treated water for gardening and watering of lawns as supplied by Municipal Corporation, Chandigarh. Regular care is taken to ensure no leakage in

pipes or accumulation of contaminated water in campus.

E-Waste Management: E-waste is thrown in e-bin and write-off committee shoulders responsibility of recycling e-waste.

Waste recycling system: For converting organic compost into bio-compost the institution has 3 compost pits. One is concrete and other 2 are moveable.

Hazardous chemicals and radio-active waste management: The Science Department under RUSA got installed Fume Hood in the Chemistry Lab to ward off any toxic fumes. To support environmental concern, the chimney of the Fume Hood is installed at a certain height as prescribed by the Regulatory Authorities so that it does not affect the surroundings.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

- vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

A. Any 4 or all of the above

persons with disabilities (Divyangjan)
 accessible website, screen-reading
 software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft
 copies of reading material, screen
 reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Efforts have been directed towards provisioning of inclusive environment.

- **At administrative level:** Access to education to all irrespective of caste, creed. State reservation guidelines are adhered to. Foreign students are encouraged. Scholarship to poor and meritorious students from aid fund (Rahat) and students from reserved category are encouraged to avail scholarships given by government. Valued added courses in English for students facing problem in the language.
- **Freshers cum Talent search competition** for hostellers and day scholars to assess talent. Students participate in great numbers in Panjab University Youth Festival and bring many laurels.
- **Regional festivals:** Equal importance given to all regional cultural festivals like Makar Sakranti, Bihu, Lohri, Pongal, Vasant Panchmi, Diwali, Christmas and Gurupurab.
- **National festivals:** Independence Day, Republic Day,

National Youth Day and National Constitution Day are celebrated to kindle patriotism amongst students.

- Linguistic Activities: Events like Hindi Diwas organized every year. The college has three different language departments (Hindi, English and Punjabi) that carry out various activities.
- Communal Socio-Economic related activities: Lohri, Diwali, Christmas and Gurupurab celebrated with enthusiasm.
- Other diversities: Major world awareness days like International Women's Day, World Forest Day, World Environment Day, International Yoga Day are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution is not inert but a living document. It is moral responsibility of every institution to make its students aware of various values, rights, duties and obligations. At GGSCW, we endeavor to do so by undertaking various activities directed towards it.

- NSS and NCC: Two integral bodies commit to various activities to inculcate constitutional obligations, patriotism and responsibilities as in Article 51A among students and staff.
- Efforts for sustainable environment: Right to environment is right without which development of individual and realization of full potential is not possible. It is inherent in Article 21, 19 and 14, of which students are made aware through various environment friendly activities such as Swachh Bharat campaigns and Tree Plantation drives. Safe practices as plastic ban, water conservation, waste segregation, e-waste disposal, cleanliness are undertaken and anti-pollution campaign organized.
- Democratic values: The College enshrines sovereign and

democratic values of our Constitution through various activities on Independence and Republic Day annually. Constitution Day is celebrated every year and electoral literacy club generates voting awareness.

- **Citizens' rights:** College offers Political Science as subject in Humanities. It conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ggscw.ac.in/Downloads/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various national and international commemorative days, events and festivals that are an integral part of learning and help in building strong cultural belief in students. Various activities were organized by the college to spread awareness about their importance.

Important National Days

The college organized various activities on Republic Day, 75th Independence Day, Constitution Day, National Voter's Day, National Sports Day, Van Mahotasa Day, No Plastic Day, National Nutrition Week, Rashtriya Poshan Mah, Hindi Diwas, Mental Health Awareness, Doctor's Day, Sadbhawna Diwas, NSS and NCC Day.

National Commemorative Days

Gandhi Jyanti, Kargil Diwas, Rashtriya Ekta Diwas, National Youth Day, Children's Day, Mahadevi Verma Jayanti and Ambedkar Jayanti were celebrated to spread awareness amongst the youth.

International Days

World Environment Day, World Ocean Day, World Day against Child Labour, World Pollution Day, World Nature Conservation Day, International Youth Day, International Literacy Day, World Tourism Day, World Animal Day, World Mental Health Day, World Aids Day, World Cancer Day, International Women's Day, World Health Day, Earth Day, World No Tobacco Day, World Drugs Day, International Yoga Day, International Fraud Awareness Day, World Book Day, World Wetland Day, International day of Action for Women's Health, International Museum day were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our college, seat of higher education has adopted promotion of 'Sports and Well-being' and 'Women Entrepreneurship-Earn While You Learn' as best practice. Objective is to empower women economically, psychologically, generate in them spirit of self-confidence, positive healthy decision-making ability, team work leading to their well-being.

Sports has potential to leave social-economic legacies, challenge long-seated stereotypes. We adopted it as one of our best practices with UN Goal 5 (SDGs), Agenda 2030 as underlying principle. Financial, non-financial assistance is given for promotion. In 2021-22, free-ship (3,347,452/-) given to 206 beneficiaries. Students won various laurels. Concern is generation and distribution of funds.

Saksham Club through 'Earn While Learn' aims to inculcate concept of entrepreneurship and basics of management. Department of Home Science unleashed talent of students by organizing Mehndi, Diwali Bonanza Bake workshop-cum-stall and Summer Food Festival. Staff and students were made aware of healthy eating. Profit around 21,625/- earned. Fine Arts students earned around Rs. 1800/- from sale of various items during Diwali Bonanza Exhibition.

Learning in this direction not only generated income but also made them socially responsible, raised emotional quotient, much in alignment with 'holistic development of beings' being the main aim of education. Limitation faced is financial constraint.

File Description	Documents
Best practices in the Institutional website	https://ggscw.ac.in/Downloads/7.2.1.pdf
Any other relevant information	https://ggscw.ac.in/Downloads/freeships_2021.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Focus of our institution has always been towards better health and well-being of its staff and students. Emphasis is laid on concept of spirituality to instill a feeling of compassion, empathy, tolerance, self-discipline, a sense of community that transcends all diversities of religion, class and caste, to take on challenges of life and stand for justice fearlessly and confidently. Carrying forward Guru Gobind Singh Ji's philosophy of 'Oneness and Selfless Service to humanity' we start the academic year by visiting the historical Gurudwara Nada Sahib and academic session with "Sahej Path" that culminates with celebration of Sthapna Diwas to mark birth anniversary of Guru Gobind Singh Ji. Guru ka Langar is prepared and served to sangat. Besides, every year 'The Manipuri New Year' is also celebrated in the hostel by preparation of special meal dedicated to this practice. Essence is diversity and importance is given to various regional festivals like Lohri, Makar Sakranti, Vasant Panchami, Christmas and Diwali. Various activities are organized to mark the occasion, to make our students aware of the significance of these festivals in our lives and society as a whole, aiming towards holistic development of our students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plan of action for next academic year

- Department of Economics to prepare proposal for receiving grant from ICSSR to organize International Seminar under the ageis of 'Azadi ka Amrit Mahotsav' under the theme 'Swasth Bharat se Sampann Bharat: The Need of The Hour'.
- To invite tenders for new Art of the State Hostel building in order to provide home like environment to the hostel residents.
- To form a committee for collecting sponsorships for Golden Jubilee Souvenir and organizing various activities and functions during the coming session.
- To start working for hosting the forthcoming Panjab University Zonal Youth Festival in the coming session by framing working committees under various heads.
- To make more efforts for collecting and implementing feedback from the stakeholders.
- To plan for getting the external, academic, administrative and green audit done in the coming session.
- To enhance industry tie-ups in order to invite more companies for in-campus placements.
- To increase the number of Memorandum of Understanding (MoU) signed between the Institution and industries for polishing employability skills of students.
- To add more Value-Added Courses because of success of already running courses and increased demand for skill-based training.