

Guru Gobind Singh College for Women

Sector 26, Chandigarh

Application for Temporary Advance

Name _____ Designation _____ Department _____

_____ Advance Required Rs. _____

Purpose _____

Advance outstanding as per ledger Rs. _____ Signature of Ledger Keeper _____

Advance last drawn Rs. _____ Dated _____

Bill submitted for adjustment Rs. _____ Date of submission _____

Bill in hand, if any Rs. _____

Reason for non submission of the bills

Balance advance in hand, if any Rs. _____

Signature of the official

<p>Recommendation of the Branch In-charge</p> <p>Advance for Rs. _____ may please be sanctioned.</p> <p style="text-align: right;">Signature Section In-charge</p>	<p>Sanctioned for Rs. _____</p> <p style="text-align: right;">Principal</p>
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RECEIPT

Received Rs. _____ (Rs. _____)
as advance.

Signature of the official

STOCK REGISTER

(INWARD & OUTWARD)

30

Maximum.....

NAME OF ARTICLE Water Tank cleaning

RATES

Minimum.....

1.....2
3.....4

Month & Date	PARTICULARS	Folio	QUANTITY			Remarks
			RECEIPTS	ISSUED	BALANCE	
1/8/11	Clean up of Undergr Water Tanks 1+1 = 02 - Do - College, 18 Tanks 1500 Lt = 4 1000 Lt = 5 500 Lt = 1 1000 Lt = 2 500 Lt = 1 MP Hall, 1000 Lt = 1 500 Lt = 2 Center 1000 Lt = 1 500 Lt = 1 Hostel = 1500 Lt = 297 1000 Lt = 4 500 Lt = 3	C H				36 by Ransoor Clean 0172-2686802 Vidhullno. 64+69 no 22/7/11+1/8/11 Rs. 922/18356
23/9/13	Water Tank cleaning college Water Tank cleaning hostel By Ransoor Clean & Care Service Rate 1500 R. 218 1000 R. 133 500 R. 115					R. 2529/- Bill No. 13 R. 7056/- Bill No. 12
20/4/16	Water tank cleaning College MP hall. Sukh → 300, 1000 Lt → 500 ② ③					Bill No. 109 Amt Rs 1100/-
19/7/16	Water tank cleaning College Hostel College [1500 Lt → 4, 1000 Lt → 6, 500 Lt → 1 Hostel: 1500 Lt → 28, 1000 Lt → 3, 500 Lt → 3 MP hall 1000 Lt → 2, 500 Lt → 1 Center 1500 Lt → 2, 500 Lt → 1 order 3000 Lt → 1, 7000 Lt → 1 for Amt 13980 052 for Amount → 3700/-					
2-11-17	Water Tank cleaning College 1/ 75% of professional cleaning of water storage tank 1/ cleaning of					Size: 40000 2000 1000 500 Amount: 6800/- 550/- 3400/- 4000/- Total: 10000

STOCK REGISTER

(INWARD & OUTWARD)

Maximum.....

NAME OF ARTICLE.....

Labour Charges

RATES

Minimum.....

1.....2.....
3.....4.....

Month & Date	PARTICULARS	Folio	QUANTITY			Remarks
			RECEIPTS	ISSUED	BALANCE	
				400/-		
30/8/11	To Labour chgs for D. (Hort)					
31/10/11	To -m- (Mst) (20/11) for 10 days @ 40/- + 250/- (day) due to working a wall for beautification in front of main gate				Rs 7000/-	
8/11/11	To Labour chgs for 30 days (7 Labour) @ 250/- for Beautification (11/11-7/11)				7500/-	
12/11/11	To -m- for 2 Day (14/11+15/11) -m. shifting of M/S				500/-	
16/11/11	To -m- 15 hrs @ 250/- for beautification Main gate side & Hostel side				3750/-	
19/11/11	To -m- for the fixing of 07 20/11/12 for Rs 250/- (1 Person)				250/-	
25/11/12	To -m- for the fixing of W/Tanks & M/S of Hostel				2000/-	
27/1/12	To -m- for labour for the work of Sanitation (Nali pipe & etc)				2800/-	
27/2/12	To -m- for shifting the old M/T to New Lib (P. Govt) for 40 days @ 30/- day				3600/-	
19/12/12	To Labour chgs (Plumber) for the repair of water Tank Rangoon R				Rs 3250/-	
19/2/13	To - of 2 Person @ 300/- for shifting the M/T from B.P. to basement etc				600/-	
20/2/13	To -m- for shifting the M/T New Lib to Basement etc				600/-	
27/2/13	To -m- Plumber for Sanitation work of Centre New Lib & M/Hals				1750/-	
2/1/14	To -m- duct clay of Glass fan & other shifting of waste 8 hrs @ 40/-				3200/-	
	To -m- -m- 20/1/14 - 22/1/14 2 Labour @ 40/- for 30 days.				2400/-	
16/7/14	To -m- for 4 days of 2 Labour @ 300/- by duct clay of Ground water M				2400/-	
	29/6-1/7 & 3/7. 40 days @ 29/6-30/6 4+57/14 @ 30/- day				2000/-	
4/9/14	To Plumber chgs for fixing 9 Pip / St. Centre & Near to water				2100/-	
29/2/15	To Labour chgs for shifting the old M/T 20/3/15 + 26/3/15 (7 Labr) @ 300/-				2100/-	
22/8/16	To Sandu Carry loader 006 for digging hole for hot water waste (JCB) 2800/-				2800/-	
7/7/17	To Labour @ 02.					
25/5/19	Labour work - cleaning of Toilet of 3 rd floor.				Amount 200/-	
04/7/17	To Chitoprashu cash					
10/7/17	Main gutter cleaning cash - 1000/-					
28/8/17	Byswath gutter & gutter cleaning - 1000/-					
1/9/17	To Suresh gutter cleaning - 1000/-					

STOCK REGISTER

(INWARD & OUTWARD)

90

Maximum.....

NAME OF ARTICLE..... Window Glass -

Minimum.....

RATES

1.....2.....
3.....4.....

Month & Date	PARTICULARS	Folio	QUANTITY			Remarks
			RECEIPTS	ISSUED	BALANCE	
15/10/08	Devta Glass (Prashad) H. 382/26, Vill. Kojhari (Devta-52) CND					
	Bill No - 65					
	Blind Glass 4mm		6 piece - 36 sft	Rate 23/3ft		
	Plan Glass 4mm		5 piece - 15 1/2 sft	28/3ft		
	Issue for college ladies staff Room			All used		nil
13/2/09	Devta Prashad					
	Bill No -> 106					
	7 piece Glass blind - 7mm		7 piece			
	1 piece Plan Glass 5mm		1 piece			
	1 piece Black Glass 5mm		1 piece			
	Issue College ladies staff Room			7 piece		
	Toilet Chalk & Door & window			1 piece		
19/7/12	Devta Prasad 382 Sec 52 da 73	146 + 15 Pa.		156 + 15 Pa.		for Rs. 6185/- 156/10/-
11/7/13	By Devta Prashad bill no 223 for the replacement of college window glass (No's 22)	(HOLD)				
	for Rs 4775/- 12/5 on Kuchup Sft.					
11/7/13	By - Mr - 222 for the replacement of Devta Prashad window glass of Hospital (No's 46)					
	for Rs. 11,271/- 11/5 on Kuchup Sft.					
28/11/16	By Devta Prasad	448				[window glass - Gate] for Amt 873/-

STOCK REGISTER

(INWARD & OUTWARD

Maximum.....

RATES

NAME OF ARTICLE Wire Roll (Hardy) 1.....2.....

Minimum 3.....4.....

Month & Date	PARTICULARS	Folio	QUANTITY			Remarks
			RECEIPTS	ISSUED	BALANCE	
1/8/15	Krishna Garden By Shubham Agarwal 11012 for 1/2 bundle of wire roll 900 mm for Bill Rs. 500/- 4MM, 655 to Mr Lalit R. 1854			01		
3/6/17	By Krishna Garden Plot No. 110, Indraprastha Area Phase-11, Chd As per the custom of wire roll bar. Rs. 5500/- To Mr Lalit R. 1854	Bill No 1115		01		
28/7/17	By Push Pon Treeds. 048			26 mts wire.		