

## Grievances and Sexual Harassment

### Grievances session 2017-18

Grievance boxes were opened on May 3, 2018 and following grievances were noted:

1. Indoor games facility for hostel students.
2. The facility of availability of lights in the hostel lawn.
3. Beautification of hostel lawn.

#### Members of Committee

1. Harbinder Chahal Chair
2. Dr. Aradhana (leave)
3. Dr. Reena Pate Panel
4. Dr. Amandeep Kaur Panel
5. Dr. Gurminder Singh Panel
6. T.S. Cheema (leave)
7. Student Representative Shahid

#### REDRESSAL

- 1) Dr. Amandeep Kaur, part of Grievance Committee and Head of Department of Physical Education took upon the responsibility of providing the students with proper indoor games facility.
- 2) The Hostel Committee along with Horticulture Committee undertook the task of beautification and appropriate lighting of the hostel lawn.

## Grievances and Sexual Harassment

the Principal  
Guru Gobind Singh College for Women  
Sector - 26 (Chandigarh)

Respected Mam

I am writing this letter to inform you that, I have noticed that, there are two to three small gullies outside our college main gate, where the footpath construction was going on few months back. Although these gullies are small but are dangerous while passing cars and two wheeler, as these are not visible sometimes.

To avoid any kind of mishappening, I request the college management to take notice of this matter.

Thank You

Sincerely,

Sukhman Kaur Visk

M.A - Economics

Roll - No 3931

Sukhman Kaur Visk

10/4/18

Grievance Committee

Jatinder Kaur

10/4/2018

## Grievances and Sexual Harassment

Grievance dated 10/4/18 by a student of M.A-I ECONOMICS regarding 2-3 small gullies outside the college main gate that could prove hazardous for students while parking cars & two-wheelers is being addressed and resolved.

### Step-Taken:

Immediate action was taken by the College Authorities. Care taken of the college Mr. Basant was told and the grievance was redressed same day by the Municipal Corporation Authorities.

- a) Mrs. Harbinder Chahal Chahal
- b) Dr. Aradhna Aradhna
- c) Dr. Keena Parti Parti
- d) Dr. Rekini (Busy in departmental activity)
- e) Dr. Gaurinder Singh Singh
- f) Amandeep Amandeep
- g) T.S. Cheema Cheema
- h) Anjum (Student Representative) Anjum Anwar

## Grievances and Sexual Harassment

Date \_\_\_\_\_  
Page \_\_\_\_\_

The Principal  
Guru Gobind Singh College for Women,  
Sec-26, Chd.

Subject - Facility of lights in hostel  
lawn.

Respected Madam,

With due respect, I am  
the student of your college  
and want to request to  
provide us with the facility  
of availability of lights  
in the hostel lawn so  
that students can sit out  
at night in the open area  
to study. I shall be very  
thankful to you.

Yours Truly,  
College Student

## Grievances and Sexual Harassment

Page No.	_____
Date	_____

The Principal,  
GGSCW,  
Sec-26, Chandigarh

Subject : Application related to Indoor Games Facility in Hostel.

Respected Madam,

With due respect and humble submission, I want to state that I'm a student of your college, living in the college campus Hostel. I just want to suggest that there should be Indoor games facility inside the hostel so that the student of hostel remain active.

Yours faithfully  
Hosteller.

## Grievances and Sexual Harassment

Date: / /  
Page: /  
The Principal  
Gt. Gt. S. C. Kl, Sec. 26  
CHANDIGARH

Respected Madam.

I am student of b.cou<sup>2</sup> in your college and staying college hostel as well.

I am facing a problem to ~~study~~ <sup>find</sup> peaceful place to study <sup>at night</sup>. I request you to provide lamp or lighting in hostel down so, that it will easy for us to study at night.

Thanking you.

## Grievances and Sexual Harassment

The Principal,  
GGSCW, Sec-26  
Chandigarh

Subject : Application for Generator in  
Hostel

Respected Madam,

With due respect, I would like to state that I'm a student of Mata Kheeri Hostel of your College. Madam there is no generator facility in hostel which causes a lot of difficulty for the student during examination. If action will be taken as soon as possible we will be very thankful to you.

Thank You

Yours Truly  
Hosteller

22-05-2016

## Grievances and Sexual Harassment

Grievances Redressal Committee 2016.

In view of the grievance received from hostel students, demanding generator facility especially during examinations, step was taken and a generator was purchased on November 29, 2016. Thus, their demand was redressed.

1. Mrs. Satvinder Kaur (Retired)
  2. Dr. Jaspreet Kaur Jaspreet
  3. Dr. Jaslene Dhalwal. (Ex India team) Jaslene
  4. Ms. Harbinder Chahal Chahal
  5. Dr. Aradhna Aradhna
  6. Dr. Savreet Savreet
  7. Dr. Gurvinder Singh Gurvinder Singh
  8. Mr. T.S. Cheema T.S. Cheema
- Student Representative - Garima Rana (M.Com-II)  
Garima Rana



## Grievances and Sexual Harassment

Grievance dated 18/11/2016 by student of BAI regarding availability of Wi-Fi Password is being addressed and resolved.

Steps Taken:

- 1) Separate User IDs for staff & students were created and Roll Number wise issued to the students.
- 2) Interested students were also given with introductory session regarding connectivity procedure.

Three faculty members were involved in this Grievance Redressal.

a) Dr. Rohini Arora

*Rohini*

b) Ms. Ramandeep Kaur

*R Kaur*

c) Mr. Gurvinder Singh (Lab Technicians) (Junior)  
Technical Assistant

d) Ms. Pratibha Sharma (Vice President)

*Pratibha Sharma*

Grievances and Sexual Harassment

Dr. Pradhans  
Maha Sani

BA-I Grievance  
18/11/16

we want wifi password  
we were told it is a  
wifi campus but ~~don't~~  
we were not given wifi  
password. Please listen to <sup>the</sup> request.

Singh

Grievance  
Committee

Prof Rohini  
Please speak  
to Mr. Amarinder  
for this  
18/11/16



## Grievances and Sexual Harassment

### Grievances Session 2015-16 (November)

The grievance boxes were opened on Nov 04, 2015 and following grievances of the students were marked:

- (i) Monkey menace in hostel.
- (ii) ATM machine in Campus
- (iii) Vehicle Facility for Hostel in case of emergency at night.
- (iv) Cleanliness and up-keep of washrooms.
- (v) Seating arrangement around the canteen.

### Members

1. Mrs. Satvinder Kaur Sau
2. Dr. Jaspreet Kaur Ju
3. Dr. Jaslene Dhalwal Jalene
4. Mrs. Harbinder Chahal Chahal
5. Dr. Aradhana Aradhana
6. Dr. Sarneet Sarneet
7. Dr. Gurbinder Singh Gurbinder
8. Mr. T.S. Chema Chema
9. Student Representative. → Garima Rana (M.Com-I)  
Garima Rana

## Grievances and Sexual Harassment

Minutes of Meeting with Respect to  
Grievances Dated Nov 4, 2015

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As regards to the prevalent menace caused by monkeys a langur would be hired and it would be done so on regular basis.

Regarding the ATM machine installation in the college campus it was decided as there was no requirement as such. We have SBI branch in the campus and as such an ATM machine would not be viable.

As the cab facility is readily available the vehicle facility for hostel was not found viable. Our warden accompanies the girls in the cab. Moreover, the driver would not be available at night.

Cleanliness and up-keep of washrooms is a regular feature.

The canteen contractor was told to make an appropriate arrangement regarding seating in open areas around the canteen. Portable arrangements would be made.

## Grievances and Sexual Harassment

The principal  
GGSCW  
Sec-26, Chd

Sub:- Application for facility of Vehicle

Respected Mam,

I, hosteler of Mata  
Kheeri Hostel, GGSCW, want to  
request you to provide vehicle in  
our hostel, which will be available  
24 hours. As during medical  
emergency at night, we have to  
search for auto for about half  
an hour to go to hospital.

Kindly, provide us with the vehicle.  
We will be thankful to you

Your's obediently  
Hosteler.

## Grievances and Sexual Harassment

The Principal  
G. G. S. C. W., Sector 26  
CHANDI GARDH

Respected Mam,

I want to say that I am student of BCB I  
in your hostel. please provide us with ATM  
machine in campus. because if banks are  
closed on saturday or on any holiday  
we have to go out for money. So please  
help us out for this problem.

Yours obediently  
hostel student.

## Grievances and Sexual Harassment

Date \_\_\_\_\_  
Page \_\_\_\_\_

The Principal,  
G.G.S.W.,  
Sec-26, Chd.

Subject - Application related to  
the problem of monkeys.

Respected Madam,  
With due respect, being  
the student of your college,  
I hereby address you with  
the problem we face related  
to the monkeys coming to  
hostel premises and entering  
the rooms of the students.  
This is very hazardous as  
students suffer a lot because  
of their (monkeys) attacks.  
Kindly consider it.  
Thanking you.

Yours Sincerely,  
Hosteler  
Mata Kheerî hostel

## Grievances and Sexual Harassment

Respected Principal Mam,

I am a resident of Mata Khewi Hostel and I want to say that we need a proper medical facility in case any student falls ill. Because now if any student falls ill we have to first of all check for cab or auto and then she is taken to hospital. So please take care this thing in care.



## Grievances and Sexual Harassment

### Grievances Session 2014-15

The grievance boxes were opened on 10/11/2014 and following grievances of students were marked.

1. College gate should remain open during college hours.
2. Library timings should be 24\*7.

Members:-

1. Ms. Satwinder Kaur *Satwinder*
2. Ms. Gurpreet Kaur *Gurpreet*
3. Dr. Jatinder Kayur *Jatinder Kayur*
4. Dr. Jaslene Dhaliwal *Jaslene Dhaliwal*
5. Ms. Harbinder Kaur *Harbinder*
6. Dr. Savneet Kaur *Savneet*
7. Mr. Gurvinder Singh *Gurvinder Singh*
8. Mr. T.S. Cheema *T.S. Cheema*
9. Student Representative (Anita Rai) *Anita Rai*

## Grievances and Sexual Harassment

Minutes of Meeting with respect to grievances  
10.11.2014.

- ① The grievance regarding the relaxation of gate timings during college hours was discussed with committee members and the Principal. As per the decision taken by the committee the Principal addressed the students in the college assembly that according to college rules, the college gate will remain closed till 12.30 pm, as each student must stay in college for classes till 12.30 pm. Keeping the discipline & security of students in view, this decision was announced.
- ② The demand regarding the library timings for 24x7 seems to be inappropriate, as the college is closed at 4.00 pm. Even the hostel students are not allowed to go out of the hostel in the late evening hours for the safety & security reasons.

## Grievances and Sexual Harassment

DATE: / / 20  
PAGE No

The Principal  
Guru Gobind Singh College for Women  
Sector-26 B, Chandigarh

Subject - Gate open before 12:30 PM

Respected Ma'am,

This is to inform you that many students are facing problems due to gate timings. The gate should be open all ~~that~~ the time because so that students can come and go anytime they want, this will <sup>stop</sup> wastage of time of the students they can go to home whenever they are free.

Thanking You  
Yours' Mediently  
Student

## Grievances and Sexual Harassment

Page No. \_\_\_\_\_

Date: \_\_\_\_\_

The Principal  
GGSCW, Sector-26  
Chandigarh

Subject: Timing of Library

R/Madam

With due respect, I beg to state that we Postellers have sometimes the problem of studying. So, I request you to kindly provide the facility of library for 24\*7 hrs. As the present timing of the library is 9:00 am to 4:00 pm, we request you to kindly provide the facility of library for 24\*7 hrs.

I shall be very thankful to you for this act of kindness.

Yours obediently  
Hema Dhanjal  
B Com III (A)

## Grievances and Sexual Harassment

colorz  
Date \_\_\_\_\_  
Page No. \_\_\_\_\_

The Principal  
Guru Gobind Singh college for women, Sec - 26  
Chandigarh

Subject : Library Problem

Dear Mam,

With due regards, I want to share my problem regarding timing of library. There is a fixed timing i.e. 9:00 am to 4:00 pm. Because of timing we have to face problem regarding study as I am a hostel and it's not easy to study in room because there is no peace.

So, I request you to provide 24x7 facility for library. I shall be highly thankful to you.

Yours faithfully  
Kidar

## Grievances and Sexual Harassment

Session 2013-14

2

The hostel students made a grievance in the month of (1st May 2014) May 2014 regarding the dire need of washing machines to be installed in the hostel.

### Members

- 1) Mr. Satish Kumar (Retired)
- ✓ 2) Ms. Satwinder Kaur Satwinder
- ✓ 3) Ms. Gurpreet Kaur Gurpreet
- ✓ 4) Dr. Jatinder Kaur Jatinder Kaur
- ✓ 5) Dr. Jaslene Dhalwal (on leave)
- ✓ 6) Ms. Harbinder Kaur (on duty leave)
- ✓ 7) Dr. Sarveet Kaur Sarveet
- ✓ 8) Dr. Gurminder Singh Gurminder Singh
- ✓ 9) Mr. T.S. Cheema T.S. Cheema
- 10) Student Representative. (Jasleen Mahal) Jasleen

## Grievances and Sexual Harassment

MINUTES OF MEETING OF GRIEVANCE <sup>Redressal</sup> COMMITTEE  
HELD ON 1<sup>st</sup> May, 2014

- > Keeping in mind the acute need raised by the students in the hostel for the washing machines, which seemed very genuine and needed to be resolved immediately, the matter was discussed with the hostel committee and the wardens. The hostel warden was asked to make a written representation to the Principal for the purchase of fully automatic machines.

## Grievances and Sexual Harassment

Grievances — Session 2013-14

①

The grievance boxes were opened on 18.11.2013  
Only one problem from the students' side  
was marked.

- ① Display of rates of the food items sold  
in the canteen as well as check on the  
quality of food.

### Members -

- 1) Mr. Satish Kumar (Retired)
- 2) Ms. Satwinder Kaur ~~Bane~~
- 3) Ms. Gurpreet Kaur ~~Kaur~~
- 4) Dr. Jatinder Kaur ~~Jatinder Kaur~~
- 5) Dr. Jasline Shalwal ~~Shalwal~~
- 6) Ms. Harbinder Kaur ~~Shalwal~~
- 7) Dr. Sarneet Kaur ~~Sarneet~~
- 8) Dr. Gurninder Singh ~~Singh~~
- 9) Mr. T. S. Cheema ~~TC~~
- 10) Student Representative. (Jasleen Mahal) ~~Jasleen~~



## Grievances and Sexual Harassment

MINUTES OF MEETING WITH RESPECT TO  
GRIEVANCES DATED 18.11.2013.

- ① Regarding the canteen problems, matter was discussed with canteen committee and the canteen contractor, was very firmly conveyed that the quality of the food, should be good and he was asked to display the rate list of the food items sold by him in the canteen.

## Grievances and Sexual Harassment

Principal  
GGS CW  
Sector 26  
Chandigarh.

Subject: Problem related to college

I am student of your college studying in class B.Com. I have an issue regarding the canteen menu. The prices of the food is very high as compare with the quantity, and there is no variety of food available for proper lunch. Sometimes the food is not even fresh.

Swati

2014

## Grievances and Sexual Harassment

To  
The Principal  
Guru Grotind Singh College for Women  
Sector - 26, Chandigarh

Subject - Grievance regarding eatables in canteen

Respected mam

Through this letter, I want to inform you that there is less variety of eatables in canteen. Healthy juices are not available. And healthy eatables are not there for most of times. So, I request you to provide variety of healthy eatables in canteen. I shall be thankful to you.

Yours obediently  
Student of GGSCW.

## Grievances and Sexual Harassment

Year	Grievance Appealed	No. of days taken to redress
2017-18	Indoor Games in the Hostel	10 days
2017-18	Beautification of Hostel Lawn	10 days
2017-18	Lights in Hostel Lawn	10 days
2016-17	Demand of Generator	6 months, 7 days
2016-17	Wi-fi Password	7 days
2015-16	ATM Machine	7 days
2015-16	Monkey Menance	7 days
2015-16	Vehicle facility for hostelers	7 days
2015-16	Cleanliness of washrooms	7 days
2015-16	Seating Arrangement around Canteen	7 days
2014-15	Relaxation in gate timings	7 days
2014-15	Increase in library timings	7 days
2013-14	Issues regarding canteen	4 Days
2013-14	Requirement of washing machines in hostel	3 Months and 28 Days

## **Sexual Harassment**

A cell for the representation of sexual harassment has been in place and functioning with active involvement and concern. A serious complaint about sexual harassment was leveled by a student against a college watchman. It was investigated and resolved after serious and several deliberations. Recommendation for stringent action against the errand employee was strongly made. On the basis of the report, the college authorities: Principal and Management were able to fight the case for dismissal from service of the employee and won.

Ramandeep Kaur, student of M.Com. Final Year, of SGGGS College a resident of our hostel made a complaint to the Principal that Ram Singh watchman of the college was drunk during the duty hours and misbehaved with her. She requested the Principal to get the duty of the watchman changed due to the forthcoming farewell party of the hostel. On questioning the reason for the same she narrated the incident and also brought the matter in writing. Following the complaint, Principal Dr. Charanjit Kaur Sohi formed a committee for investigation. A detailed report was submitted by the committee within the stipulated time. Thereafter, regular enquiry was conducted by the enquiry officer appointed by the management. The delinquent watchman was found guilty and punished with dismissal from service.

# Grievances and Sexual Harassment



**GURU GOBIND SINGH COLLEGE FOR WOMEN**  
SECTOR 26, CHANDIGARH - 160 019  
(Affiliated to Panjab University Chandigarh)  
(Re-accredited by National Assessment & Accreditation Council, Bangalore)

No. 396

Dated 7/4/15

To  
Shri Ram Singh, Chowkidar  
Guru Gobind Singh College for Women  
Sector-26, Chandigarh

**Subject: Notice regarding termination of services.**

That you were charge sheeted vide charge sheet dated 10.12.2013 leveling different allegations against you. A regular departmental inquiry into the above said allegations was got conducted by the Inquiry Officer. The Inquiry Officer after conducting an inquiry in which you had participated, submitted his inquiry report dated 31.01.2014 in which all the charges leveled against you stands fully established. The management has perused the report along with inquiry proceedings and other documents on record and agreeing with the findings of the Inquiry Officer. The charges leveled against you are very serious and proved against you. After considering the entire matter, the management has decided to dismiss you from the services. You may submit your reply/representation, if any, within 30 days to the Director Higher Education, Chandigarh. A copy of the inquiry report and copy of order of termination is also attached herewith.

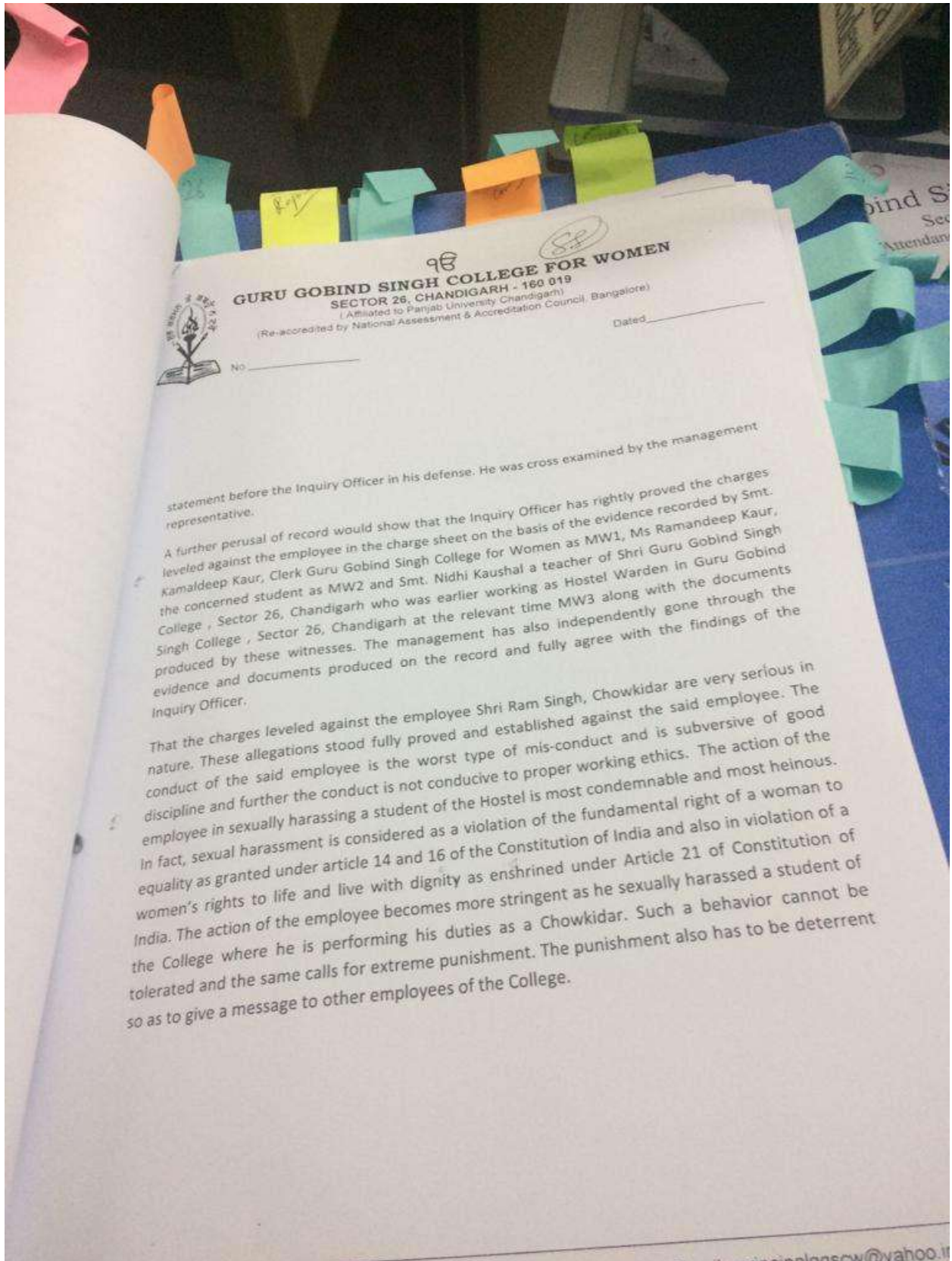
*[Signature]*  
Principal

- Encls: 1. Copy of Inquiry Report.  
2. Copy of Termination order.

*Ram Singh*  
7/4/15

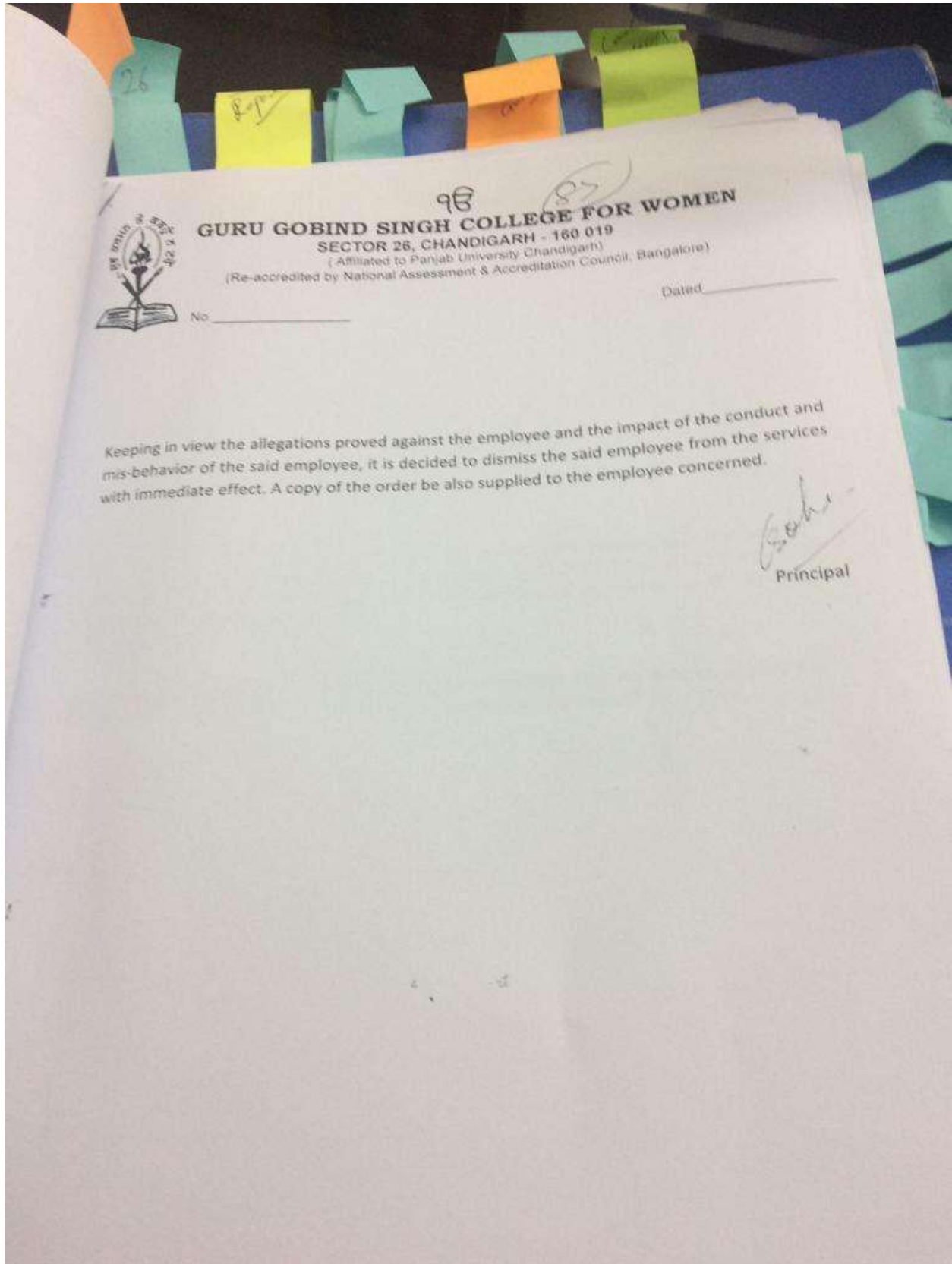


## Grievances and Sexual Harassment





# Grievances and Sexual Harassment



98 87  
**GURU GOBIND SINGH COLLEGE FOR WOMEN**  
SECTOR 26, CHANDIGARH - 160 019  
(Affiliated to Panjab University Chandigarh)  
(Re-accredited by National Assessment & Accreditation Council, Bangalore)

No. \_\_\_\_\_

Dated: \_\_\_\_\_

Keeping in view the allegations proved against the employee and the impact of the conduct and mis-behavior of the said employee, it is decided to dismiss the said employee from the services with immediate effect. A copy of the order be also supplied to the employee concerned.

*[Signature]*  
Principal