

COLLEGE MANAGEMENT AND GOVERNING BODY

ANNUAL REPORT 2017-18

College Profile

Guru Gobind Singh College for Women was established by the Sikh Educational Society in the year 1973, with the primary aim of imparting quality education to young women, so that they feel empowered to face the changing world. The mainstay of the institution has been to prepare students to lead a wholesome life, by nurturing in them the human qualities as well as the abilities to emerge as smart, confident, strong, informed and responsible citizens of the globalized world. Driven by the teachings of the Sikh gurus, the College has been progressing steadfastly towards realizing its mission of creating balanced minds wherein knowledge is teamed with ethical thinking. Ranked as one of the pre-eminent institutions of the region, the College is located in the prime area of Sector 26, Chandigarh. The spirit of the College is embedded in its motto, **SHUBH KARMAN TE KABHUN NA TARON**, implying **'Never to stray from the path of righteousness.'** Catering to the all round development of its students, the College fosters in the young minds the spirit of healthy nationalism, social responsibility, moral uprightness, feelings of compassion and love, care for environment, and above all a life of service and sacrifice as exemplified by Guru Gobind Singh Ji.

Management

The College is privileged to be governed by a duly constituted and elected body, the Sikh Educational Society (SES), Chandigarh. Formed in 1937 in Lahore, with a vision to modernize the educational, cultural and social environment of the region, SES comprises of eminent bureaucrats, philanthropists, scholars, prominent educationists and administrators. Presently, the SES is headed by S Gurdev Singh Brar, IAS (Retd), President; S Kulbir Singh, Chief Engineer (Retd), Vice President; Col (Retd) Jasmer Singh Bala, Secretary, and S Karandeep Singh Cheema, Joint Secretary. The varied experience and constant encouragement of members of the SES contributes tremendously towards the growth of the College.



S Gurdev Singh Brar
IAS (retd)
President SES



S Kulbir Singh
Chief Engineer (retd)
Vice President SES



Col (retd) Jasmer Singh Bala
Secretary SES



S Karandeep Singh Cheema
Advocate
Joint Secretary SES

OUR VISION, MISSION AND OBJECTIVES

PROSPECTUS 2018-19



Former Vice President of India, Mohd Hamid Ansari, Former Governor of Punjab, S Shivraj Puri, Prof AK Grover, VC, PU, Chd, S Gurdev Singh Brar, President, SES, S Kulbir Singh, Vice President, SES and Col JS Bala, Secretary, SES at the culmination of Platinum Jubilee Celebrations of SES

Our Vision, Aims and Objectives

Educational Institutions are the abodes of knowledge and the beacon lights of wisdom and enlightenment. "Subh Karman Te Kabhun Na Taron" (Never to stray from the path of righteousness) has been the motto of Guru Gobind Singh College for Women after whose name the College is functioning.

VISION

- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

MISSION

- To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country.

OBJECTIVES

- To promote academic excellence by providing quality education in an intellectually stimulating environment.
- To inculcate the right value system with special emphasis on spiritual training in an ambience infused with Sikh tenets.
- To foster a sense of physical well being, a key to all creative and intellectual activity.
- To equip the students with sound knowledge and skill set, so that they are able to negotiate the complex, diverse and uncertain demands of a constantly changing society.
- To ensure the holistic growth of the students wherein they attain a confident personality, a concern for environment and respect for social norms with special emphasis on Human Rights and Gender Issues.
- To enable the young minds to develop a deeper level of critical and analytical thinking, to unleash their leadership potential and cultivate an enduring passion to pursue higher education in their relevant fields.

TEACHING STAFF- PAY SCALES

No. 7000/1/5/F&PO(7)2009/ 6511
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(ACCOUNTS BRANCH)

Dated, Chandigarh, the 29.9.2009

To

The Director Higher Education,
Chandigarh Administration.

Subject:- Revision of the pay scales of the teaching faculty and equivalent cadres in Education Department of Union Territory, Chandigarh on Punjab Pattern with effect from 1.1.2006.

Sir,

I am directed to refer to your UO No. PA/DHE/2098 dated 15.9.2009 on the subject cited above and to convey the approval of the Administration for the adoption of Department of Higher Education (Education-I Branch), Govt. of Punjab Notification No.10/3/09-3Edu.1/3321 dated 2.9.2009 including Table 1 to 6 relating to the fixation of revised pay of these officers in the respective Pay Band (+) plus Grade Pay against the existing / pre-revised pay scales of these officers appended to, in Annexure-I; Annexure-II and III referred to in Rule 3 of the Punjab Government Notification dated 2.9.2009 w.e.f. 1.1.2006. The teaching faculty and equivalent cadres in the Department of Higher Education U.T. Chandigarh in respect of UT employees as well as the deputationists from the State of Punjab including the teaching faculty working in the privately managed Government Aided Colleges of UT Chandigarh shall be eligible for the benefit their pay and allowances at par with the pay and allowances being drawn by the counterparts faculty in Department of Higher Education, Punjab State on the same terms and conditions subject to following conditions :-

i) that the pay of the above officers in the revised scale shall be payable in cash w.e.f. 1.10.2009 onwards. 50% of the arrear on account of revision of pay scales in respect of staff of Government colleges on UGC pattern w.e.f. 1.1.2006 to 30.9.2009 shall also be made in cash from the existing budget subject to availability of funds whereas the payment for remaining 50% arrears shall be made only subject to availability of funds after the finalization of REs for 2009-2010 or thereafter as the case may be.

ii) that the Implementation of Career Advancement Scheme referred to in Annexure-II of the Punjab Government Notification dated 2.9.2009 in respect of College Cadre Librarians of U.T. Cadre shall be applicable after

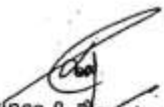
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14/10/09

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-: 2 :-


the finalization of their similar case in the un-revised pay scales on UGC pattern in due course of time which may not affect the implementation of the CAS benefit in the case of other college staff drawing pay on UGC pattern in the revised pay scales as clarified by the AD vide their recommendations dated 18.9.2009.

- iii) that the arrears on account of revision of pay scales from 1.1.2006 to 30.9.2009 of the College faculty and other staff of Privately Managed Government aided colleges drawing pay on UGC pattern shall be made only after getting the suitable provision of budget made in the Revised Estimates / Budget Estimates by AD in due course of time.
- iv) that the other service conditions and the retirement on attaining the age 58 years for UT cadre officers/officials drawing pay on UGC pattern shall remain the unchanged as already decided vide DOP vide U.O. No. 2039(M)-IH(7)-2008/18147 dated 17.9.2009.
- v) that the pay so fixed for the faculty in the revised pay scales on UGC pattern by the DDO concerned shall be got vetted/verified from the Accounts Functionaries of the Education Department before the drawl of such arrears. The DDO concerned shall also obtain an undertaking from the respective officers on the prescribed proforma undertaking to refund the overpayment, if any at a later stage. The specimen of proforma for the fixation of pay of the faculty drawing pay on UGC pattern is enclosed.


Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration

Endst No. 7000/1/5/F&PO(7)2009/6512 Dated, Chandigarh, the 29.9.2009

A copy is forwarded to the Joint Secretary (UT), Ministry of Home Affairs, Government of India, New Delhi for information please.


Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration

Endst No. 7000/1/5/F&PO(7)2009/ 6513 Dated, Chandigarh, the 29.9.2009

A copy is forwarded to the PA to Home -cum-Education Secretary, Chandigarh for kind information of the officers please.


Not Recd



Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration

Endst No. 7000/1/5/F&PO(7)2009/ 6514 Dated, Chandigarh, the 29.9.2009

A copy is forwarded to the following for information necessary action:

1. The Accountant General, (A&E), Punjab and UT, Sub Office Chandigarh
2. The Accountant General, (Audit), Punjab and UT, Sub Office Chandigarh
3. The Treasury Officer, Central Treasury, Chandigarh.


29/9/09
Despatched
Chandigarh Administration
LLT. Secretariat, Chandigarh


Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration


CHANDIGARH ADMINISTRATION : EDUCATION DEPARTMENT

Endst. No.2446-DHE-UT-C1-12(39)98 Dated:12.10.2009

A copy alongwith Government of Punjab Notification No.10/3/09-3 Edu.1/3321, dated 02.09.2009 is forwarded to the following for information and necessary action: -

1. The Principal, All Government Colleges/ Private Managed Government Aided Colleges, U.T. Chandigarh.
2. The Director, State Institute of Education, Sector-34 Chandigarh/ Regional Institute of English, Sector-34 Chandigarh.
3. The Librarian, T.S. Central State Library, Sector-1 Chandigarh/ State Library, Sector-34, Chandigarh.

*C.B.S. College for Women,
Sector- 26, C.A.*


Registrar Education (C),
for Education Secretary,
Chandigarh Administration.

NON-TEACHING STAFF - PAY SCALES

CHANDIGARH ADMINISTRATION : EDUCATION DEPARTMENT

ORDER

*Supdt
Bali
14/3/12*

The Administrator, U.T., Chandigarh is pleased to adopt the revised pay scales in favour of Non Teaching employee of Privately Managed Govt. Aided Colleges of U.T. Chandigarh w.e.f. 1.1.2006 on Punjab pattern in pursuance of the Punjab Govt. letter no. 13/65/99/3/ Sikhia/ 1857 dated 3/9/2010 read with Chandigarh Administration letter no. 7000/1/2-F&PO(7)-2009/4029 dated 11/6/2009 subject to the condition that the arrear on account of the revision of pay scales w.e.f. 1.1.2006 shall be made in four or more installments in a phased manner by the A.D. depending upon the availability of budget.

This is further subject to the condition that the duties, functions and educational qualification of non teaching employees working in these organizations are exactly similar to those of corresponding category of employees of Govt. Colleges.

This issue with the concurrence of Finance Department, Chandigarh Administration conveyed vide their U.O. NO. 7000/1/116-F&PO(7)/2518 dated 7/3/2012,

Dated Chandigarh, the
10th March, 2012 .

V.K.SINGH
Education Secretary
Chandigarh Administration.

No. DHE-UT-AD.III-24(14)95-96

Dated :- 13/3/2012

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (Audit), UT, Chandigarh.
2. The Treasury Officer, Central Treasury, UT, Chandigarh.
3. The Principals of all Privately Managed Govt. Aided Colleges in U.T. Chandigarh alongwith copy of notification dated 11/6/2009 issued by the Finance Department, Chandigarh Administration .

wd.


Registrar Education (C)
for Education Secretary
Chandigarh Administration.

**TRANSPARENCY IN PAYMENT OF SALARIES -
DETAILS OF SALARIES**



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GURU GOBIND SINGH COLLEGE FOR WOMEN
SECTOR 26, CHANDIGARH - 160 019
(Affiliated to Panjab University Chandigarh)

(Re-Accredited by National Assessment & Accreditation Council, Bangalore)

Ref. : 1484

o/c
Dated 1/11/18

To

The Manager
State Bank of India
Sector 26, Chandigarh

Dear Madam,

Enclosed please find the following cheques of College Staff being Salary for October 2018.

<u>S. No.</u>	<u>A/C No.</u>	<u>Cheque No.</u>	<u>Amount</u>
1.	10506615756	401141	30,39,053.00
2.	10506615417	098159	9,700.00
3.	10506615393	067206	94,989.00
4.	10506615428	849700	18,42,171.00
TOTAL			₹ 49,85,913.00

(₹ Forty Nine Lakh Eighty Five Thousand Nine Hundred Thirteen Only)

It is requested that necessary credit may be afforded to the respective SB Accounts as per the list attached.

Thanking you,

Yours faithfully

Jatinder Kaur

Principal



Phone : 0172-2792757, Fax : 0172-2795934, Website : www.ggscw.in Email : principalggscw@yahoo.in

Principal
Guru Gobind Singh College For Women
Sector 26, Chandigarh
K-1

Guru Gobind Singh College for Women, Sector-25, Chandigarh
Salary of Non Teaching Staff (DA Posts)
For the month of October 2018

S. No.	Name	Designation	Month	D.O.B	D.O.J	D.O.I	Rate of Pay	BP	DA	DA (100%)	MA	CCA	Grass Sal	PF	PPF	EPS	Total Gross Sal	PF	LC	W.D. Other Deductions	Income Tax	Total Ded.	Net Pay	
1	Chandern Singh Sharma	Quartermaster	Oct-18	13.04.51	24-Aug-57		2300	2304	117	2421	461	58	32	8276	204	453	133	1274	1716	0	0	300	4168	8578.00
2	Suminder Kaur	TL	Oct-18	26-Aug-58	21-Jun-58		2300	2300	122	2422	426	58	32	8262	228	322	0	1218	1948	0	0	300	1118	8868.00
3	Suman Singh	SA	Oct-18	6-Apr-55	14.03.58	01	1942	1942	120	2062	378	58	32	7662	208	350	0	1548	1976	0	0	300	1376	8286.00
4	Deepam Kaur	DB	Oct-18	10-Nov-58	18.07.57		1455	1455	70	1525	291	30	12	4417	101	202	104	4616	443	0	0	300	5359	9012.00
5	Shobha Sharma	DB	Oct-18	25.08.19	11.04.53		1675	1675	84	1759	331	30	12	4417	101	202	104	4616	443	0	0	300	5159	9028.00
6	Jyotsna Kaur	DBA	Oct-18	11.04.58	02.04.53	01	1216	1216	60	1276	251	30	12	3663	91	182	104	3956	394	0	0	304	3652	6418.00
7	Shobani Kaur	DB	Oct-18	6-Aug-57	18-May-57		1675	1675	0	1675	0	0	0	3663	100	200	100	3963	300	0	0	300	3663	6623.00
8	Shobhanjani	Lab Technician	Oct-18	11.03.58	02.03.57		900	900	0	900	0	0	0	122	100	0	0	222	1100	0	0	0	1100	1900.00
9	Suman Singh	Lab In-charge	Oct-18	11-Apr-57	1.04.56		1265	1265	100	1365	260	30	12	3727	97	194	100	4024	370	0	0	300	3724	9748.00
10	Sumita Dey	Lab In-charge	Oct-18	7-Dec-57	21-Jan-58		1650	1650	80	1730	330	30	12	4260	102	204	100	4566	440	0	0	300	4266	9024.00
11	Chandni Kaur	Lab In-charge	Oct-18	1.04.57	1.04.57		1215	1215	100	1315	260	30	12	3727	97	194	100	4024	370	0	0	300	3724	9748.00
12	Shobna	TL	Oct-18	1.03.57	17.04.57		1710	1710	80	1790	360	30	12	4180	102	204	100	4586	440	0	0	300	4286	9166.00
13	Shilpa Kaur	Lab In-charge	Oct-18	2.04.57	1.04.57		1215	1215	100	1315	260	30	12	3727	97	194	100	4024	370	0	0	300	3724	9748.00
14	Amal Kaur	TL	Oct-18	11-Feb-57	1-Jan-58		1500	1500	80	1580	320	30	12	3740	92	184	100	4032	380	0	0	300	3732	9168.00
15	Shobhi Kaur	DBA	Oct-18	21.02.57	1-Jan-58		1200	1200	60	1260	240	30	12	3663	91	182	100	3956	394	0	0	300	3656	6418.00
16	Amrita Singh	DBA/DB	Oct-18	20-Aug-59	27-Feb-59		1200	1200	0	1200	0	0	0	1200	0	0	0	1200	0	0	0	0	1200	2400.00
17	Parvati Singh	DB	Oct-18	27-Feb-57	28-Mar-57		1300	1300	60	1360	270	30	12	3740	92	184	100	4032	380	0	0	300	3732	9168.00
Total							32835	32841	1624	34455	6384	588	240	10866	2494	4988	1736	10345	14628	0	0	3000	13628	48078.00

Passed for Payment of Rs. 482788.00 Eight Lac Twenty Five Thousand One Hundred Ninety Eight Rupees and No Paise

Kaur
Salary Cam

[Signature]

Amrinder
[Signature]

Jatinder Kaur
Principal

Guru Gobind Singh College for Women, Sector-28, Chandigarh
Salary of Hostel Staff (Non-Sanctioned Posts)
For the month of October 2018

S. No.	Name	Designation	Month	D.O.B	D.O.J	D.O.I	Rate of Pay	BP	DA	DA (100%)	MA	CCA	Grass Sal	PF	PPF	EPS	Total Gross Sal	PF	LC	W.D. Other Deductions	Income Tax	Total Ded.	Net Pay			
1	Harpreet Kaur	DBA	Oct-18	21-Jul-71	01-Oct-18		2900	778	0	2900	227	260	118	258	100	4344	415	128	287	661	626	0	0	626	3818	
2	Anshu Kaur	Assistant Warden	Oct-18	1-Nov-71	1-Jun-18		3442	3442	0	3442	0	1284	342	228	100	16668	1820	338	1250	18488	3620	0	0	3620	14868	
3	Shilpa Kaur	MA	Oct-18	10-Oct-58	19-Dec-91		5220	5220	2000	300	0	2276	1257	300	100	12862	1300	1820	0	21672	3020	0	0	420	4702	17564
4	Amrita Singh	TL	Oct-18	17-Jul-71	24-Oct-94		4142	4142	2215	317	0	1822	678	220	100	26465	1800	550	1250	29218	3620	0	0	3620	24598	
5	Sumit	Quartermaster	Oct-18	25-Feb-76	01-Jun-14		3022	3022	0	3022	0	1201	478	200	100	14056	1611	605	1148	16320	2422	0	0	2422	13928	
Total							19820	16675	4730	16675	227	47628	3212	1736	500	10345	7444	3022	10345	14628	0	0	420	15228	48078.00	

Passed for Payment of Rs. 302478.00 One Lac Three Thousand Four Hundred Ninety Eight Rupees and No Paise

Net Amount Payable	302478.00
Total D.F.F.	54028.00
LIC	0.00
Advance Retention	0.00
Income Tax	420.00
Total Salary	302478.00

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Salary Cam

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Amrinder
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Jatinder Kaur
Principal

IMPORTANT COMMITTEES

PROSPECTUS 2018-19

OFFICE BEARERS/ DEANS (2018-19)

Dean (Academics)	Ms. Harpreet Kaur (Fine Arts)
Dean (Admissions)	Ms. Prabhjot Kaur(College)
Dean (Admissions)	Ms. Sukhmeen Kaur
Registrar	Ms. Lucky Malhotra(Centralized)
Controller (Examinations)	Ms. Harpreet Kaur (Economics)
Dean, Students' Welfare	Ms. Meenu Sharma
Co-Ordinator-UGC Cell	Dr. Surinder Kaur
Dean, Publications	Ms. Prabhjot Kaur
Bursar	Dr. Sarabjit Kaur
	Dr. Amneet Kaur

BURSAR

CELLS / COMMITTEES & SOCIETIES

TEACHERS IN-CHARGE

ACADEMIC AUDIT

Academic Development Council (Academic Audit)	Ms. Harpreet Kaur (Dean Academics Faculty of Arts), Ms. Prabhjot Kaur (Dean Admissions), Dr. Jaspreet Kaur (Dean Faculty of Commerce), Dr. Jaslene Dhaliwal, Ms Jagjot Kaur, Dr. Jaswinder Kaur (Co-ordinator IQAC), Prof S S Dhillon (Dean Faculty of Science & Information Technology), Ms Harpreet Kaur (Registrar), President Student Council
Advisory Committee	Ms Harpreet Kaur (Fine Arts), Ms Prabhjot Kaur, Dr. Jaslene Dhaliwal, Ms Jagjot Kaur, Dr. Jaswinder Kaur, Dr. Jaspreet Kaur, Ms Sukhmeen Kaur, Ms Harbinder Chahal, Dr. Reena Parti, Dr. Aradhana, Ms Harpreet Kaur (Eco)
Alumni Association	Dr. Reena Parti, Dr. Amandeep Kaur(Phy Ed), Dr. Amneet Kaur, Ms Ramandeep Kaur, Ms Arshveer Kaur, Ms Aqwinder Kaur
AISHE	Dr. Jaslene Dhaliwal, Ms Davinder Kaur, Ms Nishwinder Kaur, Sh. T.S.Cheema (Supdt.)
Internal Complaints Committee (ICC)	Dr. Jatinder Kaur (Principal), Ms Jagjot Kaur, Dr. Jaswinder Kaur, Dr. Jaspreet Kaur, Dr. Amandeep Kaur(Phy Ed), Dr. Savneet Kaur, Dr. Priyanka, Sh. T.S.Cheema (Supdt.), Ms Sukhdeep kaur (Warden), 2 Student Representatives
Anti Ragging Cell	Dr. Jaswinder Kaur, Ms Harbinder Chahal, Dr. Aradhana, Dr. Amandeep Kaur(Phy Ed), Ms Sukhdeep Kaur (Warden), Student Representative
Building Committee	Dr. Jatinder Kaur(Principal), Sh. Harpreet Singh(Representative of Univ.), Sh. Karam Chand(Representative of CPWD), Ms Harpreet Kaur (Fine Arts), Ms Prabhjot Kaur, Dr. Jaslene Dhaliwal, Dr. Gurvinder Singh, Sh. Amolak Singh Bhullar, Dr. Priyanka, Representative from User Teaching Deptt., Sh. T.S.Cheema (Supdt.), Ms Rajwinder Kaur(Clerk), Architect
Cleanliness Committee	Ms Jasneet Malhi, Dr. Sonia Sharma(2nd Floor), Ms Davinder Kaur(1st Floor), Ms Nishwinder Kaur(Library), Ms Ramandeep Kaur(Canteen area), Dr. Priyanka (Ground Floor)
Canteen Committee	Dr. Jaslene Dhaliwal, Dr. Jaswinder Kaur, Ms Sukhmeen Kaur, Ms Jasneet Malhi, Dr. Savneet Kaur
Chief Editor (College Magazine)	Dr. Harneet Kaur Sandhu
Counselling Cell	Ms. Harpreet Kaur, Ms Prabhjot Kaur, Dr. Jaslene Dhaliwal, Dr. Jaspreet Kaur, Dr. Aradhna, Dr. Savneet Kaur, Dr. Baljeet Kaur
Dance Society	Ms Mandeep Kaur

ADVISORY COMMITTEE

INTERNAL COMPLAINTS COMMITTEE

TIME TABLE COMMITTEE

PROSPECTUS 2018-19

Sports Committee	Dr. Amandeep Kaur, Sh. Amolak Singh Bhullar, Ms Harbinder Chahal, Ms Jasneet Malhi, Ms Jasneet Kaur(HCP)
Security/Safety Committee	Ms Harpreet Kaur(Eco), Ms Meenu Sharma, Ms Maninder Kaur, Sh. Gurwinder Singh (Technical Asstt.)
Time Table Committee	Ms. Harpreet Kaur (Fine Arts), Dr. Jaswinder Kaur, Dr. Harneet Kaur, Ms Pooja Malhotra, Ms Maninder Kaur, Dr. Priyanka
Trips & Tours	Dr. Surinder Kaur, Ms Savneet Kaur(Commerce)
Youth Festival	Dr. Reena Parti, Ms Meenu Sharma

CLUBS

Fine Arts Club	Ms Harpreet Kaur (Fine Arts)
Home Science Club	Ms Jasneet Malhi
IT Club	Dr. Baljeet Kaur, Ms Davinder Kaur
Music Club	Ms Lucky Malhotra
Red Ribbon Club	Ms Jasneet Malhi, Ms Lucky Malhotra
ROTARY CLUB	Ms. Jasneet Kaur Malhi, Dr. Savneet Kaur
Legal Literacy Club	Ms. Suparna Randhawa, Dr. Manipal Kaur
Ectoral Literacy Club	Ms. Suparna Randhawa, Ms. Jasneet Kaur Malhi
Historical Society	Dr. Surinder Kaur, Ms Jasneet Kaur, Dr. Bhajan Singh

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Discipline Committee	Ms Harpreet Kaur(Fine Arts), Dr. Jaslene Dhaliwal, Ms Suparna Randhawa, Dr. Amandeep Kaur (Phy Ed), Ms Maninder Kaur, Ms Savneet Kaur (Commerce), Sh. T.S.Cheema (Supdt.), Ms Sukhdeep kaur (Warden), Office Bearers of Student Council
Dramatic Society	Dr. Sarabjit Kaur
Editorial Board	Dr. Aradhana, Dr. Harneet Kaur Sandhu, Dr. Gurvinder Singh, Dr. Manpreet Kaur, Ms Maninder Kaur, Dr. Anamika Mukhopadhyay
Environment Society	Ms Lucky Malhotra, Ms Harpreet Kaur (Eco), Dr. Priyanka
Financial Aid/ Scholarship Committee	Dr. Gurvinder Singh, Ms Jasneet Kaur (HCP), Dr. Akshiptika Rattan, Sh. Jashandeep Singh, Sh. Bhajan Singh
Foreign Student Incharge	Ms Suparna Randhawa
Gender Champions Club	Dr. Manipal Kaur
Grievance Redressal Cell	Ms Harbinder Chahal, Dr. Reena Parti, Dr. Aradhna, Dr. Amandeep Kaur, Dr. Gurvinder Singh, Sh. T.S.Cheema (Supdt.), Student Representative
Giddha Society/Luddi	Ms Sukhmeen Kaur, Dr. Manipal Kaur
Gurmat Vichar Society	Ms Jagjot Kaur, Ms Sukhmeen Kaur, Dr. Surinder Kaur, Dr. Manpreet Kaur, Ms Sukhdeep Kaur (Librarian)
Hostel Committee	Ms Harbinder Chahal (Chief Warden), Ms Sukhmeen Kaur, Dr. Amandeep Kaur, Ms Harpreet Kaur(Eco), Ms Meenu Sharma
Horticulture Committee	Ms Harpreet Kaur(Fine Arts), Ms Harbinder Chahal, Dr. Aradhna
IOAC Cell	Dr. Jatinder Kaur (Principal), Col (Retd.) J.S. Bala (Secretary,SES), Dr. Jaswinder Kaur, Ms Harbinder Chahal, Dr. Reena Parti, Dr. Ramnik Kohli, Dr. Harneet Kaur Sandhu, Dr. Surinder Kaur, Dr. Amandeep Kaur (Phy Ed), Dr. Amneet Kaur, Dr. Savneet Kaur, Dr. Baljeet Kaur, Sh. T.S.Cheema(Supdt.), Ms Sukhdeep Kaur (Librarian), Ms Sukhdeep Kaur (Hostel Warden), Dr. S.S.Gill (Ex-VC, Baba Farid Univ.), S.S.Virdi, Ms Amanpreet Kaur (Alumnus)
Library Committee	Ms Sukhdeep Kaur(Librarian), Dr. Surinder Kaur, Dr. Savneet Kaur, Dr. Sonia Sharma, Student Representative
Literary Society	Ms Sukhmeen Kaur, Dr. Aradhana, Dr. Ramnik Kohli
Media Committee	Dr. Sarabjit Kaur (Co-ordinator), Ms Ramandeep Kaur, Ms Gurpreet Kaur, Ms Aradhana Sandhu, Sh. Jashandeep Singh, Sh. Jaspreet Singh
Mentoring (Convenor)	Ms Prabhjot Kaur
NAAC Review Committee	Dr. Jaswinder Kaur (Convenor), Dr. Ramnik Kohli, Dr. Savneet Kaur, Ms Maninder Kaur
National Cadet Corps	Dr. Amneet Kaur (Naval Wing), Mrs. Ritu Dhanoa (Army Wing)
National Service Scheme	Ms Savneet Kaur (Commerce), Ms Madhur Ojha
NGO RAAHAT	Mrs. Prabhjot Kaur, Dr. Aradhana
NIRF	Ms Harbinder Chahal (Convenor), Dr. Ramnik Kohli, Dr. Reena Parti, Dr. Harneet Kaur, Ms. Pooja Malhotra, Ms. Maninder Kaur, Ms. Ramandeep Kaur
Placement Cell	Dr. Jaspreet Kaur, Dr. Aradhna, Ms. Pooja Malhotra, Dr. Sujata Vohra, Mrs. Mandeep kaur, Dr. Baljeet Kaur
Research Committee	Dr. Surinder Kaur, Dr. Gurvinder Singh, Ms. Pooja Malhotra, Dr. Savneet Kaur, Dr. Sonia Sharma, Dr. Priyanka
RUSA	Dr. Jatinder Kaur, Principal (Chairperson), Mrs. Prabhjot Kaur (RUSA Institutional Co-ordinator), Dr. Jaspreet Kaur (Nodal Officer for Civil Works), Dr. Reena Parti(Nodal Officer for Academic Activities), Dr. Harneet Kaur(Nodal Officer for Equity Assurance Plan Implementation), Ms Pooja Malhotra (Nodal Officer for Financial Aspects), Dr. Baljeet Kaur (Nodal Officer for Procurement), Sh. T.S.Cheema (Supdt.)

GRIEVANCE
REDRESSAL
CELL

MENTORING

GUIDELINES FOR INTERNAL ASSESSMENT

In order to incorporate an element of continuous assessment of students the College conducts two mandatory House Tests, Mid Semester September and March.

- (i) For September Test, there is only one paper of one and half hours duration in each subject. There is a special Test only for those students who fail to fulfill the conditions of eligibility for appearing in annual PU Examination.
- (ii) With a view to deal with the grievance of students, if any, on account of scores obtained by them, the answer-books are shown to them. Difference of opinion on the issue, if any, is sorted out with the help of respective Heads of Departments as well as the Principal of the College.
- (iii) A candidate has to pass in theory and practicals separately. For B Com, 10% extra weightage will be for Project work; totalling to 20%
- (iv) For students of Post Graduate Courses : Written Exam - 80% Continuous Assessment - 20%.

RULES FOR HOUSE EXAMINATION

1. A student without an identity card shall not be allowed to take the examination.
2. Absence from examination for whatever reason means a nil result and zero assessment.
3. Absence/failure/less than 25% in aggregate (all subjects) in each House Examination may disqualify a student from appearing in the University Examination.
4. Presence in all the subjects in Mid Semester Examinations is must.
5. Students who indulge in unfair means in the College examination will be liable to serious disciplinary action, even expulsion from the College.

ELIGIBILITY RULES FOR THE UNIVERSITY SEMESTER EXAMINATION

In order to be eligible to appear in the University examination, a student should fulfill the following conditions:

- A student should be on the College rolls throughout the academic session preceding the Semester Examination.
- Attended not less than 75% of the total number of lectures delivered and tutorials and practical held in each of the subject offered.
- Daily Absentee list is prepared and submitted subject and class wise by each teacher.
- Students are advised to be regular and punctual

for their classes.

- A student must obtain at least 25% marks in aggregate of all the subjects in each of the House examination.
- In practical subjects, a student must obtain at least 25% marks in theory and practical examination separately.
- Students are warned that they must fulfill the minimum lecture attendance requirement and minimum percentage of marks required failing which they would be detained and would not be allowed to appear in P.U. Semester Examination.
- B Com students and BA students with practical subjects cannot appear in the Semester Examination as private candidates.
- Illness does not entitle a student to get her lecture shortage condoned.
- Lectures shall be counted from the date of the commencement of the academic session.
- In case a student does not attend classes in the first 15 days, her name will be struck off and she can't seek re-admission.

COLLEGE LEAVE RULES

1. Leave must be applied for well in advance on the leave form available in the office.
2. An application for leave must be countersigned by the student's parent/guardian.
3. Leave upto 3days will be granted by the tutor, upto 7 days by the Senior Tutor and for more than 7days by the Principal.
4. Medical leave will be given as advised by a qualified Govt. Physician, who should certify the duration of such leave. The medical leave certificate should be submitted within a week.
5. On days when special functions are held, leave will be granted only by the Principal.
6. When applying for leave a student must have the identity card with her.
7. The maximum leave allowed to a student during the academic session is for 15 days only. Extra leave shall be automatically cancelled.

If a student is absent from College without any information for more than 7 days, her name will be struck off from the College Rolls.

Any change in the address of student's parents/guardians must be reported to the College office without loss of time, so that there is no delay in the maintenance of contact and correspondence between the College and the parents/guardian of the student.

STUDENT SUPPORT SYSTEM



MENTORING

To give students a platform for interaction with the teachers outside the classroom, each student is placed under the personal supervision of a mentor, who keeps a record of her progress. The mentor provides guidance and counselling to assist the students in attainment of their maximum potential. Mentor Meetings are held every week.

COUNSELLING CELL

The College believes in providing regular and need-based counselling to its students in order to equip them to deal with the challenges of today's competitive world. There is a trained Counsellor and support from Faculty members to rise to the occasion.

PLACEMENT CELL

The Placement Cell not only enables placements but also concentrates on overall development of students by enhancing their technical and soft skills. Training programs are organised regularly to fine tune soft skills and aptitudes of our students.

SCHOLARSHIPS & CONCESSIONS

The students of the College are constantly motivated for attaining excellence in the University examinations through various incentive schemes such as scholarships, fee concessions, Roll of honour and prizes. To stir and motivate the weaker

students, the College provides remedial classes. Students from socially and economically weaker sections are given financial aid, which subsequently leads to their academic growth. The College grants various scholarships to the students on need-cum-merit basis.

ANTI-SEXUAL HARASSMENT CELL

As per the guidelines of UGC and the Supreme Court, an Anti Sexual Harassment Cell has been formed in the college. Headed by the Principal, functioning of the cell involves the complaint mechanism procedure to report/file a complaint. The members of the Cell discuss and inquire into the complaint. They submit their report and recommend the nature of appropriate action to be taken at the earliest. The Cell works towards protecting the female employees/ students from sexual harassment, and creating a healthy, respectful and congenial atmosphere in the college.

GRIEVANCE REDRESSAL CELL

Grievance Redressal Cell is formed to look into the grievances/complaints of the students. Students can report their grievances / problems / complaints to the concerned authorities. The complaints are analyzed and investigated by the members of the Cell and the findings are brought to the notice of the college authorities. Accordingly prompt redressal measures are taken.

MENTORING

GRIEVANCE

REDRESSAL

CELL

SCHOLARSHIPS

CODE OF CONDUCT OF THE COLLEGE

PROSPECTUS 2018-19

CODE OF CONDUCT

In order to facilitate efficient and smooth functioning of the College, it is imperative to maintain proper discipline and decorum in compliance with the following rules and regulations:

- Students are expected to be regular and punctual in their classes.
- It is compulsory for all the students present in the college to attend the Assembly on every Monday. Loud talking and loitering in the corridors being a source of disturbance to other is not permitted.
- A student involved in any immoral/anti-social act is liable to be expelled without any warning/notice and there will be no reconsideration whatsoever.
- Students should make use of the dustbins placed on the campus. A serious note will be taken of the students found littering the college campus.
- Use of Mobile Phones in teaching area is strictly prohibited. The mobile phone will be confiscated and a fine of ₹2,000 will be imposed if the student is found using it in 'No Mobile Phone Zone'.
- Parking of cars by the students inside the college premises is not allowed.
- Students are required to leave the classroom in an orderly manner after the class is over.
- Students found guilty of sitting on/tampering with the teachers cars/scooters will be heavily fined. Day scholars are not allowed to go to the Hostel.
- Students shall observe all safety precautions. The institution is not responsible for accidents of whatever nature in the college / playground / on the way.
- Parents are advised to keep the College informed of any change in postal address or change in telephone numbers, in writing, as this is very vital in case of emergencies.
- Students are not permitted to possess any obscene reading/viewing material. Breach of this will be viewed very seriously.
- Disciplinary action will be taken against those who are found guilty of causing damage to the College property.
- Students are expected to show due respect to the teaching staff, be polite to one another and show courtesy to the employees of the College.
- Right of admission and entry to the College campus is reserved.
- Students are advised not to carry expensive articles and large amount of cash to College. College authorities will not be responsible for any loss of the same.
- It is mandatory for students to have Bank Accounts for the provision of any scholarship, stipends etc.
- Students must make it a point to look up the Notice Boards and read the latest notices to keep themselves informed about day-to-day instructions. Ignorance of orders duly displayed on the Notice Boards shall not be accepted as an excuse for non-compliance.
- It is misdemeanour to interfere with any apparatus or enter any lab/room other than directed.
- Students should behave in a manner which reflects well on them personally and the College.
- A student who is guilty of misconduct shall not be eligible for a prize, scholarship, fee, concession, membership of the Students Council or any other important body of the College.
- Serious notice will be taken of the students found sitting in the canteen or loitering outside while their classes are going on.
- The Principal shall be the final authority to determine whether an act of any College student falls within the category of subversion, misbehaviour, misdemeanour. In case she is convinced, she can impose deterrent fines, expel or even rusticate a student without calling for any explanation. Her decision shall be final and binding.

Prospectus is a guide book and must be in possession of every student, ignorance of rules given in the Prospectus will not be taken as an excuse. Violation of any rules and regulations will make students liable for disciplinary action including expulsion from the College.

NOTE : Fee concessions, stipends and scholarships of all types are liable to be withdrawn if a student remains absent/ irregular in her classes or is found guilty of misbehaviour.

DECLARATION REGARDING RULES AND REGULATIONS

IMPORTANT

The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the P.U. Calenders as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is said in Prospectus and that in the Regulations & Rules of PU etc., the latter shall prevail. In case of any changes, additions to admission rules or guidelines by the PU at any later stage, the same shall be displayed on the college website.

LIST OF FAKE UNIVERSITIES

State-wise List of fake Universities as on April, 2018

BIHAR

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

DELHI

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

KARNATAKA

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

KERALA

10. St. John's University, Kishanattam, Kerala.

MAHARASHTRA

11. Raja Arabic University, Nagpur, Maharashtra.

WEST BENGAL

12. Indian Institute of Alternative Medicine, Kolkata.
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builttech inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063

UTTAR PRADESH

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
21. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.

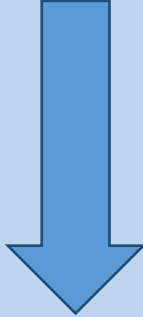
ODISHA

22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture & Technology, Odisha.

PUDUCHERRY

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeta, Vazhuthavoor Road, Puducherry-605009
- * Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow

LINK FOR ADMISSION GUIDELINES



<http://admissions.puchd.ac.in/admission-guidelines-2018-19.pdf>