



CHANDIGARH ADMINISTRATION DEPARTMENT OF HIGHER EDUCATION



Joint Prospectus 2017-18



Hand in Hand - Towards Excellence



Raj Bhavan
Chandigarh

V.P. Singh Badnore

H.E. the Governor of Punjab
and
Administrator
Union Territory, Chandigarh



MESSAGE

I extend my congratulations to the Department of Higher Education, College Principals and faculty for the thoughtful initiative of compiling a Joint Online Admission Prospectus for Government as well as Government aided privately managed colleges of Chandigarh.

The combined effort of the entire team in documenting the credentials of all the colleges and putting them jointly at one platform is highly commendable. This is an exemplary step in the lines of supporting the "Digital India" mission of the Government of India.

I am certain that this Joint Prospectus would be of great help to all the students from across the country. I compliment the management and faculty members for taking the initiative in bringing out this Joint Prospectus.

[V.P. Singh Badnore]

Parimal Rai, IAS



Adviser to the Administrator
Union Territory of Chandigarh
U.T. Secretariat, Sector-9
Chandigarh-160017




MESSAGE

I am delighted to learn that Post Graduate Government College for Girls, Sector-11, Chandigarh is in the process of publishing an online Joint Prospectus for admission to Government and Government aided privately managed colleges of Chandigarh.

I would like to appreciate the efforts of entire team which has documented the developments of all the colleges and brought them jointly on one platform. I am sure that this Joint Prospectus would be of great help to the students from across the country.

I extend my best wishes and congratulate the management and faculty members of the colleges for their efforts in bringing out this Joint Prospectus.


26.05.17
(Parimal Rai)

K. K. Jindal, IAS



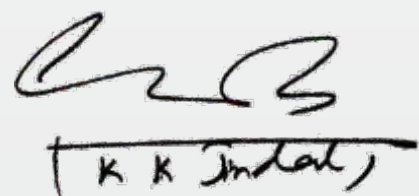
**Education-cum-
Finance Secretary**
Chandigarh Administration



MESSAGE

I complement the team of Higher Education Department on the release of online Joint Prospectus for the session 2017-18 of different Government and Government aided privately managed colleges of Chandigarh. I hope that the students seeking admission to these institutions will benefit from it and make the right choice not only of the institution but also of the course which they want to pursue.

I wish all the best to the students seeking admission to the Colleges in Chandigarh



(K K Jindal)

Jitender Yadav, IAS



Director Higher Education
State Project Director (RUSA)
Chandigarh Administration



MESSAGE

The Department of Higher Education has taken an initiative to introduce online Joint Prospectus containing all admission related information of Government and Government aided privately managed college of Chandigarh. This will bring the admission of all the colleges of Chandigarh under one umbrella for the benefit of students and parents. The colleges of Chandigarh offer a rich variety of courses in different streams. Sports facilities, community outreach activities, programmes of different societies help in holistic development of the students. This endeavour will make the admission process simpler and efficient.

I compliment all the institutions for participation in this effort.

J. Yadav
26/05/17
(Jitender Yadav) IAS



STATE PROJECT DIRECTORATE RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA) SECTOR-42, CHANDIGARH



Website: www.spdchd.ac.in

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RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA) - IN TRANSFORMING QUALITY AND BRANDING IN HIGHER EDUCATION UT, CHANDIGARH

Strong system of education, especially higher education, is the corner stone of reaching a country's national goals. Infact, education has been recognized as the prime driver of the growth engine. In the present setup, quality of higher education has a special meaning in the context of knowledge economy to reap the demographic dividend of the youth population in the country. Efforts have to be made to make education relevant and acceptable to the modern industries. The global context of competitive economy cannot be lost sight of in regard to the role of higher education.

The Government of India has initiated Rashtriya Uchchatar Shiksha Abhiyan (RUSA) mainly as quality interventions in higher education sector. The cardinal objectives of RUSA, the newly launched scheme in the education system of the country, are to achieve GER target of 25.2% by the end of the current plan period and 32% by the end of next five year plan period to improve the overall quality for the existing state higher education institutions, to correct regional imbalances regarding access to higher education, to improve equality in higher education, to ensure adequate availability of qualitative facilities in all higher educational institutions, to develop research-oriented and innovation environment and to integrate skill development through optimum interventions.

The U.T. Administration, Chandigarh has adopted RUSA under Centrally Sponsored Scheme as its flagship programme. State Higher Education Council (SHEC) has been constituted under the chairmanship of Professor Arun Grover, Vice-Chancellor, Panjab University. The Council would aim to prepare skilled human resource with rich moral and social values so that the youth can give their best for the national development.

The Project Approval Board (PAB) of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) of MHRD, Govt. of India has accorded approval for the total amount of Rs. 20 Crore under Infrastructure Head to City Colleges to the tune of Rs. 2 Crore in respect of Post Graduate Government College for Girls, Sector 42, Post Graduate Government College for Girls, Sector 11, Post Graduate Government College, Sector 46, Government Home Science College, Sector 10, MCM College for Women 36, Dev Samaj College for Women, Sector 45, DAV College, Sector 10, Regional Institute of English, Sector 32, Shri Guru Gobind Singh College, Sector 26 and Guru Gobind Singh College for Women, Sector 26, Chandigarh. Earlier the State Higher Education Plan of UT, Chandigarh was submitted to MHRD, New Delhi under RUSA scheme after due approval of State Higher Education Council, UT, Chandigarh. The Institutional Development Proposal received from different colleges across the city was integrated into State Higher Education Plan (SHEP). Mr. Jitender Yadav, SPD (RUSA) - cum- Director Higher Education, UT, Chandigarh said that, "Infrastructure Grant would provide new dimension in strengthening of Infrastructure resources in the existing Colleges and help in providing quality and branding in higher education in UT, Chandigarh". The task of Assessment and Accreditation agenda of MHRD has been completed. UT, Chandigarh becomes the first State in the country to achieve the 100% accreditation agenda of MHRD. It is a matter of pride that 75% of the institutions in UT are accredited with 'A' grade by NAAC against 26% institutions with 'A' Grade at the national level.



STATE PROJECT DIRECTORATE RASHTRIYA UCHCHATAR SHIKHSA ABHIYAN (RUSA) SECTOR-42, CHANDIGARH



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Activities conducted by State Project Directorate, RUSA, UT, Chandigarh

- College Cluster Workshops on **Choice Based Credit System** held on 19th May, 2016 at PGGCG 42, Chandigarh
- College Cluster Workshops on **Geo Tagging** held on 19th August, 2016 at PGGCG-42, Chandigarh
- Panel Discussion on **Choice Based Credit System** held on 8th October, 2016 at GCC&BS-50, Chandigarh
- College Cluster Workshops on **Management Information System** held on 20th October, 2016 at PGGC-11, Chandigarh
- College Cluster Workshops on **Public Financial Management System (PFMS)** held on 5th November, 2016 at PGGCG-42, Chandigarh
- College Cluster Workshop on **Academic Performance Indicator for Career Advancement Scheme** held on 25th January, 2017 at DAV College, Sector-10, Chandigarh
- National Training Workshop on **A Gateway for Digital India Vision – National Academic Depository (MHRD- Imitative)** held on 8th March, 2017 at Panjab University.
- Workshop on **Utilization of RUSA grant** held on 3rd May, 2017 at MCM DAV, Sector-36, Chandigarh
- College Cluster Workshop on **E-Learning- Massive Open Online Courses (MOOC)** held on 5th May, 2017 at PGGCG-11, Chandigarh
- Hands on training workshop on **e-Procurement from GeM (Government e-Marketplace)** held on 09th May, 2017 at PGGCG-11, Chandigarh

Dr. Dalip Kumar
ASPD (RUSA)
UT, Chandigarh

एडवाइजर परमिल राय ने लॉन्च की रूसा की वेबसाइट
हर गवर्नमेंट कॉलेज के स्टूडेंट्स, टीचर्स और
कोर्सेज की जानकारी बस एक क्लिक पर

सिटी रिपोर्ट | चंडीगढ़

अब चंडीगढ़ के सभी सरकारी कॉलेजों की सभी तरह की डिटेल्स आपको एक क्लिक करने पर ही मिल जाएगी। इसके लिए एडवाइजर टू एडमिनिस्ट्रेटर परमिल राय अन्य अफसरों की मौजूदगी में स्टेट स्तर एजुकेशन काउंसिल की



WHAT COMPRISES US?



COURAGE TO KNOW

POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS SECTOR-11, CHANDIGARH

Tel: 0172-2740614

E-mail: principal_gcg@yahoo.com

www.gcg11.ac.in



POST GRADUATE GOVERNMENT COLLEGE SECTOR-11, CHANDIGARH

(Co- educational)

Tel: 0172-2740597

E-mail: principal@gc11.ac.in

www.gc11.ac.in



REGIONAL INSTITUTE OF ENGLISH SECTOR-32, CHANDIGARH

Tel: 0172-2676005

E-mail: drie32chd@gmail.com

www.rieni.org



POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS SECTOR-42, CHANDIGARH

Tel: 0172-2676005

E-mail: gcg42chd@yahoo.com

www.gcg42.ac.in



POST GRADUATE GOVERNMENT COLLEGE SECTOR-46, CHANDIGARH

(Co- educational)

Tel: 0172-2678022

E-mail: gc46chandigarh@gmail.com

www.pggc46.ac.in



GOVERNMENT COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION SECTOR-50, CHANDIGARH

(Co- educational)

Tel: 0172-2673394

E-mail: gccbachd@hotmail.com

www.gccbachd.org



WHAT COMPRISES US?

GRANT-IN-AID INSTITUTIONS OF HIGHER EDUCATION
IN CHANDIGARH



DAV COLLEGE SECTOR-10, CHANDIGARH

Tel: 0172-2743980 (Co- educational)
E-mail: deanadmissiondavc@gmail.com
www.davchd.ac.in



SRI GURU GOBIND SINGH COLLEGE SECTOR-26, CHANDIGARH

(Co- educational)
Tel: 0172-2792754
E-mail: principal.sggs26@gmail.com
www.sggscollegechandigarh.in



GURU GOBIND SINGH COLLEGE FOR WOMEN SECTOR-26, CHANDIGARH

Tel: 0172-2792757
E-mail: admissionsggscw@gmail.com
www.ggscw.in



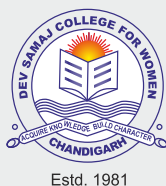
GOSWAMI GANESH DUTTA S.D. COLLEGE SECTOR-32 C, CHANDIGARH

(Co- educational)
Tel: 0172-4912400
E-mail: info@ggdsd.ac.in
www.ggdsd.ac.in



M.C.M. DAV COLLEGE FOR WOMEN SECTOR-36, CHANDIGARH

Tel: 0172-2603355
E-mail: principal_mcmdavcollege@yahoo.com
www.mcmdavcw-chd.edu



DEV SAMAJ COLLEGE FOR WOMEN SECTOR-45 B, CHANDIGARH

Estd. 1981
Tel: 0172-2603497
E-mail: principaldscw45@gmail.com
www.dscw45.com

WHY CHANDIGARH?



COURSES OF STUDY

- Undergraduate and Postgraduate courses in Humanities, Commerce, Sciences and Computer Science with Honours in most disciplines
- Biotechnology, Bioinformatics, Microbiology and Information Technology
- Contemporary courses - Gender Studies, Disaster Management, Human Rights, Police Administration, Mass Communication, Fashion Design, etc.
- Array of UGC approved vocational add-on courses

HOSTELS

- On campus and off campus separate hostels for boys and girls with full time hostel wardens.
- Airy, well furnished rooms
- Washrooms and baths with hot/cold water facilities
- Common rooms and recreation centers with Internet facility and other modern amenities
- Laundry services
- Hygienically prepared meals with nutritious and varied menus
- Medical care: full time nurse, doctor on call

SPORTS

- Full fledged departments of Physical Education.
- Training in athletics and wide range of sports including Yoga and Martial Arts.
- Qualified coaches provide training for National and International level competitive sports
- Special facilities for Sports persons.
- Annual Sports Meets

ACADEMICS

- Highly qualified and research oriented faculty
- Interactive teaching methodology
- Practical, experiential approach including field work, projects, presentations, etc.
- e-Content: study materials (videos, PPTs) uploaded on college website
- Formative assessment through assignments, tests and project work
- Meritorious students felicitated through Prize Giving Function and Annual Convocation
- Remedial Classes for weak students
- National/ International Seminars , Conferences and Extension Lectures



INFRASTRUCTURE

- Sprawling Campuses with Hostels, Auditoriums, Sports Grounds, Gymnasiums, Cafeterias.
- Smart Classrooms with Multimedia equipment, Seminar and Conference Rooms
- Well stocked libraries with intranet and internet (wi fi/ LAN) facilities.
- State-of-the-art science, computer and language labs.
- Stationery and book stores, photostat corners and daily needs shops



CO-CURRICULAR & CULTURAL ASPECTS

- Participation in Panjab University Annual Youth and Heritage Festival, Rose Festival, Chandigarh Carnival, etc.
- Inter and Intra College cultural and literary events/competitions : Fine Arts, Dance, Music, Drama, debates, declamations, quizzes
- Special focus on heritage, folk and classical arts and crafts
- Participation in Inter Varsity and National Level competitions
- College magazine / Wall Magazines/Newsletters, Clubs , Discussion Forums



SUPPORT MECHANISMS

- Infrastructural facilities for the physically challenged: ramps, lifts, washrooms, wheel chairs
- Special facilities for differently abled: amanuenses, Braille sheets, talking softwares
- Personal attention to the physically challenged/differently abled students
- Regular Mentoring of students
- Fee Concessions and scholarships
- Anti Ragging Helplines
- Anti - Sexual harassment Committees
- Counselling Cells
- Alumni Associations

SOCIETIES/CLUBS

- Subject-related Societies and Clubs
- AIDS Awareness
- Drug De Addiction
- Gender Equity and Women Empowerment
- Best Out of Waste
- Preservation and Promotion of Culture and Heritage
- Community Hygiene and Sanitation
- Traffic Awareness
- Dramatics
- Sports



HOLISTIC DEVELOPMENT

- Emphasis on inculcation of moral/ethical values
- Skill development and personality development
- Community service and outreach activities
- NSS units
- NCC Wings of Army, Navy and Air Force
- Collaborations with NGOs
- Skill Development courses
- Personal Development Programmes
- Exciting competitions: Mr/Ms Fresher/Graduate/Postgraduate
- All-round best student/best sportsperson awards

CAREER BUILDING

- Career Counselling, Mock Interviews, Aptitude Tests
- Placement Cells
- Networking with Business Houses, Seminars by HR Experts
- Mega Job Fests for placement
- M o U ' s with National/International organisations.



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Centralized Admission Schedule

IMPORTANT DATES (Session 2017-18)

Last date for Online Submission of Admission Forms for all centralised courses and streams	26 th June, 2017
Display of tentative merit list	5 th July, 2017 by 4:00 p.m.
Objections(if any) in the tentative merit list can be filed at www.dhe.chd.gov.in	7 th July 2017 by 1:00 p.m.
Display of final merit list	8 th July 2017 by 1:00 p.m.

Important Note: CBCS (Choice Based Credit System) will be implemented as per Panjab University instructions/guidelines as and when notified by the University and will be intimated on the website of the respective colleges.

CLASS	PERCENTAGE	DATE	VENUE	
B.Com I	As per Panjab University Notification to be advertised in the leading Newspapers			
B.Sc. I <ul style="list-style-type: none"> • Medical • Microbiology (Elective) • Biotechnology (Elective) • Bioinformatics (Elective) • Biochemistry (Elective) • Industrial Microbiology (Elective) • Industrial Chemistry (Elective) • Microbial & Food Technology • Biotechnology (Honours) • Bioinformatics (Honours) 	1st Counselling		DAV College Sector-10, Chandigarh (Mini Auditorium)	
	General Pool (Outside UT)			
	General Category			
	90% and above (10:00 a.m.-1:00 p.m.)	10.07.2017		
	85% and above (01:00 p.m. – 4:00 p.m.)	10.07.2017		
	80% and above (10:00 a.m. – 1:00 p.m.)	11.07.2017		
	UT Pool			
	General Category			
	80% and above (01:00 p.m. - 4.00 p.m.)	11.07.2017		
	70% and above (10:00 a.m. - 1:00 p.m.)	12.07.2017		
60% and above (1:00 p.m. - 4:00 p.m.)	12.07.2017			
**Reserve Category (Outside UT) (10:00 a.m. - 1:00 p.m.)		13.07.2017		
**Reserve Category (UT) (1:00 p.m. - 4:00 p.m.)		13.07.2017		
***2nd Counselling				
**Reserve Category (Outside UT & UT) (10.00 a.m. - 4:00 p.m.)		17.07.2017		
General Category (UT) (10:00 a.m. – 4.00 p.m.)		18.07.2017		
De-Reservation of Seats (11:00 a.m.)		22.07.2017		



CLASS	PERCENTAGE	DATE	VENUE	
B.Sc. I • Non-Medical • Computer Science (Elective) • Information Technology (Elective) • Computer Applications (Elective) • Statistics (Elective) • Biochemistry (Elective) • Industrial Chemistry (Elective)	1st Counselling		Guru Gobind Singh College for Women Sector-26, Chandigarh (Main Auditorium)	
	General Pool (Outside UT)			
	General Category			
	90% and above (10:00 a.m. - 11:30 a.m.)	10.07.2017		
	85% and above (11:30 a.m. - 1:00 p.m.)	10.07.2017		
	80% and above (1:30 p.m. - 4:00 p.m.)	10.07.2017		
	UT Pool			
	General Category			
	70% and above (10:00 a.m. - 1:00 p.m.)	11.07.2017		
	60% and above (1:30 p.m. - 4:00 p.m.)	11.07.2017		
	**Reserve Category (Outside UT) (10:00 a.m.)	12.07.2017		
	**Reserve Category (UT) (1.30 p.m.)	12.07.2017		
	Sports Trials (10:00 a.m.)	13.07.2017		
***2nd Counselling				
**Reserve Category (Outside UT & UT) (10:00 a.m. - 12:00 p.m.)	17.07.2017			
General Category (Outside UT & UT) (12:30 p.m.)	17.07.2017			
De-Reservation of Seats (11:00 a.m.)	22.07.2017			
CLASS	PERCENTAGE	DATE	VENUE	
B.B.A. I	1st Counselling		GGDSD College, Sector-32, Chandigarh (Main Auditorium)	
	General Pool (Outside UT)			
	Reserved Category (10:00 a.m. - 1:00 p.m.)	10.07.2017		
	General Category (10:00 a.m. - 1:00 p.m.)	10.07.2017		
	UT Pool			
	Reserve Category (2:00 p.m. - 5:00 p.m.)	10.07.2017		
	UT Pool			
	General Category (10:00 a.m. - 1:00 p.m.)	11.07.2017		
	General Category (02:00 p.m. - 5:00 p.m.)	11.07.2017		
	General Category (10:00 a.m. - 1:00 p.m.)	12.07.2017		
	General Category (02:00 p.m. - 5:00 p.m.)	12.07.2017		
	***2nd Counselling			
	General Pool (Outside UT)			
Reserve Category (10:00 a.m. - 12:00 p.m.)	19.07.2017			
De-Reservation of General Seats (10:00 a.m.-12:00 p.m.)	19.07.2017			
General Category (10:00 a.m. - 12:00 p.m.)	19.07.2017			
UT Pool				
Reserve Category (12:00 a.m. - 2:00 p.m.)	19.07.2017			
De-Reservation of UT Pool Seats (General category) (2:30 p.m. - 5:00 p.m.)	19.07.2017			
De-Reservation of UT Pool Seats (General category) (10:00 a.m. - 5:00 p.m.) (against vacant seat if any)	20.07.2017			



CLASS	PERCENTAGE	DATE	VENUE
B.C.A. I	1st Counselling		GGDSD College, Sector-32, Chandigarh (Main Auditorium)
	General Pool (Outside UT)		
	Reserve Category (10:00 a.m. – 1:00 p.m.)	13.07.2017	
	General Category (10:00 a.m. – 1:00 p.m.)	13.07.2017	
	UT Pool		
	Reserve Category (2:00 p.m. – 5:00 p.m.)	13.07.2017	
	UT Pool		
	General Category (10:00 a.m. – 1:00 p.m.)	14.07.2017	
	General Category (02:00 p.m. – 5:00 p.m.)	14.07.2017	
	General Category (10:00 a.m. – 1:00 p.m.)	15.07.2017	
	General Category (02:00 p.m. – 5:00 p.m.)	15.07.2017	
	***2nd Counselling		
	General Pool (Outside UT)		
Reserve Category (10:00 a.m. – 12:00 p.m.)	21.07.2017		
De-Reservation of General Seats (10:00 a.m.-12:00 p.m.)	21.07.2017		
General Category (10:00 a.m. – 12:00 p.m.)	21.07.2017		
UT Pool			
Reserved Category (12:00 a.m. – 2:00 p.m.)	21.07.2017		
De-Reservation of UT Pool Seats (General category) (2:30 p.m. – 5:00 p.m.)	21.07.2017		
De-Reservation of UT Pool Seats (General category) (10:00 a.m. – 5:00 p.m.) (against vacant seat if any)	22.07.2017		
CLASS	PERCENTAGE	DATE	VENUE
M.Sc. I (IT)	1st Counselling		GGDSD College, Sector-32, Chandigarh (Main Auditorium)
	General Pool (Outside UT)		
	Reserve Category (10:00 a.m. – 1:00 p.m.)	17.07.2017	
	General Category (10:00 a.m. – 1:00 p.m.)	17.07.2017	
	UT Pool		
	Reserve Category (2:00 p.m. – 5:00 p.m.)	17.07.2017	
	UT Pool		
	General Category (10:00 a.m. – 1:00 p.m.)	18.07.2017	
	General Category (02:00 p.m. – 5:00 p.m.)	18.07.2017	
	***2nd Counselling		
	General Pool (Outside UT)		
	Reserve Category (10:00 a.m. – 11:00 a.m.)	22.07.2017	
	De-Reservation of General Seats (10:00 a.m.-11:00 a.m.)	22.07.2017	
General Category (10:00 a.m. – 11:00 a.m.)	22.07.2017		
UT Pool			
Reserve Category (11:00 a.m. – 12:00 p.m.)	22.07.2017		
De-Reservation of UT Pool Seats (General category) (12:00 p.m. – 2:00 p.m.)	22.07.2017		
De-Reservation of UT Pool Seats (General category) (3:00 p.m. – 5:00 p.m.) (against vacant seat if any)	22.07.2017		



CLASS	PERCENTAGE	DATE	VENUE
M.Com. I	UT Pool		GCCBA Sector 50, Chandigarh
	General Category		
	80% and above with weightage (9:00 a.m. – 10:00 a.m.)	10.07.2017	
	75% and above with weightage (10:00 a.m. – 12:00 p.m.)	10.07.2017	
	70% and above with weightage (12:00 p.m. - 2:30 p.m.)	10.07.2017	
	All Eligible less than 70% (2:30 p.m.) (For vacant seat if any)	10.07.2017	
	General Pool (Outside UT)		
	General Category		
	80% and above (9:00a.m. - 10:00 a.m.)	11.07.2017	
	75% and above (10:00 a.m. – 11:00 a.m.)	11.07.2017	
70% and above (11:00 a.m. - 12:00 p.m.)	11.07.2017		
All Eligible less than 70% (12:00 p.m.) (For vacant seat if any)	11.07.2017		
**Reserve Category (outside UT) (2:00 p.m.)	11.07.2017		
**Reserve Category (UT) (9:00 a.m.)	12.07.2017		
Additional Seats (1:00 p.m.)	12.07.2017		
	De-Reservation of Seats (2:00 p.m.) (against vacant seat if any)	22.07.2017	

**** If a reserve candidate falls under the GENERAL CATEGORY merit list, the candidate will be given admission in the GENERAL CATEGORY only. So the candidate must report as per admission schedule of General Category on the date and time specified under General Category.**

***** After the 2nd counselling, subsequent counselling will take place in respective colleges subject to availability of seats.**

Note:

- Admission to B.A, M.A. and M.Sc. except M.Sc. (IT) will take place in the respective colleges. For admission schedule of these classes, the candidates can refer to the website of the respective college.
- Candidates are required to bring a 'Hard Copy' of the admission form on the day of admission along with the self-attested photocopies of his/her certificates.



Details of Courses in Different Colleges

Doctorate & M.Phil. Courses

Government Colleges

Name of the Course	PGGCG 11	PGGC 11	PGGCG 42
Ph.D. (Chemistry)	✓		
Ph.D. (Music Vocal)	✓ *		
Ph.D. (Music Instrumental)	✓ *		
Ph.D. (Dance)	✓ *		
Ph.D. (Physical Education)		✓	
Ph.D. in Life Sciences (Zoology)			✓
M.Phil. (Physical Education)		✓	

*Subject to approval by Panjab University

Note: For number of Seats, refer to respective college

Grant-in-Aid Colleges

Name of the Course	DAV 10	GGD SD 32
Ph.D. (Biotechnology)	✓	✓
Ph.D. (Chemistry)	✓	✓
Ph.D. (Physics)	✓	
Ph.D. (Zoology)	✓	

Note: For number of Seats, refer to respective college



Postgraduate Courses

Seats available in Government Colleges

Name of the Course	PGGCG 11	PGGC 11	PGGCG 42	PGGC 46	GCCBA 50	RIE 32
M.A. Dance	30					
M.A. Economics	30					
M.A. English	30	40	40			30
M.A. Fine Arts	20*					
M.A. History		60				
M.A. Music (Instrumental)	30					
M.A. Music (Vocal)	30					
M.A. Political Science			30			
M.A. Public Administration	30		30			
M.A. Punjabi		60				
M.A. Sociology	30		30			
M.Com.	40*	40	40	40	40	
M.P.Ed.		40				
M.Sc. Botany	20		20			
M.Sc. Biotechnology		20*				
M.Sc. Chemistry	20	40				
M.Sc. Information Technology	30*	40	30			
M.Sc. Microbial Biotechnology			20			
M.Sc. Zoology	20	20*	20			
Postgraduate Diploma Courses						
PG Diploma in Computer Applications	30		30			
PG Diploma in Translation (English to Hindi)			30			
PG Diploma in Mass Communication			30			
PG Diploma in Guidance & Counselling			30			
PG Diploma in Cyber Crime			30			
PG Diploma in Chemical Analysis of Food			30*			

*Subject to approval by Panjab University, Chandigarh.



Postgraduate Courses

Seats available in Grant-in-Aid Colleges

Name of the Course	DAV 10	MCM DAV 36	DSCW 45	GGDSD 32	GGSCW 26	SGGS 26
M.A. Economics	60	60	60	60	60	60
M.A. English	60	60		40	60	60
M.A Hindi		✓*				
M.A. Political Science		✓*				
M.A. Psychology	40	40				
M.A. Public Administration	60	✓*				
M.A. Punjabi						60
M.A. Sociology	60	60			60	
M.E.F.B.				40		
M.Com.	60	40	40	80	80	80
M.Com. Business Economics	40					
M.Sc. Applied Chemistry (Pharmaceutical)				40		
M.Sc. Botany						
M.Sc. Bioinformatics				40		
M.Sc. Biotechnology	40			40		40
M.Sc. Chemistry	40	40				40
M.Sc. Information Technology	60			40	40	40+ 5(NRI)
M.Sc. Mathematics	60	40				60
M.Sc. Microbial Biotechnology						40
M.Sc. Physics	40	✓*		40		40*
M.Sc. Zoology	40					40
Postgraduate Diploma Courses						
PG Diploma in Computer Applications	60	30	80	60		80
PG Diploma in Mass Communication	60	30		30		
PG Diploma in Marketing Management	60			60		
PG Diploma in Fashion Designing			15			
PG Diploma in Personnel Management & Labour Welfare				60		

*Subject to approval by Panjab University, Chandigarh.



Undergraduate Courses

Seats available in Government Colleges

Name of the Course	PGGCG 11	PGGC 11	PGGCG 42	PGGC 46	GCCBA 50
B.A.	800	1000	700	400	
B.A. Information Technology (Elective)			20		
B.A. Fashion Designing (Elective)	✓ *				
B.B.A.		80		40	40+40*
B.C.A.	80	80	80	80	40
B.Com.	140	140	140	140	140
B.Sc. Medical	140	100	120		
B.Sc. Non-Medical	140	200	120	80*	
B.Sc. Computer Science (Elective)	60	60	40		
B.Sc. Information Technology (Elective)			20		
B.Sc. Bioinformatics (Elective)			30		
B.Sc. Biotechnology (Elective)		30	40		
B.Sc. Biotechnology (Honours)		30	30		
B.Sc. Microbiology (Elective)		30	30		
B.P.Ed. (Two Years)			50		
B.P.Ed. (Four Years)		50			

*Subject to approval by Panjab University, Chandigarh.

Seats available in Grant-in-Aid Colleges

Name of the Course	DAV 10	MCM DAV 36	DSCW 45	GGDSD 32	GGSCW 26	SGGS 26
B.A.	600	1200	400	800	500	1200
B.A., B.Ed. (Integrated)	25					
B.A. Information Technology (Elective)			40	60		80
B.B.A.	120	40	40	120+40*		
B.C.A.	120	80	80	120	40	120
B.Com.	280	280	140	350	280	280
B.Sc., B.Ed. (Integrated)	25					
B.Sc. Medical	90	125		150		160
B.Sc. Non-Medical	240	125	40	150	65	240
B.Sc. Non-Medical Statistics (Elective)				50		
B.Sc. Computer Science (Elective)	80			50	25	80
B.Sc. Computer Application		50				

*Subject to approval by Panjab University, Chandigarh.



Seats available in Grant-in-Aid Colleges

Name of the Course	DAV 10	MCM DAV 36	DSCW 45	GGDSD 32	GGSCW 26	SGGS 26
B.Sc. Information Technology (Elective)			40	50		
B.Sc. Biotechnology (Elective)	90			40		30
B.Sc. Biotechnology (Honours)	30			30		30
B.Sc. Bioinformatics (Honours)				30		
B.Sc. Med Biochemistry (Elective)				20		
B.Sc. Non-Med Biochemistry (Elective)				30		
B.Sc. Microbial and Food Technology		60				
B.Sc. Med Industrial Microbiology (Elective)				30		
B.Sc. Med Industrial Chemistry (Elective)				10		
B.Sc. Non-Med Industrial Chemistry (Elective)				30		
B. Voc. Retail Management				50		
B. Voc. Food Processing & Preservation				50		
B. Voc. Fashion Technology & Apparel Design				50		
B. Voc. Hardware and Networking				50		
B. Voc. Agri Business & Agrarian Entrepreneurship				50		
B. Voc. Degree in Medical Lab Technology	50					
B. Voc. Degree in Food Science and Technology	50					
B.A. (Elective Vocational) Office Management & Secretarial Practice		30				
B.A. (Elective Vocational) Functional English		30				
B.A. Functional English (Elective)				60	60	
B.A. Advertising, Sales Promotions & Sales Management (Elective)				60		
B.A. Fashion Designing (Elective)			40	60		
Diploma Courses						
Diploma in Medical Lab Technology				50		
Advance Diploma in Medical Lab Technology	50					
Diploma in Cosmetology and Beauty Care	50					



Add-On & Job Oriented Elective Courses

Seats available in Government Colleges

Name of the Course	PGGCG 11	PGGC 11	PGGCG 42	PGGC 46	GCCBA 50	RIE 32
Guidance and Counselling (Certificate, Diploma & Advance Diploma)	40					
Web Designing and Multimedia (Certificate, Diploma & Advance Diploma)	40		40		40*	
Disaster Management (Certificate, Diploma & Advance Diploma)	40		40			
Floriculture and Landscaping (Certificate & Diploma)	40					
Mass Media and Video Production (Certificate Course)	40					
Certificate in Office Management (3 Months, Self-Financing)	30					
Tourism and Travel Management (Certificate, Diploma & Advance Diploma)			40			
Bioinformatics (Certificate, Diploma & Advance Diploma)			40			
Environmental Auditing (Certificate, Diploma & Advance Diploma)			40			
Event Management (Certificate, Diploma & Advance Diploma)			40			
Animation and Graphics (Certificate, Diploma & Advance Diploma)			40			
Entrepreneurship (Certificate, Diploma & Advance Diploma)			40			
Mass Communication and Video Production (Certificate & Diploma)			40			
Cosmetology (Certificate & Diploma)			40			
Music (Vocal & Instrumental) (Certificate)			40*			
P.G. Course in Teaching of English (PGCTE) (3 Months Certificate)						50
Personal Development (P.D.) (120 Hours Certificate)	RIE conducting this course in all government colleges					
Chandigarh Training on Soft Skills (C-TOSS)						✓
Sarva Shiksha Abhiyan (SSA)						✓
Continuous Professional Development Course						✓

*Subject to approval by Panjab University, Chandigarh.



Add-On & Job Oriented Elective Courses

Seats available in Grant-in-Aid Colleges

Name of the Course	MCM DAV 36	GGDSD 32	DSCW 45
Communicative English	40		40
Cosmetology and Beauty Care	40		
French	40	40	
Interior Designing & Decoration	40		
Video Reporting	40	40	
Event Management		40	40
Computer Based Accounting		40	40
Advertising & Sales Management		40	40
Cosmetology		40	40
Animation and Graphics		40	40
Journalism		40	
Fashion Designing		40	
Child Psychology		40	
Guidance and Counselling		40	
Environmental Auditing		40	
Tourism and Travel		40	
Web Designing and Multimedia Development			40
Insurance Business			40
Yoga and Mental Health			40
Entrepreneurship			40

Note: For admission to Add-On & Job Oriented Elective Courses, please visit the website of respective college and refer to their prospectus for details.



Honours Courses (from 3rd Semester)

Available in Government Colleges

Name of the Course	PGGCG11	PGGC11	PGGCG42	PGGC46	GCCBA 50
B.A. Honours					
Defence Studies		✓			
Economics	✓	✓	✓	✓	
English	✓	✓	✓		
Geography	✓	✓	✓	✓	
Hindi	✓	✓	✓	✓	
History	✓	✓	✓	✓	
Music (I)	✓				
Music (V)	✓		✓		
Punjabi	✓		✓		
Political Science	✓	✓	✓		
Psychology	✓	✓	✓	✓	
Public Administration	✓		✓	✓	
Sanskrit	✓		✓		
Sociology	✓	✓	✓		
B.Com. Honours**					
Accounting and Finance		✓		✓	
Economics		✓		✓	✓
Management Studies	✓	✓*	✓		✓
Banking				✓	
B.Sc. Honours					
Chemistry	✓				
Physics	✓				

* Subject to the approval from the Panjab University, Chandigarh

** Any Change in the subjects will be announced on the official website of Panjab University, Chandigarh.



Honours Courses (from 3rd Semester)

Available in Grant-in-Aid Colleges

Name of the Course	DAV 10	MCM DAV 36	DSCW 45	GGDSD 32	GGSCW 26	SGGS 26
B.A. Honours						
B.A. Economics	✓	✓	✓	✓	✓	✓
B.A. English	✓	✓		✓	✓	✓
B.A. Geography	✓					
B.A. Hindi	✓	✓		✓		✓
B.A. History	✓	✓				✓
B.A. Political Science	✓	✓				
B.A. Psychology	✓	✓		✓	✓	
B.A. Public Administration	✓	✓				
B.A. Punjabi	✓					
B.A. Sociology	✓	✓		✓	✓	✓
B.Com. Honours						
B.Com. Business Finance & Accounting	✓					✓
B.Com. Business Economics					✓	✓
B.Com. Business Finance			✓			
B.Com. Management Studies		✓			✓	
B.Com. Economics		✓	✓	✓		
B.Com. Accounting and Finance				✓	✓	
B.Com. Banking	✓			✓	✓	
B.Sc. Honours						
B.Sc. Chemistry	✓					
B.Sc. Physics	✓	✓				



Important Instructions for filling the Admission form

Help desks will be set up in all the colleges from next day of release of the prospectus, to help the candidates in filling up the online Admission forms.

1. The applicant can apply for admission **online** only at **www.dhe.chd.gov.in**, there is **no offline mode** to submit the admission form.
2. Last date for online submission of admission form is **26th June, 2017**.
3. Admission form submitted after due date or **incomplete** in any respect will not be accepted.
4. Read the rules and regulations thoroughly before filling the admission form.
5. The column meant for **hostel** accommodation in the admission form should be filled with YES or NO.
6. Tick mark the **reserved category**, if any, and attach the supporting documents showing the name of the candidate. Certificates issued in the name of parents will not be valid.
7. The admission form has separate columns for Mother's name and Father's name. Both names have to be mentioned in all the records. However, in case any applicant doesn't wish to declare the name of either the Mother or the Father, he / she may not be forced to do so and no student will be denied admission on this ground.
8. For admission, **fraction of marks** less than the requisite percentage will **not** be rounded off to the advantage of the candidates i.e. 32.9%, 39.9% and 49.9% will not be rounded off to 33%, 40% and 50% respectively
9. **One set of self-attested copies of certificates should be attached/uploaded** with the admission form in the order as mentioned at the back of the application form which is as follows:
 - Matriculation Certificate for Date of Birth.
 - 10+2 Detailed Marks Certificate.
 - University/ Board DMC of the lower examination.
 - Character Certificate from the institution last attended or from a gazetted officer in case of private candidates. (Specimen of the form is given at the end of the Prospectus)
 - Migration Certificate/ Inter-University Migration Certificate.



- ScheduledCaste/Scheduled Tribe/Physically Challenged Persons/Sports/Defence/ Freedom Fighter's Ward/Kashmiri Displaced Person's Ward/Descendants of Kargil Martyrs/Single Girl Child/One out of only Two Girl Children/Cancer/AIDS/ Thalassemia Patients/Border Area/Rural Area/Excelled in Youth Festival.
- Sports Gradation Certificate from Chandigarh Sports Department for both U.T Pool and General Pool Candidates.
- Equivalence certificate from Panjab University of the last course passed by the candidate (where required).

10. Candidates are required to bring all the original certificates at the time of admission.

11. Two Affidavits, in original, are to be attached in case of **gap year/years**, if any (Specimen of the affidavit is given at the end of the Prospectus). Candidates with gap year will not be admitted to any college until the gap is explained to the satisfaction of the Principal of the concerned college by submitting an affidavit as per the specimen given at the end of the Prospectus.

12. The **full name** of the Board/University from which the last examination has been passed is to be given e.g. Punjab School Education Board instead of PSEB.

13. The candidate must upload his/her signature and a **scanned copy** of recent passport size photograph in the specified columns/spaces on the admission form.

14. The declaration given in the admission form should also be signed by the Parent/Guardian.

15. Students are advised to keep a **photocopy** of the filled Admission Form and bring it along on the day of admission.

16. All the Admitted students are required to submit online the **Anti-Ragging Undertaking** at the Anti-Ragging Web Portal of Government of India www.antiragging.in and submit the unique id/copy of undertaking generated online in the college office.



How to Apply Online For UG/PG Courses (New Student)

1. Visit the online Admission website **www.dhe.chd.gov.in** and download prospectus of Government and Grant in-Aid colleges. Study it thoroughly before applying for any course.
2. Click on the link **e-Admissions(2017-18)** on the website **www.dhe.chd.gov.in** for online Application Process
3. Click on **Sign Up** to register on website by filling email ID, Mobile Number and name (Spellings of Name must be same as in Class-X marks sheet/certificate).
4. An SMS will be automatically sent to the Candidate with his password to be used for further process.
5. Candidate will be able to log in to the admission portal by using the password in all future visits to this portal. Candidate can change password, if he/she desires
6. Log in again to the website.
7. Click on APPLICATION FORM. Candidate will be asked two options; **New Student** or **Old Student**.
8. Candidate applying for the first time in UG/PG courses will click on **New Student**.
9. Instruction page will be displayed once the candidate selects the New Course
10. Next select **Centralized Admission** for Courses for which admissions are centralized and select **Non-Centralized for courses** whose admission will be in respective colleges. **(Check Prospectus for details)**
11. After this the application form will be displayed to the candidate.
12. Candidate will have to fill details in various columns as required.
13. Candidate will have to upload scanned copies of all his/her certificates/ testimonials.
14. Candidate will also be required to upload his/her photograph as well as scanned signature.
15. Candidate will be able to view and can modify the information before final submission of the online application form. **After final submission modification of form will be locked.**
16. College authorities will scrutinize the documents uploaded by the candidate to confirm that there is no shortcoming or deficiency in the application form. Candidate will be able to check the status of his/her application online with his/her password on the admission portal in this regard.
17. In case any deficiency is found in the form regarding documents required to be uploaded, an SMS will be sent to the Candidate on his/her registered mobile number.
18. Candidate's form will be unlocked and he/she will be able to upload the additional document demanded on receiving the SMS regarding deficiency, if any.
19. Candidates are required to print the application form and bring the form along with self-attested copies of relevant testimonials at the time of admission.

Note:

- **A candidate can apply for Multiple Courses/Colleges with the same User id and Password**
- **All the information to the Candidates would be sent on his/her Registered Mobile Number**



Procedure to Apply Online (Old Student)

1. Visit the online Admission website www.dhe.chd.gov.in and download prospectus of Government and Grant in-Aid colleges. Study it thoroughly before applying for any course.
2. Click on the link **e-Admissions(2017-18)** on the website www.dhe.chd.gov.in for further process
3. This will take the user to www.dhe.chd.gov.in/eAdmission for further process.
4. Click on LOG IN
5. Click on APPLICATION FORM. Candidate will be asked two options **New Student** or **Old Student**.
6. Old Students will click on **Old Student link**.
7. Instructions page will be displayed on selection of the **Old Student** link.
8. Candidate will be asked to select his/her college and enter Roll No and Date of Birth
9. Candidate's pre-filled information will be displayed on the screen.
10. Candidate will be required to fill his/her result and submit the form.
11. Candidate will also be required to upload his/her photograph as well as scanned signature.
12. Candidate will be able to view and can modify the information before final submission of the online application form.
13. After final submission modification of form will be locked.
14. Candidates are required to Print the Form and submit the same to the Admission Committee in their respective college at the time of admission.

Important Note:

All the Admitted students are required to submit online, the Anti-Ragging Undertaking at the Anti-Ragging Web Portal of Government of India www.antiragging.in and submit the unique id/copy of undertaking generated online in the college office.



Rules & Regulations Governing Admissions

1. **CBCS (Choice Based Credit System)** will be implemented as per Panjab University instructions/guidelines as and when notified by the University and will be intimated on the website of the respective colleges.
2. The candidates are to be admitted strictly in accordance with the rules and regulations contained in the **latest** Panjab University calendar/guidelines/any other instructions which have been issued/may be issued by the University from time to time for the respective courses/examinations and in order of merit.
3. **All the admissions to these institutions are provisional and subject to the approval of the Panjab University. The institution cannot be held responsible in case the University does not approve the admission of a student on account of giving incomplete information, concealing necessary facts or attaching incomplete testimonials or choosing wrong combination of subjects or delayed submission of certificates etc. The fine/penalty imposed by Panjab University for any default in this regard shall be the personal responsibility of the student.**
4. All candidates found eligible for admission will have to **appear in person** before the Admission Committee on the dates notified in the prospectus. A candidate who does not attend the interview shall not be admitted.
5. Any instructions or rules received from the Director Higher Education, Chandigarh Administration/Panjab University, after the publication of this prospectus, will be binding on the students.
6. Students disqualified by any University/Board shall not be admitted.
7. Concealment of facts/furnishing of false information in the Admission form will lead directly to the cancellation of admission and the amount deposited as fee will be forfeited.
8. **For Hostel Admission**
 - a. The column meant for hostel accommodation in the admission form should be filled with YES or NO.
 - b. It is mandatory for the parent/guardian of the candidate to be present at the time of admission.
9. **Late Admission**
 - a. Permission of the Vice-Chancellor, Panjab University is necessary for admission after the expiry of the last date for admission given with the Principal's permission.
 - b. A student, whose result of 10+2 examination has not been declared by the School Board, may be admitted without late fee within 15 working days of the declaration of the result, depending upon the availability of seats and the fact that the Admission Form has been submitted as 'Result Awaited Case' before the last date of submission of Admission Forms. The attendance of such a student shall be counted from the date of admission. This would be applicable to Open School also. After expiry of this period, late admission approval from the Vice-Chancellor is required.
 - c. In case of late declaration of result by Panjab University, normal admission will take place within 10 working days of declaration of the result. This rule will not apply to a candidate who passes the lower examination from any other University/Board.



10. Re-admission

- a. A student who remains absent for more than 10 days at a stretch, including holidays, in one or more than one subjects/periods, without sanctioned leave is liable to have his/her name struck off from the college rolls.
- b. If a student's name is struck off from the college rolls, he/she will be required to seek re-admission within 10 working days failing which his/her admission will stand cancelled.
- c. Re-admission fee of Rs. 150/- will be charged. It is mandatory for the student to bring his/her parent at the time of re-admission.
- d. Re-admission is not the right of every student. It is the prerogative of the Principal of the respective college and it is allowed for not more than two times per semester/per session.
- e. The attendance of the student seeking re-admission will however be counted from the first day of teaching and not from the date of re-admission.

11. Withdrawal of Admission and Refund of Fee

In partial modification of office order no. DPI-UT-CS-12(6)95 dated 30-3-07/24-4-07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh endorsed vide no. 4721-4900/Misc/A-3 dated 28-5-07 regarding refund of entire fee collected from the students withdrawing before the starting of the course, the candidates in the waiting list would be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the institution/University to the student/candidate withdrawing from the programme. In case a student leaves after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter no. F.No. 1-3/2007(CPP-II) dated 23rd April 2007. **The processing fee will not be refunded.**

Note: *Notwithstanding anything contained in this document to the contrary, the “Instructions for Admission to Various Courses” of Panjab University, Chandigarh or any subsequent instructions to be issued by Panjab University for the session 2017-18 shall apply.*

12. Migration

Students from other **colleges affiliated to Panjab University** may be allowed to migrate with the prior permission of the concerned Principals and as per the University rules and regulations. The candidate has to submit **College Leaving Certificate** from the previous college along with the other certificates.

Candidates require Migration Certificate when:

- a. They are not from Panjab University.
- b. No migration will be permitted to a student with a combination of Subjects not provided in these colleges.
- c. Mid-term migration from any other university is not allowed.



13. Deficient Subjects

A candidate who has passed his/her 1st and 2nd Semester of B.A./B.Sc.(General)/B.Com/B.B.A./B.C.A. course conducted by another University/College affiliated to another University in India under specific authorisation by the University concerned, be allowed to migrate to a College affiliated to Panjab University/Department of evening Studies/ University School of Open Learning in the 3rd Semester/5th Semester of the respective Course (as per rules prescribed under Chapter XIV- "Migration of Students' Page No 247 to 262 of P.U. calendar Volume-III, (2009) on the condition that such a candidate will have to clear the Deficient Subject/s if any, within the permissible chances.

Deficiencies should be determined by the Principal/Chairperson at the time of admission under intimation to University (i.e. on the registration Return and examination forms) as well as to the students as per University rule No.6 given at Page 261 of P.U. Calendar. Vol.III, 2009.

- a. A Candidate seeking admission to any college after migration from Universities **other than** the Panjab University shall clear deficient subjects, if any, as determined by the College/University.
- b. Deficient subject is one which is not passed by the candidate in the previous institution in that class and is required to be qualified for admission to next higher class.
- c. The candidate should be asked to furnish the details of the courses he/she has covered in his/her previous institution, i.e. course contents etc. And that should be certified by the Principal/competent authority of the previous institution.
- d. In case of students who have passed their B.A./B.Sc./B.Com./B.B.A./B.C.A. part I/II examination from Universities other than those from the Punjab State there should be no deficient subjects. In case the student had covered more than 50% of the syllabus prescribed by the Panjab University in a subject it shall not be treated to be a deficient subject.

14. Foreign Students All Foreign Students shall obtain Eligibility Certificate from Deputy Registrar (General) Panjab University in all cases and the admission of the foreign students to College/Teaching Departments would be governed by the Guidelines issued by the Dean Foreign Students. The eligibility form should be accompanied by a forwarding letter from the Principal of the College/ Chairperson of the Teaching Department indicating the reason for denying the admission to the candidate. After obtaining the Eligibility Certificate, the candidate should submit the same to College/department where he/she is seeking admission.

Checklist of Documents for Foreign Students

1. Original Passport / Visa. (wherever applicable)
2. Valid Student Visa
3. A certificate of registration from the local police.
4. Date of Birth Certificate with the Father's/Mother's name
5. An eligibility certificate from the Panjab University to desired course
6. Original letter of certificate from present institution
7. Original Migration Certificate
8. Academic certificates and testimonials.
9. Original letters of scholarships in case of those who are Government of India sponsored scholars.

The respective college authorities have the right to reject any admission form and refuse admission if there is any discrepancy in the name, date of birth or even spellings of the names in passport, certificates, testimonials and birth certificate etc.



Eligibility Conditions for all Courses

Eligibility Conditions for Postgraduate Courses

MASTER OF ARTS (M.A.)

Admission will be made strictly in order of merit for admission to M.A. (1st semester). In case the College/Departments decides to hold Entrance Tests at their level, the following procedure will be followed besides the rules/regulations of Panjab University governing eligibility in a particular subject.

(i) Academic Weightage	60%
a. 10th Class	10%
b. 10+2 Class	10%
c. B.A. / B.Sc. / B.Com.	40%
(ii) Written and Oral Test / Aptitude Test	40%
a. Written Test of one hour duration	25%
b. Aptitude Test (wherever applicable)	15%
(iii) Weightage for Panjab University	5%
(iv) Weightage for Honours	15%

MASTER OF COMMERCE (M.Com.)

A person who possesses one of the following qualifications shall be eligible to join the course:

1. A Bachelor's degree in Commerce with not less than 45% marks in aggregate;
OR
2. B Com (Honours) degree with not less than 45% marks in aggregate;
OR
3. A Bachelor's degree with Honours in Economics/Mathematics/Statistics/Commerce with not less than 45% in aggregate;
OR
4. A Bachelor's degree with 50% marks in aggregate having offered Economics/Mathematics/Statistics/Commerce as a subject in the examination.

In case of a candidate having Bachelor's degree of the University through Modern Indian Language [Hindi/Urdu/Punjabi/Gurumukhi Script] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Panjab University Syndicate, 50% marks in aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together;

OR



5. An associate of (i) Institute of Chartered Accountants of India or England **or** (ii) Institute of Cost and Works Accountants of India or England.

OR

6. Pass in the final examination conducted by the Institute of Company Secretaries of India.

OR

7. Any other qualification recognized by Panjab University Syndicate for the purpose.

A candidate who seeks admission on the basis of qualifications mentioned in (3), (4) and (5) above shall be required to qualify a special examination in two papers on (i) Commercial and Taxation Laws, and (ii) Accounting and Auditing, within one year from the date of Admission (either in Semester I or in Semester II examination), in accordance with the Syllabus prescribed by the Panjab University Senate.

Further, the maximum marks shall be 100 in each paper and the pass marks shall be 35% as in B.Com Examination. There shall be no internal assessment in these papers and marks obtained in these papers will not be counted in the Semester examination.

MASTER OF ENTREPRENEURSHIP AND FAMILY BUSINESS (MEFB)

As per rules and regulations of Panjab University, all students who have passed Bachelors/ Master's degree in any discipline with not less than 50% marks in aggregate or pass in final examination conducted by Institute of Chartered Accounts of India or IC.W.A. or I.C.S.I are eligible for admission . Admission will be made on the basis of entrance Test PU-CET (PG) + Merit (50% weightage to entrance 50% weightage to qualifying exam).

MASTER OF PHYSICAL EDUCATION (M.P.Ed.)

(Approved by NCTE vide Letter No. F.NRC/NCTE F-7/CH-32/148 MEETING/2009) dated 31 Aug., 2009

Reservation for UT/General Pool: 60:40

Eligibility

A person who possesses one of the following qualifications shall be eligible to join the course:-

- (a) Candidates who have obtained at least **fifty percent** marks in the B.P.Ed. Degree/or B.Sc. degree in Physical Education, Health Education and Sports from Panjab University are eligible for admission.

OR

- (b) Bachelor's Degree of Physical Education (after Graduation)/Post-Graduation Diploma in Physical Education of another University recognized by the Panjab University obtaining not less than 50% marks.

OR

- (c) A Bachelor's Degree of Physical Education (Four Year degree after 10+2) of any other University recognized by Panjab University obtaining not less than 50% marks.

OR



(d) Any other qualification recognized by the Syndicate as equivalent to (a), (b) or (c).

Provided that a candidate admitted under any of the clauses (a) to (d) qualifies in the Standard Physical Efficiency Test.

1. Admission to M.P.Ed. Course will be on the basis of Written Entrance Test. Seventy five multiple choice questions based on B.P.Ed. syllabus and Current Events will be set for the Entrance Test. There will be no negative marking. Over written answers will not be evaluated.
2. Additional Sports weightage will be as per clause 18.2 of Handbook of Panjab University, Chandigarh.
3. Provided that a candidate considered for admission under any of the above clauses (i) to (iii) qualifies in the Coopers' 12 minute/ 9 minute run/ walk test for boys and girls respectively at the time of admission to this course and he/she is required to score minimum 45% of marks of the maximum score obtained by the examinee.

Note:

1. Merit for M.P.Ed.-First Year will be determined on the basis of 50% marks obtained in the **qualifying examination and 50% of the marks obtained in the written test.**
2. **Due weightage shall be given in the field of sports/NCC/NSS and proficiency in the game/sports of choice etc. as per the guidelines of the Chandigarh Administration/ Panjab University, Chandigarh.**

Note:

For subject details of MPEd (Semester System) refer to website www.puchd.ac.in (Complete Syllabi-Education-Physical Education)

MASTER OF SCIENCE (M.Sc.)

Applied Chemistry (Pharmaceutical)

As per rules and regulations of Panjab University, all students who have passed B.Sc. with Chemistry, B.Tech. (Chemical Engg. & Technology), B.Pharma. with not less than 55% marks in aggregate are eligible for admission. Admission will be made on the merit basis.

Botany

As per rules and regulations of Panjab University, all students who have passed B.Sc. with Botany, having at least 50% marks in aggregate, from Panjab University or any other recognized university are eligible for admission. Admission will be made on the basis of combined merit of CET (P.G.) and B.Sc. examination.

Chemistry

As per rules and regulations of Panjab University, B.Sc. (Medical/Non-Medical) candidates who have passed the said examination securing 50% marks in aggregate and also 50% marks in the subject of Chemistry separately are eligible for admission as per rules and regulations of Panjab University. The candidates, who have passed B.Sc. (Medical) examination, shall be required to study Mathematics in the first as well as 2nd semester and



those who have passed B.Sc. (Non-Medical) examination shall be required to study Biology in the first and 2nd semester. Admission will be made on basis of combined merit of CET (P.G.) conducted by Panjab University, Chandigarh and B.Sc. examination (50:50).

Physics

As per rules and regulations of Panjab University, all students who have passed B.Sc. Degree with Physics and Mathematics are eligible for admission as per rules and regulations of Panjab University. Admission will be made on the basis of combined merit of P.U.-CET (P.G.) and B.Sc. examination.

Zoology

As per rules and regulations of Panjab University, all students who have passed B.Sc. with Zoology having at least 50% marks in aggregate from Panjab University or any other recognized university are eligible for admission. Admission will be made on the basis of combined merit of P.U.-CET (P.G.) and B.Sc. examination.

MASTER OF SCIENCE IN INFORMATION TECHNOLOGY (M.Sc. IT)

A person who has passed one of the following examinations shall be eligible to join Part I of the course:

- i. B.C.A. examination from Panjab University.
- ii. B.E./B.Tech. in Computer Science/Information Technology from Panjab University.
- iii. B.C.A./B.Sc. (Hons) in Computer Science/B.Sc. (H.S.) in Mathematics & Computing or any other graduation with Computer Science/IT/Computer Applications and Mathematics in all three years of graduation
- iv. Any examination from another University recognized by Panjab University, Chandigarh as equivalent to any of the above examinations.

MASTER OF SCIENCE IN BIOTECHNOLOGY

Admission will be on the basis of entrance test CET-(P.G.) conducted by the Panjab University. Only the rank holders in the entrance test will be considered for admission. 50% weightage will be given to the score in entrance test & 50% to the score in the qualifying examination.

Bachelor's degree (under the 10+2+3) in Physical, Biological, Pharmaceutical, Agricultural, Veterinary or Fishery Sciences or Bachelor's degree in Engineering / Technology , Home Science, Medicine (MBBS) from any University / Institute recognized by Panjab University. The candidate must have obtained 55% marks at the Bachelor's degree level.



MASTER OF SCIENCE IN MICROBIAL BIOTECHNOLOGY

A candidate must have Bachelor's degree from any field of Biological Sciences including Biotechnology is eligible to seek admission in M.Sc. Microbial Biotechnology. The admission will be based on 50% score in Entrance Test (CET-PG) conducted by the Panjab University and 50% marks in qualifying exam.

POSTGRADUATE DIPLOMAS

POSTGRADUATE DIPLOMA IN COMPUTER APPLICATIONS (P.G.D.C.A.)

- i. Graduate (B.A./B.Sc./B.Com./B.C.A. under 10+2+3 system of examination) having Mathematics as main subject upto 10+2 level
OR
- ii. B.E. / B.Tech.
OR
- iii. Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.

POSTGRADUATE DIPLOMA IN CHEMICAL ANALYSIS OF FOOD

The eligibility of the above said course is minimum percentage is 50 % or B grade for students with a degree in Pure Sciences

POSTDRADUATE DIPLOMA IN MASS COMMUNICATION (P.G.D.M.C.)

The admission to the course shall be open to any person who has pass the Bachelor's degree examination in any faculty from Panjab University or any other University recognized as equivalent thereto.

POSTDRADUATE DIPLOMA IN FASHION DESIGNING

Graduation from Panjab University/any other examination recognized Panjab University as equivalent to graduation with at least 50% aggregate marks.

POSTDRADUATE DIPLOMA IN MARKETING MANAGEMENT/ PERSONNEL MANAGEMENT & LABOUR WELFARE

The minimum qualification for admission to First Semester of the course shall be:

- i. A Bachelor's/Postgraduate degree in any discipline of the Panjab University or a degree of any other University which has been recognized by the Syndicate as equivalent thereto with not less than 45% marks in the aggregate:
Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Panjabi (Gurumukhi Script) and/or in a Classical Language Sanskrit/Persian/Arabic] or a degree of any other University obtained in the same manner, recognized by the Syndicate 45% marks in the



aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

OR

- ii. A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or Institute of Chartered Accountants of England and Wales, or (b) Institute of Cost & and Works Accounts of India or Institute of Cost & Management Accountants incorporated by Royal Charter, London, or (c) Institute of Company Secretaries of India.

OR

- iii. AMIE examination with at least 50% marks.

ADMISSION TO ALL OTHER POSTGRADUATE DIPLOMA/ CERTIFICATE AND OTHER COURSES FACULTY OF ARTS/SCIENCES/LANGUAGES etc.

Follow the Panjab University Calendar Volume-II, 2007 which is also available at Panjab University (Store) and also on the website www.puchd.ac.in

Important Note:

The Eligibility of courses is as per Panjab University Regulations. Any Change in Eligibility Condition by the Panjab University will be applicable.



Eligibility Conditions for Undergraduate Courses

BACHELOR OF ARTS (B.A.)

1. A candidate who has passed one of the following examinations with English as one of the subjects shall be eligible to join the first Semester class of B.A. degree course in a College affiliated to Panjab University. However, a candidate who has not qualified English as one of the subjects at the 10+2 examinations shall be eligible to join B.A. 1st semester only provisionally, subject to his/her qualifying the deficient subject of English from the parent Board/Body/Council/University in two consecutive chances subsequent to his/her admission, failing which his/her admission to B.A. 1st Semester and the result for the examination shall automatically stand cancelled.
 - i. B.A./B.Sc./B.Com. Part-I (Old Scheme)/ Intermediate/Arts/Science/Agriculture examination of Panjab University.
 - ii. The 10+2 examination under 10+2+3 system of education of a recognized University/Board/Council.
 - iii. PrakShastri/Vishard examination with compulsory English. (Vide Senate Para-LXXVII dated 06.12.2009)
 - iv. Any other examination recognized by Panjab University as equivalent to (i), (ii) and (iii) above.

Provided further that a student shall be eligible to opt for the subject of Computer Science at the B.A. level if he/she has passed the +2 examination with Science/Commerce/ Economics/Mathematics and Computer related subject like Computer/Information technology etc. as one of the elective subjects or optional subjects.

NOTE: The candidates who have passed computer related subject like Computer science/Information Technology, etc. as one of the Elective subjects or optional subject at 10+2 level, be allowed to opt for the subject of Computer Science at B.A. level w.e.f. the academic session 2012-13 (Syndicate Para 18 dated 27.09.2011).

2. A candidate who has been placed under compartment in 10+2 examination conducted by a Board / Body / Council / University in India shall be eligible to seek admission to the First Semester of B.A. course/s provided he/she fulfills the following conditions:-
 - i. He/ she should have been placed in compartment in one subject only.
 - ii. He/she should have obtained at least 20% marks in the subject in which he/she had been placed in compartment.
 - iii. He/she should have obtained the required percentage of marks in aggregate of the examination as laid down in the relevant regulations.

Provided that:

- i. A candidate joining B.A. 1st semester should have obtained at least 33% marks in aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment, Theory & Practical/s taken together) taken up by him/her in 10+2 examination.
- ii. A candidate who has passed 10+2 examination from State Board/CBSE/ICSE or any other recognized Board/ University, shall be eligible to seek admission to B.A. 1st Semester. The admission shall be made on the basis of merit and according to



the Panjab University and Chandigarh Administration rules.

NOTE: Candidates securing less than 20% marks in the subject of compartment in the 10+2 examination be made eligible to join B.A. Part 1 course, if they clear or secure 20% or more marks in the subject in the Supplementary Examination held in July / August, on or before the last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available (Syndicate para 43 (xiv) meeting held on 27-01-2013).

BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)

1. Admission to the 1st semester of B.B.A. Degree Course shall be open to a person who has passed one of the following examinations conducted by a recognized Board/Council /University:
 - a. 10+2 examination securing at least 50% marks in aggregate.
 - b. Any other examination recognized by Panjab University as equivalent to (a) as given above with required percentage of marks.

Provided that a candidate seeking admission to the 1st semester should have cleared in the subject of English at 10+2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/ Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as a deficient subject from the parent Board/Body/Council/ University in two consecutive chances subsequent to his/her admission. In case a candidate does not clear the relevant subject at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

Provided further that:

A candidate who has been placed under compartment in 10+2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the 1st semester of B.B.A. course, provided he/she fulfills the following conditions:

- i. He/she should have been placed in compartment in one subject only.
- ii. He/she should have obtained at least 20% marks in the subject in which he /she had been placed in under compartment.
- iii. He/she should have obtained the required percentage of marks in aggregate of the examination as laid down in the relevant regulations.

Admission of the candidate with a compartment, as indicated above, shall be provisional and will be confirmed only after he/she has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment in any of the two consecutive chances allowed to him/her subsequent to the date of his admission, his/her provisional admission to the course shall stand cancelled.

Explanation: In case of a candidate placed under compartment, eligibility shall be determined by including the marks of the subject in which the candidate has been placed under compartment.

2. Subject to the reservation made by Panjab University the admission shall be on merit



basis.


BACHELOR OF COMMERCE (B.Com.)

1. Admission to the 1st semester of B.Com. Degree Course shall be open to a person who has passed one of the following examinations conducted by a recognized Board / Council /University:
 - a. 10+2 examination or B.Com.- Part-I (Old scheme) of Panjab University with three of the following subjects securing at least 45% marks in aggregate:
 - i. Commerce (or Theory of Commerce or Foundation Course in Commerce)
 - ii. Accountancy (or Book Keeping and Accountancy)
 - iii. Economics
 - iv. Business Organization (or Business Management or Theory and Practice of Management).
 - v. Insurance (or General Insurance or Life Insurance)
 - vi. Banking and Trade
 - vii. Commercial Geography
 - viii. Office Management and Secretarial Practice (or Office Organization and Management)
 - ix. Mercantile Law (or any Company Law)
 - x. Auditing
 - xi. Typewriting and Stenography/Computers (for typewriting)
 - b. 10+2 Examination or B.A. Part-I (Old Scheme) of Panjab University with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate;
 - c. 10+2 Examination or B.A. Part-I/B.Sc.-I/Pre-Engineering/Pre-Medical Examination of Panjab University (Old Scheme) not covered in (b) securing at least 50% marks.
 - d. Any other examination recognized by Panjab University as equivalent to a) or b) or c) as given above with required percentage of marks given under each clause.

Provided that a candidate seeking admission to the 1st semester of B.Com. should have cleared the subject of English at 10+2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/ Universities in India, admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his admission. In case a candidate does not clear the relevant subject in any of the two consecutive chances allowed to him /her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

Provided further that:

A candidate who has been placed under compartment in 10+2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the 1st semester of B.Com. course, provided he/she fulfills the following conditions:

- i. He/she should have been placed under compartment in one subject only.
- ii. He/she should have obtained at least 20% marks in the subject in which he/she had been placed under compartment.
- iii. He/she should have obtained the requisite percentage of marks in 

aggregate of the examination as laid down in the relevant regulations.

Admission of the candidate with a compartment, as indicated above, shall be provisional and will be confirmed only after he/she has cleared the compartment in two consecutive chances subsequent to his/her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to him/her subsequent to the date of his/her admission, his/her provisional admission to the course shall stand cancelled.

2. Subject to reservations made by Panjab University, admission shall be on merit. Merit for this purpose shall be determined on the basis of the score of a candidate to be computed as follows:
 - a. Percentage of marks in the qualifying examination.
 - b. Add score of 4 for each of the subjects passed from the subjects referred to in 1(a) not exceeding 16 in total.

Explanation: In case of a candidate placed under compartment, eligibility shall be determined by including the marks of the subject in which the candidate has been placed under compartment.

NOTE: Candidates securing less than 20% marks in the subject of compartment in 10 +2 examination be made eligible to join B.Com. 1st semester if they clear or secure 20% or more marks in the subject in the Supplementary Examination held in July/ August, on or before the last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available (Syndicate para 43 (xiv) meeting held on 27-01-2013).

Eligibility Criteria for Bachelor of Commerce 3rd Semester & 5th Semester

The candidate who is admitted in first/third/fifth semester will be allowed to be promoted to second/fourth/sixth semester respectively. However, for promotion from second to third or from fourth to fifth semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered 3, 4 or 5 respectively.

BACHELOR OF COMMERCCE (HONOURS)

Student having secured at least 50% marks in aggregate in B.Com 1st Semester & 2nd Semester on basis of merit, subject to the availability of seats.

BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)

Admission to B.C.A. shall be open to:

1. A person who has passed 10+2 examination in any discipline with at least 50% marks and passed Mathematics as one of the subject at Matriculation examination level shall be eligible to join the 1st semester class of B.C.A. Course.

OR

2. Has passed any other examination recognized by Panjab University Syndicate as equivalent to (1) above.



Note:

- I. **10% weightage will be given for each subject of Mathematics/Statistics and Computer Science/Computer Applications/Information Technology or equivalent to the candidate who studied the subject at 10+2 level at the time of admission in B.C.A. 1st semester from the admissions of 2015.**
- II. **20% weightage in total will be given to those students who have studied Mathematics/Statistics and Computer Science or Computer Applications or Information Technology or Information System at 10+2 level.**

A candidate who has been placed under compartment at 10+2 examination conducted by a Board/Body/Council/University in India shall be eligible to seek admission to the 1st Semester of B.C.A. course/s he/she fulfills the following conditions:

- a. He/She should have been placed in compartment in one subject only;
- b. He/She should have obtained at least 20% marks in the subject in which he/she has been placed under compartment and;
- c. He/She should have obtained the requisite percentage of marks in the aggregate of examination as laid down in the relevant regulations.

BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.) TWO YEARS COURSE

Admission to B.P.Ed. shall be open to any person who has passed one of the following examinations:

1. Bachelor's degree in any discipline with 50% marks and having participated in Inter-College/Inter-Zonal/District/School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.
- OR**
2. Bachelor's degree in Physical Education with 45% marks.
- OR**
3. Bachelor's degree in any discipline with 45% marks with Physical Education as Compulsory/Elective subject.
- OR**
4. Bachelor's degree with 45% marks and having participated in National/Inter University/ State competitions or secured 1st, 2nd or 3rd position in Inter College/Inter-Zonal/ District/School competition in sports and games as recognized by the AIU/IOA/SGFI/ Govt. of India.
- OR**
5. Bachelor's degree with participation in International competitions or secured 1st, 2nd or 3rd position in National/Inter-University competition in sports and games as recognized by respective federations AIU/IOA/SGFI/Govt. of India.

OR



6. Graduation with 45% marks and at least three years of teaching experience (for deputed in-service candidates i.e. trained physical education teachers/coaches).

Relaxation in the percentage of marks in the qualifying examination and in the reservation of seats for SC/ST/OBC and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

Admission to B.P.Ed. 3rd semester will be done in accordance with the new guidelines issued by Panjab University. Students should have passed previous semester from colleges affiliated to Panjab University. New Admissions will be subject to the availability of seats in the respective colleges.

B.P.Ed. (FOUR YEAR INNOVATIVE / INTEGRATED TEACHER EDUCATION PROGRAM)

(Approved by NCTE vide letter no. NRC/NCTE/ F-7/CH-19/APN00416) dated 14 May, 2008

Reservation for UT/ General Pools: 60:40

Age Limit: 16 to 24 Years

1. 45% marks in fitness test are required.
2. Original documents will be required for verification.
3. State Sports Department graded sports achievement/participation certificates are required under sports quota admissions in games/sports recognized by Association of Indian Universities (AIU).
4. Medical certificate from Govt. Hospital for physical fitness test on a prescribed proforma designed by Govt. Multi-Specialty Hospital Sector 32, Chandigarh is mandatory. The proforma will be available in the department of physical education.
5. 10+2 from recognized Board/Council/University with 45 % in aggregate.
6. Two year Diploma in Physical Education years from any recognized University/Institution or any equivalent qualification recognized by Panjab University Chandigarh with 45 % marks in aggregate.
7. Age should not be more than 24 years as on 1st September 2017. Relaxation in age up to 25 years will be given in case of National/International position holder candidates/SC/ST subject to qualifying the standard physical fitness/efficiency, test i.e. Coopers 12 minute/9minute run/walk test for boys and girls respectively. He/she will be required to score minimum 45 % marks of the maximum score obtained by the examinee.

Note:

1. Merit for B.P.Ed. 1st semester shall be prepared on the basis of total marks obtained in the qualifying examination and Aptitude Test.
2. Due weightage in the field of Sports/NCC/NSS and proficiency in the game of choice etc., as per the guidelines of the Chandigarh Administration/Panjab University, Chandigarh will be given.

Internship

Three months internship in schools is mandatory in the Fourth Year of B.P.Ed. course for the successful completion of degree without which Panjab University shall not declare the result



or award the Degree of Bachelor of Physical Education.

Cultural/Music/Hobby Activities in B.P.Ed. - Fifth Semester and Fourth Year Third Year and Fourth Year students of B.P.Ed. are required to attend 80 (Eighty) Hours per session as a qualifier for B.P.Ed. Degree.

Note: Students admitted to B.P.Ed. Course will have to take prior permission for participation in National/State level Competitions from the HOD, Department of Physical Education and the Principal of the concerned college along with consent from their parents. If student/s do not take the required permissions, they will be responsible for the shortage of attendance, if any.

Important Note: For subject details of B.P.Ed. 1st, 3rd & 5th (Semester System), and Fourth Year (Annual System) may refer to the website www.puchd.ac.in (Complete Syllabi- Education-Physical Education)

Medium of Examination

Three sets of question papers will be set offering English, Punjabi and Hindi mediums.

Eligibility

Candidate who is admitted to the 1st/3rd/5th/7th semester will be allowed to be promoted to the 2nd/4th/6th/8th semester respectively. However, for promotion from the 2nd to 3rd or from the 4th to the 5th semester & 6th to 7th the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50% fractions like 2.5, 3.5 or 4.5 will be considered 3, 4 or 5 respectively.

New Admissions will be subject to availability of seats in the respective colleges.

BACHELOR OF SCIENCE (B.Sc.)

A candidate who has passed one of the following examinations with pass in English as one of the subjects shall be eligible to join the First Semester class of **B.Sc. (General/B.Sc. Bio-Informatics and Honours)** Degree Course in a College affiliated to Panjab University. However, a candidate who has not qualified English as one of the subjects at the 10+2 examinations, shall be eligible to join B.Sc. 1st semester provisionally subject to his/her qualifying the deficient subject of English from the parent Board/ Body/Council/University in two consecutive chances subsequent to his/her admission, failing which his/her admission to B.Sc. 1st semester and the result for the examination shall automatically stand cancelled.

Provided that:

- i. A person joining B.Sc. course must have obtained at least 40% marks in aggregate in the qualifying examination.
- ii. A B.Sc. student must have out of the three elective subjects offered by him/her (excepting Anthropology), passed at least 2 Science subjects in the qualifying examination. He/she may offer the third elective subjects from the Faculty of Science or Faculty of Arts.

Provided further that a student shall be eligible to opt for the subject of



- i) Computer Science at the B.Sc. level if he/she has passed the 10+2 examination with Science/Commerce/Economics/Mathematics and Computer related subjects like Computer/Information Technology etc. as one of the Elective/Optional subjects.
- ii) Biochemistry if he/she passed the 10+2 examination with the following subjects:
(a) Physics (b) Chemistry (c) Mathematics/Biology
- iii) A student may opt for Computer Science in B.Sc. (General) (Non-Medical) as one of the elective subjects with the following combination (amended vide Syndicate Paragraph 32, dated 11.7.2005):
(a) Physics (b) Mathematics (c) Computer Science

NOTE: The candidates who have passed any computer related subject like Computer Science/Information Technology etc. as one of the Elective or Optional subjects at 10+2 level, be allowed to opt the subject of Computer Science at B.Sc. level w.e.f. the academic session 2012-13 (Syndicate Para 18 dated 27.09.2011).

A candidate who has been placed under compartment at 10+2 examination conducted by a Board/Body/Council/University in India shall be eligible to seek admission to the 1st Semester of B.Sc. course/s if he/she fulfils the following conditions:

- i. He/she should have been placed under compartment in one subject only;
- ii. He/she should have obtained at least 20% marks in the subject in which he has been placed in under compartment.
- iii. He/she should have obtained the required percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

NOTE: Candidates securing less than 20% marks in the subject in which there is compartment at the 10+2 examination be made eligible to join B.Sc Part 1 course, if they clear or secure 20% or more marks in the subject in the Supplementary Examination held in July/August, on or before the last date for admission with late fee with the permission of the Vice-Chancellor, provided the seat/s is/are available (Syndicate para 43 (xiv) meeting held on 27-01-2013).

BACHELOR OF SCIENCE IN BIOTECHNOLOGY (HONOURS)

Applicants seeking admission should have passed 10+2 examination (Medical/Non-Medical) examination of CBSE/ICSE or any other equivalent examination recognized by Panjab University. The candidate should have obtained at least 50% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.

Note: For eligibility of all other B.Sc. courses (General, Elective, Honours and Vocational) please contact respective colleges.



IMPORTANT POINTS

OPEN SCHOOL 10+2 PASS CANDIDATE: A candidate who has been placed under compartment/re-appear in one subject only, with at least 20% marks (theory and practical taken together) in the subject in which he/she has been placed in compartment in 10 +2 examination, conducted by the Open School Board in India shall be eligible to seek admission to the 1st semester of B.A./B.Sc. (General) / B.Com. / B. / B.C.A. course under 10+2+3 system of education. He/she should have cleared the compartment before the declaration of the 2nd semester result. If he/she is unable to submit the relevant papers/documents on the date of declaration of result then his/her admission will be automatically cancelled. (w.e.f the academic session 2009-2010) (amended vide Syndicate Para-16 dated 18.05.2014)

A candidate who is admitted to the 1st/3rd/5th semester will be allowed to be promoted to 2nd/4th/6th semester respectively. However, for promotion from 2nd to 3rd or from 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50%, fractions like 2.5, 3.5 or 4.5 will be considered 3, 4 or 5 respectively.

New admissions will be subject to the availability of seats in the respective colleges.

If a candidate has completed the 1st semester in a college and cannot get admission in the 2nd semester due to some reason, he/ she should be given admission in the 2nd semester next year with the condition that he/she must have attended the classes and appeared in examination in the college for the 1st semester. To overcome this problem, few admission dates for 2nd semester may also be allotted in January i.e. one week after the winter break as per PU Academic Calendar, 2017-18. (As per Syndicate Para 49 Dated 01-05-2016).

Compulsory Subjects

1. English

2. Punjabi/ History and Culture of Punjab: Only the following students may take up History and Culture of Punjab in place of Punjabi Compulsory:

- a. Candidates who are not domicile of Punjab and have not studied Punjabi at Matriculation or +2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October,2011) \
- b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.
- c. Foreigners

3. Environment, Road Safety Education and Violence against Women & Children and Drug: It is a compulsory paper, which the candidates are required to pass with at least 33% marks either in Second, Fourth and Sixth Semester of the Course, failing which the Degree will not be issued.



ELIGIBILITY CONDITIONS FOR HONOURS

BACHELOR OF ARTS (HONOURS)

Honours courses in B.A. (3rd Semester)

1. Students having secured at least 50% marks in the concerned elective subject in B.A. (1st & 2nd Semester) can opt for Honours Course in B.A. (3rd Semester).
2. Classes in Honours will commence only if the number of students opting for Honours in a particular subject is at least ten.

BACHELOR OF SCIENCE (HONOURS)

1. Students having secured at least 50% marks in the subject concerned in B.Sc. (General) Course first and 2nd semester opt for Honours in B.Sc. 3rd Semester.
2. Admissions will be strictly on merit basis subject to the availability of seats.

Eligibility Criteria for Bachelor of Science (General) 3rd and 5th semester

Any candidate who is admitted to the 1st/3rd/5th semester will be allowed to be promoted to 2nd/4th/6th semester respectively. However, for promotion from 2nd to 3rd or from 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50%, fractions like 2.5, 3.5 or 4.5 will be considered 3, 4 or 5 respectively.

New Admissions will be subject to the availability of seats in the respective colleges.

Eligibility Criteria for Bachelor of Science in Biotechnology (Honours) 3rd and 5th semester

Any candidate who is admitted to the 1st/3rd/5th semester will be allowed to be promoted to 2nd/4th/6th semester respectively. However, for promotion from 2nd to 3rd or from 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50%, fractions like 2.5, 3.5 or 4.5 will be considered 3, 4 or 5 respectively.

New Admissions will be subject to the availability of seats in the respective colleges.



Eligibility Conditions for Add-On Courses & Job Oriented Elective Subjects

Candidates are eligible to join these courses along with B.A. /B.Com. /B.Sc. /B.C.A. /B.B.A. 1st, 3rd and 5th semester depending on the availability of seats in the colleges where these courses are available. Students should regularly check the notice board of the respective college regarding the admission dates.

Certificate Courses

Candidates from all streams and classes, i.e. B.A. 1st, 3rd and 5th semester, B.Sc. 1st, 3rd and 5th semester, B.Com. 1st, 3rd and 5th semester & B.C.A. 1st, 3rd and 5th semester, P.G.D.C.A., M.A. & M.Sc. are eligible for admission to Add-on Certificate Courses.

Diploma Courses

Candidates who have passed certificate course will be eligible for admission to the respective Diploma Course.

Advance Diploma Courses

The candidates who have passed Diploma Course will be eligible for admission to the respective Advanced Diploma Course. Follow the Panjab University Calendar Volume-II, 2007 and also refer to the Website www.puchd.ac.in

Job Oriented Elective Subjects

1. **Functional English:** 10+2 (preference will be given to Course A students).
2. **Functional Hindi:** Students should have studied Hindi as one of the subjects at +2 level.
3. **Police Administration:** Admission will be strictly based on merit.
4. **Human Rights and Duties:** Admission will be strictly based on merit.
5. **Women Studies:** Admission will be strictly based on merit.
6. **Principles and Practices of Insurance:** Admission will be strictly based on merit.



Reservation Policy

Reservation of seats in different categories viz, Scheduled Castes, Scheduled Tribes, Dependents of Defence and Paramilitary Personnel, Freedom Fighters, Physically Challenged and Sports will be made in accordance with the rules and instructions framed by the Chandigarh Administration, whereas in case of Single Girl Child, One out of Two Girl Children, Kashmiri Migrants, Kargil Martyrs, Cancer/AIDS/Thalassemia, students from Jammu & Kashmir, Border Area, Rural Area will be made as per instructions issued by Panjab University from time to time.

In making admissions;

1. All the affiliated colleges of Chandigarh (U.T.) shall follow the reservation policy of Union Territory Administration.
2. All affiliated colleges of Punjab State shall follow the reservation policy of the Punjab Government.

Any student who applies in more than one reserved category will be considered in each reserved category in which he/she applies for admission, maintaining his/her internal seniority in each reserved category on the basis of merit in that category. In such a case, the student will get the benefit in one category of his/her choice.

As per letter no. 19/1/93/IH (3) 5311 dated 18th March, 1999 from Home Secretary, Chandigarh Administration, the following policy shall be followed w.r.t reservation of seats:

In continuation of this Administration's circular letter no. 19/1/93/IH(3-99/11136) dated 9th June, 1999 on the above subject, which inter alia provides that 85% seats of the total sanctioned intake of an institution will be filled up from amongst the students who pass their qualifying examination from schools/colleges recognized by the Chandigarh Administration and situated in the Union Territory, Chandigarh, as regular students of the said school/college, which will be termed as UT POOL. The remaining 15% seats will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as GENERAL POOL.

Note:

- i. **UT Pool Candidates:** Those who have passed lower qualifying examination as regular candidates from schools and colleges in UT, Chandigarh.
- ii. **General Pool Candidates:** Those who have passed lower qualifying examination from schools and colleges outside UT, Chandigarh.

A. Reservation of Seats (for all classes except B.P.Ed. - Four Year Course)

The reservation is out of 85% seats of UT Pool and 15% seats of General Pool.

Note: Amendment, if any, in the reservation policy of Chandigarh Administration/Panjab University will be followed up to the date of admission for each course.



Category	UT Pool (85%)	General Pool (15%)
Scheduled Caste	15%	15%
Scheduled Tribe	-----	7.5%
Differently Abled/Physically Challenged Persons	5%**	5%**
Wards of Freedom Fighters	2%	2%
Wards of Defence Personnel *	5%	-----

***According to the letter vide Home Department, Chandigarh Administration order no. 19/1/3-IH(3)-2008/20352 dated 27/10/2008, endorsed by DHE vide no. 2778-dhe-ut-c5-26(i)92-II dated 6/11/ 2008, it has been decided to consider the wards of serving defence personnel/ex-servicemen i.e. sons/daughters , under 85% quota only for calculation of seats.**

**** The rights of persons with Disabilities Act, 2016**

B. Reservation for the Dependents of Defence/Para-Military Personnel etc. is on the following priority:

- i. Sons/daughters/spouses of Defence Personnel who are awardees of gallantry decorations of ParamVir/MahaVir/Vir Chakra in person or posthumously.
- ii. Sons/daughters/spouses of Defence Personnel/Para-Military Personnel like CRPF and BSF who were killed or are totally incapacitated in action while in service and are wholly dependent on them.
- iii. Sons/daughters/spouses of ex- servicemen (Defence/Para-Military Personnel) who are wholly dependent on them.
- iv. Sons/daughters/spouses of serving persons (Defence/Para-Military Personnel) who are wholly dependent on them.

Refer to Panjab University letter no. 7751-7780/Misc. /A-6, dated 14-8-2003. Policy regarding reservation of seats in admission to educational/technical/medical institutions under the control of Chandigarh Administration - amendment thereof: "For the purpose of reservation to the category Para-Military Forces, wherever applicable, this category shall include wards of personnel serving in the Intelligence Bureau, National Security Guards, and Special Services Bureau at par with the wards of employees of other Para-Military Forces, in consonance with the circular issued by Government of India, Ministry of Home Affairs, no. 27011/9/98- PF-I dated 26-5-1998."

C. Reservation for Physically Challenged

The physically challenged student will be required to furnish a medical certificate issued by the Principal Medical Officer of his concerned district/Civil Surgeon of Chandigarh, indicating percentage of disability, whether he/she is otherwise able to pursue his / her studies, name of the disease/handicap, whether the handicap is temporary or permanent; and whether the



handicap is progressively degenerative.

5% marks concession will be given to physically handicapped persons in the minimum eligibility criteria for a course subject to minimum disability of 40%, provided they have obtained minimum pass marks prescribed by regulations.

(Amendment in PU calendar Vol I 2007 chapter VIII (D) Regulation 29.3 approved by Senate PU on 29-03-2008)

Students with a temporary handicap will not be considered against the reserved seats for the physically challenged. Where the certificate is issued by any authority other than the Principal Medical Officer of Chandigarh, the concerned Head of the institution shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmation from the PMO, Chandigarh.

All candidates seeking admission, except in the case of Chandigarh Medical College and Punjab Engineering College (where the existing practice shall continue), will furnish an undertaking, as under, along with their application form:

I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the course in which I am seeking admission. If at a later stage it is found that I have a physical handicap/disability which hinders the pursuit of studies in the course in which I am seeking admission, then my admission will be liable to be cancelled.

In case of any doubt in interpretation of any clause of these instructions, the matter shall be referred to the Chandigarh Administration whose decision shall be final.

D. Reservation for Wards of Freedom Fighters

2% seats in each pool will be filled from the category of children and grandchildren of Freedom Fighters. A certificate issued by the Deputy Commissioner of the concerned district will have to be attached with the admission form.

E. Concession to the Wards of Kashmiri Migrants / Displaced Persons

As per letter No. Misc./A-6/84247-84447 dated 10.05.2017 from the Deputy Registrar, Panjab University: As conveyed vide letter no. D.O No. F 1-13/2010 CPP-II dated 19th March 2015 from University Grants Commission and letter No. F. No. 3-1/2012-NER dated 12th March 2015 from Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi with regard to the concession to the Kashmiri migrant for admission in Higher Education which are read as under

- i. Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- ii. Increase in intake capacity upto 5% course wise
- iii. Reservation of at least 1 seat in merit quota in technical/professional institutions
- iv. Waiving off domicile requirements.

F. Concession to the Wards of Permanently Disabled and Martyrs of Kargil War

- a) Reservation of 1% seats with minimum of 1 seat in the Departments and affiliated colleges except in partially financed/self-financing courses.
- b) Exemption of Fee.
- c) Exemption of Hostel Fee. (vide Syndicate Para 30 (XI) dated 29-)7-08. for the direct



descendants of the Kargil Martyrs/permanently disabled (up to 80% leading to incapacitation) as per letter no. 6576-6875/R & S, dated 27-05-2014 received from the Panjab University.

G. Reservation for Single Girl Child/One Girl Child out of the only Two Girl Children

As per decision of Panjab University contained in Letter No. Misc./A-6/83745-83945 dated:03/05/2017 from The Deputy Registrar (colleges) Panjab University Chandigarh.

1. Two additional seats per unit per course subject to maximum limit of four (4) out of the two girl children from the session 2015-16 are created for admission to a given course in Panjab University Teaching Departments, Regional Centers and its affiliated Colleges, provided they are otherwise eligible. **The Additional seats will be only for those girl children who are either a single girl child or one amongst the only two girl children with no male child.** The additional seat will be available to only one of the two girl children of a couple.
2. An affidavit on a stamp paper worth Rs. 20/- duly attested by Class I Magistrate to be obtained from the parents of the girl children declaring therein that the benefit of this scheme is being claimed for only one girl child out of the two girl children and the parents shall not claim the same for the 2nd girl child elsewhere in future.

(The Specimen of the affidavit is given at the end of the Prospectus)

H. Cancer / AIDS / Thalassemia patients

1. One additional seat each for the student suffering from Cancer/AIDS/Thalassemia has been allowed for admission in each course in Panjab University Teaching Departments, Regional Centres and its affiliated colleges, subject to the condition that the candidate seeking admission under each of these categories is otherwise eligible.
2. The claimant candidate will have to submit a certificate as a proof from the National Medical Institute like PGI, AIIMS etc. in support of his/her claims.

NOTE: The benefit of additional seats under the aforesaid categories will not be admissible to the students seeking admission in the courses falling under regulatory agencies such as MCI, DCI, BCI and NCTE.

I. Students from Jammu & Kashmir

As per the letter No. F.I-1/2012(SA-III) dated 13.03.2015, the Syndicate has allowed to create 2 seats under supernumerary quota in all recognized Higher Education Institutions for students from Jammu & Kashmir.

J. Border Area Students

As per the letter No. Misc./A-6/83946-84246 dated 03.05.2017 from The Deputy Registrar (Colleges) Panjab University Chandigarh, **one additional seat over and above the sanctioned seats** has been reserved for border area students. The Border Area students shall mean those candidates who have passed their matriculation and 10+2 examination from the Border Area Schools situated within 20 kms from the International Border. A



candidate claiming such benefit will have to produce a certificate from the Tehsildar or the Principal/Headmaster/Head of the School certifying that the Schools from where the candidate has passed the matriculation or 10+2 examination, falls within the aforesaid Border Area.

K. Rural Area Students

As per the letter No. Misc./A-6/83946-84246 dated 03.05.2017 from The Deputy Registrar (Colleges) Panjab University, Chandigarh two additional seats for only those candidates will be considered in this category, who have passed their Matriculation and 10+2 Examination from those rural schools that do not fall in the area of Municipal Corporation/Municipal Committee/Small Town/Notified Area. Further, the candidates should have been studying in such school for at least 5 years before passing the last examination. A candidate claiming such benefit will have to produce a certificate from the D.E.O./Principal of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and 10+2 examinations, falls within the aforesaid Rural Area.

L. Weightage for excellence in Youth Festival

1. As per letter no PU/DYW/1010-1200 Dated 27.05.2016, approved by syndicate, in all the teaching courses (except the courses governed by AICTE/NCTE/BCI/MCI/DCI etc.) being run in Panjab University Campus including Constituent Colleges/Regional Centres/Affiliated Colleges, one additional seat per unit will be reserved for those candidates who have excelled and outperformed in the Youth Festivals.
2. The candidates availing the aforesaid weightage must fulfill the eligibility condition for admission to the particular course. For those courses to which admission is to be done on the basis of entrance test, the candidate must have passed the entrance test. The selection of such candidates for admission to various courses at PU Campus/Regional Centres/ Constituent Colleges/Affiliated Colleges will be made by the respective admission committees.
3. For recommending admission on the basis of youth festival participation, admission criterion will be fixed on the basis of merit as mentioned below and upon the verification of the original certificates of those candidates, who:
 - a. have presented an item in an international cultural festival approved by Punjab Govt. /Govt. of India /Panjab University.
 - b. have got distinction in All India National Inter University Youth Festival organized by AIU/Govt. of India.
 - c. have got distinction in North Zone Inter University Youth Festival organized by AIU.
 - d. have secured First/Second/Third position in Inter University Youth Festival organized by Govt. of Punjab / any State or Central University.
 - e. have secured First/Second/Third position in Panjab University Inter Zonal Festival.
 - f. have secured First/Second/Third position in Panjab University Zonal Festival.
 - g. have secured First/Second/Third position in state level competition of State School Education Board of Punjab/Haryana/HP/or CBSE/ICSE or any other recognized board.
 - ✓ Category A is considered as higher category followed by B, C onwards.
 - ✓ Preference will be given to the candidate/s who have represented Panjab



- University, Chandigarh in A, B, C or D category.
- ✓ In case of two or more candidate having equal position at equal level:
 - a. Position secured in an individual item shall be rated higher than position secured as a team member.
 - b. The eligibility of the candidate for participation in University Youth Festivals, in future, may also be considered.
 - c. Academic record will be considered in case of tie between two or more candidates.
 - 4. In case of any ambiguity, the related certificates shall be verified from the Department of Youth Welfare, Panjab University through the concerned Chairperson/Principal/Head etc.
 - 5. The candidate/s admitted on the basis of Youth Festival additional quota seats shall have to give an assurance to the university authorities that during the duration of the course the candidate will participate in the activities associated with his/her item and will not create any kind of indiscipline. The admission committee will assess the participation of the candidate and in case the candidate does not fulfill the requirements, his admission may be cancelled. However, exemption may be given because of special reasons like sickness or any other unavoidable reason.

M. Weightage for Participation in Cultural Activities

As per letter no. 49411-49601 dated 25-06-2014 from the Deputy Registrar Panjab University Chandigarh, the Syndicate at its meeting held on 26-4-2014 vide paragraph 41 has approved the criteria to give weightage to Cultural Activities for admission to various University courses.

1. National Cadet Corps (NCC)

The holders of NCC - A, B and C Certificates shall be given weightage in marks as under:

A: 1%

B: 2%

C: 3%

2. National Service Scheme (NSS)

As per decision of the Syndicate Para (13) meeting dated 22.11.2014 and Syndicate Para (36) dated 25-01-2015, regarding accreditation 'A, B & C' certificate & weightage 1%, 2% & 3% for NSS volunteers.

- i. **'A' Certificate : 1% of obtained Marks**
- ii. **'B' Certificate : 2% of obtained Marks**
- iii. **'C' Certificate : 3% of obtained Marks**

3. Youth and Heritage Festival

Level of the Festival	First	Second / Third	Participation
International festival (G.O.I recognized, representing the University / recommended by the Youth Welfare Department), Panjab University	3.0	2.5	2.0
National Inter University / Inter State Festival	2.5	2.0	1.5
North Zone / Punjab State / University Inter Zonal Festival	2.0	1.5	1.0
University Zonal Festival	1.0	0.5	---

Subject to maximum 3 marks



Student/s coming from other Universities shall also be considered at par for weightage as tabled above.

4. YOUTH WELFARE ACTIVITIES

- ✓ Participation in Youth Leadership Training Camp
- ✓ Participation in Hiking / Trekking
- ✓ Participation in Mountaineering
- ✓ Participation in Rock Climbing Camp

1 % marks per camp per year (minimum 7 days camp) up to maximum of 3 % marks (maximum of 3 camps)

Any other weightage approved by the D.U./Vice-Chancellor, Panjab University.

A candidate can claim weightage in one or more categories given above. However, the total weightage allowed shall not exceed 9% of the normalized marks obtained in the qualifying examination. These weightages shall not be used for determining eligibility for admission as prescribed by the Panjab University under its regulations.

Note:

- 1. The student/s belonging to the above categories will also be considered in the general category according to his/her merit. If admitted on the basis of his/her merit in the general category, he/she will not be counted towards the seats reserved for the categories concerned.**
- 2. Rules of Reservation policy existing at the time of admission will be applicable.**

N. Reserved Categories of Sports

This will be as per rules and regulations of Sports Dept. of the Chandigarh Administration vide Home Secretary letter no. 8493, dated 5-5-2003. Implementation of the policy will be as under:

1. 2% of the total number of seats in each course shall be filled up by sportsmen/sportswomen. These 2% seats shall be reserved in both Engineering/Non-Engineering courses in the institutions on the basis of total intake of each branch. Fraction of 0.5 or above shall be rounded off to the next higher number. This category shall not be divided into UT pool/General pool. The inter merit of the candidates seeking admission in any course in the Reserved Category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned. In case any of the seats in the sports category in any branch remains vacant, the same shall be thrown open to the candidates of General Category. This policy is for the players of Chandigarh only.
2. Benefit of reservation under this category shall be available only to the following category of students:
 - i. **Those who pass their qualifying examination from Schools/Colleges, recognized by the Chandigarh Administration in the Union Territory of Chandigarh as regular students and have applied for Gradation Certificate will be given admission subject to the condition that such students must**



represent Chandigarh State/Schools etc. in the National / other recognized tournaments.

- ii. Where the Chandigarh Administration has adopted the notification of other States/U.Ts. on reciprocal basis, to give benefit of reservation to admission in sports category in Chandigarh, they will be graded as per the existing policy of the Chandigarh Administration.
 - iii. Countersigning of the Gradation Certificates shall only be admissible on reciprocal basis provided that countersigned certificates will be graded as per the policy of the Chandigarh Administration.
3. Students seeking admission under this category shall be considered only:
 - i. If his/her age falls within the age group which is eligible for participation in Inter-College/Inter-University tournaments.
 - ii. If his/her achievement in sports relates to his/her activity in any of the three years preceding the year of admission. (For example, for admission in the year 2011-12, the Achievements shall not be prior to April, 2008).
 - iii. Gradation Certificate will not be meant for employment purposes.
 4. The Director Sports, Chandigarh Administration, or his nominee, not below the rank of the Joint Director, Sports will issue the certificate, and also have the authority to cancel any certificate at any time if it is found to have been issued on false/incorrect/concealed information or record.

Note: The merit of certificates shall be graded as A, B, C, D in the descending order. Details of these grades are available with the admission committees of all the colleges.

O. Reservation for victims of November 1984 riots and terrorism

As per the letter no. Misc/A-6/85581-85781 dated 25/5/17 received from Deputy Registrar, Panjab University, Chandigarh, 2% reservation is for sons/daughters/husband/wife/brothers/sisters of persons killed/incapacitated in terrorist violence in Punjab and Chandigarh. A certificate from the District Magistrate to this effect must be submitted by the candidate. Migration card alone is not enough.

Note: Amendment if any in the reservation policy of Chandigarh Administration/Panjab University will be followed.



Guidelines & Instructions Pertaining to Academics

CHANGE OF SUBJECT B.A. /B.Sc. 1st SEMESTER

Candidates seeking admission to B.A. (1st Semester) are advised to select subjects carefully after due consideration. Change of subjects will be allowed in B.A. /B.Sc. (1st Semester) only **once** and that too depending on the availability of seats in that particular subject. This option can be exercised by the students of B.A./B.Sc. (1st Semester) within the stipulated time decided by the respective college after the commencement of the academic session. Applications on the prescribed form for subject change must be routed through the concerned teachers and the Incharge, Change of Subjects.

ELIGIBILITY CRITERIA TO APPEAR IN UNIVERSITY EXAMINATIONS

Attendance Requirement

As per the University Regulations, a student is required to attend at least:

1. **75%** of the lectures delivered to his/her class in theory as well as practical subject opted by him/her.
2. **75%** of the tutorials/practicals for B.Com. classes in each of the subject offered by him/her.

HOUSE EXAMINATIONS & INTERNAL ASSESSMENT FOR DEGREE CLASSES

As per the instructions of Panjab University, Chandigarh, Internal Assessment is based on the result of mid-term exams conducted by the college in each paper of all the subjects as well extracurricular activity and attendance (75% minimum).

Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks.

A student attending NCC Camps/Sports/Cultural Activities will seek prior permission for remaining absent in mid-term exams. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.

Note: A student is required to obtain a minimum of 25% marks in aggregate of all subjects in the House Examinations to be eligible for the University examination.

LEAVE RULES

1. Prior sanction of leave must be taken by the students before they proceed on leave.
2. Students should apply for leave on the leave application form available in the college office.
3. In case of sickness or an emergency, the leave application must be submitted within a week.
4. Application for sick leave for more than five days will have to be supported by a Medical Certificate from a Government Dispensary/Hospital.



5. Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the Special Test.
6. Absence fine without leave is Re. 1/- per period.

LIBRARY RULES

All the five Government Colleges and Regional Institute of English have well stocked libraries with open shelf system. Latest books, journals, periodicals and newspapers are accessible to the students. Computers with high speed internet/ wi-fi/ LAN connectivity have been installed to facilitate the students. Besides, educational material is also available in the form of CDs and Audio Cassettes

As soon as a student is admitted to the college, he/she shall be issued an Identity Card and Library Card-cum-Reader's Ticket on production of the fee receipt. Four stamp size photographs are to be fixed, one each on the Identity Card and Membership card, and two on Reader's Tickets. Every student shall keep his/her Identity Card on his/her person during his/her stay in the college. A student who fails to produce the Identity Card/Library card on demand may be refused entry in the classes/library and or may become liable to disciplinary action.

Book Bank

Under the scheme of University Grants Commission for Text Book Library, complete sets of Text Books are issued to the needy students for the entire session.

Issue of Books

- i. Books shall be issued for 14 days.
- ii. Overdue fine @Rs. 1/- per book per day shall be charged.

Library Security

1. Refund/lapse of Security of students leaving college: All outgoing students must submit Library Security Refund Form (available in the Office) to the dealing assistant of the office.
2. For students leaving college mid-session: Application for refund of security must be made on the prescribed form immediately on leaving the college.

Note: Security will lapse if not claimed within one year of leaving the college.

AWARD FOR ACADEMIC PERFORMANCE

PRIZES

To encourage better performance in academics, prizes are awarded to the students on the basis of their results in the House Examinations, subject to the following rules:

1. A student failing in the House Examinations or seeking exemption on any ground, whatsoever, will not be eligible for the prize.
2. University prizes will be awarded strictly according to the position held by the students in the University Examinations and notified in the Panjab University Gazette.
3. Special examinations, if held, will determine only the eligibility of the students for the University Examination and will not be considered for the academic prizes. However, if a



student misses an examination in one or more subjects due to participation in National/University competitions but secures a First/Second/Third position in the subject he/she has appeared for, he/she will be entitled to that prize.

4. Special prizes and certificates are awarded for distinction in co-curricular activities.

Roll of Honour

Roll of Honour is awarded to outstanding students for distinction in academics / co-curricular activities/sports.

The record is maintained in the Roll of Honour Register.

College Colours and Merit Certificates

Academic Prizes, College Colours and Merit Certificates are awarded to the students for their outstanding achievements in academics, sports and other co-curricular activities as per rules laid down by the college.

CONCESSIONS & SCHOLARSHIPS

Various concessions and scholarships are as under:

1. **General Students:** Concession in Fee; (Refer to Common Fee Concession Application Form given in the Prospectus). Half Tuition Fee concession is given to 10% of admitted students whose family income from all sources per annum is upto Rs. 1 Lakh.
2. **Half Fee Brother/Sister Concession :** A student whose elder brother/sister is paying full fee in any of the Govt. Colleges of Chandigarh Administration, should apply for concession within 30 days after getting admission in their respective college/same college.
3. **Blind Students' Concession: All blind candidates shall be exempted from payment of tuition fees and admission fees in all the classes. (As per university letter no 72667-72867/1 dated 20-10-2015 from Panjab University)** Free education will be imparted to the completely blind student belonging to Below Poverty Line as described by the relevant government notification/s, in any course of the University affiliated colleges, subject to the students being otherwise eligible and on merit. The candidate however has to submit an affidavit to this effect issued by the competent authority.

Free hostel accommodation may also be considered, if required by the students, but he/she will have to pay the mess charges which are already subsidized.

A limited number of course books (one per paper) may also be considered which would be returnable after the completion of course. (Syndicate para 1 dated 18.04.2009)

A "Writer" for the blind students on payment @ Rs 300/-per paper, subject to the upper limit of Rs 2000/-per University Semester Examination is provided by the respective government college out of PLA funds for their convenience. (As per DHE letter Memo. No. DHE-UT-C6-12(3)17 dated 25-04-2017)

4. **Concession to Children of persons killed in November 1984 riots and terrorist violence in Punjab State:** Free education is imparted to children of persons belonging to the above mentioned category. (Approved vide Syndicate para 5 (Statement A)) Dated 25-04-1987 vide letter no 6576- 6875/R&S dated 27-05- 2014 from Panjab University.



5. **All SC/ST Students:** All SC/ST students are eligible for free books and stationery. Administration provides free books and stationery to each SC/ST student.
6. **Non Hindi Speaking Scholarships:** To encourage the study of Hindi in Non-Hindi speaking States and to make available to the Governments of these States, suitable personnel for teaching and other posts where knowledge of Hindi is essential, scholarships are sanctioned under the Government of India scheme to students from Non-Hindi speaking States for Post-Matric Studies in Hindi. Five scholarships given by the Chandigarh Administration are as follows: Rs 500/- per month for B.A. /B.Sc./B.Com. (Pass & Honours) I, II, III and Rs 1000/- per month for M.A. I, II.
7. **Meritorious Students Scholarship under the Government of India National Scholarship Scheme and UT State Merit Scholarship Scheme:** Meritorious students are given scholarship @ Rs. 100 per month, of which 86 scholarships are given under the Government National Scholarship Scheme and 21 scholarships are given under the UT Merit Scholarship Scheme.
8. **Economically Weak Students:** If the income of their parents is less than Rs.1 Lakh per annum, students are given financial aid out of Students' Aid Fund & Red Cross Fund.

Note: These concessions are not applicable to self-financing courses.

Other Scholarships/Stipends

The cases of all eligible students are recommended for grant of the following scholarships/stipends/awards:

1. Indian Council for Cultural Relations Scholarship
2. Post-Matric Scholarship for SC/ST, Minority Communities, Backward Class, students with disabilities and transgenders.
3. Scholarship to the Disabled Students pursuing studies from Class IX onwards
4. Handicapped Students' Scholarship
5. Award of Scholarship out of PU Students Relief Fund
6. Sanskrit Scholarships: Meritorious students who had taken up Sanskrit in 10+2 exam and opt for Sanskrit as an elective subject in B.A. I are eligible to apply for Sanskrit Scholarships in B.A. I, II & III of Rs.4000/- per annum on the recommendation of Rashtriya Sanskrit Sansthan, New Delhi
7. Award of PU Sports Stipend
8. Sports Talent Scholarship from Chandigarh Administration.
9. Scholarship may also be given to students whose earning parent dies and the family income falls within the prescribed income limit as given in the centrally sponsored scheme of Post-Matric Scholarship for SC/ST students.
10. Award of Chandigarh (UT) Government. Merit Scholarship (Eligibility to be determined on the basis of result of B.A. /B.Sc. Final Examination)
11. Following two scholarships are offered only to students who are domicile of Punjab
 - a) National Merit Scholarship DPI (C) Punjab
 - b) State merit Scholarship DPI (C) Punjab
12. Post-Matric Studies in Hindi DHE, Chandigarh Administration
13. Students' Aid Fund
14. Other Scholarships as Means Cum Merit, Sports, Single Girl Child, Physically Disabled, AIDS/Cancer Patient are being awarded by College Development Council, Panjab University Chandigarh.

(Website: <http://dcdc.puchd.ac.in>)

As per letter no.265 DCDC/DS dated 11-05- 2015 by Dean, CDC.



Code of Conduct and Discipline

1. **Ragging is strictly prohibited.** Ragging in any form in the college campus, hostel or anywhere outside the college campus will be treated as a serious crime.
2. **Use of mobile phones** in the classrooms and library is strictly prohibited.
3. **The following activities are strictly prohibited :**
 - Littering the campus.
 - Scribbling on the walls and college property.
 - Making noise in the corridors.
 - Tampering with vehicles of the staff members.
 - Smoking, drinking and playing cards.
4. **The college Notice Boards** should be read daily to keep abreast of the ongoing activities. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
5. It is mandatory for all students to carry their Id-cards to their respective college daily.
6. **Parents are advised** to remain in touch with the faculty members to keep a track of their ward's academic performance, attendance and conduct.
7. **Right to detain and refuse admission:** The College reserves the right to refuse admission to a student or to detain him/her on the following grounds:
 - Indiscipline of any kind
 - Shortage of Attendance
 - Not qualifying the eligibility conditions as laid by Panjab University
 - Ragging (As per the guidelines from Hon'ble Supreme Court of India)
 - Eve-teasing and Sexual Harassment.
 - Drugs/alcohol/any intoxicant
8. **No Responsibility of any loss:** Students are advised not to bring heavy cash, jewellery or any other expensive items to college as the college authorities will not be responsible for any loss.

Note: Students who violate the above code of conduct are liable to be **PENALISED** entailing heavy fine, withdrawal of concession, stipends, scholarship(if any) and in extreme case even expulsion from the college.



Details Regarding Scholarship Schemes

1. Post Matric Scholarship for Minority Community	
Eligibility	This scheme is to award Scholarships to the students belonging to minority community of U.T. Chandigarh. Total allocation under this scheme is 499 out of which 30% of scholarship is earmarked for girl students. Students who have secured not less than 50% marks in the previous final examination and their annual family income is less than Rs 2 lakh are eligible. In case sufficient number of girl students are not available, then the balance earmarked scholarships may be awarded to eligible boy students.
Income Limit	Rs 2,00,000/- p.a.
Allocation	Muslim- 92, Sikh- 375, Christian- 20, Buddhist- 03, Parsi- 02, Jain- 07 = Total 499
Website	www.scholarship.gov.in
2. Merit cum Means for Minority Community Scholarship	
Eligibility	This scheme is to award Scholarships to students belonging to minority community of U.T. Chandigarh and who have got admission in a recognized college to pursue technical/professional courses, on the basis of a competitive examination. Total allocation under this scheme is 60. The students who have secured not less than 50% mark in the previous final examination and the annual family income is Rs. 2.50 lakh are eligible.
Income Limit	Rs. 2,50,000/- p.a.
Allocation	Muslim- 11, Sikh- 45, Christian- 02, Jain- 02 = Total 60
Website	www.scholarship.gov.in
3. Post Matric Scholarship for SC Students	
Eligibility	All those students who have passed 10th Examination from any school in UT Chandigarh and are bonafide residents of Chandigarh and belong to SC Category are eligible. Full fee paid by the student to the Institution (as per University fee structure) may be reimbursed.
Income Limit	Rs. 2,50,000/- p.a.
Allocation	No allocation is fixed. The scholarship is granted to all eligible candidates as per scheme
Website	www.chdeducation.gov.in
4. Post Matric Scholarship for OBC Students	



Eligibility	All those students who have passed 10th Examination from any school in UT Chandigarh and are bonafide residents of Chandigarh and belong to OBC are eligible.
Income Limit	Rs. 1,00,000/- p.a.
Allocation	No allocation is fixed. The scholarship is granted to all eligible candidates as per the scheme
Website	www.chdeducation.gov.in

5. Post Matric Scholarship for Students with Disabilities

Eligibility	Scholarships are be available for students with disabilities studying in Classes XI, XII, Post-matriculation diploma/certificates and Bachelors Degree or Diploma in India, who are covered under the persons with Disabilities (Equal Opportunity, Protection of Rights and full Participation) Act, 1995 and the National Trust for the Welfare of persons with autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act 1999. Students having at least 40 % disability certified by the competent medical authority of Govt./State/UT & bonafide resident of Chandigarh are eligible.
Income Limit	Rs. 2,50,000/- p.a.
Allocation	16,650 (Nationally)
Website	www.chdeducation.gov.in

6. Post Matric Scholarship to Transgender

Eligibility	Students who have passed 10th Examination from any school in UT Chandigarh and are bonafide residents of Chandigarh belonging to transgender community are eligible.
Income Limit	Rs. 2,50,000/- p.a.
Allocation	No allocation is fixed. The scholarship is granted to all Eligible Candidates as per scheme
Website	www.chdeducation.gov.in

7. Dr Ambedkar Post Matric Scholarship for the Economically Backward Class students

Eligibility	All those students who have passed 10th Examination from any school in UT Chandigarh who are bonafide residents of Chandigarh, whose total income from all sources of the employed candidate or his/her parents/guardians in case of unemployed candidate does not exceed Rs.1.00 lakh per annum are eligible. Income certificate should be issued by a competent authority in the Union Territory.
Income Limit	Rs.1,00,000/- p.a.



Allocation	No allocation is fixed. The scholarship is granted to all Eligible Candidates as per scheme
Website	www.chdeducation.gov.in
8. Dr Ambedkar Post Matric Scholarship for the De-notified Tribes (DNTs)	
Eligibility	Students belonging to DNTs category and are permanent resident of UT, Chandigarh
Income Limit	Rs.2,00,000/- p.a.
Allocation	No allocation is fixed. The scholarship is granted to all Eligible Candidates as per scheme
Website	www.chdeducation.gov.in
9. Free Education for Meritorious SC and OBC students	
Eligibility	All those students who have passed 10+2 Examination from any school in UT Chandigarh in the first attempt with a minimum of 60% marks , have studied in UT Chandigarh for a minimum of two years, whose parents are bonafide residents of Chandigarh for the last three years and belong to SC & OBC community are eligible.
Income Limit	Rs. 2,50,000/- p.a.
Allocation	No allocation is fixed. The scholarship is granted to all Eligible Candidates as per scheme
Website	www.chdeducation.gov.in
10. U.T. Merit Scholarship	
Eligibility	35 (one for each subject) meritorious students pursuing higher education, domicile of U.T, Chandigarh. No income limit prescribed.
Income Limit	No income limit
Allocation	35 (one for each subject)
Website	www.chdeducation.gov.in



Academic Calendar 2017-18

Summer Vacation	01-06-17 Thursday	To	09-07-17 Sunday	39 days
ACADEMIC CALENDAR				
Colleges open on and Normal Admission for ongoing classes	10-07-17 Monday			
ADMISSION SCHEDULE				
Normal Admission for ongoing and new classes (except for those classes in which admission is through PU-CET (P.G.))	10-07-17 Monday	To	22-07-17 Saturday	12 days
Late Admission for ongoing classes and new classes to be allowed by the Principal of the College with late fee of Rs. 560/- per student	24-07-17 Monday	To	31-07-2017 Thursday	07 days
TEACHING STARTS				
i) For ongoing classes	22-07-17 Saturday			
i) For new admission classes (those admitted through PU-CET (P.G.) tentative	Schedule to be provided by Dean Science			
Late admission to Panjab University, affiliated Colleges to be allowed by the Vice-Chancellor with the fee of Rs. 2040/- per student	01-08-17 Tuesday	To	14-08-17 Monday	12 days
Academic Term - I (a) Odd Semesters	22-07-17 Saturday	To	29-09-17 Friday	57 Teaching days
Autumn Break	30-09-17 Saturday	To	09-10-17 Monday	10 days
Academic Term - I (b)	10-10-17 Tuesday	To	01-12-17 Friday	42 Teaching days
Total Teaching days of Academic Term I = 57 + 42 = 99 days				
End Semester Examinations	02-12-17 Saturday	To	21-12-17 Thursday	17 days including Saturday
Semester Vacation (Winter Break)	22-12-17 Friday	To	07-01-18 Sunday	17 days
Colleges reopens after Semester Examination	08-01-18 Monday	To	10-05-18 Thursday	96 Teaching days
Total Teaching days of Academic Term II = 96 days				
End Semester Examinations	11-05-18 Friday	To	01-06-18 Friday	19 days (Including Saturday)
Summer Vacation (tentative)	02-06-18 Saturday	To	08-07-18 Sunday	37 days
Total Teaching Days of Academic term I & II = 99+96= 195 Days				



*Fee Structure**

Undergraduate courses in Arts, Science and Commerce of all the 6 Semesters and Postgraduate courses in Arts, Science and Commerce of all the 4 Semesters are given in the table given below:

Class/Course	First (Rs)	Second (Rs)	Third (Rs)	Fourth (Rs)	Fifth (Rs)	Sixth (Rs)
B.A.	8545	6965	7100	6305	7200	6305
B.Com.	9265	7685	7820	7025	7920	7025
B.A. (Information Technology)	11225	9645	9780	8985	9880	8985
B.Sc. (Information Technology)	12035	10455	10590	9795	10690	9795
B.Sc. (Medical)	10955	9375	9510	8715	9610	8715
B.Sc. (Non-Medical) B.Sc. (Computer Science)	10235	8655	8790	7995	8890	7995
B.Sc. (Microbiology) B.Sc. (Biotechnology - Elective) B.Sc. (Bioinformatics)	12755	11175	11310	10515	11410	10515
B.Sc. (Biotechnology - Honours)	18085	16505	17360	16565	17460	15845
B.C.A.	20246	18410	19576	18050	19676	18050
B.B.A.	17556	15720	16336	15360	16986	15360
M.A.	8745	6975	7970	6975	-	-
M.A. Dance M.A. Music (Instrumental & Vocal)	11865	10095	11090	10095	-	-
M.Sc Chemistry	13535	11765	12760	11765	-	-
M.Sc Botany M.Sc Zoology	15335	13565	14560	13565	-	-
M.Sc IT	26840	24960	26790	24980	-	-
M.Sc. Microbial Biotechnology	32420	30560	32370	30560	-	-
M.Com	9865	9965	10960	9965	-	-
Remarks for all the Under Graduate and Postgraduate Courses	<ol style="list-style-type: none"> 1. Additional fees per practical subject per semester Rs.720 + Examination fees Rs 160 2. Fees for any other practical subject per semester Rs.720/- extra 3. Additional fees Rs.720/- per semester in case of Bioinformatics. 					

* For the details of the fee structure of Grant-in-Aid (Private) colleges, kindly refer to the respective college.



*Fee Structure**

Post Graduate Diploma courses of 2 Semesters are given in the table given below:

Class/Course	First (Rs)	Second (Rs)	Third (Rs)	Fourth (Rs)	Fifth (Rs)	Sixth (Rs)
PGDGC	12495	10225	-	-	-	-
PGDCC	14190	11830	-	-	-	-
PGDT	8035	7085	-	-	-	-
PGDMC	11595	9325	-	-	-	-
P.G.D.C.A.	14190	11830	-	-	-	-
B.P.Ed. (Two Year Course)	15385	13615	14610	13615	-	-
B.P.Ed. (Four Year Course)	15415	13585	13720	12925	13720	12325
M.P.Ed. (Two Year Course)	16685	14315	16110	14515	-	-
M.Phil (Physical Education)	11083	11782	-	-	-	-

Research, Post Graduate and Under Graduate courses in Physical Education Yearly are given in the table given below:

Class/Course	Yearly(Rs)
B.P.Ed. VIth Semester	22425 in four instalments

Note:

- i. Fees include University Charges and Examination fees which are subject to change as per University and Chandigarh Administration notification from time to time.
- ii. The Student admitted in **Government College** has to pay the fee in **e-Sampark centres** across Chandigarh through **Credit Card/Debit Card/ Net banking**.
- iii. The Student admitted in **Grant-in-Aid (private) college** has to pay the fee in their **respective colleges** as per Panjab University guidelines.
- iv. B.P.Ed. (Four Year Course), M.P.Ed. (Two Year Course). M.Phil. (Physical Education) (One Year Course) [Running in PGGC, Sec 11] all dues will be Charges in four installments in one year or two installments in one semester.
- v. For the Fee structure of B.P.Ed. (Four Year Course), 7th and 8th semester refer to the respective college.

*** For the details of the fee structure of Grant-in-Aid (private) colleges, kindly refer to the respective college.**



List of Fake Universities

These Institutions have been declared as Fake Universities and they are not entitled to confer any degree. The detailed list is also available at UGC website www.ugc.ac.in as in May 2016

1. Commercial University Ltd., Daryaganj, Delhi.
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADRCentric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi 110 008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
7. St. John's University, Kishanattam, Kerala.
8. Raja Arabic University, Nagpur, Maharashtra.
9. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.
10. Indian Institute of Alternative Medicine, Kolkatta.
11. Institute of Alternative Medicine and Research, 8A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta 700063
12. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
13. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
14. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
15. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
16. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
17. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
18. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
19. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase II, Uttar Pradesh.
20. Gurukul Vishwavidyala, Vridanvan, Uttar Pradesh.
21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014, Odisha.
22. Maithili University/Viswavidyalaya, Darbhanga, Bihar

Bhartiya Shiksha Parishad, Lucknow, UP: The matter is subjudice before the District Judge Lucknow.



SPECIMEN FORMS

SPECIMEN OF CHARACTER CERTIFICATE

(For Private Candidate Only)

Certified that Miss/Mr. _____ Son/Daughter of
Sh. _____ R/O _____
is known to me for the last three years. He / She bears a good moral character.

Designation & Name of Gazetted Officer

Official Stamp



SPECIMEN OF AFFIDAVIT FOR GIRLCHILD CATEGORY

(On non-judicial paper of Rs 20/- duly attested by Class 1 Magistrate)

I _____ (Name) Father/Mother of
Mr/Ms _____ Resident of _____
_____ (full address to be given) do
hereby solemnly declare and affirm as under:

1. That I am a citizen of India.
2. That Ms. _____ born on _____ is girl child of the deponent.
3. That the deponent has no male child.
4. That the deponent has the following children and none else:
 - a) Name
 - b) Sex
 - c) Date of Birth
5. That neither the deponent nor the aforementioned girl child of the deponent has obtained/availed the benefit granted under this category, in Panjab University/ Institute including its affiliated colleges.

Place:

Dated:

DEPONENT

Verification

Verified that the contents of above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Place:

Dated:

DEPONENT



SPECIMENT OF AFFIDAVIT FOR GAP YEAR

I, _____, S/D of Sh. _____,
R/O _____, do hereby solemnly affirm and declare as
under:-

1. That I am seeking admission in _____,
Chandigarh.
2. That I passed my _____ examination during 20____.
3. That during my gap period from _____ to _____ I did not
take part in any political activity.
4. That during my gap period from _____ to _____ there is no
criminal case lying pending against me in Court or Police Station.
5. That due to _____, I had to
drop my regular studies for _____ year/ years.
6. That I was not disqualified by any board/ body/ council / university.
7. That I am not already registered with Panjab University (wherever applicable).
8. That I bear a good moral character.

Place:

Dated:

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit are true and correct and that nothing has
been concealed therein.

Place:

Dated:

DEPONENT

Note:

- i. **Two original affidavits are to be submitted).**
- ii. **Photocopies of affidavit will not be accepted.**



SPECIMEN APPLICATION FORM FOR FEE CONCESSION

Name _____ Roll No. _____ Class _____

Mother's/Father's/Guardian's Name _____

Designation / Organization / Occupation _____

Current Address _____

Permanent Address _____

Contact (i) _____ (ii) _____

Particulars of previous class _____ Roll No. _____

Session _____ Percentage of Marks _____.

Sr. No.	Category of the Student	Category of the Concession	Requirement to Avail the Concession	Tick the Relevant Columns
1	General / SC / ST	Half fee concession (Tuition Fee)	Income of parents from all sources per annum upto Rs. 1 lakh	General _____ SC _____ ST _____
2	Student whose elder brother / sister is paying full fee in any Govt. College of Chandigarh	Half fee concession (Tuition Fee)	Certificate/ Fee Receipt	
3	Blind Students	Full fee concession (Tuition & Admission Fee)	Medical Certificate from a Competent Authority	
4	Descendents of Kargil Martyrs	Fee concession Hostel fee concession	Valid Certificate from Ministry of Defence	
5	SC / ST students	Free books & stationery Rs 250/- Arts/Commerce Rs 350/- Science	SC / ST Certificate All SC/ ST students are Eligible	
6	Poor / Needy students	Financial aid out of Students' Aid Fund & Red Cross Fund	Income Certificate/ Affidavit	

Note:

1. **Attach documentary evidence in support of your claim.**
2. **For details refer to relevant section on Concessions, Scholarships and Prizes in the Prospectus.**

Signature of the Applicant

Signature of the Concession in-charge

Signature of the Principal



Disclaimer

Although every effort has been made to provide reliable and accurate information, the Chandigarh Administration or the Prospectus Committee does not warrant or assume any legal liability or responsibility for any error at any stage of complaint and uploading of the Prospectus. Various contents in the Prospectus are subject to change as per the directions from the Chandigarh Administration/Panjab University from time

NOTE

All the court cases related to admission come within the jurisdiction of Hon'ble Courts in Chandigarh, Union Territory.



Prospectus Committee

Patron-in-Chief	Mr. K.K. Jindal, IAS Education-cum-Finance Secretary, Chandigarh Administration
Patron	Mr. Jitender Yadav, IAS Director Higher Education, Chandigarh Administration
Chairperson	Prof. (Dr.) Anita Kaushal Post Graduate Government College for Girls, Sector 11, Chandigarh
Members	Dr. Bhushan K. Sharma , Principal, GGSDS College, Sector-32, Chandigarh Dr. Nisha Bhargava , Principal, MCM DAV College for Women, Sector-36, Chandigarh Mr. Anil Prashar (Centre Head), society for Promotion of Information Technology, Plot No. 20, I.T., Park, Chandigarh Mr. Bikram Rana , State Liaison Officer(NSS), O/o Director Higher Education, Chandigarh Administration
Principals	Prof. (Dr.) J.K. Sehgal , PGGC, Sector 11, Chandigarh Dr. Vandana Lunyal , RIE, Sector 32, Chandigarh Prof. Binu Dogra , PGGCG, Sector 42, Chandigarh Dr. B.P. Yadav , PGGC 46, Chandigarh Ms. Manjit Kaur , GCCBA, Sector 50, Chandigarh Dr. B.C. Josan , DAV College, Sector 10, Chandigarh Dr. Jyoti Lamba , SGGS, Sector 26 Chandigarh Dr. Charanjeet Kaur Sohi , GGSCW, Sector 26 Chandigarh Ms. Pankaja Vashist , Dev Samaj College for Women, Sector 45, Chandigarh
Overall Coordinators	Ms. Sangam Kapoor , PGGCG, Sector 11, Chandigarh Dr. Sadhana Verma , PGGCG, Sector 11, Chandigarh
Nodal Officer	Prof. (Dr.) Pardeep Singh Walia , PGGCG, Sector 11, Chandigarh
Coordinators/ Nodal Officers	Mr Ranjjan Verma , PGGC, Sector 11, Chandigarh Ms. Namrata , RIE, Sector 32, Chandigarh Dr. Vijaya Singh , RIE, Sector 32, Chandigarh Prof. (Dr.) Manjit Kaur , PGGCG, Sector 42, Chandigarh Prof. Lakhvir Singh , PGGCG, Sector 42, Chandigarh Ms. Mona Singh , PGGC, Sector 46, Chandigarh Prof. (Dr.) Rosy Walia , GCCBA, Sector 50, Chandigarh Dr. Naveen Pandhi , GCCBA, Sector 50, Chandigarh Dr. B.K. Vermani , DAV College, Sector 10, Chandigarh Dr. A.P Singh , SGGS, Sector 26 Chandigarh Ms. Prabhjot Kaur , GGSCW, Sector 26 Chandigarh Dr. Gagandeep Sharma , GGSDS College, Sector-32, Chandigarh Mr. Naveen Dalal , GGSDS College, Sector-32, Chandigarh Dr. Harpreet Gill , MCM DAV College for Women, Sector-36, Chandigarh Ms. Vandana Syal , MCM DAV College for Women, Sector-36, Chandigarh Ms. Amarpreet Virk , Dev Samaj College for Women, Sector-45, Chandigarh Ms. Sabina Chadha , Dev Samaj College for Women, Sector-45, Chandigarh



LOCATE US AT!!

The map displays various sectors of Chandigarh, including Sector 11, 10, 9, 36, 37C, 36-D, 35, 42, 33, 32, 50, 45, and 46. Educational institutions are marked with red graduation cap icons. Callout boxes provide contact information for each institution. The map also shows landmarks like Rock Garden and Phase 9.

Post Graduate Govt. College for Girls, Sector-11, Chandigarh
Tel: 0172-2740614 principal_gcg@yahoo.com
www.gcg11.ac.in

Post Graduate Govt. College, Sector-11, Chandigarh (Co-educational)
Tel: 0172-2740597 principal@gc11.ac.in
www.gc11.ac.in

DAV College, Sector-10, Chandigarh (Co-educational)
Tel: 0172-2743980 deanadmissiondavc@gmail.com
www.davchd.ac.in

Directorate, Higher Education Sector 9, Chandigarh
www.dhe.chd.gov.in

MCM DAV College for Women, Sector-36, Chandigarh
Tel: 0172-2603355 principal_mcmdavcollege@yahoo.com
www.mcmdavcw-chd.edu

Guru Gobind Singh College for Women Sector-26, Chandigarh
Tel: 0172-2792757 admissionsggscw@yahoo.in
www.ggscw.in

Sri Guru Gobind Singh College, Sector-26, Chandigarh (Co-educational)
Tel: 0172-2792754 principal.sggs26@gmail.com
www.sggscollegechandigarh.in

Regional Institute of English Sector-32, Chandigarh
Tel: 0172-2676008 drie32chd@gmail.com
www.rieni.org

Post Graduate Govt. College for Girls Sector-42, Chandigarh
Tel: 0172-2676005 gcg42chd@yahoo.com
www.gcg42.ac.in

Govt. College of Commerce & Business Administration Sector-50, Chandigarh (Co-educational)
Tel: 0172-2673394 gccbachd@hotmail.com
www.gccbachd.org

G.G.D.S.D. College, Sector-32, Chandigarh (Co-educational)
Tel: 0172-4912400 info@ggdsd.ac.in
www.ggdsd.ac.in

Dev Samaj College for Women, Sector-45, Chandigarh
Tel: 0172-2603497 principaldscw45@gmail.com
www.dscw45.com

Post Graduate Govt. College, Sector-46, Chandigarh (Co-educational)
Tel: 0172-2678022 gc46chandigarh@gmail.com
www.pggc46.ac.in



Dear Students

The Sikh Educational Society is resolutely committed in offering to the students the privilege and opportunity of higher education. Our aim is to motivate the young minds to right thinking and purposeful action for both leadership and engaged citizenship. Mindful that education serves society, the SES continually examines its practices to ensure that its efforts and results effectively contribute to the common good.

We constantly seek to strengthen Guru Gobind Singh College for Women. Our endeavor is to support the College's most essential requirements, equip its faculty, update facilities and sustain endowments. Our mission of educating young women is driven from a powerful conviction that women can and should make a difference to the world at large. Guru Gobind Singh College for Women is a pioneer in educating women in an academic environment wherein women develop their talents, and make excellent preparation for wholesome roles in different walks of life. The learning environment contributes in fostering confidence, decent leadership and a very high academic success among its students.

I welcome you all on joining this campus and assure that GGSCW will uphold its distinct mission long into the future.

S Gurdev Singh Brar,
IAS (Retd) President, Sikh Educational Society



Dear Students

It is with great pleasure that I welcome you to the new academic session 2017-18. Guru Gobind Singh College for Women has gained significant recognition in the recent years for its unwavering commitment in providing quality education to young women. Our College offers wide variety of academic programs of study designed to help you to achieve your ultimate educational and career goals. By engaging the students in all aspects of collegiate life, we ensure that they acquire attributes of becoming constructive global citizens, who are skilled, informed, socially responsible and practice ethical behaviour. We emphasize on holistic education and encourage our students to participate in various extra-curricular activities besides achieving good academic results. The College provides students with a supportive environment which facilitates their progress towards all-round development.

Your success is of paramount importance to us and we are here to guide and direct you to achieve your potential, develop your individual talents to the highest degree, and help you grow in confidence so that you can contribute meaningfully to the greater good of society. I am confident that with the support and mentorship of a highly qualified, experienced and dedicated faculty, innovative teaching methodology and modern facilities, you will achieve excellence in diverse fields, and acquire strong qualities of personality and character.

We are happy to have you with us on campus, and I congratulate you for choosing this pre-eminent educational institution to begin your academic journey of higher education.

Wishing you all a year of joy, success and fulfillment.

Dr Charanjeet Kaur Sohi

Principal

Eminent Guests



Hon'ble Vice President of India, Mohd Hamid Ansari and S Gurdev Singh Brar, President, SES



Prof Kaptan Singh Solanki, Hon'ble Governor, Haryana & Punjab and Former Administrator, Chandigarh



S Parkash Singh Badal, Former Chief Minister, Punjab



Smt Geeta Bhukkal, Former Education Minister, Haryana (Our alumna) and Prof Arun Kumar Grover, Vice Chancellor, Panjab University, Chandigarh



Mrs Asha Kumari Jaswal, Mayor, MC Chandigarh



Film Personalities Alia Bhatt, Sidharth Malhotra and Fawad Khan with College students



INFRASTRUCTURE

- * 11 acre sprawling campus replete with an expanse of infrastructure which includes all the latest facilities, well-equipped labs, air conditioned well-stocked library, Mata Kheevi Hostel, Seminar Room, Mata Ganga Auditorium, Mata Gujri Fitness Centre, Student's Centre, expansive grounds, etc.
- * Fully wi-fi enabled campus.
- * Language Lab for Functional English, with state-of-the-art equipment and facilities, well-stocked with Language Skills Software for the benefit of students. Laboratories in Physics and Chemistry Departments boast of latest equipment and resources.
- * Learning resources available to develop proficiency in academics. Advanced learners are provided with extra reference books/ material by the teachers who set suitable goals

before them so that the students feel adequately challenged.

- * Student's Centre is housed with Stationery Shop, Photostat Facility, and Student Council Office.
- * Fully functional SBI Branch exclusively for the benefit of students and College employees.
- * **'Best Maintained Campus' in Chandigarh, winning the 1st prize at the Annual Rose Festival 2017 a feat which the College has been consistently accomplishing since 2008.**

LIBRARY

- * Double storey- building with the spacious modern infrastructure.
- * Open Access system, ideal place for users to expand and widen their knowledge in a comfortable environment.



- * Well stocked with approximately 22650 books and 460 CDs on different subjects, the collection is enriched with reference books, coffee table books, light reading books like fiction, self help, biographies of eminent personalities.
- * Magazines & Journals as well as 19 Newspapers also subscribed by the library on annual basis.
- * Separate '**Book Bank**' section, consisting of nearly 1360 books on different subjects which are lent out for the full session to the needy as well as the meritorious students.
- * Fully automated with LibSys Software and is provided with OPAC (Online Public Access Catalogue) facility, through which the users can search their required documents without any intermediary help.
- * Research and **Learning Resource Centre**, with added facilities for research oriented activities.
- * E-Journals under the scheme of N-LIST Programme of INFLIBNET, UGC. Members of the

Chandigarh Librarian's Consortium and Panjab University Book Club, availing of the benefit of accessing latest Publications of the Universities.

COLLEGE HOSTEL

The College has a well-equipped Hostel offering accommodation to 350 residents with a Gurudwara Sahib within the premises, which offers sanctum to students. Periodic renovation of the Hostel is undertaken to ensure good comfort and hygiene levels to the residents.

- ❑ Excellent accommodation with spacious and well-furnished rooms.
- ❑ Homely and nurturing environment.
- ❑ Conducive environment for study, recreation and healthy interaction among students.
- ❑ Recreational facilities including indoor games.
- ❑ Hygienically cooked meals.
- ❑ Laundry and ironing facility.
- ❑ Health and medical care.

Students seeking hostel accommodation are required to procure the Hostel Prospectus from the College office. Seats are allotted to the students on the basis of merit and availability. The Principal is the final deciding authority for admission to the hostel.





ACADEMICS

- * Student centred approach with focus on intensive learning.
- * ICT enabled teaching, including presentations, assignments.
- * Regular monitoring and testing of learning outcomes.
- * Seminars, Conferences, Expert Lectures for holistic exposure to students.
- * Job fests, Placement drives, Career counselling for future prospects.

- * Remedial, Skill and Personality Development Classes, Competitive Exams Classes, Capacity Building Workshops organised.
- * Scholarships, financial aid available for deserving students.
- * Regular trips and tours to facilitate learning.

SPORTS ACHIEVEMENTS

- * Abundant opportunities for training and participation of its sportswomen in sports events. The College has a rich tradition of winning laurels in sports at the highest level including the **Overall Championship beating 190 affiliated Colleges of Panjab University.**
- * Participation in various competitions throughout the year at the International, National, All India Inter Varsity and Inter College levels.
- * **University Champions** in Kho-Kho, Boxing, Netball, Badminton, Hockey, 5 side Hockey, Swimming, Tug of War and Kabaddi in Panjab University Inter College Tournaments. **The College teams secured Runners up** title in Volley ball, Basketball and Rhythmic Gymnastics.





STUDENT SUPPORT SYSTEM

MENTORING

- ✦ To give students a platform for interaction with the teachers outside the classroom, each student is placed under the personal supervision of a mentor, who keeps a record of her progress. The mentor provides guidance and counselling to assist the students in attainment of their maximum potential. Mentor Meetings are held every week.

COUNSELLING CELL

- ✦ The College believes in providing regular and need-based counselling to its students in order to equip them to deal with the challenges of today's competitive world. There is a trained Counsellor and support from Faculty members to rise to the occasion.

PLACEMENT CELL

- ✦ The Placement Cell not only enables placements but also concentrates on overall development of students by enhancing their technical and soft skills. Training programs are organised regularly to fine tune soft skills and aptitudes of our students.

SCHOLARSHIPS & CONCESSIONS

- ✦ The students of the College are constantly motivated for attaining excellence in the University examinations through various incentive schemes such as scholarships, fee concessions, Roll of honour and prizes. To stir and motivate the weaker students, the College provides remedial classes. Students from socially and economically weaker sections are given financial aid, which subsequently leads to their academic growth. The College grants various scholarships to the students on need-cum-merit basis.

ANTI-SEXUAL HARASSMENT CELL

As per the guidelines of UGC and the Supreme Court, an Anti Sexual Harassment Cell has been formed in the college. Headed by the Principal, functioning of the cell involves the complaint mechanism procedure to report/file a complaint. The members of the Cell discuss and inquire into the complaint. They submit their report and recommend the nature of appropriate action to be taken at the earliest. The Cell works towards protecting the female employees/ students from sexual harassment, and creating a healthy, respectful and congenial atmosphere in the college.

GRIEVANCE REDRESSAL CELL

Grievance Redressal Cell is formed to look into the grievances/complaints of the students. Students can report their grievances / problems / complaints to the concerned authorities. The complaints are analyzed and investigated by the members of the Cell and the findings are brought to the notice of the college authorities. Accordingly prompt redressal measures are taken.



Alumni Association

To foster an on going relationship between the old students and their alma mater, the Alumni Association strives hard to establish a mutually meaningful connectivity between the two. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunion get-together, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad.



Ms Geeta Bhukkal

Former Minister, Govt of Haryana

'Being an alumna of the College, it gives me great satisfaction that the College is progressing in all its endeavours towards the overall development and personality of girl students. I will always cherish my College days here for which I will always remain indebted to this prestigious institution. The education I obtained in this institution helped me immensely in building confidence to face the challenges of life and achieve success.'

Capt Urmila Yadav

Commander Pilot
Air India
Alumna 1977-81

"There lies a huge difference between teaching and mentoring. I was actually mentored by my educators...my teachers...certainly had a huge role to play in removing my initial hesitation and inhibitions, which are major hindrances in the path of self-discovery. When provided with a concrete platform to take off from, I never looked back as I excelled..."



Mandeep Kaur,

Investigator
New Zealand Police (Counties Manukau District)
Alumna 1985-87

"The years between 1985 -1987 when I joined Guru Gobind Singh College for Women, Chandigarh, were the best of my academic life and where I completed part one of my Bachelor of Arts Degree...the personal touch I experienced from the lecturers at GGSCW was something special that I would not have experienced elsewhere."



Dr Gurdeep Kaur Randhawa

Assistant Director, Sports
Punjabi University, Patiala
Alumnus 1990 to 1993

“Sikh Educational Society has contributed a lot to the educational needs of the region in different ways. I credit all my achievements to the efforts made by the staff of this College...who always guided me and worked hard to bring out the best of every individual. The College has given me a lot, whatever I am today, it is due to the College and industrious Staff.”



Dr Kavita Singh

Assistant Professor & Incharge
S Sobha Singh Department of Fine Arts
Punjabi University, Patiala
Alumnus 1999 to 2002

“Being the alumnus of this premier institution (1999-2001) my heart is filled with a great sense of pride and gratitude for the valuable contribution of its staff and management in inculcating the universal and humanitarian values of Sikh tenets in its students...I consider myself lucky to be alumnus of this college...to be the best not only in academic and educational spheres but prepared me mentally and spiritually to face the vagaries of life in its myriad manifestations and go out as an enlightened and responsible citizen who knows her rights and responsibilities towards the fellow citizens.”



Lt Firoza Konthoujam

Lieutenant, Instructor and Mentor
Officer, Indian Navy
Indian Naval Academy, Ezhimala,
Kerala
Alumnus 2004-07

“My regards to my alma mater Guru Gobind Singh College for Women, Chandigarh, where I incorporated my attitude to do good with “ De Shiva bar mohe eh...” recited with fervor every Monday morning.”



STUDENT ACTIVITIES

- ❖ Youth Festivals at Zonal, Inter-Zonal, State and National levels.
- ❖ National Service Scheme (NSS)
- ❖ National Cadet Corps (NCC)
- ❖ Gurmat Vichar Sabha
- ❖ Youth Welfare Society
- ❖ Gender Champions' Club
- ❖ Ehsaas- Red Ribbon Club
- ❖ Raahat- Society for Serving Humanity
- ❖ Gyan Manik- College Magazine
- ❖ Vasudha- Environment Society
- ❖ Drama Society
- ❖ Giddha and Luddi Society
- ❖ Rotaract Club of Life Turners
- ❖ Literary Society
- ❖ Baghwani Club



WHOM TO CONTACT

NODAL OFFICER (Admissions):

Ms Prabhjot Kaur, Dean, Admissions. 98157-09191

Class	Convener	Contact
M Sc (IT)	Ms Rohini Arora	9855779380
BCA	Ms Rohini Arora	9855779380
M Com	Dr Jatinder Kaur	9878618314
B Com	Dr Jatinder Kaur	9878618314
B Sc (Non-Med/Comp Sc)	Dr Priyanka	9815274074
MA English	Dr Jaslene Dhaliwal	9876288663
MA Sociology	Dr Jaswinder Kaur Bhangoo	9876498893
MA Economics	Dr Reena Parti	8288004859
BA/BA Hons	Ms Sukhmeen Kaur	9888400093

ADMISSION SCHEDULE July, 2017

Class	Dates of Admission	
BA I	10-07-2017 onwards	
BA II	12-07-2017 to 14-07-2017	
BA III	17-07-2017 to 19-07-2017	
B Sc I (Non-Medical)		As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
B Sc II (Non- medical)	12-07-2017 to 14-07-2017	
BSc III (Non- medical)	17-07-2017 to 19-07-2017	
B Com I		As per Panjab University Admission Schedule.
B Com II	12-07-2017 to 14-07-2017	
B Com III	17-07-2017 to 18-07-2017	
BCA I		As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh
BCA II	12-07-2017 to 14-07-2017	
BCA III	17-07-2017 to 19-07-2017	
M Sc I (IT)		As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
M Sc II (IT)	14-07-2017 to 15-07-2017	
M Com I		As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
M Com II	19-07-2017 to 20-07-2017	
MA I (English)	10-07-2017 onwards	
MA II (English)	17-07-2017 to 19-07-2017	
MA I (Economics)	10-07-2017 onwards	
MA II (Economics)	17-07-2017 to 19-07-2017	

MA I (Sociology)	10-07-2017 onwards	
MA II (Sociology)	17-07-2017 to 19-07-2017	

- Last date for submission of admission form : July 05, 2017 (for BA I, MA I, ongoing classes)
- Last date for submission of Admission form (for BCA I, B Sc I, M Com I, M Sc I (IT):- As per Joint Prospectus of Govt. & Govt. Aided Colleges of Chandigarh.
- Choice Based Credit System (CBCS) to be introduced as per PU / UGC / DHE instructions.

FACULTY*

A dedicated team of highly qualified staff bring to the institution a rich accumulation of knowledge, experience and zeal to inspire the students to achieve their goals. The College is fortunate in having a team of Teaching and Non-Teaching employees who work ceaselessly to impart quality education to the students and who also strive to update themselves with the latest in their fields. The Staff is engaged in various professional and research activities throughout the year, publishing and presenting research papers at the national and international level.

Principal

Dr Charanjeet Kaur Sohi, (Ph D, PGDTE, MA)

Department of English

Dr Jaslene Dhaliwal Associate Prof (Ph D, M Phil, MA)

Ms Jagjot Kaur, Assistant Prof (M Phil, MA)

Ms Harbinder Chahal, Associate Prof (M Phil MA)

Dr Ramnik Kohli, Assistant Prof (PhD, M Phil, MA)

Dr Harneet Kaur Sandhu, Assistant Prof (Ph D, MA)

Dr Sarabjeet Kaur, Assistant Prof (Ph D, MA)

On Contractual basis

Dr Prakriti Renjen, Assistant Prof (Ph D, MA)

Ms Tamanna, Assistant Prof (MA)

Ms Lovleen Kaur Baidwan, Assistant Prof (MA)

Department of Punjabi

Ms Sukhmeen Kaur, Associate Prof (M Phil, MA)

Dr Gurvinder Singh, Assistant Prof (Ph D, MA)

On Contractual basis

Dr Amarjit Ghuman, Assistant Prof (Ph D, MA)

Department of Hindi

Dr Aradhna Mehtani, Assistant Prof (Ph D, MA)

Department of Music (Instrumental)

Ms Lucky Malhotra, Assistant Prof (M Phil, MA)

Mr Satinder Singh, Tabla Instructor

Department of Public Administration

Ms Suparna Sharma, Assistant Prof (M Phil, MA)

Department of Home Science

Ms Anita Waraich, Associate Prof (M Sc)

Ms Jasneet Kaur Malhi, Assistant Prof (M Sc)

Dr Rohini Arora, Assistant Prof (Ph D, M Sc)

Mr Gurnam Singh, Jr Lecture Assistant

Department of Economics

Dr Reena Parti, Assistant Prof (Ph D, MA)

Ms Harpreet Kaur, Assistant Prof (M Phil, MA)

Ms Mandeep Kaur, Assistant Prof (MA)

Ms Amrita Kaur, (Part Time) Assistant Prof (MA)

Ms Madhur Ojha, (Part Time) Assistant Prof (MA Hons School)

On Contractual basis

Dr Amandeep Kaur, Assistant Prof (Ph D, M Phil, MA)

Ms Himani Matta, Assistant Prof (MA)

Mr Harman Singh Sian, Assistant Prof (MA, PG Diploma in Health, Family Welfare & Population Education)

Department of Political Science

Ms Prabhjot Kaur, Associate Prof (M Phil, MA)

Department of Sociology

Dr Jaswinder Kaur, Bhangoo Associate Prof (Ph D, M Phil, MA)

Dr Akshiptika Rattan, Assistant Prof (Ph D, M Phil, MA)

Dr Manipal Kaur, Assistant Prof (Ph D, M Phil, MA)

Mr Jashandeep Singh, Assistant Prof (MA)

On Contractual basis

Mr Tejinder Pal Singh, Assistant Prof (MA)

Department of History

Dr Surinder Kaur, Assistant Prof (Ph D, M Phil, MA)

Ms Jasneet Kaur, (Part time) Assistant Prof (MA)

On Contractual basis

Dr Bhajan Singh, Assistant Prof, Assistant Prof (Ph D, M Phil, MA)

Department of Physical Education

Dr Amandeep Kaur, Assistant Prof (Ph D, M PEd)

Mr Amolak Singh Bhullar, Assistant Prof (M PEd, B PEd)

On Contractual basis

Ms Jaswinder Kaur, Assistant Prof (B P Ed, M P Ed, MA/M Sc Yoga)

Department of Psychology

Dr Savneet Kaur, Assistant Prof (Ph D, M Phil, MA, B Ed)

On Contractual basis

Ms Harsimran Kaur, Assistant Prof (MA, B Ed)

Department of Fine Arts

Ms Harpreet Kaur, Associate Prof (MA)

On Contractual basis

Ms Sonu, Assistant Prof (MA)

Department of Commerce

Dr Jatinder Kaur, Associate Prof (Ph D, M Phil, M Com)

Dr Jaspreet Kaur, Associate Prof (Ph D, M Phil, M Com)

Ms Pooja Malhotra, Assistant Prof (M Phil, M Com)

Sub/Lt (Dr) Amneet Kaur, Assistant Prof (Ph D, M Com)

Ms Ritu Dhanoa, Assistant Prof (M Com)

Manpreet Kaur, Assistant Prof (M Com, MFC) on Leave

Dr Sonia Sharma, Assistant Prof (Ph D, M Com)

Dr Manpreet Kaur, Assistant Prof (Ph D, MBA)

Ms Savneet Kaur, Assistant Prof (M Com)

On contractual basis

Ms Garima Arora, Assistant Prof (M Com, MBA, M Phil)

Ms Arshveer Kaur, Assistant Prof (M Com)

Ms Anu Dahia, Assistant Prof (M Com)

Ms Amandeep Kaur, Assistant Prof (M Phil, M Com)

Ms Khushpreet Sran Brar, Assistant Prof (M Com)

Ms Richa Sharma, Assistant Prof (M Com, MBA, CS)

Ms Hardeep Kaur, Assistant Prof (M Com, CS)

Ms Mandeep Kaur, Assistant Prof (M Com)

Ms Aqwinder Kaur, Assistant Prof (M Com)

Ms Savita Saini, Assistant Prof (M Com)

Mr Jaspreet Singh, Assistant Prof (M Com)

Department of Computer Science & Applications

Ms Rohini Arora, Assistant Prof (M Phil, M Sc (IT))

Ms Meenu Sharma, Assistant Prof (M Phil, M Sc (CS), PGDCA)

Ms Baljeet Kaur, Assistant Prof (M Phil, MCA)

Ms Maninder Kaur, Assistant Prof (M Sc (CS))

On Contractual basis

Ms Davinder Kaur, Assistant Prof (M Phil, MCA, M Sc IT)

Ms Nishwinder Kaur, Assistant Prof (M Phil, M Sc IT)

Ms Ramandeep Kaur, Assistant Prof (M Sc IT)

Ms Gurpreet Kaur, Assistant Prof (MCA)

Ms Aradhana Sandhu, Assistant Prof (M Tech)

Mr Gurwinder Singh, Technical Assistant

Department of Physics

Dr Priyanka, Assistant Prof (Ph D, M Sc, B Ed)

Dr Kanishka Assistant Prof (Ph D, M Phil, M Sc)

Department of Chemistry

Dr Asim Kumar Chowdhry, Assistant Prof (Ph D, M Sc)

Ms Shweta Nag, Assistant Prof (M Sc, B Ed)

Department of Mathematics

Ms Aastha Gupta, Assistant Prof (M Sc)

Dr Jyoti Ahuja, Assistant Prof (Ph D, M Phil, M Sc, B Ed)

*As per 2016-17 session. To be updated in June 2017.

LIBRARY STAFF

Librarian	Ms Sukhdeep Kaur
Library Assistant	Ms Sushma Dogra
Restorer	Ms Chand Rani

HOSTEL STAFF

Chief Warden	Ms Jagot Kaur
Warden	Ms Arshveer Kaur
Asst. Warden	Ms Anureet Kaur

ADMINISTRATIVE OFFICE

Mr T.S. Cheema	Superintendent
Ms Sukhminder Kaur	Sr. Lab-Attendant
Ms Rajwinder Kaur	Clerk
Ms Satinder Sharma	Clerk
Mr Joginder Kumar	Clerk
Ms Kamaldeep Kaur	Clerk
Ms Monica Sharma	Clerk
Mr. Abhishek Arya	Clerk

GUIDELINES FOR INTERNAL ASSESSMENT

In order to incorporate an element of continuous assessment of students the College conducts two mandatory House Tests, Mid Semester September and March.

- (i) For September Test, there is only one paper of one and half hours duration in each subject. There is a special Test only for those students who fail to fulfill the conditions of eligibility for appearing in annual P.U. Examination.
- (ii) With a view to deal with the grievance of students, if any, on account of scores obtained by them, the answer-books are shown to them. Difference of opinion on the issue, if any, is sorted out with the help of respective Heads of Departments as well as the Principal of the College.
- (iii) A candidate has to pass in theory and practicals separately. For B Com, 10% extra weightage will be for Project work; totalling to 20%
- (iv) For students of Post Graduate Courses : Written Exam - 80% Continuous Assessment - 20%.

Rules for House Examination

1. A student without an identity card shall not be allowed to take the examination.
2. Absence from examination for whatever reason means a nil result and zero assessment.
3. Absence/failure/less than 25% in aggregate (all subjects) in each House Examination may disqualify a student from appearing in the University Examination.
4. Presence in all the subjects in Mid Semester Examinations is must.
5. Students who indulge in unfair means in the College examination will be liable to serious disciplinary action, even expulsion from the College.

ELIGIBILITY RULES FOR THE UNIVERSITY SEMESTER EXAMINATION

In order to be eligible to appear in the University examination, a student should fulfill the following conditions:

- A student should be on the College rolls throughout the academic session preceding the Semester Examination.
- Attended not less than 75% of the total number of lectures delivered and tutorials and practical held in each of the subject offered.
- A student must obtain at least 25% marks in aggregate of all the subjects in each of the House

examination.

- In practical subjects, a student must obtain at least 25% marks in theory and practical examination separately.
- Students are warned that they must fulfill the minimum lecture attendance requirement and minimum percentage of marks required failing which they would be detained and would not be allowed to appear in P.U. Semester Examination.
- B Com students and BA students with practical subjects cannot appear in the Semester Examination as private candidates.
- Illness does not entitle a student to get her lecture shortage condoned.
- Lectures shall be counted from the date of the commencement of the academic session.
- In case a student does not attend classes in the first 15 days, her name will be struck off and she can't seek re-admission.

COLLEGE LEAVE RULES

1. Leave must be applied for well in advance on the leave form available in the office.
2. An application for leave must be countersigned by the student's parent/guardian.
3. Leave upto 3 days will be granted by the tutor, upto 7 days by the Senior Tutor and for more than 7 days by the Principal.
4. Medical leave will be given as advised by a qualified Govt. Physician, who should certify the duration of such leave. The medical leave certificate should be submitted within a week.
5. On days when special functions are held, leave will be granted only by the Principal.
6. When applying for leave a student must have the identity card with her.
7. The maximum leave allowed to a student during the academic session is for 15 days only. Extra leave shall be automatically cancelled.

If a student is absent from College without any information for more than 7 days, her name will be struck off from the College Rolls.

Any change in the address of student's parents/guardians must be reported to the College office without loss of time, so that there is no delay in the maintenance of contact and correspondence between the College and the parents/guardian of the student.

COLLEGE RULES

LIBRARY RULES

- * Each student is issued Identity-cum Library card bearing her photograph, name, address, class and roll number.
- * No student is permitted to enter the Library/ Reading Room without her Identity Card.
- * Under-graduate students can get two books issued, while Post Graduate students can get three books issued from the library for a period of two weeks i.e. 14 days.
- * A fine of Rs. 2/- per day is charged for the book returned after the due date.
- * Reference books, textbooks, periodicals, etc., will not be issued except for consultation in the library premises.
- * Books issued from the library should be kept carefully and in no case be underlined or disfigured. If a book is already damaged in any form, it should be brought to the notice of the issuing clerk of the library otherwise the student will be held responsible for the damage.
- * The marking and defacing of any publication is strictly forbidden.
- * The loss of a book should be reported to the librarian before the due date otherwise usual fine will be charged till information is given. The borrower will be required to replace the book or pay double the price.
- * Personal belongings like bags, books, etc. should be deposited at the entrance counter.
- * The mobile phones should be switched off or kept on a silent mode in the library premises.
- * Eatables and drinks are not allowed.
- * All the students are required to observe pin drop silence in the Library and not to disturb others in anyway.

Identity- Cum -Library Cards

On joining the College each student is issued an Identity Card bearing her photograph, name, address, class and roll number. All the students are required to carry their Identity Card with them during their presence in the campus. Books are issued from the library and students are admitted to the Reading Room and House examination on production of their

Identity Card. If it is lost a duplicate can be issued on payment of Identity Card charges.

Withdrawal Rules

- * A student who wishes to leave the College must apply in writing to the Principal, and the application must be countersigned by her parent/ guardian. No student will be permitted to leave the College until she has cleared her College dues.
- * Fees and other dues once paid shall not be refunded.
- * In cases where the refund of security deposit is applicable all claims must be made, in writing, within 6 months of the date of withdrawal failing which no such claim will be entertained. A student shall have to pay the College fee and all other dues until her name is formally withdrawn.

Refund of Fee

- * If a student withdraws before starting of the course and the seat is filled, the College will refund the entire fee after deducting the processing fee of Rs. 1000/- only. However, if the student leaves after the start of the course and the seat falling vacant is filled; proportionate deduction of monthly fee will be made before refunding the fees.

Security

- * Security deposited with the College at the time of admission will be refunded when a student leaves the College.

Student Council

The Student Council is constituted as per University rules. Elections of class representatives and members of the Executive committee are held every year. The following categories of students are not eligible to seek, election to any of the offices of the Students' Council:-

1. A student above 21 years of age on September 1, of the year.
2. A student who has failed to complete successfully a course of studies (pertaining to a University Examination) within the prescribed period, without break.
3. A student who has been detained in any class.

4. A student who has been held guilty of gross misconduct/indiscipline.

Gender Champions

The College is committed to the cause of creation of awareness regarding gender sensitization. Gender Champions are instituted for this purpose who function as per guidelines of the UGC. Students interested in becoming Gender Champions may contact Nodal Officer. A Badge and Certificate of appreciation will be awarded to Gender Champions.

Gurmat Vichar Sabha

The Gurmat Vichar Sabha endeavors to enrich the lives of the young women by developing firm spiritual strength in them. The inculcation of strong ethical, moral and spiritual values is made possible by actively involving the students in various religious activities. Theological discourses/ workshops are arranged in the College, which help the students to evolve as good human beings and contribute meaningfully to society at large.

National Cadet Corps

The National Cadet Corps, a voluntary organization comprising Army, Naval and Air Wings is engaged in grooming the youth into disciplined and patriotic citizens. The aim of NCC is to develop qualities of character, courage, comradeship, discipline, leadership and the ideals of selfless service among students. The College NCC unit recruits about 200 cadets, who are given basic training in small arms and parades.

- * As per the NCC rules, a Cadet is required to attend the annual training camp of the unit and undergo service training of 40 parades during the academic session.
- * The holders of NCC, A, B and C certificate shall be given the weightage in marks for admission to various courses in the University teaching departments and its affiliated colleges. The weightage of marks is as under:
A-1% B-2% C-3%
- * The maximum weightage in marks is 4% for distinction in any or all the curricular activities.
- * The uniform issued to the Cadets is to be used with care. Any loss or damage shall be made good by them.

National Service Scheme

Social and community services are selflessly rendered by the NSS unit of the College To develop among students a sense of social and civic responsibility, about 200 volunteers are enrolled every year in the NSS. Under this scheme, students are engaged in various outreach programmes such as Literacy Campaigns, Blood Donation Camps, Motivational Camps, Awareness Talks, Rural and Urban Projects, etc. Community service ventures give an opportunity to the students to interact with the villagers and slum dwellers, thereby exposing them to the realities of life, and bringing about a positive change in their social perception. NSS Volunteers are required to put in 120 hours of work during the session including a 10-day service camp.

Objectives

1. to identify the needs and problems of the community and involve the students in problem solving process.
2. to develop competence required for group living and sharing of responsibilities.
3. to acquire leadership qualities & a democratic attitude.
4. to practice national integration and social harmony.

College Magazine

College Magazine 'Gyan Manik' is taken out annually. It contains a collection of articles, poems, stories, etc., in different languages by the students as well as the teachers. The Editorial Board, headed by a senior faculty member from the language department, comprises teachers and students who select the best articles and edit them for publication. Through their contributions, students are given an opportunity to develop their writing skills and give expression to their thoughts and imagination. Based on the quality of their inputs, prizes are awarded to the Best Contributors in each section.

Environment Society

The Environment Society is committed to spreading awareness regarding environment preservation and promoting three 'R's i.e. Reduce, Re-cycle and Re-use. The Society organizes various activities like eco-rangoli, collage-making, pot-painting, environment quiz and power-point presentation on environment related topics. It also promotes ban on polythene bags in the college campus.

PRIZES/ROLL OF HONOUR / SCHOLARSHIPS AND CONCESSIONS

The outstanding students who have done their college proud in Academics, Sports and Cultural activities are felicitated on the Annual Prize Distribution Function of the College.

Academic Prizes

- * A student is given First/Second prize if she stands First/Second in a subject / aggregate in the House Examinations, provided she gets pass marks in all the subjects and at least 60% marks in the subject for which she is to be awarded a prize.
- * Prizes are also awarded to those students who achieve merit positions in the University examination.
- * Roll of Honour is awarded to the students securing distinction/position in the University Examination.

Sports Prizes/Medals

- * Prizes are awarded to the players for their outstanding performances in various games and sports under the following categories:
- * Best Athlete of the year. 1st, 2nd or 3rd Position in Inter-College Competitions.
- * 1st, 2nd or 3rd Position in All India Inter University Competitions.
- * 1st, 2nd or 3rd Position in National Competitions.
- * Cash award is given to National Level players.
- * Roll of Honour is awarded to a player with outstanding achievements throughout the session.

Cultural Prizes

Prizes are awarded in the following categories:

- * All Round Best Student of the year. (A student aspiring for the prize must have distinction in academics, sports, cultural activities and show good conduct throughout the year).
- * The Best Outgoing Student.
- * The Best Reader of Library books.
- * The Best Singer.
- * Best Dancer.

- * Best in Acting.
- * The Best Speaker.
- * The Best Writer (of each section of the College Magazine).
- * The Best in Sports.
- * The Best NSS Worker.
- * The Best NCC Cadet.
- * The Best Artist
- * Best in Home-Science
- * The Most Regular Student (almost 100% attendance in each subject).
- * The Best Worker in Gurmat Vichar Sabha.

Scholarships, Stipends & Concessions

- * The College provides help to the needy and deserving students in the form of books, scholarships and lumpsum grant from the Students' Aid Fund.
- * Freeship and fee concession are granted to economically weak and deserving students.
- * Students belonging to Scheduled Castes, Scheduled Tribes and Backward classes can avail themselves of fee concession and scholarships as per Government Rules.
- * National Loan Scholarship is granted to students who have secured First division in the University Examination, provided that the annual income of their parents is less than ₹ 6000 per month.
- * University merit scholarships and Government merit scholarships are also given to the brilliant students.
- * Scholarships for daughters of teachers provided they have secured first division in the previous University Examination / Board.
- * Two Macauliff Memorial Scholarships of ₹1100 each awarded by the Sikh Cultural Society U.K. on the basis of merit-cum-proficiency in Theology.
- * Two Bibi Sat Bharai Chhatwal Scholarships of ₹1200 each awarded by the Sikh Cultural Society, U.K. on the basis of merit-cum-proficiency in Theology.

- * Sardarni Baljit Kaur Tulsi Scholarships of ₹1000 each for five brilliant and outstanding students.
- * Dr. Gajendra Singh Scholarship.
- * S. Dilbagh Singh Scholarship.
- * Sh T N Kochchar Scholarship of ₹1000 for Best Student in Home Science.
- * Sardarni Mohinder Kaur scholarship of ₹ 5500 each for two needy meritorious students.

A special Award for Excellence has been instituted in the memory of Late Mrs Ravinder Kaur Shergill, Founder Principal of the College. The Award comprises an amount of ₹ 25,000/- to be given to a meritorious student for all round excellence and who meets the conditions set by the family of Mrs R K Shergill.

- * The students who need monetary help should apply through the Principal.

For information regarding the scholarships, the students can contact the Scholarship Committee.

Special Freeship/Fee Concession

A special freeship/fee concession programme to afford opportunity of higher education to deserving students especially inspired by the zeal to raise the 'Girl Child', has been instituted by the College. Freeships are limited and will be given on a first-come-first-served-basis. Students with outstanding achievements in sports are given free ships including a free hostel facility.

A student who is found guilty of misconduct / or is irregular in her classes or fails in the House Examinations shall not be eligible for any prize. For a prize in any cultural activity only those students who participate in the Inter-College Youth Festival Competition organized by the Panjab University will be considered.

The list of scholarships which are being awarded to the students of affiliated college by office of Dean College Development Council in the following categories is available on the website of Dean, College Development Council Panjab University i.e. <http://dcdc.puchd.ac.in/>.

1. Means Cum Merit
2. Sports
3. Single Girl Child
4. Physically Disabled
5. Aids/Cancer Patient

In addition to above information other scholarships available to the students of Panjab University are also available on Panjab University website: <http://puchd.ac.in/>

RAGGING INVITES EXPULSION

According to a ruling of the Hon' ble Supreme Court, ragging is a cognizable offence and is punishable by law. Any student indulging in ragging will be heavily fined and will be expelled from the college immediately.

"Ragging means display or disorderly conduct, doing of any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution."

All the new entrants as well as old ones also are sincerely advised not to indulge themselves in any Ragging activities, which on detection, will definitely lead to expulsion from the University and even filing an F.I.R. against each individual.

CODE OF CONDUCT

In order to facilitate efficient and smooth functioning of the College, it is imperative to maintain proper discipline and decorum in compliance with the following rules and regulations:

- * Students are expected to be regular and punctual in their classes.
- * It is compulsory for all the students present in the college to attend the Assembly on every Monday. Loud talking and loitering in the corridors being a source of disturbance to other is not permitted.
- * A student involved in any immoral/anti-social act is liable to be expelled without any warning/notice and there will be no reconsideration whatsoever.
- * Students should make use of the dustbins placed on the campus. A serious note will be taken of the students found littering the college campus.
- * Use of Mobile Phones in teaching area is strictly prohibited. The mobile phone will be confiscated and a fine of `2,000 will be imposed if the student is found using it in 'No Mobile Phone Zone'.
- * Parking of cars by the students inside the college premises is not allowed.
- * Students are required to leave the classroom in an orderly manner after the class is over.
- * Students found guilty of sitting on/tampering with the teachers cars/scooters will be heavily fined. Day scholars are not allowed to go to the Hostel.
- * Students shall observe all safety precautions. The institution is not responsible for accidents of whatever nature in the college / playground / on the way.
- * Parents are advised to keep the College informed of any change in postal address or change in telephone numbers, in writing, as this is very vital in case of emergencies.
- * Students are not permitted to possess any obscene reading/viewing material. Breach of this will be viewed very seriously.
- * Disciplinary action will be taken against those who are found guilty of causing damage to the College property.
- * Students are expected to show due respect to the teaching staff, be polite to one another and show courtesy to the employees of the College.
- * Right of admission and entry to the College campus is reserved.
- * Students are advised not to carry expensive articles and large amount of cash to College. College authorities will not be responsible for any loss of the same.
- * It is mandatory for students to have Bank Accounts for the provision of any scholarship, stipends etc.
- * Students must make it a point to look up the Notice Boards and read the latest notices to keep themselves informed about day-to-day instructions. Ignorance of orders duly displayed on the Notice Boards shall not be accepted as an excuse for non-compliance.
- * It is misdemeanour to interfere with any apparatus or enter any lab/room other than directed.
- * Students should behave in a manner which reflects well on them personally and the College.
- * A student who is guilty of misconduct shall not be eligible for a prize, scholarship, fee, concession, membership of the Students Council or any other important body of the College.
- * Serious notice will be taken of the students found sitting in the canteen or loitering outside while their classes are going on.
- * The Principal shall be the final authority to determine whether an act of any College student falls within the category of subversion, misbehaviour, misdemeanour. In case she is convinced, she can impose deterrent fines, expel or even rusticate a student without calling for any explanation. Her decision shall be final and binding.
- * Prospectus is a guide book and must be in possession of every student, ignorance of rules given in the Prospectus will not be taken as an excuse. Violation of any rules and regulations will make students liable for disciplinary action including expulsion from the College.

NOTE : Fee concessions, stipends and scholarships of all types are liable to be withdrawn if a student remains absent/irregular in her classes or is found guilty of misbehaviour.

COURSES OF STUDY*

BA II, III

Student who has passed any of the following is eligible to join BA II/III:

- BA I/II from Panjab University
- BA I/II from any other University with same subjects/ scheme of course prescribed or will have to pass deficient subjects. Eligibility is required to be confirmed from the Panjab University, Chandigarh.
- Every student is required to study the same subjects in BA II & III classes as she had studied in BA I and II examinations. Change of subjects is not allowed. The students have the option of taking up Honours in an elective subject they had studied in BA I when they take admission to BA II

BA Honours

A student can offer Honours in English/ Economics/ Sociology/ Psychology provided:-

- She has studied the subject as an elective subject in B.A. I and has secured at least 50% marks in it.
- Compartment students are not allowed to take up Honours.

Post Graduate Degree Programmes Masters of Arts (Semester System)

MA I, English

Eligibility

Students must possess anyone of the following qualifications:

- I. BA with Honours in English.
- II. Bachelor's degree in any discipline with at least 50% marks in the aggregate.
- III. Diploma in Physical Education or Post Graduate Diploma in Library Science after having passed B A or B Sc
- IV. BA (General) in full subjects obtaining atleast 45% marks in English as an Elective subject.
- V. Master's degree in a subject other than English.

VI. BA examination under Social Service Regulations or under War Regulations and has subsequently passed in English in the BA examination obtaining at least 45% marks.

VII. B Sc Honours School

*Classes will be held on co-opt basis with SGGGS College, Sector 26, Chandigarh.

MA II English

Eligibility

- To qualify for the award of an MA/M Sc degree in each subject taught under the Semester System, a candidate shall be required to complete successfully course work of 64 credits. The normal work load of a student during a semester will be of 16 credits. To qualify for the grant of credits for a particular course, a candidate must get at least the pass marks. If he fails in the course, he will not get credit for it. If at the end of the second semester the successfully completed courses remain less than 16 credits, he will not be allowed to join the third semester. At the end of the third semester he must have successfully completed 24 credits to enable him to join fourth semester.

MA Sociology / Economics

- A person who has passed one of the following examinations from the Panjab University or an examination recognised by the Syndicate as equivalent thereto, shall be eligible to join the MA degree course in Sociology/Economics.
 - (i) A Bachelor's degree obtaining at least 45 per cent marks in the subject of Postgraduate course or 50 per cent marks in the aggregate.
 - (ii) BA with Honours in the subject of the Postgraduate course or B Sc Hons. School course.
 - (iii) Master's degree examination in any other subject.

*For BA | B Com | BCA | B Sc | M Com | M Sc (IT), refer to Joint Prospectus

COMPARTMENT CANDIDATES:

"A candidate who is placed under compartment in one subject in BA III Year examination of this University shall be allowed to join MA I Year (Semester System) class provisionally if she fulfils other requirements and provided:

- i) The subject in which she has to re appear is not offered for the MA First Year examination; and
 - ii) If she fails to clear the compartment subject of the BA III Year examination in the next two consecutive chances immediately following the examination in which she was placed under compartment, her provisional admission to MA I Year (I and II Semesters) examination shall be cancelled".
- The following are not eligible for admission to MA courses:

- (a) If a student fails to pass MA Part/Semester-I or fails to appear in the examination even though he/she had requisite attendance, he/she is not allowed to seek re-admission for MA Part/Semester-I in the same subject.
- (b) If a student fails to meet the prescribed attendance requirement, and is, therefore, debarred from sitting in the examination, or does not on his / her own volition seek permission to sit in the examination he/she should be deemed to have failed in the examination. Such a student is not allowed to seek readmission in the same Department;
- (c) If a student fails to earn promotion to the MA Part-II or the next semester of MA for any of the reasons specified in Paras (a) and (b) above for two successive years in the same or two different Departments, he/she is debarred from seeking admission in any Departments.



WHOM TO CONTACT

Serial No.	Committees	Name	Phone No.
1.	Admission & Eligibility	Ms Prabhjot Kaur	9815709191
2.	Attestation of copies of Certificates and Testimonials	Ms Harpreet Kaur	9815184065
3.	Time table, change of subject/faculty	Ms Harpreet Kaur	9815184065
4.	DMC, Degree Certificate, Character/bonafide Certificate University/ College Results etc., House Examination Award, Lecture Shortage, Attestation of certificate and testimonials. Annual convocation matters.	College Office Window No. -3 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
5.	Scheduled Castes/Backward Class and other Scholarships.	Ms Jasneet Kaur	9988367891
6.	All types of Scholarship application, fee certificate, Misc. Certificate, Roadways Bus Pass/ Attestation/Railway Concession	College Office Window No.-5 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
7.	Submission of documents for University/College registration/ Migration/ Compartment cases, Fee Refund Application Annual/ Semester Examination Form and Collection of Roll Numbers, Attestation of Certificate/Testimonials. Eligibility for University Examination.	Window No.-4 (11.00 am to 1.00pm) (Mon. Wed. Fri.)	
8.	Leave upto 7 Days	Mentor/Tutor	
9.	Leave more than 7 Days	Mrs Harpreet Kaur	9815184065
10.	Registrar	Ms Harpreet Kaur (Eco)	9872300008
11.	Bursar	Ms Pooja Malhotra	9855611012
12.	Public Relation Officer	Ms Lucky Malhotra	9216102220
13.	Youth Welfare	Dr Jaslene Dhaliwal	9876288663
14.	Career Advising & Placement Services	Ms Rohini Arora (Comp)	9855779380
15.	College Magazine	Dr Harneet Kaur Sandhu	9872653293
16.	Anti- Ragging	Mrs Harpreet Kaur	9815184065
17.	Cultural Activities	Dr Reena Parti	8288004859
18.	Grievances Redressal Cell	Dr Jatinder Kaur	9878618314
19.	Anti-Sexual Harassment Committee	Ms Jagjot Kaur	9872920466
20.	Research Cell Coordination	Dr Jatinder Kaur	9878618314
21.	Educational Tours/Trips and Visits	Dr Jatinder Kaur	9878618314
22.	Hostel Chief Warden	Mr Jagjot Kaur	9872920466
23.	College Dispensary	Dr Virpal Kaur	9815156156
24.	Nodal Officer, Gender Champions	Dr Manipal Kaur	7837305458

FEE DETAILS

Fee structure for all the classes will be displayed on the College Notice Board as and when received from Panjab University, Chandigarh.

MODE OF PAYMENT

Students are required to follow the dates for payment of dues, which will be notified on the Notice Board. Any Application for delay in payment will not be entertained.

Payment of Dues

Student will pay their dues as per the following schedule:

1. Fee along with the annual dues At the time of admission
2. Examination Fee and other charges In the month of September 2017
3. No dues Clearance March 01, 2018 onwards

- The name of the students who do not pay the fees up to the end of the month will be struck off from the College rolls. They may be re-admitted on payment of re-admission fee alongwith the due late fee fine at the discretion of the Principal.
- The fee counters will remain open from 9.30 a.m. to 1.00 p.m. during the schedule of the month in which the fees fall due. But on all other days the counters will remain open from 10.00 a.m. to 12.00 noon.
- In the interest of their wards, parents are requested to ensure the payment of fee is in time.

Online Fee Payment

Forms for online payment can be downloaded from

www.onlinesbi.com or www.ggscw.in

IMPORTANT

- 1) Panjab University will conduct online centralized admission to B Com I for the academic session 2017-18 in Colleges of Chandigarh. Please contact Panjab University or its website (www.bcomadmission.puchd.ac.in) for admission to B Com I.
- 2) The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the P.U. Calenders as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is said in Prospectus and that in the Regulations & Rules of PU etc., the latter shall prevail. In case of any changes, additions to admission rules or guidelines by the PU at any later stage, the same shall be displayed on the college website.